



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

REVISED **CITY COUNCIL**

March 28, 2023
Council Chambers • 411 SW 9th Street

COUNCIL MEMBERS

Ed Fitch
Mayor

Cat Zwicker
Council President

Tobias Colvin
Councilor

Clifford Evelyn
Councilor

John Nielsen
Councilor

Kathryn Osborne
Councilor

Shannon Wedding
Councilor

MARCH 28, 2023

REGULAR MEETING AGENDA

6:00 PM

- I. CALL TO ORDER / ESTABLISH A QUORUM**
- II. BLESSING - Pastor Duane Pippitt, Redmond Assembly of God**
- III. PLEDGE OF ALLEGIANCE**
- IV. COMMENTS FROM CITIZENS AT THE MEETING**
 - A. Written Comments from BJ Soper
- V. ACTION ITEMS**
 - A. Resolution #2023-07 - A resolution of the City of Redmond to make Budget Adjustments to the Fiscal Year 2022/23 Budget for Investments via a State of Oregon Affordable Housing Grant.
 - B. Resolution #2023-05 - A resolution setting fees and charges imposed by the City of Redmond. (Airport Parking Fees) **Public comment will be taken per ORS 294.160.**
 - C. Special Event Street Closure for the Wild Ride Classic Car Show on April 22, 2023.
 - D. Special Event Street Closure for the Redmond Run on June 17, 2023.
- VI. PRESENTATIONS**
 - A. Fiscal Year 2021/22 City & Urban Renewal Financial Audit Results
- VII. CONSENT AGENDA**
 - A. Minutes of February 14, 2023, Council Meeting
 - B. Fair Housing Month Proclamation
 - C. Arbor Week Proclamation
- VIII. BID AWARDS / BID REJECTIONS**
 - A. NW Maple Avenue and NW 9th Street Signalization Project Bid Award to K&E Excavating, Inc., Project #TR2102: \$816,580
 - B. North Canal Sewer Line Replacement Project Bid Award to Jaron McKernan Enterprises, Project #WW2103: \$280,460.65

- C. Well 9 Improvements Project Bid Award to Schneider Water Services, Project #WA2202: \$1,636,225
- D. Redmond Senior Center Kitchen Remodel Rejection of Bids Received, Project #SC2201

IX. CITY MANAGER COMMENTS

X. COUNCIL COMMENTS

XI. MAYOR'S COMMENTS

XII. ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

XIII. EXECUTIVE SESSION

Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

- A. Real Property – ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

XIV. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@redmondoregon.gov. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

Kelly Morse

From: Peoples Rights Oregon 5 <[REDACTED]>
Sent: Monday, March 20, 2023 8:36 AM
To: Public Testimony
Subject: Fwd: Rebuttal to false claims on the record made by local citizen

: This email originated from outside of the city. Do not click links or open attachments unless you recognize the sender and know the content.

good morning, if you would, kindly include the following statement in the record wherever it can be placed. Thank you.

----- Forwarded message -----

From: Peoples Rights Oregon 5 [REDACTED]
Date: Mon, Mar 20, 2023 at 8:21 AM
Subject: Rebuttal to false claims on the record made by local citizen
To: Ed Fitch <ed.fitch@redmondoregon.gov>, Clifford Evelyn <clifford.evelyn@redmondoregon.gov>, <cat.zwicker@redmondoregon.gov>, Shannon Wedding <Shannon.Wedding@redmondoregon.gov>, <John.Nielsen@redmondoregon.gov>, <Kathryn.Osborne@redmondoregon.gov>, <Tobias.Colvin@redmondoregon.gov>

3/20/2023

Redmond City Councilors:

My name is BJ Soper, and I am a part of the local People's Rights chapter in Central Oregon. I would like the opportunity to refute on the record a statement made by a community member at the last City Council meeting on March 14th. Mr. Trevor Johnson made his statement trying to condemn our group by listing a myriad of false statements contained in his rhetoric.

First, I would like to say that throughout the recent news, articles and statements have surfaced that counter the very nature of the narrative driven by the government during the lockdown and mandate period. The latest news release supports what many people like me believed and vindicates those condemned for standing up for their sincerely held beliefs. The ineffectiveness of masks to protect, questions surrounding any benefit of the "vaccine" are top headlines of the day, along with statements from the very man and agency that drove the narrative for 2+ years. Now, with that said, if Mr. Johnson is happy being a test lemming, he has every right to jump off the cliff with the rest of those that choose to follow that "science".

Second, Mr. Johnson's accusations that we held an illegal protest is uneducated at best, and a flat out lie at worst. The First Amendment of the US Constitution, part of the document each of you swore to uphold, guarantees the right of EVERY American to gather, speak freely, and to redress their grievances to the government. We stood on the public property, for which EACH of us hold title to, speaking our mind, and talking to those that chose to listen. We did not force anyone to talk to us, and since Mr. Johnson deeply holds true to his Marxist beliefs, I can see why he takes such offense to CHARITY coming from the public and not the government.

Mr. Johnson's claim that our People's Rights group degraded anyone listed in his rant is and will always be unequivocally false. I would challenge Mr. Johnson to back every claim he makes with fact and supported evidence. Please, to be relevant and taken seriously, name the person, time and place that supports your claim. He continues to say that someone from PR "waved a gun in his face". That is a boldly stated LIE simply meant to slander. If Mr. Johnson intended to tell the truth, he would have noted that the Confederate flag discussion is again a misconstrued statement not backed by FACT. FOR THE RECORD, the Independence Day Parade float contained BOTH a Confederate soldier with his flag, SITTING NEXT TO a Union soldier with his flag and a SIGN THAT SAID, "UNITED WE STAND, DIVIDED WE FALL". It was a historical re-enactment with a message that Mr. Johnson and members of this council choose to ignore.

This local People's Rights Chapter has done a lot of good for this community. We held an Independence Day Parade when the local government was too scared to do so. The parade was even attended by then mayor George Endicott. We raised over \$15,000 for a local Veteran who was going through major medical issues and could not work to support his family. We raised over \$2000 to replace stolen heater fuel for the Terrebonne Grange and our next fundraiser is going to support the local Band of Brothers chapter in April. We put our money and effort where our mouths are because our goal is to build a strong and united community. Mr. Johnson chooses to see the world through his woke vision instead of the actual truth that exists. While Mr. Johnson surely has the right to speak his mind, I would implore him to speak the truth when talking about the people he feels the need to express his biased, slanderous opinion upon.

--

In Defense of this Great Nation,

BJ Soper
Peoples Rights Oregon 5

American jurors have complete Constitutional authority to vote "not guilty" based on nothing more than a disagreement with the case, no matter the evidence - despite the judge's instructions. There is absolutely no obligation to vote "guilty" to arrive at a unanimous verdict. Get on a jury, stand your ground, and fulfill its other main purpose: to counteract abusive government and unjust lawsuits.

See www.fija.org

Please adopt this as your own signature.



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STAFF REPORT

DATE: March 28, 2023
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
FROM: Jason Neff, Deputy City Manager
Linda Cline, Housing Program Analyst
SUBJECT: Resolution #2023-07 - A resolution of the City of Redmond to make Budget Adjustments to the Fiscal Year 2022/23 Budget for Investments via a State of Oregon Affordable Housing Grant.

Report in Brief:

The action requests City Council authorize budget adjustments to one fund due to unplanned expenditures and revenues in the Fiscal Year (FY) 2022/23 budget related to a State of Oregon Affordable Housing Grant.

Background:

Oregon Revised Statute 294.338 provides for certain exceptions to Local Budget Law which do not require a supplemental budget and budget adjustments can be authorized by resolution of the governing body. This includes the expenditure of specific purpose grants.

The City received a State of Oregon Affordable Housing Grant in 2022 to be used for programs or services that address housing insecurity, lack of affordable housing or homelessness and must be spent by June 30, 2023. The grant was included in the FY 2022/23 budget to partially fund a sewer line extension project (approximately \$2 million) to serve the Northpoint Affordable Housing Pilot Project and in February 2023 staff determined a more cost effective solution (less than \$1 million), no longer requiring the grant to fund the project. The City has an additional \$1 million grant that needs to specifically go towards the sewer line extension.

On February 28, 2023, in a public forum, the City Council discussed and then directed staff to allocate the investment of the grant in the following manner:

- \$450,000 to Shepherd's House for a Low Barrier Shelter
- \$440,000 to Housing Works for affordable housing unit System Development Charges (SDCs)
- \$28,000 to Mountain View Community Development towards research and planning for a Low Barrier Managed Recreational Vehicle Park
- \$71,000 (remainder of grant) to Habitat for Humanity for affordable housing unit SDCs

These allocations align with the 2023 City Council Goals and their priorities to address homelessness and low-income housing.

Discussion:

The resolution includes budget adjustments to the following funds:

State of Oregon Affordable Housing Grant Investments:

Receipient	Purpose	Amount
Shepherd's House	Low Barrier Shelter Construction Costs	\$ 450,000
Housing Works	Affordable housing unit SDCs	\$ 440,000
Mountain View	Research and planning for a	\$ 28,000

Community Development	Low Barrier Managed Recreational Vehicle Park	
Habitat for Humanity	Affordable housing unit SDCs	\$ 71,000
TOTAL		\$ 989,000

With the goal of spending the grant funds, to the extent that any of the listed investments cannot occur before June 30, 2023, staff proposes that any remaining funds will first be applied to the projects listed above and, if funds are still available, will be applied to other eligible City costs in FY 2022/23 to address housing insecurity, lack of affordable housing or homelessness. To accommodate grant investments, the following budget adjustment is needed:

Community Development Fund (CDD), CDD-Operations Sub-Fund:

Resources		Expenditures	
State Grant Awards	\$ 989,000	Community Development Organizational Unit (OU)	\$ 989,000
Total Change to Resources	\$ 989,000	Total Change to Expenditures	\$ 989,000

Fiscal Impact:

The grant funds need to be spent by June 30, 2023. There is no financial impact on the General Fund.

Alternative Courses of Action:

1. Adopt the FY 2022/23 budget adjustment.
2. Do not adopt the budget adjustment.
3. Request more information.

Recommendation / Suggested Motion:

"I move to adopt Resolution #2023-07 adjusting the City's Fiscal Year 2022/23 budget, and authorize the City Manager to sign the associated agreements with the grantees."

**CITY OF REDMOND
RESOLUTION NO. 2023-07**

A RESOLUTION OF THE CITY OF REDMOND TO MAKE BUDGET ADJUSTMENTS.

WHEREAS, the City of Redmond will have unexpected and unbudgeted resources and expenditures for Fiscal Year (FY) 2022/23; and

WHEREAS, Oregon Revised Statute 294.338 provides for certain exceptions to Local Budget Law which do not require a supplemental budget and budget adjustments can be authorized by resolution of the governing body. This includes the expenditure of specific purpose grants; and

WHEREAS, The City received a State of Oregon affordable housing grant in 2022 to be used for programs or services that address housing insecurity, lack of affordable housing or homelessness and must be spent by June 30, 2023; and

WHEREAS, The grant was included in the FY 2022/23 budget to partially fund a sewer line extension project to serve the Northpoint Affordable Housing Pilot Project and in February 2023 staff determined a more cost effective solution, no longer requiring the grant to fund the project; and

WHEREAS, The City Council discussed in a public forum on February 28, 2023 and provided direction to staff on where to invest and allocate the grant including;

- \$450,000 to Shepherd's House for a Low Barrier Shelter
- \$440,000 to Housing Works for affordable housing unit System Development Charges (SDCs)
- \$28,000 to Mountain View Community Development towards research and planning for a Low Barrier Managed Recreational Vehicle Park
- \$71,000 (remainder of grant) to Habitat for Humanity for affordable housing unit SDCs

NOW, THEREFORE, be it resolved by the City Council for the City of Redmond as follows:

SECTION ONE: The City of Redmond City Council hereby adopts the following Budget Adjustments for FY 2022/23, in the following funds with the following changes, now on file at City Hall.

SECTION TWO: The amounts for the fiscal year beginning July 1, 2022, are hereby adjusted as follows:

COMMUNITY DEVELOPMENT (CDD) FUND	Resources	Expenditures
State Grants	\$ 989,000	
Community Development (Organizational Unit)		\$ 989,000
Change to CDD Fund		\$ 989,000
Change to CDD Fund – Total Appropriations		\$ 989,000

Invest \$989,000 of the State of Oregon affordable housing grant in \$450,000 to Shepherd's House for a Low Barrier Shelter, \$440,000 to Housing Works for affordable housing units System Development Charges (SDCs), \$28,000 to Mountain View Community Development towards research and planning for a Low Barrier RV Park, \$71,000 (remainder of grant) to Habitat for Humanity for affordable housing unit SDCs. To the extent any of the listed investments cannot occur before June 30, 2023, any remaining funds will be first be applied to the projects listed above and if funds are still available will be applied to other eligible City costs in FY 2022/23 to address housing insecurity, lack of affordable housing or homelessness.

SECTION THREE: This resolution shall be effective this 28th day of March 2023.

ADOPTED by the City Council and **SIGNED** by the Mayor this 28th day of March 2023.

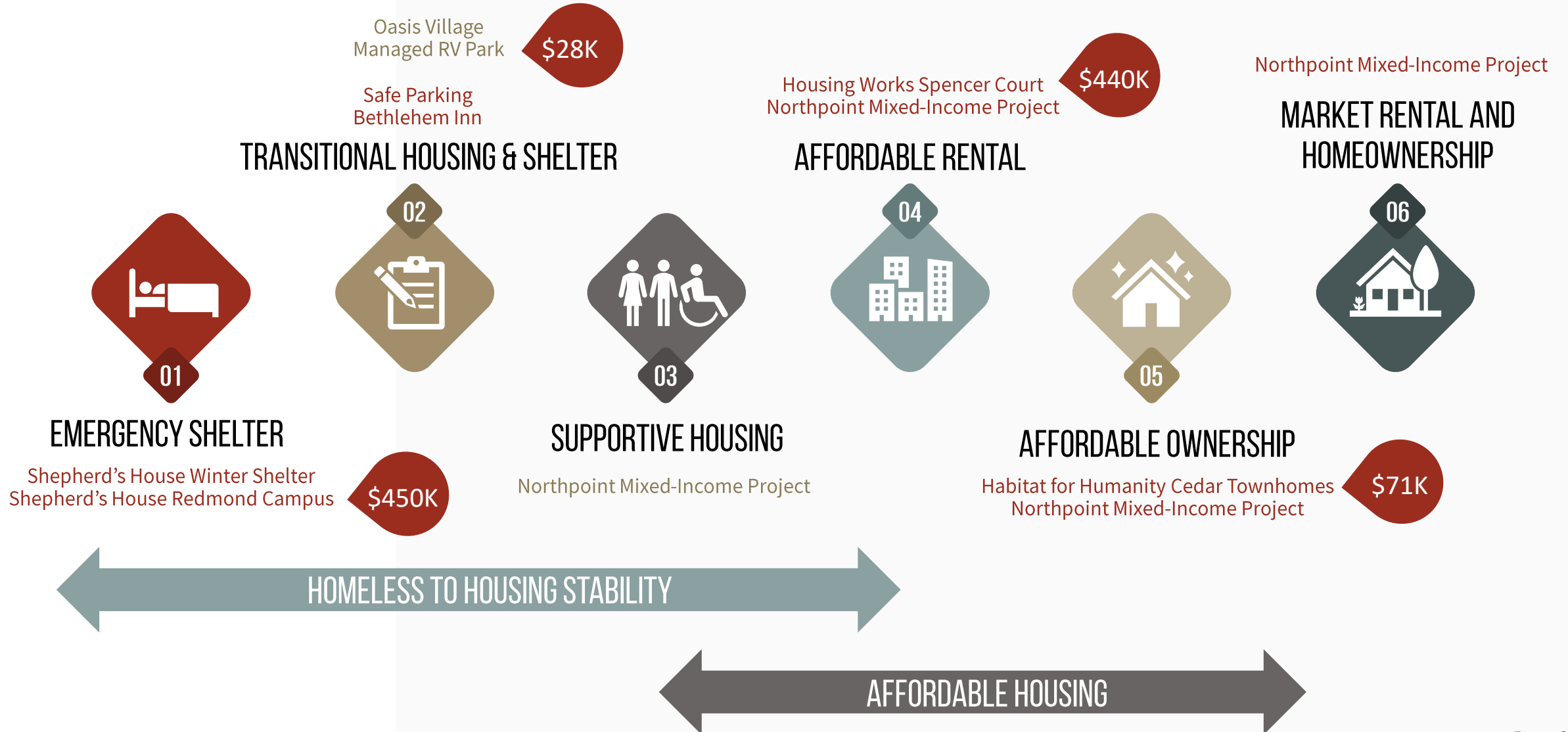
Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder



HOUSING CONTINUUM





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STAFF REPORT

DATE: March 28, 2023
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager
FROM: Zachary Bass, Airport Director
SUBJECT: Resolution #2023-05 - A resolution setting fees and charges imposed by the City of Redmond. (Airport Parking Fees) **Public comment will be taken per ORS 294.160.**

Report in Brief:

Redmond Municipal Airport (Airport) is requesting City Council to approve an increase to the current Airport parking lot maximum daily fee.

Background:

At the March 14, 2023, City Council meeting, Airport staff led City Council through a discussion on the Airport Terminal Expansion Project and the opportunity to use Airport parking resources as a revenue stream for debt service.

Staff explained that parking lot revenue is currently the largest operating revenue source at the Airport (\$5.9M projected in Fiscal Year 2022/23), while also providing flexibility around rate adjustments and resource allocation. Last increased in 2018 from \$10 to \$15 per day, maximum daily parking accounts for approximately 95% of all parking revenue, with the remainder coming from partial day parking activity. After the last increase, the Airport saw no material decrease in parking lot activity and, with leisure travel growing, occupancy continues to increase as more passengers utilize the parking facilities for longer periods of time.

Discussion:

The Airport's Terminal Expansion Project had an initial cost estimate, completed in 2021, of \$200M for construction of the entire project, with the first phase accounting for \$100M of total project costs. Due to rising costs and inflation, the estimate for the initial phase has since increased to \$143M. Depending on the level of cash and bonding the Airport contributes, there is currently \$97M in available funds for this project, leaving a gap of \$46M for first phase completion.

One way to close this funding gap without adjusting the scope of airport operations is to update the fee schedule to align with industry rates for airports within the region. A parking lot daily maximum fee increase, currently under industry comps, would allow the Airport to put additional resources towards the terminal expansion in the form of new revenue and/or bonding.

After reviewing the fee schedules of eight regional airports (Attachment A), Redmond Municipal Airport's year-over-year growth and passenger activity validates an adjustment in the current parking lot fee.

