



**JOINT MEETING  
REDMOND CITY COUNCIL /  
DESCHUTES COUNTY COMMISSIONERS**

March 7, 2023  
Civic Room 207/208 • 411 SW 9th Street

**COUNCIL  
MEMBERS**

Ed Fitch  
*Mayor*

Cat Zwicker  
*Council President*

Tobias Colvin  
*Councilor*

Clifford Evelyn  
*Councilor*

John Nielsen  
*Councilor*

Kathryn Osborne  
*Councilor*

Shannon Wedding  
*Councilor*

**MARCH 7, 2023**

**MEETING AGENDA**

**6:00 PM**

**I. CALL TO ORDER**

**II. PRESENTATIONS & DISCUSSIONS**

- A. Homelessness: Department of State Lands, Runway Protection Zone Strategies (City & County)
- B. Solid Waste/Negus Landfill (County)
- C. Northpoint Project Update (City)
- D. Mutual Legislative Issues (City & County)
- E. Fairgrounds: Current Vision, Future Plans, etc. (County)
- F. CORE3 (City)
- G. Miscellaneous Items: TBD

**III. PROCLAMATIONS (City Action Item)**

- A. American Red Cross Month

**IV. COMMITTEE/COMMISSION APPOINTMENTS (City Action Item)**

- A. Airport Committee - Appointment of Mark Harris, term expiring December 31, 2023.
- B. Bicycle and Pedestrian Advisory Committee - Appointment of Matthew Muchna, term expiring December 31, 2026.
- C. Budget Committee - Appointment of Karin Stauder, term expiring December 31, 2024, and Lisa Young and Janet McAdams, terms expiring December 31, 2023.
- D. Downtown Urban Renewal Advisory Committee - Appointment of Jacqueline Berger term expiring December 31, 2024.
- E. Nuisance Appeals Board - Appointment of Elizabeth Marshall as an Alternate Member, term expiring December 31, 2024.

**V. ADJOURN**

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or [access@redmondoregon.gov](mailto:access@redmondoregon.gov). Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

# RUNWAY PROTECTION ZONE (RPZ) PROJECT

RDIV

| AIRPORT PARCEL DATA |          |                  |                |                  |                   |                                                                                                        |  |  |  |
|---------------------|----------|------------------|----------------|------------------|-------------------|--------------------------------------------------------------------------------------------------------|--|--|--|
| PARCEL NO.          | ACRES    | TYPE OF INTEREST | FUNDING SOURCE | FAA GRANT NUMBER | GRANTOR           | NOTES                                                                                                  |  |  |  |
| A                   | 1,366.55 | PATENT DEED      | LOCAL FUNDS    | N/A              | USA               | Acquired Under Patent Deed from USA, April 10, 1980                                                    |  |  |  |
| B                   | 22.33    | FEE SIMPLE       | FAA            | 0-41-002-06      | FAA               | Acquired under ADAP 05 21.18 acres, 1979                                                               |  |  |  |
| C                   | 29.42    | FEE SIMPLE       | FAA            | 0-41-002-08      | FAA               | Acquired under ADAP 03 252 acres, 1975                                                                 |  |  |  |
| D                   | 86.83    | FEE SIMPLE       | FAA            | 0-41-002-06      | FAA               | Acquired under ADAP 05 303.3 acres, 1975                                                               |  |  |  |
| E                   | 75.21    | EASEMENT         | LOCAL FUNDS    | N/A              | TECHNICAL INC.    | Acquired under ADAP 05 303.3 acres, 1975                                                               |  |  |  |
| F                   | 94.05    | FEE SIMPLE       | LOCAL FUNDS    | N/A              | DESCHUTES CO.     | Deschutes County Property Deed to City of Redmond surplus property transferred from Area N             |  |  |  |
| G                   | 83.21    | EASEMENT         | LOCAL FUNDS    | N/A              | DESCHUTES CO.     | Deschutes County Green Fee 1983, corrected deed of release dated November 14, 1979                     |  |  |  |
| H                   | 101.45   | EASEMENT         | LOCAL FUNDS    | N/A              | USA               | Acquisition Easement Area Acquired from USA September 8, 1980                                          |  |  |  |
| I                   | 128.40   | FEE SIMPLE       | LOCAL FUNDS    | N/A              | DESCHUTES CO.     | Acquired in Fee from Deschutes Co. Inc. Property Deed, Approved by FAA June 12, 1979                   |  |  |  |
| J                   | 14.67    | FEE SIMPLE       | LOCAL FUNDS    | N/A              | CITY OF REDMOND   | Added to Airport Property by City of Redmond February 13, 1982                                         |  |  |  |
| K                   | 2.15     | EASEMENT         | LOCAL FUNDS    | N/A              | LANDAIR INC.      | Acquisition Easement Fee Title - Landair Inc., Released by FAA February 5 1982                         |  |  |  |
| L                   | 144.18   | FEE SIMPLE       | LOCAL FUNDS    | N/A              | DESCHUTES CO.     | Acquired in Fee from Deschutes County June 1982, patent transferred from Area L June 1982              |  |  |  |
| M                   | 35.39    | EASEMENT         | LOCAL FUNDS    | N/A              | DESCHUTES CO.     | Acquisition Easement Fee Title Released by FAA June 1982                                               |  |  |  |
| N                   | 105.28   | FEE SIMPLE       | LOCAL FUNDS    | N/A              | C.O.V.C.          | Area Deeded to Airport for C.O.V.C. prop. Area N July 21, 1988, surplus property transfer, from Area N |  |  |  |
| O                   | 24.42    | FEE SIMPLE       | LOCAL FUNDS    | N/A              | C.O.V.C.          | C.O.V.C. Deeded Property July 21, 1988, released by FAA July 1988                                      |  |  |  |
| P                   | 0.21     | EASEMENT         | LOCAL FUNDS    | N/A              | C.O.V.C.          | C.O.V.C. Deeded Property 1988                                                                          |  |  |  |
| Q                   | 104.06   | QUIT CLAIM DEED  | LOCAL FUNDS    | N/A              | JUNIPER GOLF CLUB | Quit Claim Deed Volume 100 Page 104 September 10, 1980                                                 |  |  |  |
| R                   | 0.25     | FEE SIMPLE       | FAA            | 0-41-002-04      | FAA               | Acquired under ADAP 04, 1977                                                                           |  |  |  |
| S                   | 21.87    | FEE SIMPLE       | FAA            | 0-41-002-04      | FAA               | Acquired under ADAP 04, 1977                                                                           |  |  |  |
| T                   | 1.26     | FEE SIMPLE       | FAA            | 0-41-002-04      | FAA               | Acquired under ADAP 04, 1977                                                                           |  |  |  |

| TANGENT TABLE |             |          |
|---------------|-------------|----------|
| TANGENT       | DIRECTION   | DISTANCE |
| T1            | N00°01'00"E | 18.82'   |
| T2            | N89°32'51"W | 662.32'  |
| T3            | N00°04'50"E | 168.41'  |
| T4            | N00°04'50"E | 168.41'  |
| T5            | N89°31'16"W | 327.25'  |
| T6            | N00°01'00"E | 662.32'  |
| T7            | N00°02'00"E | 327.21'  |
| T8            | N00°11'00"W | 532.33'  |
| T9            | N02°11'00"W | 540.02'  |
| T10           | N41°52'00"W | 631.08'  |
| T11           | N89°45'00"W | 344.22'  |
| T12           | N89°35'00"W | 636.64'  |
| T13           | N89°11'00"W | 700.14'  |
| T14           | S10°12'00"E | 82.82'   |
| T15           | S10°54'52"W | 144.22'  |

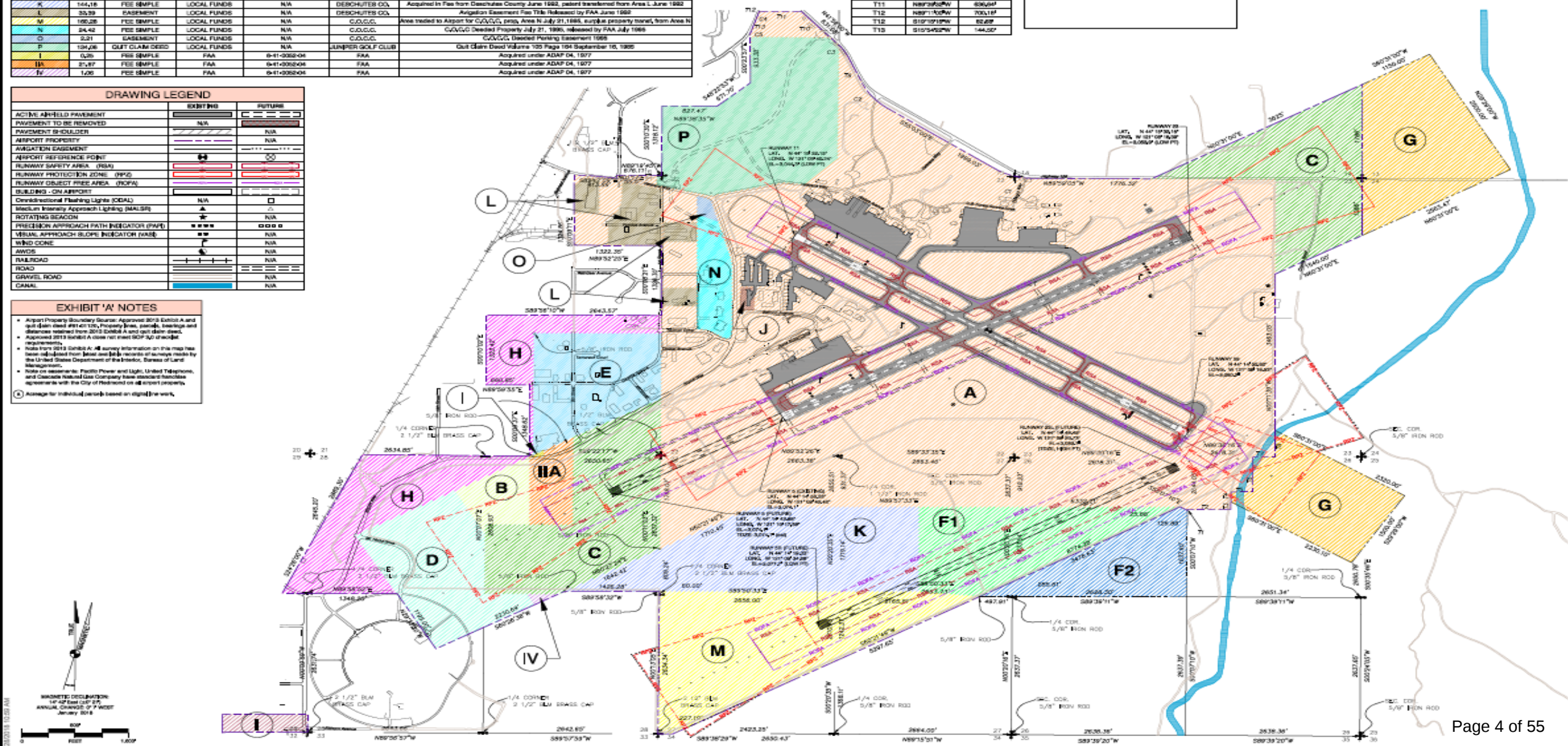
| CURVE TABLE |         |           |           |             |         |
|-------------|---------|-----------|-----------|-------------|---------|
| CURVE       | LENGTH  | RADIUS    | DELTA     | BEARING     | CHORD   |
| C1          | 688.22' | 1,056.22' | 34°10'00" | N02°10'00"W | 818.82' |
| C2          | 588.52' | 1,056.22' | 31°41'00" | N89°12'00"W | 588.34' |
| C3          | 261.52' | 875.02'   | 16°30'00" | S01°40'10"E | 280.32' |
| C4          | 148.52' | 2,556.22' | 07°30'00" | S17°34'40"W | 148.12' |
| C5          | 85.52'  | 685.22'   | 07°30'00" | S19°38'40"W | 86.21'  |

| REVISIONS  |     |                                       |      |       |  |
|------------|-----|---------------------------------------|------|-------|--|
| DATE       | BY  | DESCRIPTION                           | APPD | DATE  |  |
| 11/21/2011 | JMR | Updated Nov. 2011 - Century West Eng. |      | 11/21 |  |
| 05/20/2013 | JMR | Updated AIR-CDS                       |      | 11/21 |  |
| 05/20/2013 | MR  | 2013 Master Plan - ALP Update         |      | 05/18 |  |

FAA APPROVAL SPACE

| DRAWING LEGEND                             |          |        |
|--------------------------------------------|----------|--------|
|                                            | EXISTING | FUTURE |
| ACTIVE AIRFIELD PAVEMENT                   |          |        |
| PAVEMENT TO BE REMOVED                     |          |        |
| PAVEMENT SHOULDER                          |          |        |
| AIRPORT PROPERTY                           |          |        |
| AVIGATION EASEMENT                         |          |        |
| AIRPORT REFERENCE POINT                    |          |        |
| RUNWAY SAFETY AREA (RSA)                   |          |        |
| RUNWAY PROTECTION ZONE (RPZ)               |          |        |
| RUNWAY OBJECT FREE AREA (ROFA)             |          |        |
| BUILDING - ON AIRPORT                      |          |        |
| Obstruction Clearance Height (OCH)         |          |        |
| Medium Intensity Approach Lighting (MIALS) |          |        |
| ROTATING BEACON                            |          |        |
| PRECISION APPROACH PATH INDICATOR (PAPI)   |          |        |
| VISUAL APPROACH SLOPE INDICATOR (VASI)     |          |        |
| WIND CONE                                  |          |        |
| AWOS                                       |          |        |
| RAILROAD                                   |          |        |
| ROAD                                       |          |        |
| GRAVEL ROAD                                |          |        |
| CANAL                                      |          |        |

| EXHIBIT 'A' NOTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> <li>Airport Property Boundary Source: Approved 2013 Exhibit A and quit claim deed 01140170, Property lines, parcels, bearings and distances retained from 2013 Exhibit A and quit claim deed.</li> <li>Approved 2013 Exhibit A does not meet 50% 30' of owner requirements.</li> <li>Note from 2013 Exhibit A: All survey information on this map has been indicated from base and 1/4" records of survey made by the United States Department of the Interior, Bureau of Land Management.</li> <li>Note on easements: Pacific Power and Light, United Telephone, and Cascade Natural Gas Company have recorded easements with the City of Redmond on all airport properties.</li> </ul> |  |
| <p>© As shown for individual parcels based on original file work.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |



RUNWAY 23  
LAT. N 44° 15' 32.15"  
LONG. W 121° 08' 18.39"  
EL=3,053.9" (LOW PT)

N60°31'00"E

3625'

S60°31'00"W  
1150.00'

N29°29'00"W  
2500.00'

C

G

1786'

14  
23

13  
24

1776.32'

1086'