At the March 14, 2023, Council meeting, the Council recommended the Airport return with a proposal to increase the rates as follows:

<30 Minutes	- \$1.00 (Unchanged)
31- 60 Minutes	- \$2.00 (Unchanged)
Additional Hourly Rate (Up to 12 hours)	- \$2.00/hour (Unchanged)
Parking Lot Daily Maximum Rate	- Increase from \$15 per day to \$24 per day

Fiscal Impact:

At \$24 per day, the Airport is estimating more than \$2M in additional annual operating revenue. The increase could add approximately \$20M in debt capacity to be utilized for the Airport's Terminal Expansion Project. Making the adjustment now provides ample time to realize the impact on revenue and integrate/convey the results for bond purposes (i.e. City Council, rating agencies, underwriters, investors).

Alternative Courses of Action:

1. Adopt Resolution #2023-05.
2. Do not adopt Resolution #2023-05.
3. Request more information.

Recommendation / Suggested Motion:

"I move to adopt Resolution #2023-05."

**CITY OF REDMOND
RESOLUTION NO. 2023-05**

A RESOLUTION SETTING FEES AND CHARGES IMPOSED BY THE CITY OF REDMOND.

WHEREAS, it is necessary to review fees and charges imposed by the City of Redmond to ensure that revenues are comparable with costs of services provided; and

WHEREAS, staff has identified the need to amend the City's fee schedule; and

WHEREAS, it should be understood that these charges are an important part of the resources for the operation of the City; and

NOW, THEREFORE, IT HERBY RESOLVED BY THE CITY OF REDMOND AS FOLLOWS:

Section 1. The fees and charges on the attached Exhibit A are hereby established effective May 1, 2023. All other fees contained within the City's Fee Schedule which have not been modified as part of this resolution will remain in effect.

Section 2. The fees are adopted until next review is presented to Council.

ADOPTED by the City Council and **SIGNED** by the Mayor this 28th day of March 2023.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

Attachment A: Regional Comparison Parking Lot Daily Maximum Fee

	2021 Enplanements	Five-Year Enplanement Growth	Daily Parking Rate
Seattle	17,430,195	-20.4%	\$42.00
Portland	5,759,879	-57.5%	\$30.00
Boise	1,809,000	10.47%	\$24.00
Spokane	1,589,110	0.98%	\$12.00
Eugene	566,111	17.15%	\$27.00
Medford	437,079	8.87%	\$17.00
Redmond	422,214	37.75%	\$15.00
Tri-Cities	347,438	-7.18%	\$13.00
Bellingham	160,160	-61.43%	\$14.00

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
1	AIRPORT			
1.02	Customer Facility Charge for Rental Car, each rental not exceeding seven (7) consecutive days	\$ 3.00	\$ 3.00	per day
1.03	Landing Fees	\$ 3.11	\$ 3.11	per 1,000 lbs landed weight (Part 125, 135, and 137)
1.04	Leases-Airside			
1.04.1	Aircraft Fuel	\$ 0.07	\$ 0.07	per gallon
1.04.2	Aircraft Tiedown	\$ 50.00	\$ 50.00	per month
1.04.3	Single	\$ 5.00	\$ 5.00	per night
1.04.4	Twin	\$ 8.00	\$ 8.00	per night
1.04.5	Helicopter	\$ 10.00	\$ 10.00	per night
1.04.6	Jet	\$ 10.00	\$ 10.00	per night
1.04.7	Assignment of Lease	\$ 500.00	\$ 500.00	each
1.05	Leases - Terminal			
1.05.1	Passenger Facility Charge	\$ 4.50	\$ 4.50	per passenger
1.07	Parking			
1.07.1.1	Parking/Vehicle	\$ 1.00	\$ 1.00	per first half hour
1.07.1.2		\$ 1.00	\$ 1.00	per second half hour
1.07.1.3		\$ 2.00	\$ 2.00	each additional hour
1.07.1.4		\$ 15.00	\$ 24.00	per day
1.07.2	Insufficient Funds Late Fee	\$ 50.00	\$ 50.00	plus legal fees if not paid within 10 calendar days
1.07.3	Airport Parking Violations-See Bail Fees (Police Department Fees)			
1.07.4.1	Transient Airline Employees	\$ 90.00	\$ 90.00	per quarter
1.07.4.2		\$ 300.00	\$ 300.00	per year
1.07.5	Transient Airline Employees Parking Card Replacement	\$ 25.00	\$ 25.00	each
1.08	Parking – Employee			
1.08.1	Employee Parking Card Replacement	\$ 25.00	\$ 25.00	each
1.09	Parking – Terminal Tenants			
1.09.1	Terminal Tenants Parking Card	\$ 10.00	\$ 10.00	each
1.09.2	Terminal Tenants Parking Card Replacement	\$ 25.00	\$ 25.00	each
1.10	Security			
1.10.1	Airport Operations Area (AOA) Badge	\$ 50.00	\$ 50.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
1.10.2	SIDA/Sterile Fingerprinting for CHRC	\$ 50.00	\$ 50.00	each
1.10.3	Security Access Card	\$ 25.00	\$ 25.00	each
1.10.4	SIDA/Sterile Badge with fingerprinting	\$ 100.00	\$ 100.00	each
1.10.5	AOA/Sterile/SIDA Badge Replacement – Lost/Stolen	\$ 100.00	\$ 100.00	each
1.10.6	Unreturned Badge Penalty	\$ 250.00	\$ 250.00	each
1.11	Ground Transportation			
1.11.1	Annual Application	\$ 100.00	\$ 100.00	per year
1.11.2	Gate Access	\$ 1.00	\$ 1.00	per gate access
1.11.3	Gate Access Badge	\$ 12.50	\$ 12.50	each
1.11.4	Gate Access Badge Replacement – Lost/Stolen	\$ 25.00	\$ 25.00	each
1.11.5	Gate Access Badge Reactivation	\$ 10.00	\$ 10.00	each
1.12	Other Fees/Charges			
1.12.1	Conference Rooms			
1.12.1.1	Large Room (three hour minimum)	\$ 100.00	\$ 100.00	per hour
1.12.1.1.1	Terminal Tenants	\$ 50.00	\$ 50.00	per hour
1.12.2	Terminal Greeting Space			
1.12.2.1	Greeting Space (two hour minimum)	\$ 25.00	\$ 25.00	per hour
1.12.2.2		\$ 75.00	\$ 75.00	per day
2	COMMUNITY DEVELOPMENT DEPARTMENT (CDD)			
2.1	Planning and Engineering Land-Use Fees (Long range surcharge and Engineering long range surcharge of 7% each is included)			
2.1.01	Amendments:			
2.1.01.1	Combined Comp Plan Map / Zoning Map Amendments	\$ 13,173.00	\$ 13,173.00	each
2.1.01.2	Comp Plan Map Amendment	\$ 10,846.00	\$ 10,846.00	each
2.1.01.3	Comp Plan Text Amendment	\$ 16,253.00	\$ 16,253.00	each
2.1.01.4	Redmond Development Code Text Amendment	\$ 6,886.00	\$ 6,886.00	each
2.1.01.5	Zoning Map Amendment	\$ 7,871.00	\$ 7,871.00	each
2.1.01.6	Annexation (Includes City Recorder's Fee of \$350)	\$ 1,014.00	\$ 1,014.00	each
2.1.02	Appeals:			
2.1.02.1	First Appeal to a Hearings Body	\$ 250.00	\$ 250.00	each
2.1.02.2	Appeal of Hearings Body Decision	\$ 4,631.00	\$ 4,631.00	each
2.1.03	Area Plans:			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.1.03.1	Conceptual Area Plan	\$ 11,431.00	\$ 11,431.00	each
2.1.03.2	Final Area Plan	\$ 42,724.00	\$ 42,724.00	each
2.1.03.3	Area Plan Map or Text Amendment	\$ 8,521.00	\$ 8,521.00	each
2.1.03.4	Consolidated (Conceptual/Final) Area Plan	\$ 47,708.00	\$ 47,708.00	each
2.1.03.5	Public Area Plan (minimum 75% of an area is used for public uses)	\$ 5,811.00	\$ 5,811.00	each
2.1.04	Conditional Use:			
2.1.04.1	Residential, Public, Semi-Public	\$ 5,599.00	\$ 5,599.00	each
2.1.04.2	Commercial, Industrial	\$ 6,736.00	\$ 6,736.00	each
2.1.04.3	Billboard Relocation	\$ 1,691.00	\$ 1,691.00	each
2.1.04.4	Communication Tower			
2.1.04.4.1	Residential/Public Zone (Includes a flat fee for conditional use review and hearings officer decision of \$7,677.89, and a deposit of \$11,433.14 for appeal fees, which will be calculated on actual costs of service.)	\$ 21,053.00	\$ 21,053.00	each
2.1.04.4.2	Commercial/Industrial Zone (Does not include Public Hearing Fees)	\$ 6,736.00	\$ 6,736.00	each
2.1.04.5	Declaratory Ruling	\$ 3,388.00	\$ 3,388.00	each
2.1.05	Major Development Application Types:			
2.1.05.01	Cottage Cluster/Cottage Development (Does not include Final Plat or Public Hearing Fees)	\$ 13,640.00	\$ 13,640.00	each
2.1.05.02	Master Development Plan (Including Comp Plan Map Amendment and Zoning Map Amendment - Does not include Public Hearing Fees)	\$ 42,724.00	\$ 42,724.00	each
2.1.05.03	Partial Master Development Plan (Including Comp Plan Map Amendment and Zoning Map Amendment - Does not include Public Hearing Fees)	\$ 25,044.00	\$ 25,044.00	each
2.1.05.04	Planned Unit Development (PUD) (Does not include Final Plat, Conditional Use Permit, or Public Hearing Fees)	\$ 10,000.00	\$ 10,000.00	each
2.1.05.04.1	PUD Residential	\$ 125.00	\$ 125.00	per dwelling unit
2.1.05.04.2	PUD Commercial	\$ 0.25	\$ 0.25	per square foot
2.1.05.04.3	PUD Mixed: Flat fee (2.1.05.01) plus Residential per dwelling unit (2.1.05.01.1) and Commercial per square foot (2.1.05.01.2) fees			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.1.05.05	Urban Growth Boundary or Urban Reserve Area Expansion	\$ 42,961.00	\$ 42,961.00	each
2.1.06	Sign Permits:			
2.1.06.1	Sign Permit (Does not include Building Permit Fee if Required)	\$ 189.00	\$ 189.00	each
2.1.06.2	Sign Requiring a Building Permit (See Community Development Building Division Fees Below)			
2.1.06.3	Sign Permit - Temporary	NO CHARGE	NO CHARGE	
2.1.06.4	Sign Permit - Daily Display	\$ 189.00	\$ 189.00	each
2.1.07	Site Plan:			
2.1.07.1.1	Residential			
2.1.07.1.2	3 - 20 Units	\$ 6,768.00	\$ 6,768.00	each
2.1.07.1.3	21- 50 Units	\$ 10,027.00	\$ 10,027.00	each
2.1.07.1.4	51 + Units	\$ 13,436.00	\$ 13,436.00	each
2.1.07.2	Commercial/Industrial			
2.1.07.2.1	Up to 3,499 Square Feet	\$ 4,067.00	\$ 4,067.00	each
2.1.07.2.2	3,500-50,000 Square Feet	\$ 8,124.00	\$ 8,124.00	each
2.1.07.2.3	50,001-200,000 Square Feet	\$ 19,351.00	\$ 19,351.00	each
2.1.07.2.4	200,001 + Square Feet	\$ 25,150.00	\$ 25,150.00	each
2.1.07.3	Conversion of Existing Residential Structure and Site to Commercial	\$ 5,160.00	\$ 5,160.00	each
2.1.07.4	Minor Alteration to Site Plan	\$ 2,154.00	\$ 2,154.00	each
2.1.07.5	Partition (up to 3 lots)	\$ 4,920.00	\$ 4,920.00	each
2.1.08	Subdivision:			
2.1.08.1	4 - 20 Lots	\$ 13,694.00	\$ 13,694.00	each
2.1.08.2	21 - 50 Lots	\$ 16,246.00	\$ 16,246.00	each
2.1.08.3	51 > Lots	\$ 21,206.00	\$ 21,206.00	each
2.1.08.4	Replat	\$ 10,253.00	\$ 10,253.00	each
2.1.08.5	Transcript Preparation Fee	\$ 78.00	\$ 78.00	per hour
2.1.09	Temporary Use Permit	\$ 600.00	\$ 600.00	each
2.1.10	Variance:			
2.1.10.1	Minor	\$ 3,382.00	\$ 3,382.00	each
2.1.10.2	Major	\$ 6,269.00	\$ 6,269.00	each
2.1.11	Zoning Verification	\$ 78.00	\$ 78.00	per hour
2.1.12	Other Related Development Fees			
2.1.12.01	Middle Housing or Expedited Land Divisions	\$ 12,894.00	\$ 12,894.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.1.12.02	Extension Request	\$ 1,019.00	\$ 1,019.00	each
2.1.12.03	Final Plan Review (required for filing final plats)	\$ 1,262.00	\$ 1,262.00	each
2.1.12.03.1	and per lot	\$ 88.00	\$ 88.00	per lot
2.1.12.04	Hearing (Specially Set); Non-Hearings Officer DEPOSIT ONLY (Fee May Be Higher Based on Actual Cost of Services)	\$ 4,012.00	\$ 4,012.00	each
2.1.12.05	Hearing (Specially Set); Hearings Officer DEPOSIT ONLY (Fee May Be Higher Based on Actual Cost of Services)	\$ 3,322.00	\$ 3,322.00	each
2.1.12.06	Improvement Agreements (Initial Agreement Included in Fee)	\$ 972.00	\$ 972.00	each
2.1.12.07	Lot Line Adjustment	\$ 1,520.00	\$ 1,520.00	each
2.1.12.08	Lot of Record Verification	\$ 608.00	\$ 608.00	each
2.1.12.09	Modification of Application	\$ 1,000.00	\$ 1,000.00	each
2.1.12.10	Modification of Approval (Land Use)	\$ 2,154.00	\$ 2,154.00	each
2.1.12.11	Modification or Alteration of a Non-Conforming Use or Structure	\$ 1,532.00	\$ 1,532.00	each
2.1.12.12	Parking and Mobility Improvement Fee	\$ 11,220.00	\$ 11,220.00	per parking stall
2.1.12.13	Pre-Development Services			
2.1.12.13.1	Inside City Limits	NO CHARGE	NO CHARGE	
2.1.12.13.2	Outside City Limits	\$ 375.00	\$ 375.00	per meeting
2.1.12.14	Re-Review Fee (Building Permits)	\$ 81.00	\$ 81.00	each
2.1.12.15	Re-Inspection Fee	\$ 81.00	\$ 81.00	each
2.1.12.16	Historical Landmarks Alteration	NO CHARGE	NO CHARGE	
2.1.12.17	Temporary Residences for Medical Hardship	\$ 1,532.00	\$ 1,532.00	each
2.1.12.18	Actual Cost of Service (for services not listed above)	\$ 78.00	\$ 78.00	per hour
2.2	CDD Building Division Fees (see Tables 3-A through 3-M)			
2.2.01	Addressing/Street Numbering	\$ 85.00	\$ 85.00	per building permit-new structures only
2.2.02	Code Compliance (Charged at Time of Building Permit Issuance)	0.07%	0.07%	of Building Valuation
2.2.03	Master Development Plan Program:			
2.2.03.1	Upon completion of Master Development Plan Approval, additional units charged as follows:	Half of the original plan review fee	Half of the original plan review fee	
2.2.04	Planning Division - Residential Design Review Fee (Charged at Time of Building Permit Issuance)	35%	35%	of Building Permit Fee

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.2.05	Sign Requiring a Building Permit - Building Fee Based on Valuation Table (See Table 3-A) in addition to Planning Fee			
2.3	CDD Service Fees			
2.3.01	Revocable Permit Application Fee	\$ 271.00	\$ 271.00	each
2.3.02	Rebuild Letter Fee	\$ 54.00	\$ 54.00	each
2.3.03	Code Enforcement Hearing (Specially Set); Hearings Officer DEPOSIT ONLY [Section 5.351(2)(C)(2)] - Fee may be higher based on actual cost of services	\$ 921.00	\$ 921.00	each
2.3.04	Appeal Fee – Citation Hearing [Section 2.797]	\$ 271.00	\$ 271.00	each
2.3.05	Appeal Fee – Interpretation of City Code & Hearing [Section 5.359]	\$ 271.00	\$ 271.00	each
2.4	CDD Product Fees			
2.4.01	Comprehensive Plan Copy	\$ 15.00	\$ 15.00	each
2.4.02	Comprehensive Plan Addendum Copy	\$ 25.00	\$ 25.00	each
2.4.03	Development Code Copy	\$ 55.00	\$ 55.00	each
2.4.04	Sign Code Copy	\$ 10.00	\$ 10.00	each
2.4.05	Extra Small Map (8 ½ x 11)	\$ 10.00	\$ 10.00	each
2.4.06	Small Map (11 x 17)	\$ 12.00	\$ 12.00	each
2.4.07	Large Map (17 x 24)	\$ 15.00	\$ 15.00	each
2.4.08	Extra Large Map (32 x 38)	\$ 25.00	\$ 25.00	each
2.4.09	Custom Map (\$20.00 minimum)	\$ 55.00	\$ 55.00	per hour
2.5	Engineering Service Fees			
2.5.01	Plan Reviews - Public Improvement Plans:			
2.5.01.1	Submittal Fee	\$ 1,366.00	\$ 1,366.00	each
2.5.01.2	Storm Water and Grading / per sheet	\$ 444.00	\$ 444.00	per sheet
2.5.01.3	Sewer / per sheet	\$ 266.00	\$ 266.00	per sheet
2.5.01.4	Streets / per sheet	\$ 309.00	\$ 309.00	per sheet
2.5.01.5	Waterline / per sheet	\$ 309.00	\$ 309.00	per sheet
2.5.01.6	Additional Plan Reviews (over 3) / per sheet	\$ 132.00	\$ 132.00	per sheet
2.5.01.7	Change Order Submittal	\$ 195.00	\$ 195.00	each
2.5.01.8	Change Order / per sheet	\$ 177.00	\$ 177.00	per sheet