2563.47'  
N60°31'00"E



200 400 600 800  
SCALE IN FEET

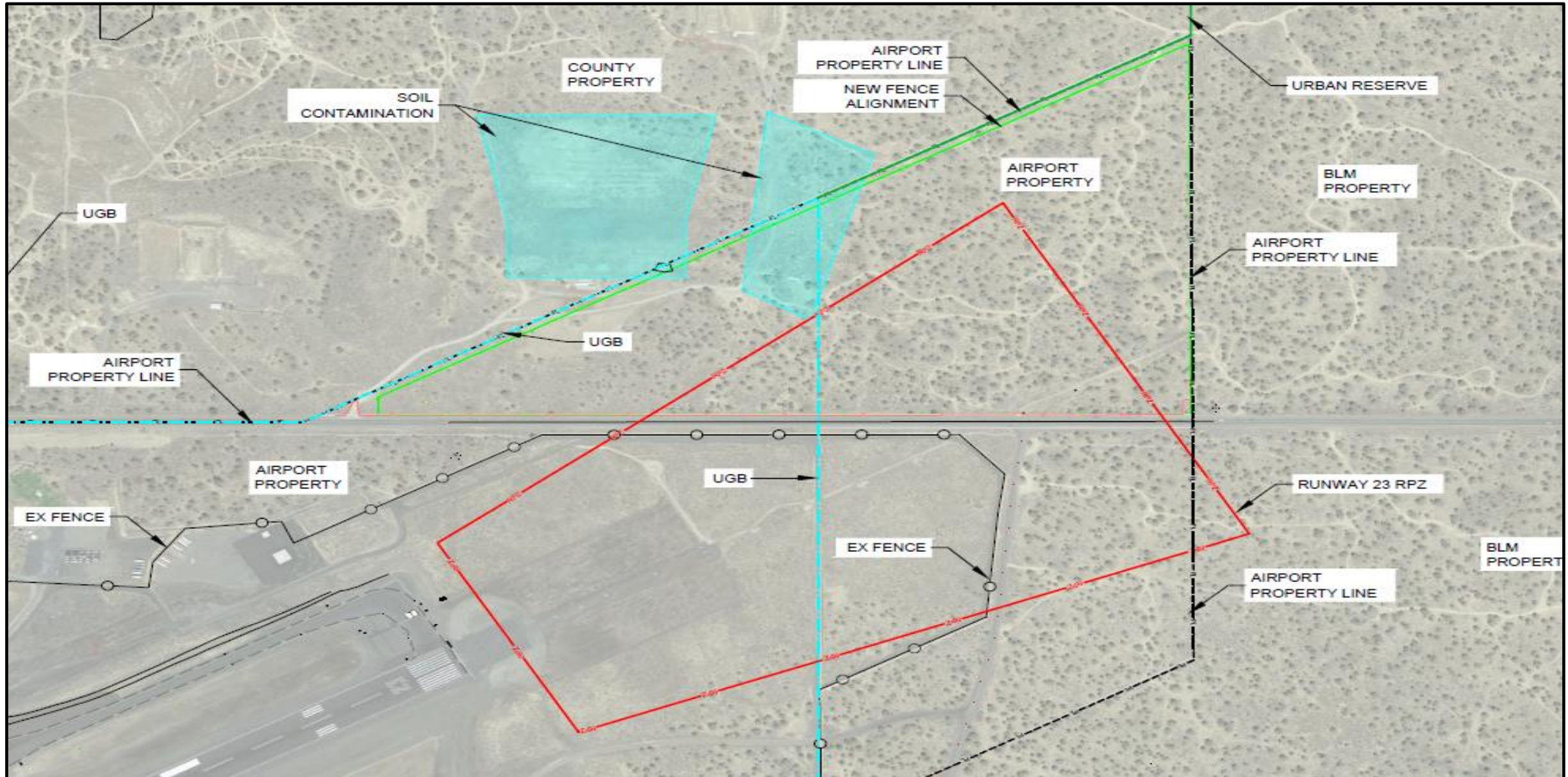




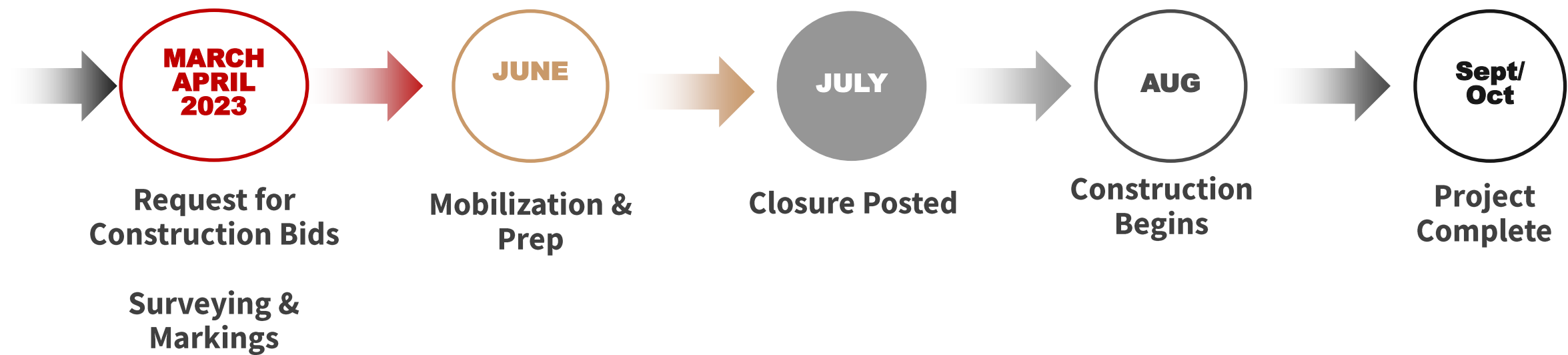
# FAA DETERMINATION LETTER ( SEPT 2021)

We understand that many airports struggle with how they would manage to balance their primary function of serving the traveling public and dealing with people experiencing homelessness. However, we also need to balance that against the safety of the traveling public, as well as considering the impact on vulnerable populations living near the airports. Permitting the designation and/or establishment of homeless camps/shelters on airport property, or on property adjacent to the airport is not consistent with an airport sponsor's federal obligations. Given these concerns, the FAA considers the designation/establishment of homeless camps and/or shelters on airport property to be an incompatible land use and in violation of an airport sponsor's Federal obligations. While the FAA understands the difficulties and sensitivities associated with this issue, the FAA expects airport sponsors actively to prevent homeless camps/shelters on airport property.

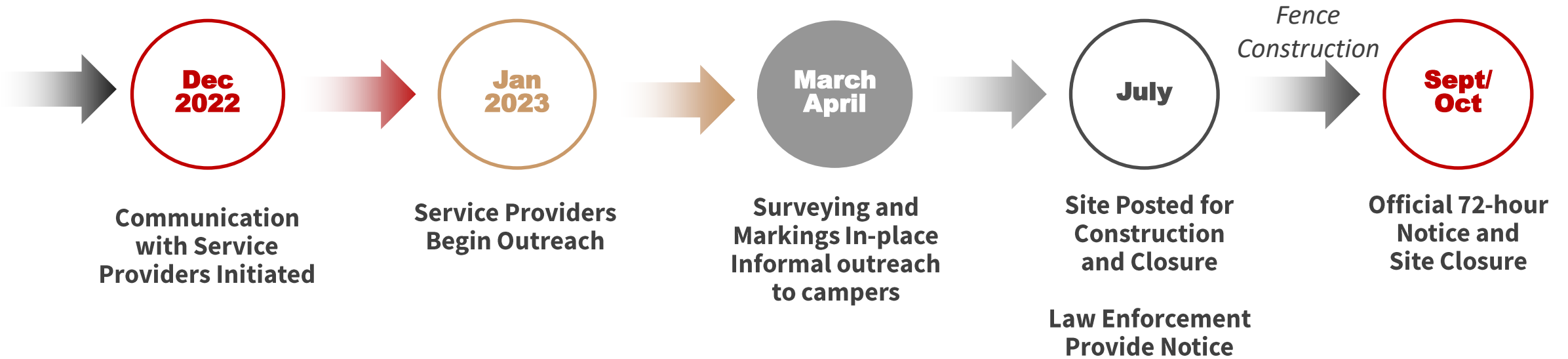
# PROPOSED FENCE (\$800K)



# CONSTRUCTION TIMELINE



# OUTREACH AND NOTIFICATION TIMELINE





# QUESTIONS?



# NORTHPOINT UPDATE

March 7, 2023



EDLEN & CO.