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.5.01.9	Revision	\$ 96.00	\$ 96.00	each
2.5.02	Plan Reviews - Commercial Site Plans:			
2.5.02.1	Submittal	\$ 656.00	\$ 656.00	each
2.5.02.2	Sewer and Water Connections / per sheet	\$ 89.00	\$ 89.00	per sheet
2.5.02.3	Grading Review / per sheet	\$ 177.00	\$ 177.00	per sheet
2.5.02.4	Storm Review / per sheet	\$ 177.00	\$ 177.00	per sheet
2.5.02.5	Fire Line Review / per sheet	\$ 177.00	\$ 177.00	per sheet
2.5.02.6	Revision	\$ 96.00	\$ 96.00	each
2.5.03	Plan Reviews - Building/Structural (STR) Permits:			
2.5.03.1	Commercial Tenant Improvement (TI)/Remodel	\$ 89.00	\$ 89.00	each
2.5.03.2	Commercial/Industrial Addition	\$ 89.00	\$ 89.00	each
2.5.03.3	New Commercial/Industrial	\$ 89.00	\$ 89.00	each
2.5.03.4	New Multi-Family	\$ 89.00	\$ 89.00	each
2.5.04	Plan Reviews - Residential Storm Drainage			
2.5.04.1	Single Family Residential Stormwater			
2.5.04.1.1	New Construction	\$ 89.00	\$ 89.00	each
2.5.04.1.2	Remodel/Alteration	\$ 89.00	\$ 89.00	each
2.5.04.1.3	Addition	\$ 89.00	\$ 89.00	each
2.5.04.2	Infrastructure Allocation Analysis	\$ 813.00	\$ 813.00	each
2.5.04.3	Stormwater Repair / Upgrade			
2.5.04.3.1	Plan Review	\$ 304.00	\$ 304.00	each
2.5.04.3.2	Inspection	\$ 125.00	\$ 125.00	each
2.5.05	Plan Reviews - Minor Site Development Permit	\$ 850.00	\$ 850.00	each
2.5.06	Inspection:			
2.5.06.1	\$0-\$100,000 value	3.75%	3.75%	of Estimated Construction Cost
2.5.06.2	\$100,001-\$250,000 value	2.25%	2.25%	of Estimated Construction Cost
2.5.06.3	\$250,001-\$500,000 value	2.00%	2.00%	of Estimated Construction Cost
2.5.06.4	\$500,001-\$1,000,000 value	1.50%	1.50%	of Estimated Construction Cost

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.5.06.5	>\$1,000,000 value	1.00%	1.00%	of Estimated Construction Cost
2.5.07.1	Stormwater Inspection Fee Estimate - Drywell Testing	\$ 500.00	\$ 500.00	per drywell
2.5.07.1.1	Stormwater Reinspection Fee - Drywell	\$ 500.00	\$ 500.00	per drywell
2.5.07.2	Stormwater Inspection Fee Estimate - Swale Testing		\$ 125.00	per pond
2.5.07.2.1	Stormwater Reinspection Fee - Swale	\$ 125.00	\$ 125.00	per pond
2.5.08	Grading Fee Estimate	\$ 195.00	\$ 195.00	per 10,000 square feet
2.5.09	Inspection Time Billing Rate	\$ 76.00	\$ 76.00	per hour
2.5.10	Reimbursement District Application Fee	\$ 200.00	\$ 200.00	each
2.5.11	Street Vacation Application Fee	\$ 600.00	\$ 600.00	each
2.5.12	Small Wireless Facilities			
2.5.12.1	Up to five (5) small wireless facilities in the same application	\$ 500.00	\$ 500.00	each
2.5.12.2	Each small wireless facility beyond five (5) in the same application	\$ 100.00	\$ 100.00	each
2.5.12.3	Installation of non-recurring new pole to support small wireless facility in the right-of-way	\$ 1,000.00	\$ 1,000.00	each
2.5.12.4	Extension (1-year)	\$ 750.00	\$ 750.00	each
2.5.13	Expedited and/or Third-Party Professional Review (\$125.00 minimum)	Actual cost of service	Actual cost of service	
2.6	Engineering Product Fees			
2.6.01	Driveway Approach			
2.6.01.1	Commercial	\$ 158.00	\$ 158.00	each
2.6.01.2	Residential	\$ 158.00	\$ 158.00	each
2.6.01.3	Existing Driveway Approach Replacement	\$ 79.00	\$ 79.00	each
2.6.01.4	Reinspection Fee (each after 2 inspections)	\$ 79.00	\$ 79.00	each
2.6.01.5	Sidewalk Permit	\$ 158.00	\$ 158.00	each
2.6.01.6	Existing Sidewalk Replacement	\$ 79.00	\$ 79.00	each
2.6.01.7	Grading Permit Submittal Fee	\$ 300.00	\$ 300.00	each
2.6.02	System Development Charge (SDC) Credit Transfer/Authorization	\$ 43.00	\$ 43.00	each
2.6.03	City of Redmond Construction Specifications			
2.6.03.1	Picked Up At Public Works	\$ 45.00	\$ 45.00	per copy
2.6.03.2	Mailed	\$ 50.00	\$ 50.00	per copy
2.6.04	Sewer & Water Master Plans			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.6.04.1	Picked up at Public Works	\$ 45.00	\$ 45.00	per copy
2.6.04.2	Mailed	\$ 50.00	\$ 50.00	per copy
2.6.05	Public Facilities Plan			
2.6.05.1	Picked up at Public Works	\$ 45.00	\$ 45.00	per copy
2.6.05.2	Mailed	\$ 55.00	\$ 55.00	per copy
2.6.06	Record Drawing Copies	\$ 5.00	\$ 5.00	per copy
2.7	GIS Service Fee			
2.7.1	GIS Staff Rate	\$ 52.00	\$ 52.00	per hour
2.8	GIS Product Fee			
2.8	Digital Photogrammetric Products			
2.8.01	1/4 Section Tiles			
2.8.01.1	1/4 Section Planimetric & Contour CAD File	\$ 250.00	\$ 250.00	per tile
2.8.01.2	1/4 Section Orthophotography (Mr. Sid, TIFF)	\$ 100.00	\$ 100.00	per tile
2.8.02	Planimeter Packages			
2.8.02.1	Urban Reserve Area 1/4 Sections Package (37 tiles)	\$ 5,000.00	\$ 5,000.00	each
2.8.02.2	Urban Growth Boundary 1/4 Section Package (71 Tiles)	\$ 5,000.00	\$ 5,000.00	each
2.8.02.3	North Mapping Area 1/4 Section Package (32 Tiles)	\$ 2,500.00	\$ 2,500.00	each
2.8.02.4	Entire Redmond Area (140 Tiles)	\$ 10,000.00	\$ 10,000.00	each
2.8.03	Orthophotography Mosaics			
2.8.03.1	Redmond Mosaic (UGB & URA)	\$ 2,500.00	\$ 2,500.00	each
2.8.03.2	Wastewater Effluent Areas	\$ 1,000.00	\$ 1,000.00	each
2.8.04	Hard Copy Photogrammetric Plots			
2.8.04.1	1/4 Planimetric or Orthophoto Plot (1"=100')	\$ 10.00	\$ 10.00	each
2.8.05	City of Redmond Hard Copy Map Series			
2.8.05.1	18" x 24" GIS Color Map	\$ 10.00	\$ 10.00	each
2.8.05.2	30" x 36" GIS Color Map	\$ 15.00	\$ 15.00	each
2.8.05.3	26" x 48" GIS Color Map	\$ 20.00	\$ 20.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
2.8.06	Custom Hard Copy Map Series			
2.8.06.1	8.5" x 11" or 11" x 17" Color Map	\$ 5.00	\$ 5.00	each plus Technician Time at \$52.00 per hour
3	CEMETERY FEES			
3.01	Recording Fee	\$ 50.00	\$ 50.00	per lot
3.02	Adult Lot	\$ 850.00	\$ 850.00	per lot
3.03	Adult Lot Perpetual Maintenance	\$ 150.00	\$ 150.00	per lot
3.04	Infant Lot (includes Perpetual Maintenance)	\$ 75.00	\$ 75.00	per lot
3.05	Ash Lot	\$ 350.00	\$ 350.00	per lot
3.06	Ash Lot Perpetual Maintenance	\$ 150.00	\$ 150.00	per lot
3.07	Adult Open/Close *	\$ 700.00	\$ 700.00	each
3.08	Infant Open/Close *	\$ 85.00	\$ 85.00	each
3.09	Ash Placement *	\$ 200.00	\$ 200.00	each
3.10	Adult Liner	\$ 700.00	\$ 700.00	each
3.11	Infant Liner	\$ 110.00	\$ 110.00	each
3.12	Columbarium Niche	\$ 800.00	\$ 800.00	each
3.13	Columbarium Niche Perpetual Maintenance	\$ 100.00	\$ 100.00	each
3.14	Columbarium Name Plaque and One Name Bar	\$ 350.00	\$ 350.00	each
3.15	Columbarium Second Name Bar	\$ 200.00	\$ 200.00	each
3.16	Flower Vase for Columbarium Niche	\$ 120.00	\$ 120.00	each
3.17	Flower Vase	\$ 45.00	\$ 45.00	each
3.18	City Marker Placement	\$ 75.00	\$ 75.00	per stone foot
3.19	Marker Placement Permit (Contractor)	\$ 75.00	\$ 75.00	each
3.20	Weekday Overtime	\$ 52.00	\$ 52.00	per hour
	* On Saturdays, in addition to the above charges, a fee of \$450.00 will be charged. There shall be no services on Sundays or Holidays.			
4	CITY RECORDER FEES			
4.1	Research Fee (City Staff)	\$ 60.00	\$ 60.00	per hour
4.2	Public Records Review Fee (City Attorney)	\$ 150.00	\$ 150.00	per hour
4.3	Audio Tapes	\$ 17.00	\$ 17.00	per tape

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
5	MISCELLANEOUS			
5.01	Licenses			
5.01.1	Business License			
5.01.1.1	Outside City	\$ 70.00	\$ 70.00	per year
5.01.1.2	Inside City	\$ 55.00	\$ 55.00	per year
5.01.1.3	Employees	\$ 1.50	\$ 1.50	per employee
5.01.2	Liquor License			
5.01.2.1	Initial original application	\$ 100.00	\$ 100.00	each
5.01.2.2	Change in ownership, change in location, or change in privilege application	\$ 75.00	\$ 75.00	each
5.01.2.2	Renewal or temporary application	\$ 35.00	\$ 35.00	per year
5.01.3	Social Gaming License [Section 7.298]	\$ 300.00	\$ 300.00	per year
5.01.3.1	Investigation Fee [Section 7.284(1)]	\$ 70.00	\$ 70.00	per application
5.01.4	Circus/Tent Show License [Section 7.344(1)]	\$ 275.00	\$ 275.00	per day
5.01.5	Theatrical Tent Show License [Section 7.344(2)]	\$ 100.00	\$ 100.00	per day
5.01.6	Street Vendor License [Section 7.510(2)]	\$ 83.00	\$ 83.00	per cart
5.01.7	Merchant Police License [Section 7.614]	\$ 55.00	\$ 55.00	each
5.01.8	Vehicle For Hire License			
5.01.8.1	1-2 Drivers	\$ 75.00	\$ 75.00	per year
5.01.8.2	3-5 Drivers	\$ 125.00	\$ 125.00	per year
5.01.8.3	6-15 Drivers	\$ 250.00	\$ 250.00	per year
5.01.8.4	16-50 Drivers	\$ 500.00	\$ 500.00	per year
5.01.8.5	51+ Drivers	\$ 1,000.00	\$ 1,000.00	per year
5.01.9	Pawn Broker License	\$ 165.00	\$ 165.00	per year
5.02	Permits			
5.02.1	Itinerant Merchant Permit	\$ 50.00	\$ 50.00	each
5.02.2	Temporary Business Permit	\$ 250.00	\$ 250.00	per 180 days
5.02.3	Amusement Machines [Section 7.042(1)]	\$ 60.00	\$ 60.00	per machine
5.02.4	Assembly Permit (100+ people)			
5.02.4.1	Application Fee when street closures are not being requested	\$ 75.00	\$ 75.00	per assembly
5.02.4.2	Application Fee when street closures are requested	\$ 150.00	\$ 150.00	per assembly
5.02.4.3	Application Fee when closing 5 th or 6 th Street is requested	\$ 200.00	\$ 200.00	per assembly

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
5.02.4.4	Public Works staff time set up/break down (barricade, review of traffic control plan, etc.) See Section 8.06			
5.02.4.5	Deposit for trash, restrooms clean up, etc. (Refundable)	\$ 250.00	\$ 250.00	per assembly
5.02.5	Drivers Permit	\$ 10.00	\$ 10.00	per year
5.02.6	Tow Driver Permit	\$ 25.00	\$ 25.00	per year
5.02.7	Ice Cream Truck Driver Permit	\$ 25.00	\$ 25.00	per year
5.02.8	City Park Alcohol Consumption Permit	\$ 25.00	\$ 25.00	per event
5.03	Room Fees			
5.03.1	City Hall Civic Room 207			
5.03.1.1	Priority 1, 2 and 3	No Charge	No Charge	
5.03.1.2	Priority 4 - first 3 hours	50	50	each
5.03.1.3	Priority 4 - each additional hour	10	10	per hour
5.03.2	City Hall Civic Room 208			
5.03.2.1	Priority 1, 2 and 3	No Charge	No Charge	
5.03.2.2	Priority 4 - first 3 hours	50	50	each
5.03.2.3	Priority 4 - each additional hour	10	10	per hour
5.03.3	City Hall Civic Rooms 207 & 208			
5.03.3.1	Priority 1, 2 and 3	No Charge	No Charge	
5.03.3.2	Priority 4 - first 3 hours	75	75	each
5.03.3.3	Priority 4 - each additional hour	10	10	per hour
5.03.4	Public Works Training Room East			
5.03.4.1	Priority 1, 2 and 3	No Charge	No Charge	
5.03.4.2	Priority 4 - first 3 hours	50	50	each
5.03.4.3	Priority 4 - each additional hour	10	10	per hour
5.03.5	Public Works Training Room West			
5.03.5.1	Priority 1, 2 and 3	No Charge	No Charge	
5.03.5.2	Priority 4 - first 3 hours	50	50	each
5.03.5.3	Priority 4 - each additional hour	10	10	per hour
5.03.6	Public Works Training Room East & West			
5.03.6.1	Priority 1, 2 and 3	No Charge	No Charge	
5.03.6.2	Priority 4 - first 3 hours	75	75	each
5.03.6.3	Priority 4 - each additional hour	10	10	per hour
5.03.7	Cleaning Fee for Civic Rooms and Public Works Training Rooms			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
5.03.7.1	Priority 1 and 2	No Charge	No Charge	
5.03.7.2	Priority 3 - for 50 or less attendees	25	25	each
5.03.7.3	Priority 3 - for more than 50 attendees	50	50	each
5.03.7.4	Priority 4 - for 50 or less attendees	25	25	each
5.03.7.5	Priority 4 - for more than 50 attendees	100	100	each
5.04	Other Fees			
5.04.01	Transient Room Tax / Additional Req. [Section 7.102] - 9% and rounded up to the next full cent for any portion of a cent equal to or greater than \$.005. Each transient lodging provider may retain 5% of their tax revenues collected as a collection reimbursement charge.	9%	9%	
5.04.02	Electronic Lien Check	\$ 30.00	\$ 30.00	
5.04.03	Hazardous Vegetation Abatement (\$100.00 minimum)	Full Cost Reimbursement	Full Cost Reimbursement	
5.04.04	Xerox Copies	\$ 0.25	\$ 0.25	per page
5.04.05	Fax Charges	\$ 1.00	\$ 1.00	per page
5.04.06	Returned Item/Non-sufficient Funds Charge	\$ 25.00	\$ 25.00	each
5.04.07	Check Re-issuance Fee	\$ 35.00	\$ 35.00	each
5.04.08	Delinquent Utility Charge	1.50%	1.50%	per month (18% APR)
5.04.09	Delinquent Fees / Lien Charge	10%	10%	per year
5.04.10	Reimbursement Agreements			
5.04.10.1	Application Fee (Due at time of application)	\$ 200.00	\$ 200.00	each
5.04.10.2	Reimbursements and Reconveyances (Due upon approval of application)	\$ 35.00	\$ 35.00	per property
5.04.10.3	Notification and Postage (Due upon approval of application)	\$ 5.00	\$ 5.00	per property
5.04.11	Collection Agency Referral Fee on Outstanding Debt - not to exceed the percentage retained by the private collection agency	35%	35%	
5.04.12	Utility Deposits for Tenant/Renters			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
5.04.12.1	Commercial	\$ 300.00	\$ 300.00	each or an amount equal to 2½ times the average monthly billing for a commercial account, whichever is greater per initiation of service.
6	GARBAGE RATES			
6.01	Residential Garbage Service			
6.01.1	35 Gallon Cart			
6.01.1.1	Curb	\$ 14.95	\$ 14.95	per month
6.01.1.2	Yard (Disabled)	\$ 16.36	\$ 16.36	per month
6.01.1.3	Curb (Low Income)	\$ 11.21	\$ 11.21	per month
6.01.1.4	Yard (Low Income / Disabled)	\$ 12.27	\$ 12.27	per month
6.01.1.5	Every Other Week	\$ 11.21	\$ 11.21	per month
6.01.1.6	Every Other Week (Disabled)	\$ 9.20	\$ 9.20	per month
6.01.1.7	Every Other Week (Low Income)	\$ 8.40	\$ 8.40	per month
6.01.2	65 Gallon Cart			
6.01.2.1	Curb	\$ 22.55	\$ 22.55	per month
6.01.2.2	Yard (Disabled)	\$ 23.99	\$ 23.99	per month
6.01.2.3	Curb (Low Income)	\$ 16.91	\$ 16.91	per month
6.01.2.4	Yard (Low Income / Disabled)	\$ 17.98	\$ 17.98	per month
6.01.2.5	Every Other Week	\$ 16.91	\$ 16.91	per month
6.01.2.6	Every Other Week (Disabled)	\$ 13.48	\$ 13.48	per month
6.01.2.7	Every Other Week (Low Income)	\$ 12.69	\$ 12.69	per month
6.01.3	95 Gallon Cart			
6.01.3.1	Curb	\$ 27.44	\$ 27.44	per month
6.01.3.2	Yard (Disabled)	\$ 28.90	\$ 28.90	per month
6.01.3.3	Curb (Low Income)	\$ 20.59	\$ 20.59	per month
6.01.3.4	Yard (Low Income / Disabled)	\$ 21.68	\$ 21.68	per month
6.01.3.5	Every Other Week	\$ 20.59	\$ 20.59	per month
6.01.3.6	Every Other Week (Disabled)	\$ 16.26	\$ 16.26	per month