# INTRODUCTION

## OVERVIEW OF JOINT VENTURE

- Equal partners in eight joint venture projects
- Local + national experience
  - Insights into local community and real estate market
  - Existing relationship and trust
  - Large scale project experience
  - Non-traditional and traditional financing expertise



# INTRODUCTION

## PARTNER RESUMES

### MARK MIKSIS— LEAD DEVELOPER

- Partner at deChase Miksis
- 18 years of experience in urban planning, design, and real estate

### JILL SHERMAN — LEAD DEVELOPER

- Co-founder & Partner at Edlen & Co.
- 20 years of experience in real estate development with a focus on public-private partnerships



# INTRODUCTION

## EXAMPLE PROJECT

### CRESCENT VILLAGE

- 40-acre Master Planned
- Mixed-use with town center, rental and ownership
- Complete infrastructure extension
- Festival street
- Green building demonstration project



# INTRODUCTION

## EXAMPLE PROJECTS

### WYNNE WATTS COMMONS

- Affordable, Workforce, & Inclusive housing
- 147 units, at 30%, 60% and 80% AMI
- 3 units for emergency housing
- Net-Zero Energy
- Public-Private Partnership
- Urban Renewal
- Low-Income Housing Tax Credit funding



# INTRODUCTION

## PROJECT ROLES

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**EDLEN & CO.**

LEAD

Infrastructure funding

Raising equity and debt

Non-traditional funding sources

JOINT

Team Selection

Master Planning

Underwriting

**CHASE  
MIKSIS**

LEAD

Community Engagement

Entitlements/Permitting

Team coordination and  
oversight

# INTRODUCTION

## PROJECT TEAM

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EDLEN & CO.

DEVELOPER

REDPOINT

CONSTRUCTION  
MANAGEMENT

GBD

MASTER PLAN  
ARCHITECT

BLRB architects

BUILDING DESIGN  
ARCHITECT



CIVIL ENGINEERING

PLACE

LANDSCAPE  
ARCHITECT

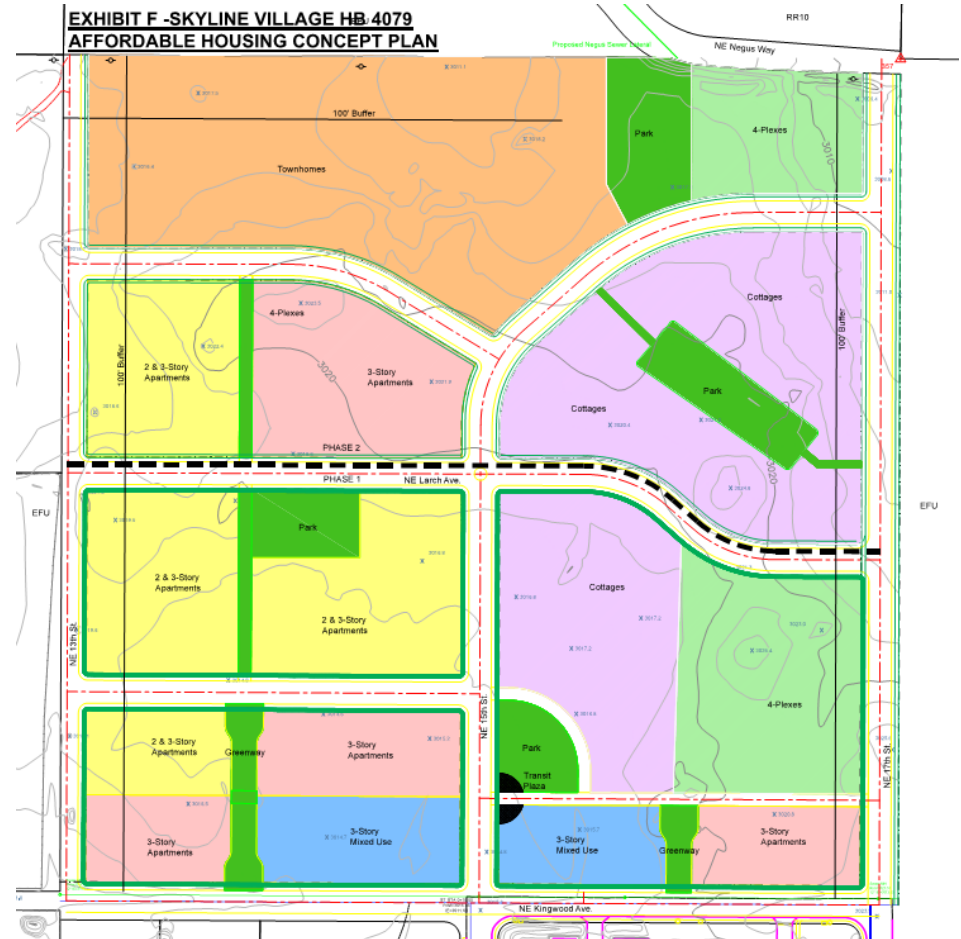


EDLEN & CO.

# MASTER PLAN PROCESS

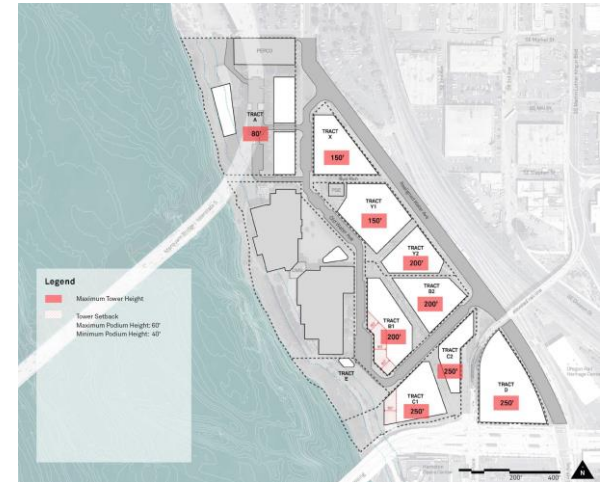
## SITE PLAN

1. Master Plan is starting point
2. Make any recommended adjustments (as needed)
3. Lot sizes and shapes
4. Street location
5. Open space location
6. Uses and densities
7. Parking



## INFRASTRUCTURE

1. Infrastructure needs based on uses and densities
2. Cost estimate
3. Funding options and finance plan
4. Phased approach to infrastructure and building
5. Financing may inform phasing and timeline



QUESTIONS?