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
6.01.3.7	Every Other Week (Low Income)	\$ 15.45	\$ 15.45	per month
6.01.4	Additional Weekly Garbage			
6.01.4.1	First Extra Can	\$ 5.03	\$ 5.03	each
6.01.4.2	Each Additional Can	\$ 3.30	\$ 3.30	each
6.01.4.3	Extra Large Bag	\$ 4.01	\$ 4.01	each
6.01.4.4	Extra Small Bag	\$ 3.14	\$ 3.14	each
6.01.5	95 Gallon Cart Every Other Week (EOW) Yard Debris Collection			
6.01.5.1	Curbside EOW	\$ 5.51	\$ 5.51	per month
6.02	Commercial Garbage Service			
6.02.1	35 Gallon Cart – Curb	\$ 15.71	\$ 15.71	per month
6.02.2	65 Gallon Cart – Curb	\$ 27.00	\$ 27.00	per month
6.02.3	95 Gallon Cart – Curb	\$ 38.30	\$ 38.30	per month
6.02.4	Containers:			
6.02.4.1	1 yard/once per week	\$ 76.27	\$ 76.27	per month
6.02.4.1.1	Additional weekly dumps	\$ 67.31	\$ 67.31	per month
6.02.4.2	1-1/2 yard/once per week	\$ 101.97	\$ 101.97	per month
6.02.4.2.1	Additional weekly dumps	\$ 92.48	\$ 92.48	per month
6.02.4.3	2 yards/once per week	\$ 136.50	\$ 136.50	per month
6.02.4.3.1	Additional weekly dumps	\$ 123.53	\$ 123.53	per month
6.02.4.4	3 yards/once per week	\$ 188.45	\$ 188.45	per month
6.02.4.4.1	Additional weekly dumps	\$ 173.54	\$ 173.54	per month
6.02.4.5	4 yards/once per week	\$ 234.97	\$ 234.97	per month
6.02.4.5.1	Additional weekly dumps	\$ 217.02	\$ 217.02	per month
6.02.4.6	5 yards/once per week	\$ 277.62	\$ 277.62	per month
6.02.4.6.1	Additional weekly dumps	\$ 255.68	\$ 255.68	per month
6.02.4.7	6 yards/once per week	\$ 314.85	\$ 314.85	per month
6.02.4.7.1	Additional weekly dumps	\$ 287.26	\$ 287.26	per month
6.03	Other Garbage Service			
6.03.1	Bulk Rate for the Collection of Bulk Refuse	\$ 14.37	\$ 14.37	each
6.03.2	Not at Curb / Heavy Can Extra Charge	\$ 3.44	\$ 3.44	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
6.03.3	Late Out / Go Back Charge	\$ 6.15	\$ 6.15	each
6.03.4	Yard Debris Recycling	\$ 5.51	\$ 5.51	each
6.03.5	Service Interrupt	\$ 35.00	\$ 35.00	each
6.03.6	Service Reinstatement	\$ 27.00	\$ 27.00	each
6.03.7	Cart Re-Delivery	\$ 36.00	\$ 36.00	each
6.03.8	Advance Deposit			up to 3 months of service
6.03.9	Non-recovered Cart	\$ 65.00	\$ 65.00	per cart
7	POLICE DEPARTMENT FEES			
7.01	Police Reports			
7.01.1	First ten (10) pages	\$ 25.00	\$ 25.00	each
7.01.2	Each additional page	\$ 0.25	\$ 0.25	per page
7.02	Large Report/Video Redaction Requests / Research on Individuals			
7.02.1	First hour	No Charge	No Charge	No Charge
7.02.2	Each additional hour	\$ 35.00	\$ 35.00	per hour
7.03	Clearance Letter	\$ 30.00	\$ 30.00	each
7.04	Tapes			
7.04.1	Video	\$ 30.00	\$ 30.00	each
7.04.2	Audio	\$ 30.00	\$ 30.00	each
7.04.3	CD's	\$ 30.00	\$ 30.00	each
7.04.4	Floppy Disks	\$ 30.00	\$ 30.00	each
7.05	Finger Printing			
7.05.1	One Card	\$ 20.00	\$ 20.00	each
7.05.2	Additional Cards	\$ 5.00	\$ 5.00	each
7.06	Vehicle Storage Fee	\$ 30.00	\$ 30.00	per day
7.07	Research Fee / Records Check	\$ 25.00	\$ 25.00	each
7.08	Police Impound Tow Administrative Fee	\$ 125.00	\$ 125.00	each
7.09	Alarm Fees			
7.09.1	Unpermitted Alarm System (per calendar year)			
7.09.1.1	1 st Response (Fee waived if permit obtained within 30 days of alarm response, and successful completion of alarm class)	\$ 250.00	\$ 250.00	each
7.09.1.2	2 nd Response	\$ 250.00	\$ 250.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
7.09.1.3	3 rd & more Responses	\$ 500.00	\$ 500.00	each
7.09.2	Permitted Alarm System (per calendar year)			
7.09.2.1	1 st False Alarm	Warning	Warning	
7.09.2.2	2 nd False Alarm	\$ 100.00	\$ 100.00	each
7.09.2.3	3 rd & more False Alarms	\$ 250.00	\$ 250.00	each
7.09.3	Alarm Permit Fees			
7.09.3.1	Initial Permit	\$ 40.00	\$ 40.00	per three years
7.09.3.2	Transfer	\$ 40.00	\$ 40.00	each
7.09.3.3	Permit Renewal	\$ 10.00	\$ 10.00	per three years
7.10	Bail Fees			
7.10.01	Parking Violations [Section 6.200]			
7.10.01.1	2-Hour Parking Violation (on street):			
7.10.01.1.1	First Overtime	\$ 15.00	\$ 15.00	each
7.10.01.1.2	Each Additional Overtime Unit	\$ 10.00	\$ 10.00	each
7.10.01.2	Violation for Employer/Employees	\$ 50.00	\$ 50.00	each
7.10.01.3	Airport Parking Violation	\$ 50.00	\$ 50.00	each
7.10.01.4	All Other Parking Violations	\$ 25.00	\$ 25.00	each
7.10.01.5	If Not Paid Within 5 Days of Ticket	\$ 10.00	\$ 10.00	each
7.10.01.6	Prohibited Parking Violation [Section 6.167]	\$ 40.00	\$ 40.00	each
7.10.02	Administrative Infractions: [Section 2.782(3)]			
7.10.02.1	Class 'C'	\$ 100.00	\$ 100.00	each
7.10.02.2	Class 'B'	\$ 250.00	\$ 250.00	each
7.10.02.3	Class 'A'	\$ 500.00	\$ 500.00	each
7.10.03	Court Cost [Section 2.706(1)]	\$ 10.00	\$ 10.00	each
7.10.04	Court Cost [Section 2.706(4)]	\$ 15.00	\$ 15.00	each
7.10.05	Civil Infractions: [Section 2.782(3)]			
7.10.05.1	Class 'C'	\$ 100.00	\$ 100.00	each
7.10.05.2	Class 'B'	\$ 250.00	\$ 250.00	each
7.10.05.3	Class 'A'	\$ 500.00	\$ 500.00	each
7.10.06	Duty to Send Children to School [Section 5.137]			
7.10.06.1	Superintendent Citation, up to	\$ 100.00	\$ 100.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
7.10.07	Fail to License Dog [Section 5.255]	\$ 250.00	\$ 250.00	each
7.10.08	Animals at Large [Section 5.265]	\$ 250.00	\$ 250.00	each
7.10.09	Animal Nuisances [Section 5.270]	\$250.00 or \$500.00	\$250.00 or \$500.00	each
7.10.10	Noise Violations [Section 5.335(14)(A) and ORS 467.100]	\$ 250.00	\$ 250.00	each
8	PUBLIC WORKS FEES			
8.01	Parks Division Fees			
8.01.1	Parks Amenity Reservations			
8.01.1.1	Resident	\$ 40.00	\$ 40.00	per reservation
8.01.1.2	Non-Resident	\$ 60.00	\$ 60.00	per reservation
8.01.2	Sports Court Reservations			
8.01.2.1	Resident	\$ 20.00	\$ 20.00	per court per day
8.01.2.2	Non-Resident	\$ 30.00	\$ 30.00	per court per day
8.01.3	Sports Field Reservations			
8.01.3.1	Local Nonprofits, Government and Education Organizations and Private Redmond Residents	\$ 40.00	\$ 40.00	per field per day
8.01.3.2	Local Nonprofit Youth Club Sports and Recreation League Season Rate	\$ 75.00	\$ 75.00	per field per month
8.01.3.3	Commercial Use	\$ 25.00	\$ 25.00	per game per field
8.01.3.4	All Other Uses	\$ 75.00	\$ 75.00	per field per day
8.01.4	Deposit (Refundable)	\$ 50.00	\$ 50.00	each
8.01.5	Additional Staff Support	\$ 53.00	\$ 53.00	per hour
8.02	System Development Charges (SDCs):			
8.02.1	Sewer – Meter Size (Water):			
8.02.1.1	5/8"			
8.02.1.1.1	Improvement	\$ 3,361.00	\$ 3,361.00	each
8.02.1.1.2	Reimbursement	\$ 1,308.00	\$ 1,308.00	each
8.02.1.2	1"			
8.02.1.2.1	Improvement	\$ 8,402.00	\$ 8,402.00	each
8.02.1.2.2	Reimbursement	\$ 3,268.00	\$ 3,268.00	each
8.02.1.3	1-1/2"			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.02.1.3.1	Improvement	\$ 16,806.00	\$ 16,806.00	each
8.02.1.3.2	Reimbursement	\$ 6,535.00	\$ 6,535.00	each
8.02.1.4	2"			
8.02.1.4.1	Improvement	\$ 26,888.00	\$ 26,888.00	each
8.02.1.4.2	Reimbursement	\$ 10,457.00	\$ 10,457.00	each
8.02.1.5	3"			
8.02.1.5.1	Improvement	\$ 53,777.00	\$ 53,777.00	each
8.02.1.5.2	Reimbursement	\$ 20,913.00	\$ 20,913.00	each
8.02.1.6	4"			
8.02.1.6.1	Improvement	\$ 84,026.00	\$ 84,026.00	each
8.02.1.6.2	Reimbursement	\$ 32,677.00	\$ 32,677.00	each
8.02.1.7	6"			
8.02.1.7.1	Improvement	\$ 168,054.00	\$ 168,054.00	each
8.02.1.7.2	Reimbursement	\$ 65,354.00	\$ 65,354.00	each
8.02.2	Water – Meter Size:			
8.02.2.1	5/8"			
8.02.2.1.1	Improvement	\$ 2,453.00	\$ 2,453.00	each
8.02.2.1.2	Reimbursement	\$ 539.00	\$ 539.00	each
8.02.2.2	1"			
8.02.2.2.1	Improvement	\$ 6,134.00	\$ 6,134.00	each
8.02.2.2.2	Reimbursement	\$ 1,346.00	\$ 1,346.00	each
8.02.2.3	1-1/2"			
8.02.2.3.1	Improvement	\$ 12,266.00	\$ 12,266.00	each
8.02.2.3.2	Reimbursement	\$ 2,693.00	\$ 2,693.00	each
8.02.2.4	2"			
8.02.2.4.1	Improvement	\$ 19,627.00	\$ 19,627.00	each
8.02.2.4.2	Reimbursement	\$ 4,309.00	\$ 4,309.00	each
8.02.2.5	3"			
8.02.2.5.1	Improvement	\$ 39,253.00	\$ 39,253.00	each
8.02.2.5.2	Reimbursement	\$ 8,616.00	\$ 8,616.00	each
8.02.2.6	4"			
8.02.2.6.1	Improvement	\$ 61,333.00	\$ 61,333.00	each
8.02.2.6.2	Reimbursement	\$ 13,463.00	\$ 13,463.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.02.2.7	6"			
8.02.2.7.1	Improvement	\$ 122,665.00	\$ 122,665.00	each
8.02.2.7.2	Reimbursement	\$ 26,927.00	\$ 26,927.00	each
8.02.3	Parks (Residential units only)			
8.02.3.1	Single Family			
8.02.3.1.1	Improvement	\$ 4,449.00	\$ 4,449.00	per dwelling unit
8.02.3.1.2	Reimbursement	\$ 1,369.00	\$ 1,369.00	per dwelling unit
8.02.3.2	Multi-Family			
8.02.3.2.1	Improvement	\$ 3,449.00	\$ 3,449.00	per dwelling unit
8.02.3.2.2	Reimbursement	\$ 1,062.00	\$ 1,062.00	per dwelling unit
8.02.4	Transportation			
8.02.4.1	Improvement	\$ 3,976.00	\$ 3,976.00	per PM peak hour trip
8.02.4.2	Reimbursement	\$ 702.00	\$ 702.00	per PM peak hour trip
8.02.1.5	SDC Installment Payment Contract Application Fee	\$ 150.00	\$ 150.00	each
8.03	Miscellaneous Water, Wastewater, Stormwater, and Transportation Fees:			
8.03.01	Meter Installation Fee			
8.03.01.1	5/8" x 3/4" Meter	\$ 334.00	\$ 334.00	each
8.03.01.2	1" Meter	\$ 433.00	\$ 433.00	each
8.03.01.2.1	Adapter for 1" Meter Installed in a 2" Service	\$ 218.00	\$ 218.00	each
8.03.01.3	1-1/2" Meter	\$ 1,072.00	\$ 1,072.00	each
8.03.01.4	2" Meter Installation Fee	\$ 905.00	\$ 905.00	each
8.03.01.5	3" and Larger Meters	Call for Current Quote	Call for Current Quote	
8.03.02	Automatic Meter Reading (AMR) Tampering Fee	\$ 334.00	\$ 334.00	each
8.03.03	Water Tap Fee			
8.03.03.1	3/4"	\$ 275.00	\$ 275.00	each
8.03.03.2	1"	\$ 300.00	\$ 300.00	each
8.03.03.3	2"	\$ 900.00	\$ 900.00	each
8.03.03.4	3" and larger, Fire Hydrant, Fire Line installation (Material and tap provided by other)	\$ 500.00	\$ 500.00	per hour each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.03.04	Meter Test	Calculated on time and materials	Calculated on time and materials	
8.03.05	Hydrant Flow Test	\$ 250.00	\$ 250.00	per hydrant
8.03.06	Utility New Account Service Fee	\$ 20.00	\$ 20.00	each
8.03.08	Shut Off Notice Fee	\$ 5.00	\$ 5.00	each
8.03.09	Utility Deposits as Required by City Manager [Section 4.013]:			
8.03.09.1	Residential	\$ 100.00	\$ 100.00	each or an amount equal to two and one-half (2-1/2) times the average monthly billing, whichever is greater
8.03.09.2	Non-Residential	\$ 100.00	\$ 100.00	each or an amount equal to two and one-half (2-1/2) times the average monthly billing, whichever is greater
8.03.10	Water Re-Connection Service [Section 4.015(3)]			
8.03.10.1	Before services are restored, during regular business hours	\$ 45.00	\$ 45.00	each
8.03.10.2	Meter replacement, during regular business hours	\$ 60.00	\$ 60.00	each
8.03.10.3	Same day, after regular working hours, weekends, holidays	\$ 125.00	\$ 125.00	each
8.03.11	Sewer Reconnection Fee [Section 4.344(8)]	\$ 309.00	\$ 309.00	each
8.03.12	Service Call - same day or after business hours	\$ 129.00	\$ 129.00	each
8.03.13	Sewer Tap Fee			
8.03.13.1	4" service	\$ 505.00	\$ 505.00	each
8.03.13.2	6" service	\$ 541.00	\$ 541.00	each
8.03.14	Dye Testing			
8.03.14.1	Service Discharges into Manhole	\$ 103.00	\$ 103.00	each
8.03.14.2	Service Discharges into Sewer Main	\$ 361.00	\$ 361.00	each
8.03.15	Existing Sewer Line Inspection			
8.03.15.1	Minimum Charge	\$ 600.00	\$ 600.00	each
8.03.15.2	Additional Charge per lineal foot over 400 feet	\$ 1.50	\$ 1.50	per lineal foot
8.03.16	New Sewer Line Inspection			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.03.16.1	Minimum Charge	\$ 1,200.00	\$ 1,200.00	each
8.03.16.2	Additional Charge per lineal foot over 400 feet	\$ 3.00	\$ 3.00	per lineal foot
8.03.16.3	Inspection Request - Not Ready	\$ 100.00	\$ 100.00	each
8.03.17	Wastewater Monitoring (sampling and analysis)	\$ 300.00	\$ 300.00	per sample event
8.03.18	Significant Industrial User			
8.03.18.1	Wastewater Permit - per issuance and upon permit renewal date	\$ 1,000.00	\$ 1,000.00	per year
8.03.18.2	Wastewater Permit Annual Fee	\$ 300.00	\$ 300.00	per year
8.03.18.3	Wastewater Permit Modification Requested by User	\$ 200.00	\$ 200.00	each
8.03.19	Short Duration Discharge			
8.03.19.1	Wastewater Permit	\$ 150.00	\$ 150.00	each
8.03.19.2	Discharge Permit Issuance (fee may be adjusted based on strength of discharged wastewater)	\$ 0.32	\$ 0.32	per gallon
8.03.20	Source Detection Inspection	\$ 105.00	\$ 105.00	per hour
8.03.21	Maximum Wastewater Administrative and Civil Penalties	\$ 10,000.00	\$ 10,000.00	per violation per day
8.03.22	Wastewater Interceptor Maintenance and Fats, Oils, and Grease (FOG) Discharge Violations (amount due doubles if unpaid after 30 days)			
8.03.22.1	First Offense	\$ 125.00	\$ 125.00	per violation per day
8.03.22.2	Second Offense	\$ 250.00	\$ 250.00	per violation per day
8.03.22.3	Third Offense	\$ 500.00	\$ 500.00	per violation per day
8.03.22.4	Fourth Offense	\$ 1,000.00	\$ 1,000.00	per violation per day
8.03.22.5	Fifth Offense	\$ 2,000.00	\$ 2,000.00	per violation per day
8.03.22.6	Sixth and Subsequent Offense	\$ 2,500.00	\$ 2,500.00	per violation per day
8.03.23	Wastewater Non-Permittee Reporting Violations	\$ 125.00	\$ 125.00	per violation
8.03.24	Wastewater Permittee Violations	See Table 1-A	See Table 1-A	
8.03.25	Wastewater Penalty Appeal Fee	\$ 60.00	\$ 60.00	per appeal
8.03.26	Flow Testing	\$ 419.00	\$ 419.00	per location
8.03.27	Recreational Vehicle (RV) Dump Station	\$ 6.00	\$ 6.00	per use
8.03.28	Residential Sewer Account RV Token (limit 10 per year)	\$ 4.00	\$ 4.00	per token
8.03.29	Street Cut			
8.03.29.1	Excavating Contractors not working for a franchise utility			
8.03.29.1.2	Street Cut Deposit (Returned when all work is completed and accepted by the City)	\$ 10.00	\$ 10.00	per square foot of anticipated street and curb disturbance