# Central Oregon Ready Responsive Resilient (CORE<sub>3</sub>) Update



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**City of Redmond/Deschutes County Joint Meeting  
March 7, 2023**

# Presentation Overview

- ▷ CORE3 Overview
- ▷ Current Activities and Priorities

*Discussion and Q & A*



# CORE3 Overview



CORE3 is envisioned as a flexible multi-use space to house:

- ▶ A dedicated **multi-agency coordination center for emergency operations** to serve regional and statewide critical emergency coordination needs in a major event like large-scale wildfires or the Cascadia Event.
- ▶ An **emergency services training center** to meet mandatory and best-in-practice training needs of local, state, and federal public safety personnel. Including **Central Oregon Community College's** wildland and structural fire, public safety/criminal justice, and other related programs

# CORE3 Overview



- ▶ **27 partner agencies** are currently working together on CORE3 – local and state agencies with a fire/law enforcement /public safety/emergency management role.
- ▶ **\$34M Phase 1**
  - All site prep and utilities for all phases
  - Emergency coordination center/admin/classroom building
  - Fire tower/burn building
  - Emergency Vehicle Operators' Course and Driver Skills Pad
- **\$100+M fully-developed** concept

# CORE3 Overview

*Full eventual scope of CORE3:*



|                                                               |                                                              |
|---------------------------------------------------------------|--------------------------------------------------------------|
| <b>Emergency Operations Center</b>                            | <b>Train Car Derailment and Rescue Prop</b>                  |
| <b>Administration Building and Flexible Class Rooms</b>       | <b>Off-Road Driving Course</b>                               |
| <b>High Bay / Indoor Drill and Training Space</b>             | <b>Tactical / Street Grid</b>                                |
| <b>Gun Range:</b>                                             | <b>Wildland Fire Training</b>                                |
| 25 yard / 25 lane tactical gun range                          | <b>Vehicle Extraction Prop</b>                               |
| 50 yard fixed point 25 lane gun range                         | <b>Emergency Vehicle Operations Course &amp; Skills Pad</b>  |
| 100 yard fixed point 4 lane gun range                         | <b>Fire Drafting Pit - Fire Truck Pump Certification</b>     |
| <b>Urban Search &amp; Rescue Prop</b>                         | <b>Rescue - Confined Space &amp; Trench Prop</b>             |
| <b>Class A Burn Building - 2 story</b>                        | <b>ARF - Aircraft Rescue and Fire Fighting Prop</b>          |
| <b>Drill Tower Building - 4 story with Class B burn props</b> | <b>Emergency Medical Technician (EMT) Lab</b>                |
| <b>Shoot House/Reconfigurable Maze (Simunitions Facility)</b> | <b>Roof Training Prop - Fire, SWAT/Rappeling, Smoke/etc.</b> |
| <b>Virtual De-escalation Training</b>                         |                                                              |

## PRIORITY SERVICES & FACILITIES: CLEAN CLASSROOM



## PRIORITY SERVICES & FACILITIES: EOC



## PRIORITY SERVICES & FACILITIES: EVOC



## PRIORITY SERVICES & FACILITIES: SIMUNITIONS SIMULATOR

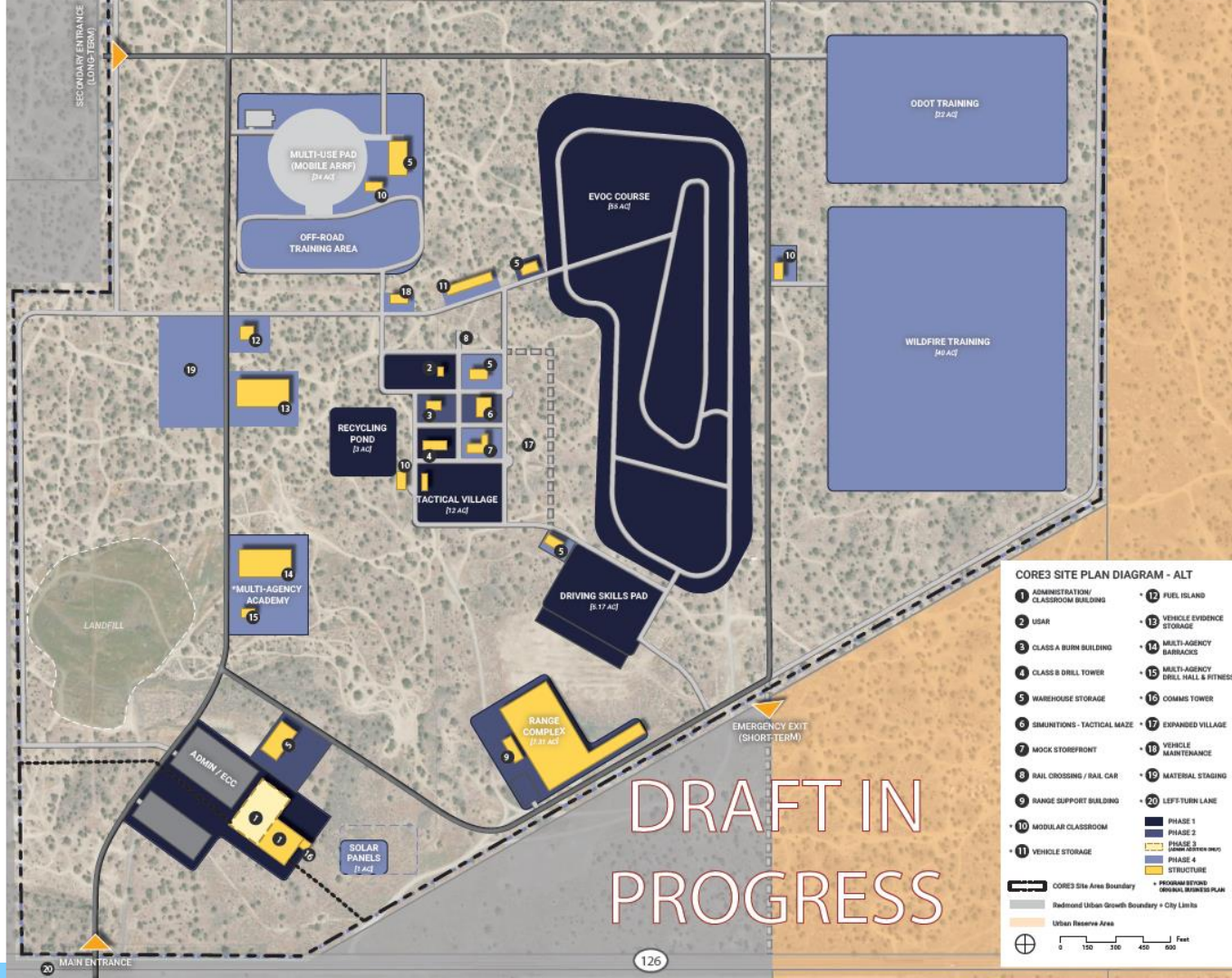


# PRIORITY SERVICES & FACILITIES: DRIVING SKILLS PAD



## PRIORITY SERVICES & FACILITIES: SPECIALIZED FIRE TRAINING





# Significant Developments



- ▶ Deschutes County BOCC agreed to reserve 300 acres of land for this use (appraised at \$16.4M)
- ▶ State legislature appropriated \$9.5M for construction
- ▶ OSFM IGA with COIC for \$500K towards construction
- ▶ Small federal earmark - \$750K – to help pay for D&E
- ▶ Finalized the first MOU/created the CORE3 Executive Council
- ▶ CORE3 Executive Council decided that they wanted to operate under an ORS190 intergovernmental agency during project development and requested that the project be “under” COIC’s ORS190 for now.
  - ▶ **Would transfer to a purpose-built ORS190 at operations**



**CORE 3**

# Current Work

- ▷ **Planning:** Land Use applications submittal .....
  - ▷ Neighborhood meeting: 5-6:30pm March 13 City Hall
- ▷ **Design/Engineering:** Building RFP Late Spring 2023
- ▷ **Funding: target is 1/3 local, 1/3 state, 1/3 federal**
  - **Local** = land + project dev. soft costs + likely some limited direct investments in facilities -- \$16-17M
  - **Federal** = earmarks and competitive grants – in progress
  - **State** = legislative appropriations and agency investments
    - \$10M so far
    - Submitted another \$5.5M request to legislature
    - Others possible

## Current Work, cont.

- ▷ RFQ out now for land surveying
  - ▷ Land partition and land transfer next
- ▷ Exploring professional cost estimator contract
- ▷ Exploring construction management/ “owner rep” contract
- ▷ Research on operating agreements/cost share models for similar facilities
- ▷ Working with City and County on infrastructure vis a vis Oasis Village

# Current Work, cont.



## IGA:

- ▷ Current organizing document is an MOU
- ▷ Need new agreement recognizing COIC role and relationship with Executive Council; project development tasks/phase; etc.