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.03.29.2	Franchise Utilities			
8.03.29.2.1	Street Cut Deposit	\$ 2,500.00	\$ 2,500.00	per franchise
8.04	Public Works Equipment Reimbursement Rates:			
8.04.1	Use of Vehicles and Equipment	Unless otherwise specified, use of vehicles and equipment will be charged at current Federal Emergency Management Agency (FEMA) rate, per the FEMA Schedule of Equipment Rates.	Unless otherwise specified, use of vehicles and equipment will be charged at current Federal Emergency Management Agency (FEMA) rate, per the FEMA Schedule of Equipment Rates.	
8.04.2	CCTV Sewer Inspection Truck	\$ 88.00	\$ 88.00	per hour
8.05	Public Works Material Reimbursement Rates:			
8.05.1	Asphalt	\$ 92.00	\$ 92.00	per ton
8.05.2	Sand	\$ 12.00	\$ 12.00	per ton
8.06	Public Works Personnel Reimbursement Rates (add examples from 5.02):			
8.06.1	Temp Personnel	\$ 22.00	\$ 22.00	per hour
8.06.2	Utility I	\$ 48.00	\$ 48.00	per hour
8.06.3	Utility II/Wastewater Operator I	\$ 51.00	\$ 51.00	per hour
8.06.4	Utility III/Wastewater Operator II	\$ 55.00	\$ 55.00	per hour
8.06.5	Lead Worker/Wastewater Operator III	\$ 60.00	\$ 60.00	per hour
8.06.6	Vehicle Maintenance Shop	\$ 120.00	\$ 120.00	per hour
8.06.7	Environmental Programs Coordinator	\$ 51.00	\$ 51.00	per hour

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.06.8	Envrionmental Programs Technician	\$ 42.00	\$ 42.00	per hour
8.07	Emergency and Non-Scheduled Work Equipment and Personnel Hourly Rate Multiplier	1.5	1.5	
8.08	Monthly Sewer Rates:			
8.08.1	Residential (one dwelling unit per water meter)	\$ 33.56	\$ 33.56	per account
8.08.2	Multi-Family Residential (multiple dwelling units per water meter)	\$ 26.09	\$ 26.09	per dwelling unit
8.08.3	Commercial / Industrial:			
8.08.3.1	Strength Category:			
8.08.3.1.1	Low	\$ 33.56	\$ 33.56	per account
8.08.3.1.1.1	Low - per 100 cubic feet winter months average water usage above 700 cf.*	\$ 2.94	\$ 2.94	per 100 cubic feet
8.08.3.1.2	Medium	\$ 33.56	\$ 33.56	per account
8.08.3.1.2.1	Medium - per 100 cubic feet winter months average water usage above 700 cf.*	\$ 3.62	\$ 3.62	per 100 cubic feet
8.08.3.1.3	High	\$ 33.56	\$ 33.56	per account
8.08.3.1.3.1	High - per 100 cubic feet winter months average water usage above 700 cf.*	\$ 4.34	\$ 4.34	per 100 cubic feet
8.08.3.1.4	Very High	\$ 33.56	\$ 33.56	per account
8.08.3.1.4.1	Very High - per 100 cubic feet winter months average water usage above 700 cf.*	\$ 5.01	\$ 5.01	per 100 cubic feet
	* Winter months average defined for all categories as the average of the water usage billed in the months November through February.			
8.09	Monthly Stormwater Rates:**			
8.09.1	Residential	\$ 8.43	\$ 8.43	per account
8.09.2	Multi-Family Residential	\$ 7.97	\$ 7.97	per dwelling unit
8.09.3	Non-Residential	\$ 6.93	\$ 6.93	per account

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
		Effective January 1, 2023	Proposed Effective May 1, 2023 Fee	
Item #	Department / Item Description	Fee		Unit
8.09.4	Non-Residential - daily trip end (based on current Institute of Transportation Engineers Trip Generation Manual)	\$ 0.06	\$ 0.06	per daily trip end
	**Properties served by City water: Residential rate applies when a single dwelling unit is served by a water meter; Multi-Family Residential rate applies when multiple dwelling units are served by a common water meter.			
	Properties not served by City water: Residential rate applies when one dwelling unit exists per tax lot; Multi-Family Residential rate applies when multiple dwelling units exist per tax lot.			
8.10	Monthly Water Rates:			
8.10.1	Fixed Rate Based on Meter Size (Plus Consumption Charge)			
8.10.1.1	5/8"	\$ 16.77	\$ 16.77	per meter per account
8.10.1.2	3/4"	\$ 21.59	\$ 21.59	per meter per account
8.10.1.3	1"	\$ 31.36	\$ 31.36	per meter per account
8.10.1.4	1-1/2"	\$ 55.62	\$ 55.62	per meter per account
8.10.1.5	2"	\$ 84.83	\$ 84.83	per meter per account
8.10.1.6	3"	\$ 162.53	\$ 162.53	per meter per account
8.10.1.7	4"	\$ 250.10	\$ 250.10	per meter per account
8.10.1.8	6"	\$ 492.98	\$ 492.98	per meter per account
8.10.1.9	Or larger	By Negotiation	By Negotiation	
8.10.1.10	Consumption per 100 cubic feet of water used	\$ 1.35	\$ 1.35	per 100 cubic feet
8.10.2	Standpipe Water Accounts			
8.10.2.1	Base Rate	\$ 22.58	\$ 22.58	per month
8.10.2.2	Consumption per 100 cubic feet of water used	\$ 1.35	\$ 1.35	per 100 cubic feet
8.10.3	Fire Hydrant Use Permit			
8.10.3.1	Permit Fee	\$ 120.00	\$ 120.00	each
8.10.3.2	Relocation Fee	\$ 120.00	\$ 120.00	each
8.10.3.3	Base Rate	\$ 84.83	\$ 84.83	per month
8.10.4	Non-Metered Residential Accounts	\$ 40.90	\$ 40.90	per month
8.10.5	Fire Standby Charge	\$ 2.82	\$ 2.82	per inch per month
8.10.6	Irrigation Rate Per Ten (10) Square Feet (April 1 through October 30)	\$ 0.062	\$ 0.062	per 10 square feet
8.10.7	Backflow Assembly Testing Services	\$ 1.18	\$ 1.18	per month

**CITY OF REDMOND
EXHIBIT A
FEE SCHEDULE
Effective January 1, 2023**

**TABLE 1-A
INDUSTRIAL WASTEWATER PRETREATMENT PROGRAM PENALTIES**

All penalty amounts are doubled for large volume discharges (>5% of POTW hydraulic or organic load design capacity)		Level I Penalty	Level II Penalty		Level III Penalty	
Description of Violation		No Harm	No Harm	Criteria	SNC or Evidence of Harm	SNC Criteria
Unauthorized Discharges (No Permit)						
Unpermitted Discharge (per day)		\$125 (\$0 if 1st violation)	\$750	e	\$2,500	C,D,H
Discharge Violations						
Excess of limit	Limit exceedance (penalties per pollutant per day) includes debris, accumulations and/or violation of prohibited discharge standards outlined in current city code.	\$125	\$750	a,b,c,d	\$2,500	A,B,C,D,H
	Reported slug (per event)	\$125	\$750	c,e	\$2,500	A,B,C,D,H
Monitoring and Reporting Violations						
Reporting Violation	Improperly signed or certified (per event)	\$125	\$750	c,d,e	\$1,500	F
	Improperly signed or certified after notice (per day)	\$125	\$750	c,d,e	\$1,500	F
	Isolated, not significant error (late, incomplete, etc.)	\$125 (\$0 if 1st	\$750	c,d,e	\$1,500	F
	Significant error in report (per event)	\$125	\$750	c,d,e	\$1,500	F
	Failure to immediately report spill, slug, non-compliance or changed discharge (per event)	\$500	\$1,500	c,e	\$2,500	G,H

**CITY OF REDMOND
EXHIBIT A
FEE SCHEDULE
Effective January 1, 2023**

**TABLE 1-A
INDUSTRIAL WASTEWATER PRETREATMENT PROGRAM PENALTIES**

	Falsification of any kind (per event)	\$1,000	\$2,000	c,e	\$2,500	H
	Failure to monitor all pollutants required by permit (per day)	\$125	\$750	c,e	\$2,500	H
	Improper sampling (per event)	\$125	\$750	c,e	\$2,500	H
		\$125	\$750	c,e	\$1,500	H
	Failure to report additional monitoring (per event)	\$500	\$750	c,e	\$1,500	H
Failure to install monitoring	< 30 days (per day)	\$125	\$750	c,d,e	\$2,500	E
	> 30 days (per day)	\$250	\$1,000	c,d,e	\$2,500	E
Compliance schedules	< 30 days, no impact on final (per compliance deadline)	\$125	\$750	c,d,e	\$1,500	E
	> 30 days OR will affect final (per compliance deadline)	\$250	\$1,000	c,d,e	\$2,000	E
	Failure to renew or apply within time frame given (per event)	\$125	\$750	c,d,e	\$1,500	H
	Failure to apply after given notice (per day)	\$250	\$1,000	c,d,e	\$2,000	H
	Failure to mitigate or correct (per day)	\$1,000	\$1,500	c,d,e	\$2,500	C,D,H
	Failure to operate and maintain pretreatment (per day)	\$500	\$1,500	c,d,e	\$2,500	C,D,H
	Use of dilution instead of treatment (per event)	\$500	\$1,500	c,d,e	\$2,500	H
Site Visit Violations						
Entry denial	Entry denied or revoked (per event)	\$2,500	\$2,500	c,d,e	\$2,500	H
	Records denied (per event)	\$2,500	\$2,500	c,d,e	\$2,500	H

Level II Penalty Criteria Definitions:

a Repeated violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all of the measurements taken during a three-month period exceed (by any magnitude) the daily maximum limit or the average limit for the same pollutant parameter.

CITY OF REDMOND
EXHIBIT A
FEE SCHEDULE
Effective January 1, 2023

TABLE 1-A
INDUSTRIAL WASTEWATER PRETREATMENT PROGRAM PENALTIES

b Thirty-three percent (33%) or more of all of the measurements for each pollutant parameter taken during a three-month period equal or exceed the product of the daily maximum limit or the average limit multiplied by the applicable magnitude factor (1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all pollutants except pH).

c No change or an increase in the magnitude of non-compliance for a given pollutant, or no change or an increase in the number of violations or non-compliance events after a Level I enforcement action and implementation of compliance measures.

d Failure to meet, within 60 days after the schedule date, a reporting, correction or application due date, or a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance.

e Continued non-compliance with the intent to impede or delay the implementation of the IPP and permitting requirements, as determined by the Control Authority.

Level III Penalty & SNC Criteria Definitions (from 40 CFR 403.8(f)(2)(viii)):

A Chronic violations of wastewater discharge limits defined here as those in which sixty-six (66%) or more of all of the measurements taken during a six-month period exceed (by any magnitude) the daily maximum limit or the average limit for the same pollutant

B Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of all of the measurements for each pollutant parameter taken during a six-month period equal or exceed the product of the daily maximum limit or the average limit multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH)

C Any other violation of a pretreatment effluent limit (daily maximum or longer-term average) that the Control Authority determines has caused, alone or in combination with other discharges, interference or pass through (including endangering the health of POTW personnel or the general public).

D Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority under paragraph (f)(1)(vi)(B) of this section to halt or prevent such a discharge.

**CITY OF REDMOND
EXHIBIT A
FEE SCHEDULE
Effective January 1, 2023**

**TABLE 1-A
INDUSTRIAL WASTEWATER PRETREATMENT PROGRAM PENALTIES**

E	Failure to meet, within 90 days after the schedule date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance.
F	Failure to provide, within 30 days after the due date, required reports such as baseline monitoring reports, 90-day compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules.
G	Failure to accurately report non-compliance.
H	Any other violation or group of violations which the Control Authority determines will adversely affect the operation or implementation of the local pretreatment program.

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-A			
	BUILDING PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
9	TOTAL VALUATION			
9.01	\$ 1.00 to \$ 10,000.00	\$ 90.00	each	
9.02	\$ 10,000.01 to \$ 50,000.00	\$ 90.00	for the first \$10,000.00 plus	
9.02.1		\$ 6.48	for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
9.03	\$ 50,000.01 to \$100,000.00	\$ 349.20	for the first \$50,000.00 plus	
9.03.1		\$ 4.08	for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	
9.04	\$100,000.01 to \$200,000.00	\$ 553.20	for the first \$100,000.00 plus	
9.04.1		\$ 3.24	for each additional \$1,000.00 or fraction thereof, to and including \$200,000.00	
9.05	\$200,000.01 to \$500,000.00	\$ 877.20	for the first \$200,000.00 plus	
9.05.1		\$ 3.00	for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
9.06	\$500,000.01 and up	\$ 1,777.20	for the first \$500,000.00 plus	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
9.06.1		\$ 2.80	for each additional \$1,000.00 or fraction thereof	
9.07	Other Inspections and Fees:			
9.07.01		See Table 3-G		
9.07.02	Inspections outside of normal business hours, per hour (minimum charge – two hours)	\$ 90.00	per hour	
9.07.03	Re-Inspection fees (each)	\$ 90.00	per hour	
9.07.04	Inspections for which no fee is specifically indicated, per hour (minimum charge – two hours)	\$ 50.00	per hour	
9.07.05	Investigation Fee (work commenced without permit), per hour (minimum charge – one hour)	\$ 150.00	per hour	
9.07.06	Additional plan review required by changes, additions or revisions to approve plans, per hour (minimum charge – one hour)	\$ 90.00	per hour	
9.07.07		\$ 300.00	each	
9.07.07.1		\$ 0.10	of the total building project permit fee, for each phase of work. Not to exceed \$1,500.00 per phase.	
9.07.08	Deferred Permit Fee (minimum \$100.00)	\$ 0.65	of the value of the building permit fee calculated using the valuation for the deferred portion	
9.07.09	Structural Plan Review Fee (Residential)	\$ 0.65	of the building permit fee	
9.07.10	Structural Plan Review Fee (Commercial/Industrial)	\$ 1.00	of the building permit fee	
9.07.11	Fire Life and Safety Plan Review Charge	\$ 0.40	of the building permit fee	
9.07.12	Temporary Certificate of Occupancy (TCO) – Commercial	Based on Permit Valuation		
9.07.12.1	\$1.00 to \$100,000	\$ 250.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
9.07.12.2	\$100,001 to \$500,000	\$ 500.00	each	
9.07.12.3	\$500,001 to \$750,000	\$ 750.00	each	
9.07.12.4	\$750,001 and up	\$ 1,000.00	each	
9.07.13	Temporary Certificate of Occupancy (TCO) – Residential	\$ 350.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-B			
	SOLAR STRUCTURAL INSTALLATION PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
10.1	Solar Photovoltaic (prescriptive) includes Plan Review and Permit Fee	\$ 175.00	each	
10.2	Solar Photovoltaic (non-prescriptive) Additional Plan Review required by charges, additions or revisions to approve plans, per hour (minimum charge – one hour)	\$ 90.00	each	
10.3	Solar Photovoltaic (non-prescriptive) Permit Fee	Based on valuation of the project (Refer to Table 3-A)		
10.4	Solar Photovoltaic (non-prescriptive) Plan Review Fee	\$ 1.00	of permit fee based on valuation of the particular portion or portions of the project	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-C			
	ELECTRICAL PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
11.01	NEW Residential Single or Multi-Family Dwelling, Service Include:			
11.01.1	1,000 sq. ft. or less	\$ 193.20	each	
11.01.2	Each additional 500 sq. ft. or portion thereof	\$ 42.00	per each additional 500 square feet or portion thereof	
11.01.3	Multi-family (largest unit uses above sq. ft. and each additional unit 50%)			
11.01.4	Limited Energy (residential w/above sq. ft.)	\$ 42.00	each	
11.01.5	Limited Energy (multi-family w/above sq. ft.) – per floor for each	\$ 42.00	each	
11.01.6	Each Manufactured Home or Modular Dwelling Service	\$ 103.20	each	
11.02	Limited Energy (without above sq. ft.)			
11.02.1	Residential	\$ 55.20	each	
11.02.2	Commercial (each system)	\$ 55.20	each	
11.03	Services or Feeders – Installations, Alterations, Relocation			
11.03.1	200 amp or less	\$ 103.20	each	
11.03.2	201 amps to 400 amps	\$ 130.80	each	
11.03.3	401 amps to 600 amps	\$ 206.40	each	
11.03.4	601 amps to 1000 amps	\$ 276.00	each	
11.03.5	Over 1000 amps or volts	\$ 607.20	each	
11.03.6	Reconnect only	\$ 90.00	each	
11.04	Temporary Services or Feeders – Installation, Alterations or Relocation			
11.04.1	200 amps or less	\$ 82.80	each	
11.04.2	201 amps to 400 amps	\$ 96.00	each	
11.04.3	401 amps to 600 amps	\$ 172.80	each	
11.04.4	601 amps to 1000 amps	\$ 206.40	each	
11.04.5	Over 1000 amps or volts	\$ 276.00	each	
11.05	Branch Circuits with purchase of service of feeder			

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	Each branch circuit	\$	9.60	each
11.06	Branch Circuits without purchase of service or feeder fee			
11.06.1	First Branch Circuit	\$	82.80	each
11.06.2	Each additional branch circuit	\$	9.60	each
11.07	Miscellaneous (service or feeder not included)			
11.07.1	Each pump or irrigation cycle	\$	68.40	each
11.07.2	Each sign or outline lighting	\$	68.40	each
11.07.3	Signal Circuit(s) or a limited energy pane, alteration, or extension	\$	68.40	each
11.07.4		\$	68.40	
11.07.5	Residential Plan Review		25%	of permit fee charged (not to include surcharge)
11.07.6	Commercial Plan Review		25%	of permit fee charged (not to include surcharge)
11.08	Other inspections and fees:			
11.08.1	Inspection outside of normal business hours (minimum charge - two hours)	\$	90.00	per hour
11.08.2	Re-inspection Fee (each)	\$	90.00	each
11.08.3	Inspection for which no fee is specifically indicated, (minimum charge – two hours)	\$	90.00	per hour
11.08.4	Investigation fee (work commenced without permit), per hour (minimum charge – one hour)	\$	150.00	per hour
11.08.5	Additional plan review required by changes, additions or revisions to approved plans, per hour (minimum charge – one hour)	\$	90.00	per hour
11.09	Master Permit Fee (one-time setup)	\$	200.00	each
11.10	Master Permit Inspection Fee	\$	90.00	each
11.11	Renewable Electrical Energy:			
11.11.1	5 KVA or less	\$	115.00	each
11.11.2	5.01 to 15 KVA	\$	150.00	each
11.11.3	15.01 to 25 KVA	\$	190.00	each
11.11.4	Over 25 KVA	\$	190.00	each
11.11.5	Solar Generation Systems	\$	190.00	each
11.11.5.1	each additional KVA (Not to exceed \$940.00)	\$	10.00	per additional KVA
11.11.6	Wind Generation Systems:			
11.11.6.1	25.01 to 50 KVA	\$	240.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
11.11.6.2	50.01 to 100 KVA	\$ 480.00	each	
11.11.6.3	Over 100 KVA	Calculated based on Service or Feeder sizes and Branch Circuits		
11.12	Minimum Permit Fee	\$ 90.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-D			
	RESIDENTIAL MECHANICAL PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
12.01	Furnaces			
12.01.1	For the installation or relocation of each forced-air or gravity-type furnace or	\$ 16.80	each	
12.01.2	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 k W)	\$ 21.60	each	
12.01.3	For the installation or relocation of each floor furnace, including vent	\$ 16.80	each	
12.01.4	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$ 16.80	each	
12.02	Appliance Vents			
12.02.1	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$ 10.80	each	
12.03	Repairs or Additions			
12.03.1	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system	\$ 15.60	each	
12.04	Boilers, or Hydronic Heating Systems			
12.04.1	For the installation or relocation of each residential boiler or compressor (radiator or hydronic)	\$ 16.80	each	
12.04.1	Hydronic hot water system	\$ 16.80	each	
12.05	Evaporative Coolers`			
12.05.1	For each evaporative cooler other than portable type	\$ 14.40	each	
12.06	Other Fuel Appliances			
12.06.1	Chimney liner/flue/vent	\$ 10.80	each	
12.06.2	Flue vent for water heater or gas fireplace	\$ 10.80	each	
12.06.3	Gas fireplace	\$ 16.80	each	
12.06.4	Log lighter (gas)	\$ 16.80	each	
12.06.5	Mini Split	\$ 16.80	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
12.06.6	Water heater	\$	16.80	each
12.06.7	Wood/pellet stove	\$	16.80	each
12.06.8	Wood fireplace/insert	\$	16.80	each
12.06.9	Other	\$	16.80	each
12.07	Ventilation and Exhaust			
12.07.1	For each ventilation fan connected to a single duct	\$	10.80	each
12.07.2	For each ventilation system which is not a portion of heating or air-conditioning system authorized by a permit	\$	14.40	each
12.07.3	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$	14.40	each
12.08	Miscellaneous			
12.08.1	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the code	\$	14.40	each
12.09	Gas Piping			
12.09.1	For each gas-piping system of one to four outlets	\$	6.60	each
12.09.2	For each gas-piping system, additional outlets over five, each	\$	1.20	each
12.10	Other Inspections and Fees:			
12.10.1	Residential Plan Review Fee:		25%	of permit fee charged (not to include Surcharge)
12.10.1.1	Inspection outside of normal business hours, per hour (minimum charge – two hours)	\$	90.00	each
12.10.1.2	Re-inspection fees (each)	\$	90.00	each
12.10.1.3	Inspection for which no fee is specifically indicated (per hour)	\$	90.00	each
12.10.1.4	Investigation Fee (work commenced without permit), per hour (minimum charge – one hour)	\$	150.00	each
12.10.1.5	Additional plan review required by changes, additions, or revisions to approve plans, per hour (minimum charge – one hour)	\$	90.00	each
12.11	Minimum Permit Fee	\$	90.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-E			
	COMMERCIAL MECHANICAL PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
13	TOTAL VALUATION			
13.01	\$ 1.00 to \$ 5,000.00	\$ 90.00	each	
13.02	\$ 5,000.01 to \$ 10,000.00	\$ 1.50	for the first \$5,000.00 plus	
13.02.1		\$ 90.00	for each additional \$100.00 or fraction thereof, to and including \$10,000.00	
13.03	\$ 10,000.01 to \$ 50,000.00	\$ 165.00	for the first \$10,000.00 plus	
13.03.1		\$ 1.05	for each additional \$100.00 or fraction thereof, to and including \$50,000.00	
13.04	\$ 50,000.01 to \$100,000.00	\$ 585.00	for the first \$50,000.00 plus	
13.04.1		\$ 0.78	for each additional \$100.00 or fraction thereof, to and including \$100,000.00	
13.05	\$100,000.01 and up	\$ 975.00	for the first \$100,000.00 plus	
13.05.1		\$ 0.60	for each additional \$100.00 or fraction thereof	
13.06	Commercial Plan Review	25%	of permit fee charged (not to include surcharge)	
13.07	Other Inspections and Fees:			
13.07.1	Inspections outside of normal business hours (minimum charge – two hours)	\$ 90.00	per hour	
13.07.2	Re-inspection fee (each)	\$ 90.00	per hour	
13.07.3	Inspections for which no fee is specifically indicated (minimum charge – two hours)	\$ 90.00	per hour	
13.07.4	Investigation Fee (work commenced without permit) (minimum charge – one hour)	\$ 150.00	per hour	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
13.07.5	Additional Plan review required by changes, additions or revisions to approved plans (minimum charge – one hour)	\$	90.00	per hour

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-F			
	PLUMBING PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
14	NEW One and Two Family			
	"Includes first 100 feet of water and sewer lines, hose bibbs, icemakers, underfloor low point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter systems [storm]" – see Division 50 918-050-0100(1)(a)(A). There is no charge by fixture count.			
14.01	One and Two Family: 1 Bath & 1 Kitchen	\$ 135.60	each	
14.02	One and Two Family: 2 Bath & 1 Kitchen	\$ 218.40	each	
14.03	One and Two Family: 3 Bath & 1 Kitchen	\$ 256.80	each	
14.04	Each Additional Bath or Kitchen	\$ 54.00	each	
14.05	One and Two Family: Solar (when connected with potable water)	\$ 56.40	each	
14.06	Fire Sprinklers (multi-purpose/continuous loop 13D systems)	See Table 3-G		
14.07	Fee Fixture			
14.07.01	Absorption valve	\$ 19.80	each	
14.07.02	Backflow preventer	\$ 19.80	each	
14.07.03	Backwater valve	\$ 19.80	each	
14.07.04	Clothes washer	\$ 19.80	each	
14.07.05	Dishwasher	\$ 19.80	each	
14.07.06	Drinking fountain	\$ 19.80	each	
14.07.07	Ejectors/sump	\$ 19.80	each	
14.07.08	Expansion tank	\$ 19.80	each	
14.07.09	Fixture/sewer cap	\$ 19.80	each	
14.07.10	Floor drain/floor sink/hub	\$ 19.80	each	
14.07.11	Garbage disposal	\$ 19.80	each	
14.07.12	Hose bib	\$ 19.80	each	
14.07.13	Ice maker	\$ 19.80	each	
14.07.14	Interceptor/grease trap	\$ 19.80	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
14.07.15	Primer	\$	19.80	each
14.07.16	Roof drain (commercial)	\$	19.80	each
14.07.17	Sink/basin/lavatory	\$	19.80	each
14.07.18	Tub/shower/shower pan	\$	19.80	each
14.07.19	Urinal	\$	19.80	each
14.07.20	Water closet	\$	19.80	each
14.07.21	Water heater	\$	19.80	each
14.07.22	Other	\$	19.80	each
14.08	Water Service/Sanitary/Storm Sewer:			
14.08.1	Water Service (first 100 feet or fraction thereof)	\$	57.12	first 100 feet or fraction thereof
14.08.2	Water Service (each additional 100 feet or fraction thereof)	\$	31.50	each additional 100 feet or fraction thereof
14.08.3	Building Sewer (first 100 feet or fraction thereof)	\$	57.12	first 100 feet or fraction thereof
14.08.4	Building Sewer (each additional 100 feet or fraction thereof)	\$	31.50	each additional 100 feet or fraction thereof
14.08.5	Storm Sewer or Rain Drain (first 100 feet or fraction thereof)	\$	57.12	first 100 feet or fraction thereof
14.08.6	Storm Sewer or Rain Drain (each additional 100 feet or fraction thereof)	\$	31.50	each additional 100 feet or fraction thereof
14.08.7	Alternate Potable Water Heating Systems (coil, extractor, heat pumps, etc.)	\$	57.12	each
14.09	Manufactured Homes (M/H)			
14.09.1	M/H park sewer connection and Water Distribution System (per space)	\$	72.00	each
14.09.2	M/H service connection (sewer, water and storm) not within a M/H park	\$	72.00	each
14.10	Other Inspections and Fees:			
14.10.1	Prefabricated Structures site inspections (includes site development and connection of the prefabricated structure)	\$	72.00	each
14.10.2	Residential Plan Review Fee		25%	of permit fee charged (not to include surcharge)
14.10.3	Commercial Plan Review		25%	of permit fee charged (not to include surcharge)

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
14.10.4	Re-Inspection Fee	\$ 90.00	each	
14.10.5	Investigation Fee (work commenced without permit) (minimum charge – one hour)	\$ 150.00	per hour	
14.10.6	Additional Plan review required by changes, additions or revision to approved plans (minimum charge –one hour)	\$ 90.00	per hour	
14.11	Medical Gas	See Table 3-H		
14.12	Minimum Permit Fee	\$ 90.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-G			
	STRUCTURAL – RESIDENTIAL FIRE SUPPRESSION SYSTEMS			
	STANDALONE 13R			
	PLUMBING – RESIDENTIAL FIRE SUPPRESSION SYSTEMS (MULTI- PURPOSE/CONTINUOUS LOOP 13D SYSTEMS			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
15.1	Up to 2,000 square feet	\$ 163.50	each	
15.2	2,001 to 3,600 square feet	\$ 220.50	each	
15.3	3,601 to 7,200 square feet	\$ 277.50	each	
15.4	7,201 square feet and greater	\$ 330.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-H			
	PLUMBING – MEDICAL GAS SYSTEMS			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
16	VALUATION			
16.01	\$ 1.00 to \$ 5,000.00	\$ 292.50	each	
16.02	\$ 5,001.00 to \$10,000.00	\$ 292.50	for the first \$5,000.00 plus	
16.02.1		\$ 1.50	for each additional \$100.00 or fraction thereof, to and including \$10,000.00	
16.03	\$10,001.00 to \$25,000.00	\$ 367.50	for the first \$10,000.00 plus	
16.03.1		\$ 1.20	for each additional \$100.00 or fraction thereof, to and including \$25,000.00	
16.04	\$25,001.00 to \$50,000.00	\$ 547.50	for the first \$25,000.00 plus	
16.04.1		\$ 1.05	for each additional \$100.00 or fraction thereof, to and including \$50,000.00	
16.05	\$50,001.00 and up	\$ 810.00	for the first \$50,000.00 plus	
16.05.1		\$ 0.90	for each additional \$100.00 or fraction thereof	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-I			
	GRADING PLAN REVIEW FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
17.01	50 cubic yards (38.2 m ³) or less	No fee		
17.02	51 to 100 cubic yards (40 to 76.5 m ³)	\$ 33.00	each	
17.03	101 to 1,000 cubic yards (77.2 to 764.6 m ³)	\$ 49.50	each	
17.04	1,001 to 10,000 cubic yards (765.3 to 7,645.5 m ³)	\$ 66.00	each	
17.05	10,001 to 100,000 cubic yards (7,646.3 to 76,455 m ³)	\$ 66.00	for the first 10,000 cubic yards (7,645.5 m ³), plus	
17.05.1		\$ 33.00	for each additional 10,000 cubic yards (7,645.5 m ³) or fraction thereof	
17.06	100,001 to 200,000 cubic yards (76,456 to 152,911 m ³)	\$ 363.00	for the first 100,000 cubic yards (76,455 m ³), plus	
17.06.1		\$ 19.50	for each additional 10,000 cubic yards (7,645.5 m ³) or fraction thereof	
17.07	200,001 cubic yards (152,912 m ³) or more	\$ 558.00	for the first 200,000 cubic yards (152,911 m ³), plus	
17.07.1		\$ 9.75	for each additional 10,000 cubic yards (7,645.5 m ³) or fraction thereof	
17.08	Other Inspections and Fees:			
17.08.1	Inspections outside of normal business hours (minimum charge – two hours	\$ 90.00	per hour	
17.08.2	Re-inspection fee	\$ 90.00	per hour	
17.08.3	Inspections for which no fee is specifically indicated (minimum charge – two hours)	\$ 90.00	per hour	
17.08.4	Investigation Fee (work commenced without permit) (minimum charge – one hour)	\$ 150.00	per hour	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
17.08.5	Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed	\$ 90.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-J			
	GRADING PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
18.01	50 cubic yards (38.2 m ³) or less	No fee		
18.02	51 to 100 cubic yards (40 to 76.5 m ³)	\$ 49.50	each	
18.03	101 to 1,000 cubic yards (77.2 to 764.6 m ³)	\$ 49.50	for the first 100 cubic yards (76.5 m ³), plus	
18.03.1		\$ 23.25	for each additional 100 cubic yards (76.5 m ³) or fraction thereof	
18.04	1,001 to 10,000 cubic yards (765.3 to 7,645.5 m ³)	\$ 258.75	for the first 1,000 cubic yards (764.6 m ³), plus	
18.04.1		\$ 19.50	for each additional 1,000 cubic yards (764.6 m ³) or fraction thereof	
18.05	10,001 to 100,000 cubic yards (7,646.3 to 76,455 m ³)	\$ 434.25	for the first 10,000 cubic yards (7,645.5 m ³), plus	
18.05.1		\$ 88.50	for each additional 10,000 cubic yards (7,645.5 m ³) or fraction thereof	
18.06	100,001 to 200,000 cubic yards (76,456 m ³) or more	\$ 1,230.75	for the first 100,000 cubic yards (76,455 m ³), plus	
18.06.1		\$ 48.75	for each additional 10,000 cubic yards (7,645.5 m ³) or fraction thereof	
18.07	Other Inspections and Fees:			
18.07.1	Inspection outside of normal business hours, (minimum charge – two hours)	\$ 90.00	per hour	
18.07.2	Re-inspection fees assessed under provisions of Section 305.8, per inspection	\$ 90.00	each	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
18.07.3	Inspections for which no fee is specifically indicated, (minimum charge – one hour)	\$ 90.00	per hour	
18.07.4	Investigation Fee (work commenced without permit), (minimum charge – one hour)	\$ 150.00	per hour	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-K			
	MANUFACTURED DWELLING			
	INSTALLATION FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
19.01	Manufactured Dwelling Installation Permit Fee – includes concrete slab, runners or foundation, skirting, electrical feeder and plumbing connections and all cross-over connections up to 30 lineal feet of all utility connections		each	
19.02	Plumbing Fees:			
19.02.1	Water/Sewer Connection	\$ 57.12	for each additional 100 feet or fraction thereof over 30 feet	
19.02.2	New Water Service	\$ 57.12	for each additional 100 feet or fraction thereof over 30 feet	
19.02.3	New Sanitation/Storm Sewer	\$ 57.12	for each additional 100 feet or fraction thereof over 30 feet	
19.02.4	Inspections outside of normal business hours (minimum charge – two hours)	\$ 90.00	per hour	
19.03	Other Inspections and Fees:			
19.03.1	Re-Inspection (per hour)	\$ 90.00	per hour	
19.03.2	Inspections for which no fee is specifically indicated (minimum charge – one half hour)	\$ 90.00	per hour	
19.03.3	Investigation Fee (work commenced without permit) (minimum charge – one hour)	\$ 150.00	per hour	
19.03.4	Additional Plan review required by changes, additions or revisions to approve plans (minimum charge – one hour)	\$ 90.00	per hour	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
19.03.5	Statewide Fee as Required by ORS 455.220(2) to be collected by the jurisdiction and remitted to the BCD	\$	30.00	each

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-L			
	MANUFACTURED DWELLING PARK PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
20	TOTAL VALUATION			
20.01	\$1.00 to \$500.00	\$ 26.40	each	
20.02	\$501.00 to \$2,000.00	\$ 26.40	for the first \$500.00 plus	
20.02.1		\$ 3.30	for each additional \$100.00 or fraction thereof, to and including \$2,000.00	
20.03	\$2,001.00 to \$25,000.00	\$ 75.90	for the first \$2,000.00 plus	
20.03.1		\$ 15.00	for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
20.04	\$25,001.00 to \$50,000.00	\$ 420.90	for the first \$25,000.00 plus	
20.04.1		\$ 10.80	for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
20.05	\$50,001.00 to \$100,000.00	\$ 690.90	for the first \$50,000.00 plus	
20.05.1		\$ 7.50	for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
20.06	\$100,001.00 to \$500,000.00	\$ 1,065.90	for the first \$100,000.00 plus	
20.06.1		\$ 6.00	for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
20.07	\$500,001.00 to \$1,000,000.00	\$ 3,465.90	for the first \$500,000.00 plus	
20.07.1		\$ 5.10	for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	
20.08	\$1,000,001.00 and up	\$ 6,015.90	for the first \$1,000,000.00 plus	
20.08.1		\$ 3.30	for each additional \$1,000.00 or fraction thereof	
20.09	Valuation of Mobile Home or Manufactured Home Park	Valuation		
20.10	Other Inspections and Fees:			
20.10.1	Manufactured Home Park Plan review Fee	65%	of permit fee charged (not to include surcharge)	
20.10.2	Inspections outside of normal business hours (minimum charge – two hours)	\$ 90.00	per hour	
20.10.3	Re-Inspection fees assessed under provisions of Section 305.8	\$ 90.00	per hour	
20.10.4	Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	\$ 90.00	per hour	
20.10.5	Additional plan review required by changes, additions or revisions to plans (minimum charge – one-half hour)	\$ 42.00	per hour	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
	TABLE 3-M			
	RECREATIONAL VEHICLE PARK PERMIT FEES			
		Effective January 1, 2023		
Item #	ITEM DESCRIPTION	Fee	Unit	
21	TOTAL VALUATION			
21.01	\$1.00 to \$500.00	\$ 26.40	each	
21.02	\$500.01 to \$2,000.00	\$ 26.40	for the first \$500.00 plus	
21.02.1		\$ 3.30	for each additional \$100.00 or fraction thereof, to and including \$2,000.00	
21.03	\$2,000.01 to \$25,000.00	\$ 75.90	for the first \$2,000.00 plus	
21.03.1		\$ 15.00	for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	
21.04	\$25,000.01 to \$50,000.00	\$ 420.90	for the first \$25,000.00 plus	
21.04.1		\$ 10.80	for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	
21.05	\$50,000.01 to \$100,000.00	\$ 690.90	for the first \$50,000.00 plus	
21.05.1		\$ 7.50	for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	

	CITY OF REDMOND			
	EXHIBIT A			
	FEE SCHEDULE			
	Effective January 1, 2023			
21.06	\$100,00.01 to \$500,000.00	\$ 1,065.90	for the first \$100,000.00 plus	
21.06.1		\$ 6.00	for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	
21.07	\$500,000.01 to \$1,000,000.00	\$ 3,465.90	for the first \$500,000.00 plus	
21.07.1		\$ 5.10	for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	
21.08	\$1,000,000.01 and up	\$ 6,015.90	for the first \$1,000,000.00 plus	
21.08.1		\$ 3.30	for each additional \$1,000.00 or fraction thereof	
21.09	Valuation of Recreational Vehicle (RV) Park	Valuation of Park determined per OAR 918-600-0030 Table 2-RV		
21.10	Other Inspections and Fees:			
21.10.1	Inspections outside of normal business hour (minimum charge – two hours)	\$ 90.00	per hour	
21.10.2	Re-Inspection fees assessed under provisions of Section 305.8	\$ 90.00	each	
21.10.3	Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	\$ 90.00	per hour	
21.10.4	Additional plan review required by changes, additions or revisions to plans (minimum charge – one-half hour)	\$ 90.00	per hour	