# IGA



## ▷ Governance

- Relationship among signatories, and with COIC
- Roles: CORE3 Executive Council, COIC Board, COIC staff

## ▷ Project Phasing (acknowledgement of future phases and agreements)

## ▷ Budget

- Annual scope of work/budget process & COIC budget process

## ▷ Assets

- COIC to manage on behalf of CORE3 project; transfer to new ORS190 when created

## TIMELINE & MILESTONES



### LAND USE ENTITLEMENTS

Jan 2023 – Dec 2023 (12 months)



### DESIGN AND ENGINEERING

July 2023 – Dec 2024 (12-18 months)



### CAPITAL CAMPAIGN

Ongoing



**BREAK GROUND SPRING/SUMMER 2025**



# Questions?

# City of Redmond PROCLAMATION

**A proclamation designating March 2023, as**

## **AMERICAN RED CROSS MONTH**

**WHEREAS**, in times of crisis, people in Redmond come together to care for one another. This humanitarian spirit is part of the foundation of our community and is exemplified by American Red Cross Cascades Region volunteers and donors; and

**WHEREAS**, in 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people's suffering. Today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Redmond, who carry out Clara's lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially, or learn vital life-preserving skills through the Red Cross; and

**WHEREAS**, in the Cascades Region, serving Oregon and SW Washington, the contributions of more than 2,500 local Red Cross volunteers give hope to the most vulnerable in their darkest hours. The Red Cross does so by providing more than 1,600 emergency overnight shelter stays, along with food and comfort for families devastated by more than 680 local disasters, like home fires. Through the generosity of those donating more than 182,000 units of essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer, or sickle cell disease. Or by supporting service members and veterans an average of eight times a day, along with their families and caregivers through the unique challenges of military life. And by helping to save the lives of others with first aid, CPR, and other skills; or delivering international humanitarian aid; and

**WHEREAS**, their work to prevent and alleviate human suffering is vital to strengthening our community's resilience. We dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, "You must never think of anything except the need, and how to meet it." We ask others to join in this commitment to give back in our community.

**NOW, THEREFORE BE IT RESOLVED THAT** the City Council of the City of Redmond, Oregon, hereby proclaims March 2023, as **AMERICAN RED CROSS MONTH** and encourages all citizens to join in this observance.

**APPROVED** by the City Council and **SIGNED** by the Mayor this 7<sup>th</sup> day of March 2023.

The City of Redmond, Oregon

---

Ed Fitch, Mayor

ATTEST:

---

Kelly Morse, City Recorder

**CITY OF REDMOND  
AIRPORT COMMITTEE APPLICATION**

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at 923-7751. Thank you for your time and interest in the City of Redmond. Attach additional sheets if necessary.

I, Mark Harris, respectfully request to be considered  
(Please print first and last name)  
as an applicant for a position on the City of Redmond Airport Committee.

[REDACTED]  
(Address)

Redmond, OR 97756

[REDACTED]  
(Phone)

[REDACTED]  
(Email)

How long have you resided in the Redmond community? 1.5 yrs

What reasons do you have for wanting to be a member of this Committee? I am interested  
in aviation, love my community and would like to be a part of the community  
by offering my ideas and expertise in aviation to maintain and improve the  
Redmond airport as it grows to meet the aviation demands of central Oregon.

Brief outline of experience and occupations. I retired from a 24 yr career as an Air  
Traffic Controller for the FAA. I worked in Saginaw Michigan in a combined  
tower and TRACON for 3 years. I worked Merrill Tower (VERY busy VFR tower)  
in Anchorage AK for 3 years. I worked Anchorage Approach Control for 10 yrs.  
I retired out of Boise Tower/TRACON after 8 yrs there.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public records disclosure.

[REDACTED]  
(Signature)

02/07/2023  
(Date)

**From:** [Sarah Vowell](#)  
**To:** [Kelly Morse](#); [Kayla Duddy](#)  
**Subject:** BPAC Renewal  
**Date:** Wednesday, February 1, 2023 11:19:45 AM  
**Attachments:** [image001.png](#)

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Hi,

I have a (former) BPAC member who wished to renew his appointment but didn't manage to get the paperwork filled out and sent back. Now that the term is expired is there any way to do this? It's for Matt Muchna.

Thanks,

Sarah

### Contact Information & Resources:

General Questions: 541-923-7721 or [cddcounter@redmondoregon.gov](mailto:cddcounter@redmondoregon.gov)

Planning Questions: 541-923-7719

Schedule Inspections: [www.buildingpermits.oregon.gov](http://www.buildingpermits.oregon.gov) or 1-888-299-2821.

Building Permits: [www.buildingpermits.oregon.gov](http://www.buildingpermits.oregon.gov) to **Check Status, Create New Permits, Schedule Inspections, Make Payments**

All Forms: <https://www.redmondoregon.gov/government/departments/community-development>.



**Sarah Vowell** | City of Redmond  
*Associate Planner*

**phone** 541.504.3044 | 541.604.9890  
**email** [sarah.vowell@redmondoregon.gov](mailto:sarah.vowell@redmondoregon.gov)  
**address** 411 SW 9<sup>th</sup> St. Redmond, Oregon 97756

**DISCLOSURE NOTICE:**

Messages to and from this email address may be subject to Oregon Public Records Law.

**CITY OF REDMOND  
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE  
(BPAC)**

The purpose of the BPAC is to advise City Council on bicycle and pedestrian issues in the City of Redmond for quality of life initiatives, innovations in bike/pedestrian transit tools, and transportation cost-saving measures. The City is looking for volunteers who reside within the Redmond Urban Growth Boundary (a majority should live within city limits) and should be comprised of at least three (3) member who represent pedestrian interests and at least (3) three members who represent basic bicycle interests.

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at 541-923-7751. Thank you for your time and interest in making Redmond more bicycle and walking friendly.

I, MATTHEW MUCHNA, respectfully request to be considered as an applicant for a  
(Please print first and last name)  
position on the City of Redmond's Bicycle and Pedestrian Advisory Committee.

[Redacted Address]

[Redacted Home Phone]

SAME  
(Cell phone)

[Redacted Email]

Please answer the following questions:

Do you live within the city limits of Redmond? YES!

If not, do you live within the City of Redmond Urban Growth Boundary? \_\_\_\_\_

Would you characterize your interest in the BPAC as more pedestrian or bicycle oriented? BICYCLE, BUT BOTH

Please elaborate on your pedestrian or bike orientation and your reasons for wanting to be on BPAC: \_\_\_\_\_

I BELIEVE REDMOND HAS WALKABLE NEIGHBORHOODS & A BIKE  
FRIENDLY POPULATION, HOWEVER CONNECTIONS NEED TO BE MADE,  
INFRASTRUCTURE BUILT, & AWARENESS CAMPAIGNS ACTIVATED  
TO INCREASE SAFETY OF WALK / BIKE IN OUR COMMUNITY.  
I HAVE MANY IDEAS FROM MY BACKGROUND IN SUSTAINABILITY  
& COMMUNITY DEVELOPMENT & WOULD BE HONORED TO SERVE.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts  
a [Redacted Signature] mission I may be appointed to. I also understand that City policy requires  
d [Redacted Signature] appointed by the Mayor and Council. All information and documentation  
r [Redacted Signature] disclosure.

[Redacted Signature]

11/15/21  
(Date)

# CITY OF REDMOND

## BUDGET COMMITTEE APPLICATION

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at 541-923-7751. Thank you for your time and interest in the City of Redmond. Attach additional sheets if necessary.

I, Janet McAdams, respectfully request to be considered as an applicant for a  
(Please print first and last name)  
position on the City of Redmond Budget Committee.