RDIM

TERMINAL EXPANSION UPDATE

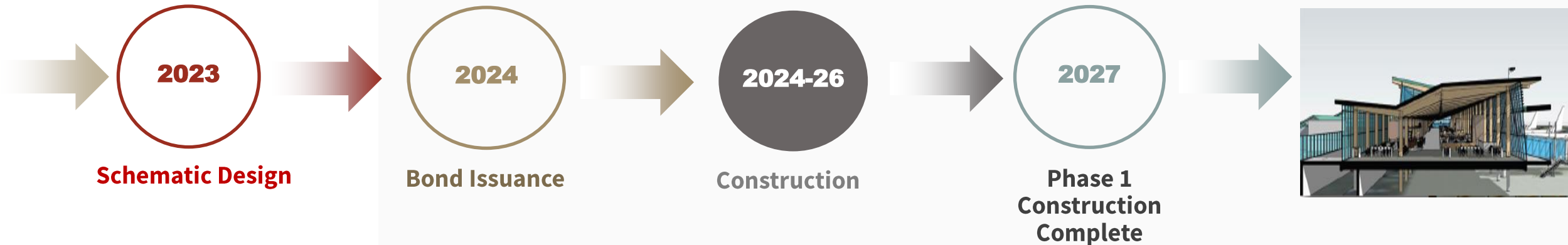
REDMOND CITY COUNCIL
MARCH 28, 2023

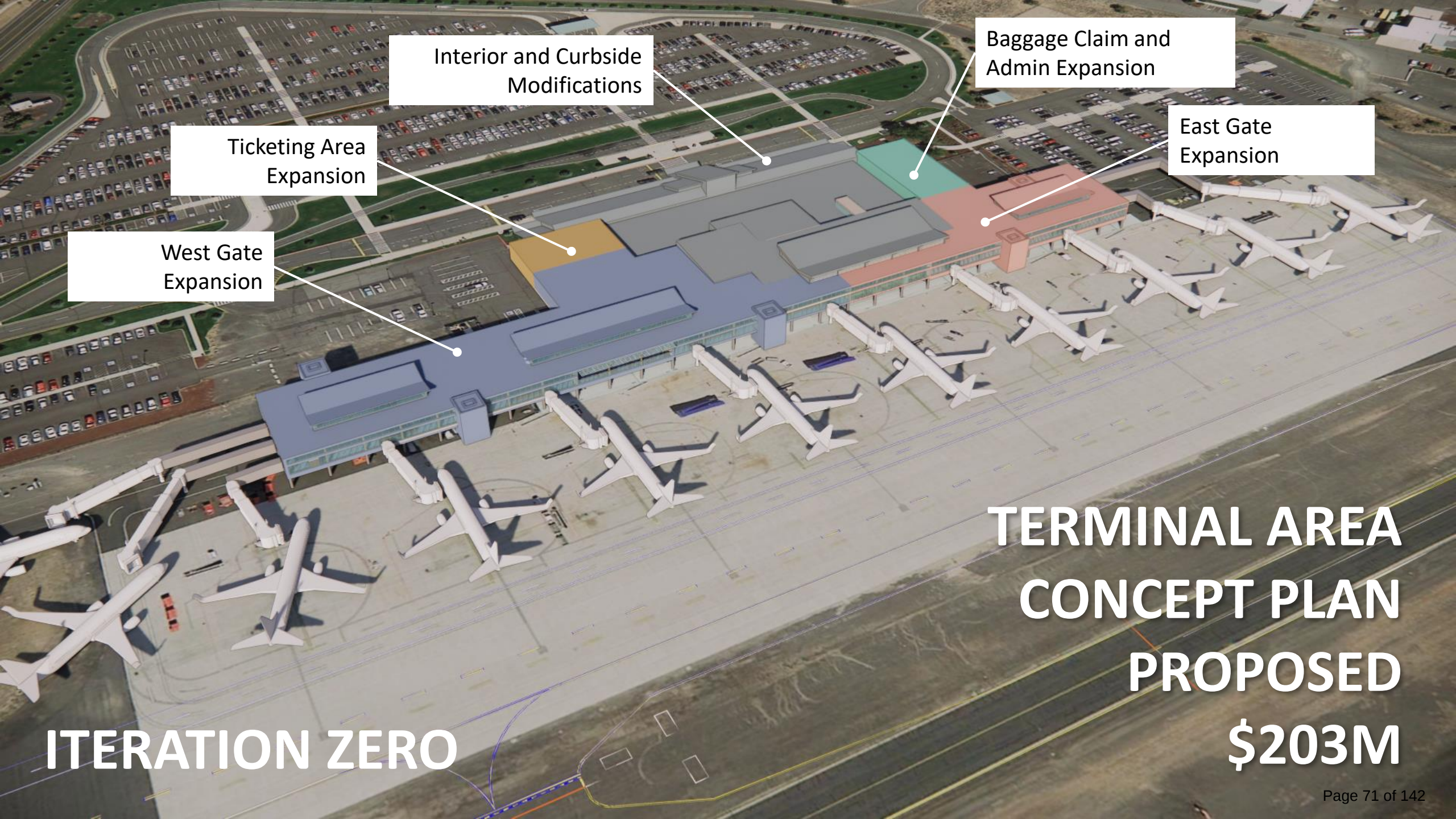


TERMINAL EXPANSION



DESIGN AND CONSTRUCTION TIMELINE





Interior and Curbside
Modifications

Baggage Claim and
Admin Expansion

East Gate
Expansion

Ticketing Area
Expansion

West Gate
Expansion

**TERMINAL AREA
CONCEPT PLAN
PROPOSED
\$203M**

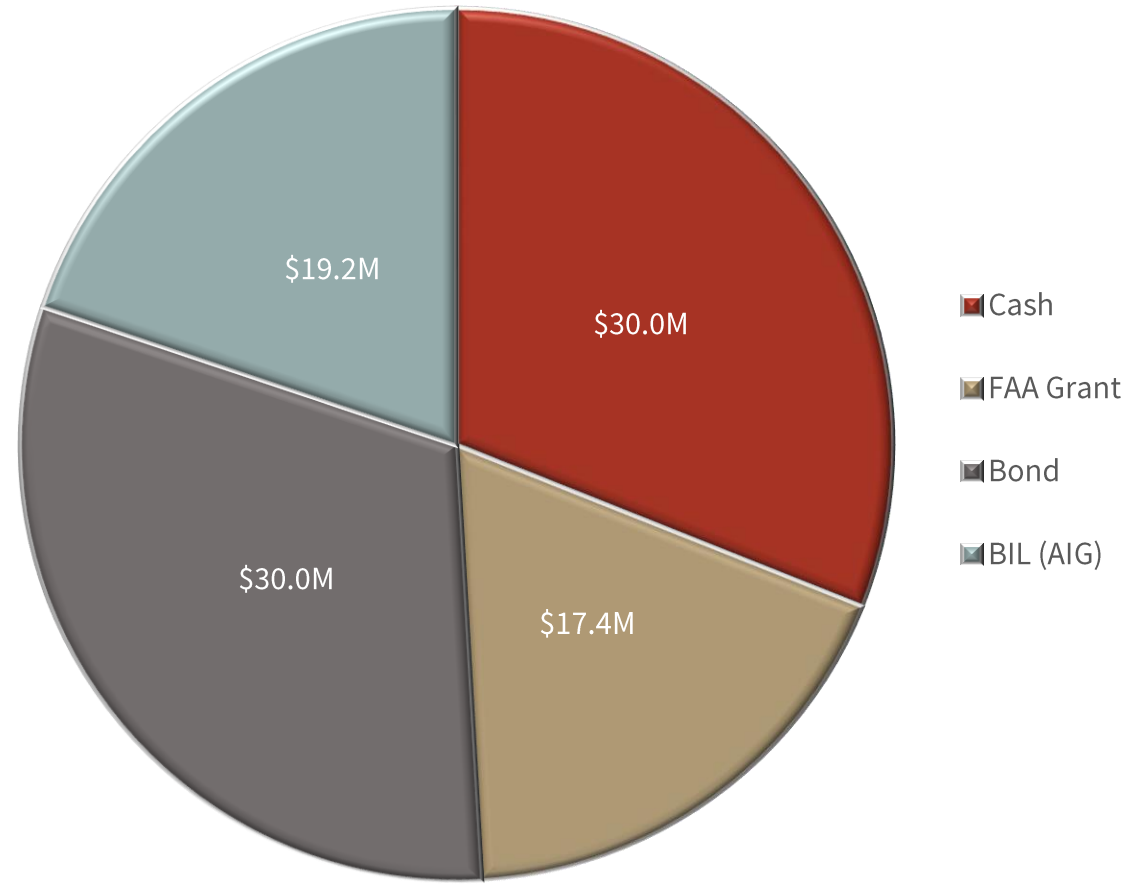
ITERATION ZERO



AVAILABLE FUNDS

**CURRENTLY \$96.6M
AVAILABLE TOWARDS
TERMINAL EXPANSION**

Available Funds

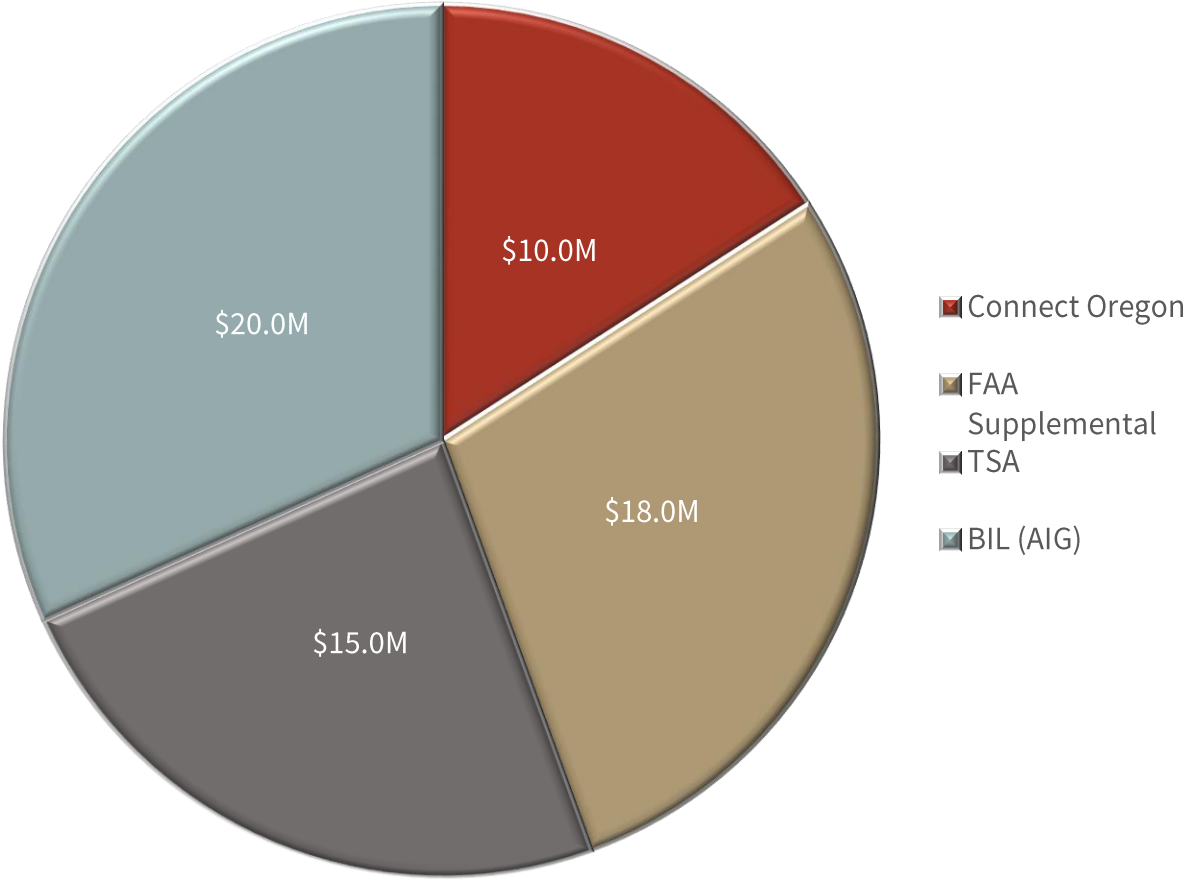




REQUESTED FUNDS

CURRENTLY \$63M
FUNDS RDM IS IN
COMPETITION FOR
(UNKNOWN)

Requested Funds





RDM

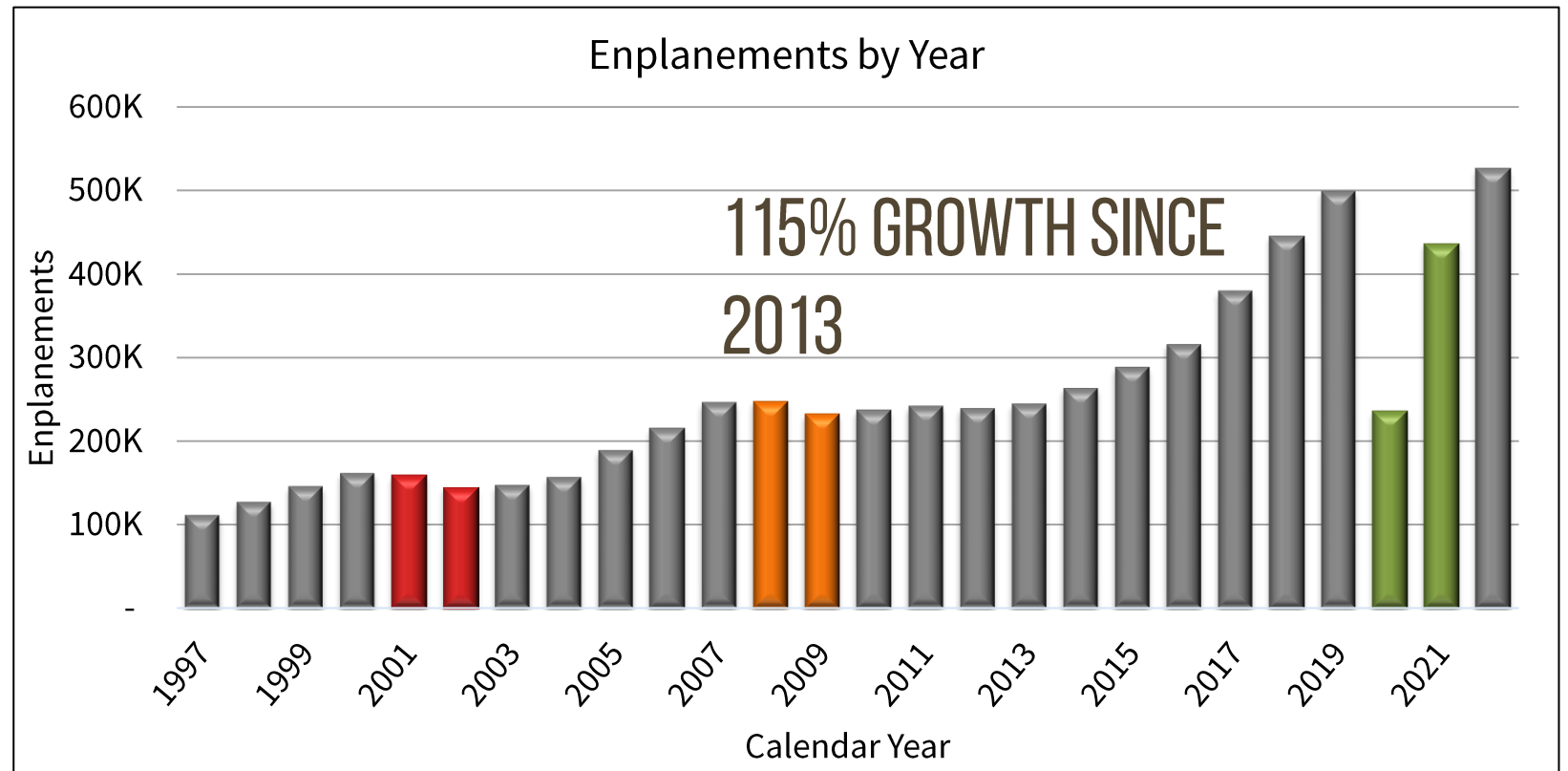
AIRPORT PARKING FEE DISCUSSION



PASSENGERS

1M

OVER ONE MILLION PASSENGERS IN 2022

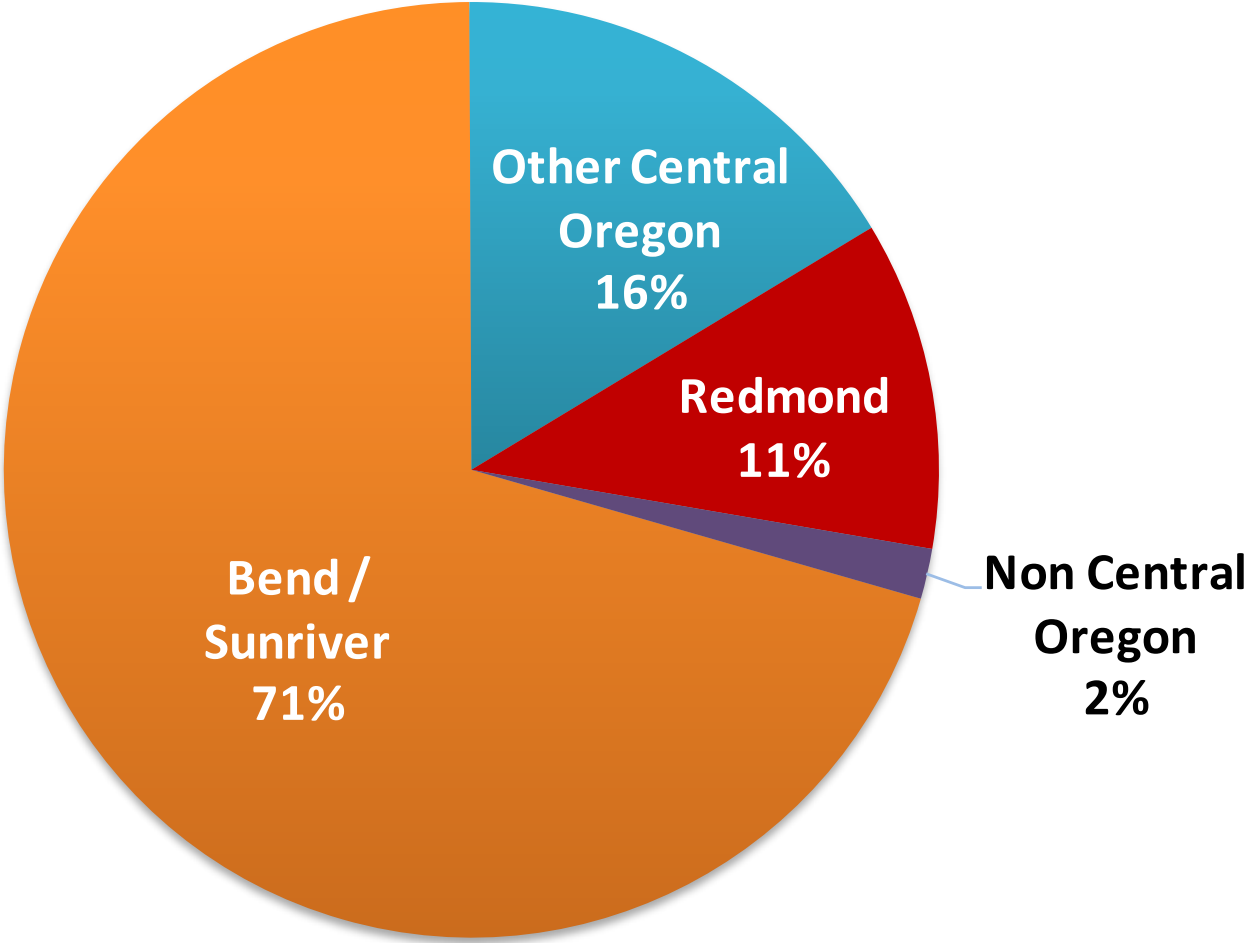


* Colored bars represent impacts from 9/11 (red), The Great Recession (orange), & the COVID-19 pandemic (green)