[REDACTED]  
(Address)

N/A

[REDACTED]  
(Home phone)

[REDACTED]  
(Cell phone)

[REDACTED]  
(E-mail)

Finance Director

White Summers Caffee & James, LLP

(Occupation)

(Place of Employment)

**A qualified applicant must reside within the Redmond City Limits, be 18 years of age or older, and a registered voter.**

Are you 18 years of age or older?

Yes ☒

No ☐

Do you reside within the Redmond city limits?

Yes ☒

No ☐

How long have you been a resident?

Years: 1

Months: 7

Are you a registered voter in Deschutes County?

Yes ☒

No ☐

### Education / Activities:

Please list academic background: Milwaukie, Oregon High School - Clackamas Community College

Please list any current or prior Civic or Professional organizations / activities: \_\_\_\_\_

Member of Credit Union National Association for 17 years

### Related Experience:

What prior work or volunteer experience have you had that would be helpful if you were appointed to this position?

Was on the Bureau Advisory Board for Portland, Oregon for 2 years (1991 & 1992)

What other special skills, interested, hobbies, or training do you have that would bring special value to your ability to serve on this committee? Have worked in finance in some capacity for 48 years

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How did you hear about this position? Attend Council Meetings

Have you ever attended a budget committee meeting before? Yes

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Yes

---

Why are you applying for this position? Have been attending Council meetings virtually or in person and want to be more involved with what is happening in Redmond.

What community topics concern you that relate to this committee? None specifically at this time.

---

What specific contributions do you hope to make? I am highly organized and pay attention to details.

---

If you were elected to the Budget Committee, how would you determine service priorities for the City of Redmond? In order of priority to fit the specific needs of the people.

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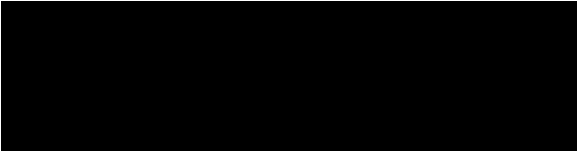
How do you think these service priorities should be financed (i.e. user charges, property taxes, fees, special licenses, taxes)? User charges, fees and licenses.

---

Do you have experience in group processes and decision making? Please describe: Bureau Advisory board for Portland. Loan Committees for the Credit Union I worked for for 21 years.

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My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public records disclosure.



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10/12/2022

(Date)

# CITY OF REDMOND BUDGET COMMITTEE APPLICATION

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at 541-923-7751. Thank you for your time and interest in the City of Redmond. Attach additional sheets if necessary.

I, Karin Stauder, respectfully request to be considered as an applicant for a  
(Please print first and last name)  
position on the City of Redmond Budget Committee.

[Redacted]

[Redacted]  
(Home phone)

[Redacted]  
(Cell phone)

[Redacted]

Retired Law Enforcement  
(Occupation)

Retired from Corvallis Police Dept.  
(Place of Employment)

**A qualified applicant must reside within the Redmond City Limits, be 18 years of age or older, and a registered voter.**

|                                                 |                                         |                             |
|-------------------------------------------------|-----------------------------------------|-----------------------------|
| Are you 18 years of age or older?               | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Do you reside within the Redmond city limits?   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| How long have you been a resident?              | Years: <u>2</u>                         | Months: _____               |
| Are you a registered voter in Deschutes County? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

## Education / Activities:

Please list academic background: High School: 1983, BS in Law Enforcement from WOU: 1992,  
Completed 8 week police academy: 1993, 25 years of ongoing police related training.

Please list any current or prior Civic or Professional organizations / activities: City Councilor for the City  
of Lebanon: 2019 to 2021, Benton County CASA Board, Linn County CASA Board, Volunteer Fire  
Fighter with Corvallis and Lebanon Fire Depts. (2 years and 7 years respectively)

## Related Experience:

What prior work or volunteer experience have you had that would be helpful if you were appointed to this position?

I served on the Lebanon City Council and part of my duties was to serve on the budget  
committee. My service on the CASA Boards for both Benton County and Linn County; duties  
included budget review.

What other special skills, interested, hobbies, or training do you have that would bring special value to your ability to serve on this committee? Through my 25years of service as a police officer, I experienced an

inside view of City operations and the budget process. I have extensive training in  
communication and de-escalation techniques which affords me the skills and the patience in working with  
the public.

How did you hear about this position? Through the City Newsletter.

Have you ever attended a budget committee meeting before? Yes

Are you available to attend special meetings, in addition to the regularly scheduled meetings? Yes

Why are you applying for this position? Since moving to Redmond in March 2021, I wanted to engage  
with and serve Redmond as I did in Lebanon. I believe in citizen involvement.

What community topics concern you that relate to this committee? Affordable housing and homelessness. Police  
and fire services.

What specific contributions do you hope to make? To keep an open mind and to use my skillset in working  
with Council through the budget process.

If you were elected to the Budget Committee, how would you determine service priorities for the City of  
Redmond? The City is currently utilizing the new Council Flash Polls to help provide insight  
on what issues are priorities for the community. Working with those results and with the input  
of Council is how I would determine service priorities.

How do you think these service priorities should be financed (i.e. user charges, property taxes, fees, special  
licenses, taxes)? Depending upon the particular service, all the mentioned finance options should  
be considered.

Do you have experience in group processes and decision making? Please describe: I served on City Council  
in Lebanon, where I served on the budget committee, the Library committee, and on the CASA  
Boards. Each provided me the experience with working in the group process. Also my LE experience.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that  
misrepresentations of facts are cause for removal from any advisory committee, board or commission I may be  
appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by  
persons appointed by the Mayor and Council. All information and documentation related to service on this  
committee is subject to public records disclosure.

February 2, 2023

(Date)

\* I currently serve on the Nuisance Appeals Board.

**From:** [Kelly Morse](#)  
**To:** [Kayla Duddy](#)  
**Subject:** FW: Budget Committee  
**Date:** Tuesday, January 17, 2023 9:52:08 AM

---

FYI

Thank you,  
Kelly

---

**From:** Lisa Young [REDACTED]  
**Sent:** Friday, January 13, 2023 2:06 PM  
**To:** Kelly Morse <[Kelly.Morse@redmondoregon.gov](mailto:Kelly.Morse@redmondoregon.gov)>  
**Subject:** RE: Budget Committee

[EXTERNAL]: This email originated from outside of the city. Do not click links or open attachments unless you recognize the sender and know the content is safe.

If I don't get appointed to City Council, I would like to be considered for another Budget Committee member term for the City.

Thank you for thinking of me.

Lisa

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**From:** Kelly Morse <[Kelly.Morse@redmondoregon.gov](mailto:Kelly.Morse@redmondoregon.gov)>  
**Sent:** Friday, January 13, 2023 8:58 AM  
**To:** Lisa Young [REDACTED]  
**Subject:** RE: Budget Committee

--- External Mail ---

Hi Lisa,

Apparently there is an opening. The vacancy created when James Wood resigned to take a job here at the City was overlooked. We do have some other applications as well, so if you are still interested, let me know and we'll pass the info along to Mayor Fitch.

Thank you,  
Kelly

**KELLY MORSE** | City of Redmond  
*City Recorder*  
she • her • hers

**phone** 541.923.7751  
**cell** 541.350-9614  
**email** [kelly.morse@redmondoregon.gov](mailto:kelly.morse@redmondoregon.gov)

411 SW 9<sup>th</sup> Street Redmond, Oregon 97756  
Online at [WWW.REDMONDOREGON.GOV](http://WWW.REDMONDOREGON.GOV)

---

**From:** Lisa Young [REDACTED]  
**Sent:** Tuesday, December 20, 2022 10:24 AM  
**To:** Kelly Morse <[Kelly.Morse@redmondoregon.gov](mailto:Kelly.Morse@redmondoregon.gov)>  
**Subject:** Budget Committee

[EXTERNAL]: This email originated from outside of the city. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Kelly,

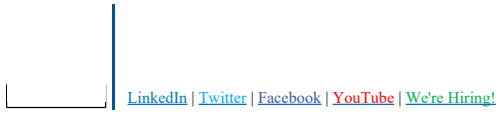
My budget committee term expired and I believe I missed the deadline. Just checking to see if all the positions are filled. If not, I will send in my application ASAP. If filled, I understand.

Also, I know there is Mayor transition soon and don't know if that affects the Budget Committee selections.

Thanks,  
Lisa

---

**Lisa Young**  
Experienced Senior Associate  
**Sensiba San Filippo** | [Certified B Corporation](#)  
[REDACTED] | [ssflp.com](http://ssflp.com)



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# CITY OF REDMOND BUDGET COMMITTEE APPLICATION

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at 541-923-7751. Thank you for your time and interest in the City of Redmond. Attach additional sheets if necessary.

I, LISA YOUNG, respectfully request to be considered as an applicant for a  
(Please print first and last name)  
position on the City of Redmond Budget Committee.

[REDACTED] REDMOND, OR 97756  
(Address)

[REDACTED]  
(Home phone) (Cell phone)

[REDACTED]  
(E-mail)

Accountant / Instructor SGA CPAs / COCC  
(Occupation) (Place of Employment)

A qualified applicant must reside within the Redmond City Limits, be 18 years of age or older, and a registered voter.

Are you 18 years of age or older? Yes ☒ No ☐  
Do you reside within the Redmond city limits? Yes ☒ No ☐  
How long have you been a resident? Years: 4 Months: 0  
Are you a registered voter in Deschutes County? Yes ☒ No ☐

## Education / Activities:

Please list academic background: BACHELOR - ACCOUNTING, BACHELOR -  
ADMIN. OFFICE MGMT, AND MASTERS - BUSINESS ADMIN.

Please list any current or prior Civic or Professional organizations / activities: 16 YEARS - OREGON  
GOV. FINANCE OFFICERS ASSOC. (OGFOA), 16 YEARS - GOV.  
FINANCE OFFICERS ASSOC. (GFOA) AND 18-19 OGFOA PRESIDENT

## Related Experience:

What prior work or volunteer experience have you had that would be helpful if you were appointed to this position?

OVER 15 YEARS IN GOVERNMENT FINANCE & BUDGETING  
EXPERIENCE - BUDGET CONTROLLER, SENIOR ACCOUNTANT,  
FIN / ADMIN. DIRECTOR AND FINANCE DIRECTOR  
2 YEARS - LEAGUE OF OR CITIES COMMITTEES - FINANCE & TAX

What other special skills, interested, hobbies, or training do you have that would bring special value to your ability

to serve on this committee? 7 YEARS - BUDGET REVIEWER FOR GFOA'S

DISTINGUISHED BUDGET AWARD. 10 YEARS OF BUDGET

AWARD RECIPIENT AT GOV. AGENCIES.

How did you hear about this position? JASON NEFF

Have you ever attended a budget committee meeting before? YES, SINCE 2002.

Are you available to attend special meetings, in addition to the regularly scheduled meetings? YES

Why are you applying for this position? REDMOND IS MY COMMUNITY  
AND I AM LOOKING FORWARD TO GIVING BACK.

What community topics concern you that relate to this committee? SENIOR CENTER,  
PARKS AND URBAN RENEWAL

What specific contributions do you hope to make? MY KNOWLEDGE AND EXPERIENCE  
IN MUNICIPAL FINANCES & BUDGETING CAN BE HELPFUL  
TO ASSIST OTHERS ON THE COMMITTEE.

If you were elected to the Budget Committee, how would you determine service priorities for the City of Redmond? SERVICE PRIORITIES ARE SET BY COUNCIL, THEN  
DIRECTED TO THE CITY MANAGER, WHO DIRECTS STAFF.  
I WOULD MAKE SURE THE BUDGET REFLECTS COUNCIL'S DIRECTIVES

How do you think these service priorities should be financed (i.e. user charges, property taxes, fees, special licenses, taxes)? FINANCING SERVICES PRIORITIES DEPENDS ON  
ON ESTABLISHED FUNDS' DESCRIPTION & PURPOSE.

Do you have experience in group processes and decision making? Please describe: YES, I UNDER-  
STAND A GROUP SETTING IS DIVERSE w/ DIFFERENT VIEWS &  
OPINIONS. SO I BELIEVE IT IS IMPORTANT TO BE PREPARED,  
BE A GREAT LISTENER AND PARTICIPANT FOR THE GOOD OF  
THE GROUP.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public records disclosure.

3/20/19  
(Date)

**CITY OF REDMOND  
DOWNTOWN URBAN RENEWAL DISTRICT CITIZENS ADVISORY  
COMMITTEE APPLICATION**

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at 541-923-7751. Thank you for your time and interest in the City of Redmond. Attach additional sheets if necessary.

I, Jacqueline Berger, respectfully request to be considered  
(Please print name)  
as an applicant for a position on the City of Redmond Downtown Urban Renewal District  
Citizens Advisory Committee.

(Address)

Redmond, OR 97756

(Phone)

(Email)

Are you a downtown property owner? No How long? \_\_\_\_\_  
Are you a downtown business owner? Not yet! How long? \_\_\_\_\_

What reasons do you have for wanting to be a member of this Committee? Since moving to Redmond I have been blown away, not only by the amazing community here, but the city's investment in growth - while remaining supportive and attainable for new and small businesses. I'd like to contribute to that energy!

Brief outline of experience and occupations. Currently I work for T-Mobile as a Sr. Communications manager but I was a Global Brand Manager at McDonald's prior, and have 6 years of advertising, public relations, and social media strategy and development at various brands and agencies.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public records disclosure.

(Signature)

(Date)

12/16/22

# CITY OF REDMOND NUISANCE APPEAL BOARD APPLICATION

Please type or print answers to the following questions and submit to the City Recorder at City Hall, 411 SW 9<sup>th</sup> St, Redmond, OR 97756. If you have any questions, please feel free to contact the City Recorder at (541) 923-7751. Thank you for your time and interest in the City of Redmond. Attach additional sheets if necessary.

I, Elizabeth (Betty) Marshall, respectfully request to be considered  
(Please print first and last name)  
as an applicant for a position on the City of Redmond Nuisance Appeal Board.

(Address)

Redmond OR 97756

(Phone)

(Email)

**All Nuisance Appeal Board applicants must reside within the Redmond Urban Growth Boundary.**

Do you reside within the Urban Growth Boundary? Yes  
How long have you been a resident? Years: 10 Months: 8

What reasons do you have for wanting to be a member of this Board? ① I'm retired and have time to volunteer for the city and work with others  
② I am concerned that city codes need to be followed; city employees may not have time to explain and enforce codes.  
③ I admire how Redmond is keeping up with rapid growth, & want to do my part in helping to keep residents aware of codes and associated violations.

Do you have experience in group processes and decision making? Please describe: As an Administrative Medical Technologist in a private laboratory for 18 years, I was responsible for hiring, scheduling, purchasing and communicating with management and subordinates. Also, owning my own business in Sunriver and Bend for 10 yrs. gave me extensive experience in decision making.

What other City Boards/Committees/Commissions do you currently serve on? None

Have you had past code enforcement interactions? Please describe: I have dealt with the  
City in registering complaints regarding excessive dog barking in my neighborhood  
and also issues with long term parking of recreational vehicles on my  
street. I have communicated with non-emergency police to report these  
code violations.

What contributions do you feel you can make to the Board: I have the awareness, concern,  
and ability to be diplomatic and compromising in situations of  
conflict. I am a good listener and work well in a group setting.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public records disclosure.

 2/10/23  
(Date)