WHO WE SERVE

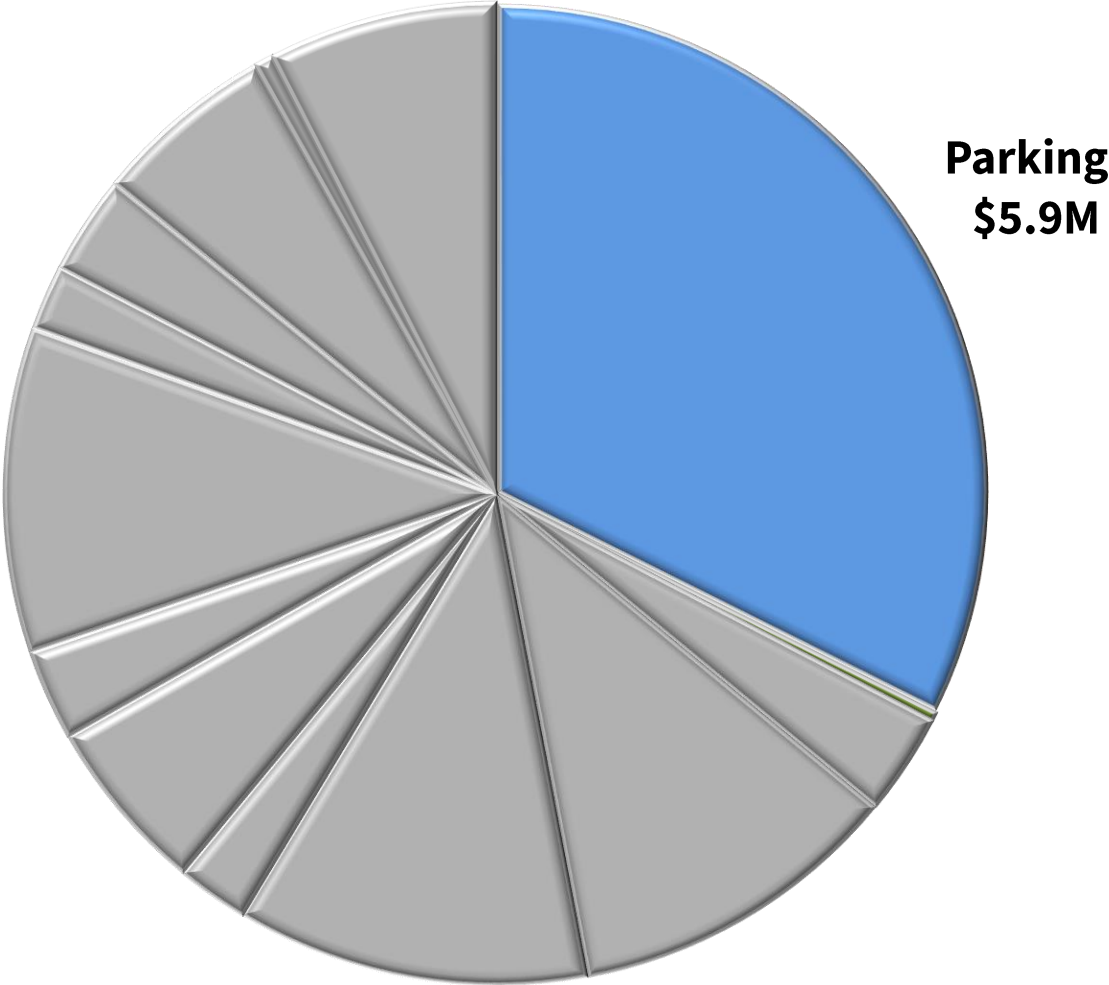
RDM Passengers





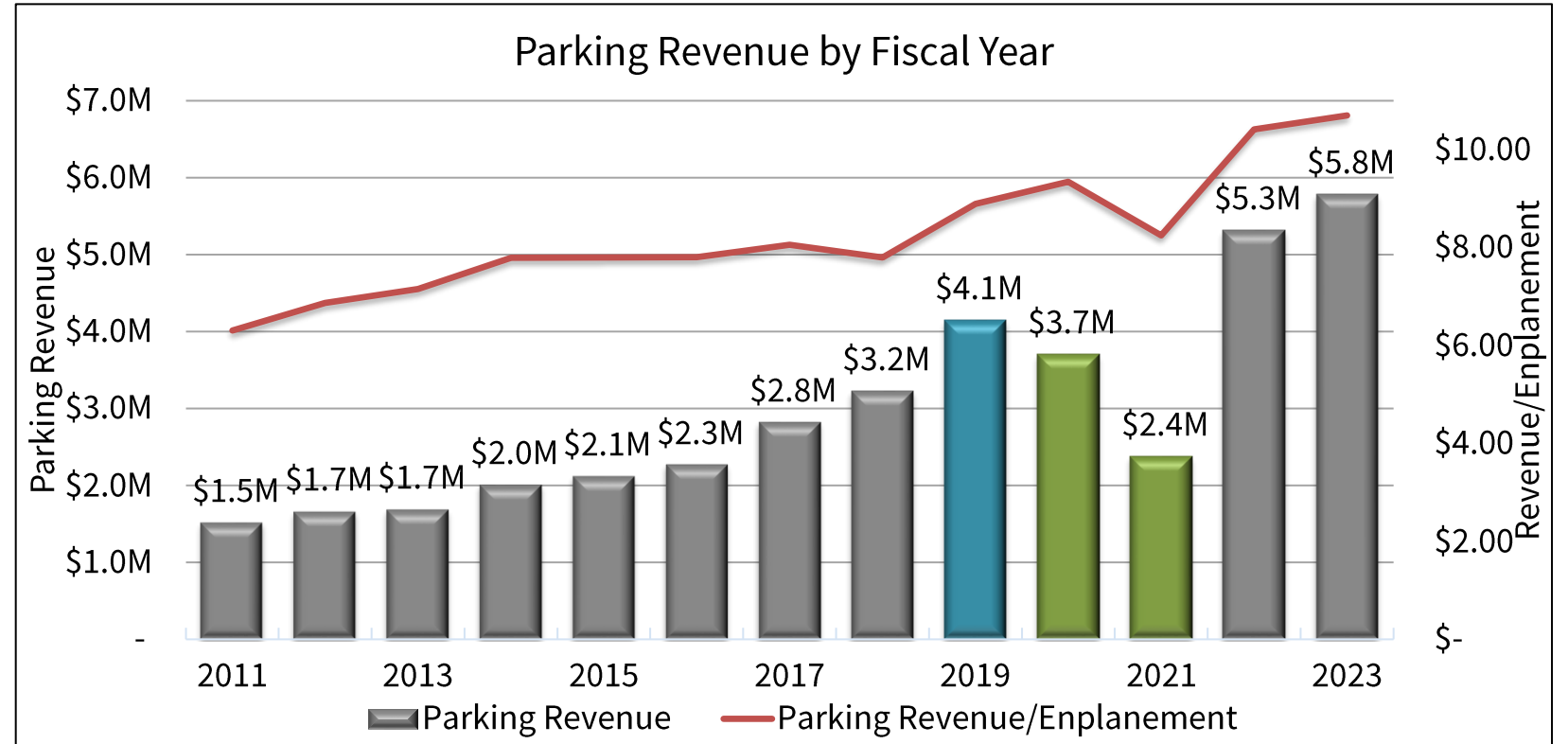
**PARKING FEES MAKE
UP 1/3 OF ALL
OPERATING REVENUES**

AIRPORT OPERATING REVENUES





PARKING



* Colored bars represent impacts of increased parking rates (blue) & the COVID-19 pandemic (green)

REGIONAL AIRPORT PARKING RATE COMPARISONS

	2021 Enplanements	Five-Year Enplanement Growth	Daily Parking Rate
Seattle	17,430,195	-20.4%	\$42.00
Portland	5,759,879	-57.5%	\$30.00
Boise	1,809,000	10.47%	\$24.00
Spokane	1,589,110	0.98%	\$11.00
Eugene	566,111	17.15%	\$27.00
Medford	437,079	8.87%	\$15.00
Redmond	422,214	37.75%	\$15.00
Tri-Cities	347,438	-7.18%	\$13.00
Bellingham	160,160	-61.43%	\$14.00

REVENUE PROJECTION

Daily Rate	FY24 Proj. Revenue	New Revenue
\$15	\$5,917,901	\$-
\$16	\$6,282,838	\$364,937
\$17	\$6,647,775	\$729,874
\$18	\$7,012,712	\$1,094,812
\$19	\$7,377,649	\$1,459,749
\$20	\$7,742,587	\$1,824,686
\$21	\$8,107,524	\$2,189,623
\$22	\$8,472,461	\$2,554,560
\$23	\$8,837,398	\$2,919,498
\$24	\$9,202,335	\$3,284,435
\$25	\$9,567,273	\$3,649,372



DISCUSSION & QUESTIONS?



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: March 28, 2023
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
John Roberts, Deputy City Manager
FROM: Michelle Hebert, CDD Programs Assistant
SUBJECT: Special Event Street Closure for the Wild Ride Classic Car Show on April 22, 2023.

Report in Brief:

This item requests City Council approve a Public Assembly Permit for the Wild Ride Classic Car Show, scheduled for April 22, 2023. Permit issuance is dependent upon all fees and other terms and requirements being met.

Background:

Special events that involve the closure of any portion of 5th and 6th streets requires approval from City Council. These streets serve as the spine of Redmond's primary commercial and downtown corridor and closure could have unanticipated impacts. Therefore, any request for closure is viewed as meriting a public hearing as it provides an opportunity for greater public awareness and for the general public and stakeholders to provide input.

Discussion:

Public assembly permit applications are reviewed for compliance with City Code to ensure public safety, transportation, parking, sanitation, trash removal, marketing, fire protection, medical services and public notice concerns are addressed. Each application is routed to impacted City departments and partner agencies for comments. Fees are established per the City's Fee Schedule to recover City costs for supporting the event.

This will be the fourth year of the Wild Ride Classic Car Show. As such, the street closures, parking plan and detour routes were thoroughly vetted by the City's Public Works, Transportation and Police departments, and Redmond Fire and Rescue. Business owners that could be impacted by the closure were contacted regarding this Council meeting and encouraged to attend.

The permit requests closure of SW 5th Street from Black Butte Avenue to Forest Avenue. The duration of the closure will be from 6:00 a.m. through 5:00 p.m. on Saturday, April 22, 2023.

There will be two detour options around the street closure:

- 1) 4th Street will remain open for fire/medical emergency response and allow through traffic from Forest Avenue to Black Butte Avenue, and
- 2) 7th Street will remain open for both north and southbound traffic.

6th Street will remain open for southbound traffic.

A map is attached that visually conveys how the event will control access, vendors, parking, traffic and detours.

Below is a matrix of items evaluated per City Policy CM 101 (which governs special events):

Review Item from Policy	Staff Assessment
Who benefits or is adversely impacted from the event – business frontage, general community, special event organizer.	<i>Benefits: Business frontage and general community.</i>
The opportunities/benefits (increased pedestrian traffic; increased	<i>Opportunities: Increased pedestrian traffic, increased</i>

exposure, etc.) and impacts (restricted or reduced access, etc.) to the general area where the event is being held.	<i>exposure for businesses on frontage, community gathering.</i> <i>Impacts: Restricted access to four primary blocks in downtown Redmond on SW 5th for one Saturday.</i>
Whether or not there is another event with a scheduled street closure on the same street or in the same general area during the same month.	<i>No other event is currently scheduled in the same general area or street during the month of April.</i>
If at all possible, avoid closing 5 th or 6 th streets more than twice a month; avoid closures on consecutive weekends; and aside from use of designated Festival Streets, avoid street closures which affect the same general area.	<i>No other event currently closes 5th or 6th streets during April 2023.</i>
Suggested minimum attendance for street closure durations are recommended per the following: If the event is between 4 – 12 hours, then at least 500 people should be expected. If the event is between 12 – 24 hours, then at least 1000 people should be expected. If the event is greater than 24 hours, then at least 2500 people should be expected.	<i>The request is for 11 hours and at least 1,000 people are anticipated.</i>
Whether or not the event is for a non-profit organization or for a private commercial organization and the overall community benefit of the event.	<i>Event is sponsored by a private commercial business. 1,000 spectators are anticipated to visit the downtown core during this one day event.</i>
All permit requirements, in accordance with the City Manager's discretion, by the Redmond City Code have been met.	<i>All requirements have been met.</i>

Fiscal Impact:

Fees per the City's Fee Schedule are established to help recover a portion of City costs for supporting events and are as follows:

Permit Fee: Street Closure	\$200.00
Private Traffic Control	\$0.00
Deposit (Deposit is refundable after the event)	\$250.00
TOTAL:	\$450.00

Alternative Courses of Action:

1. Approve the Public Assembly Permit and 5th Street closure for the Wild Ride Classic Car Show.
2. Request more information.
3. Deny the public assembly permit.

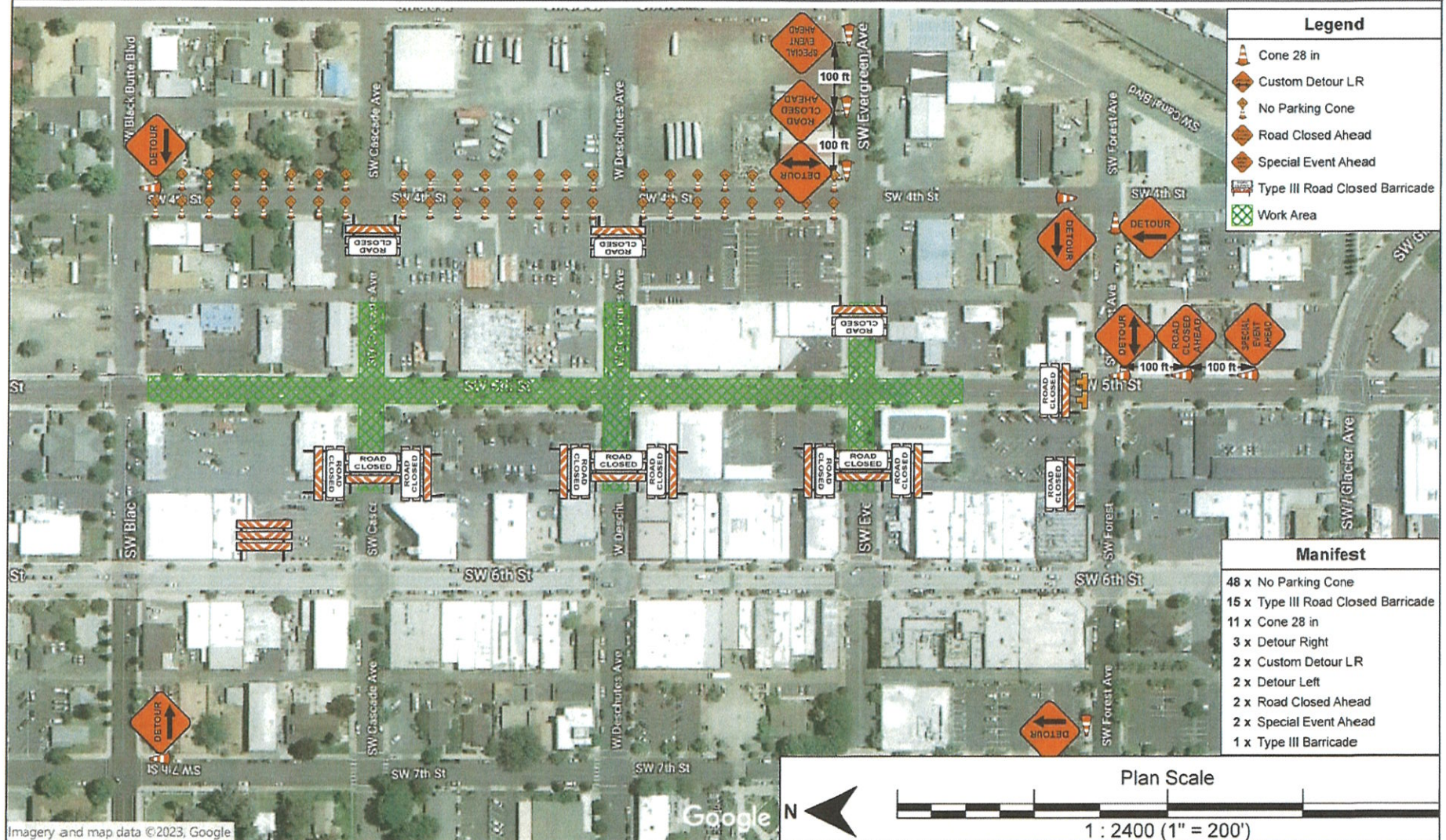
Recommendation / Suggested Motion:

"I move to approve the Public Assembly Permit for the Wild Ride Classic Car Show on April 22, 2023, maintaining the fee schedule as presented."

WILD RIDE CLASSIC CAR SHOW 5TH ST CLOSURE FOREST REDMOND OR

APPROVED

www.invarion.com



Date: 2/15/2023 **Author:** Steven Newman **Project:** Wild Ride Car Show
Traffic Control Company: TRAFFIC CONTROL CONSULTANTS **Phone:** 541-548-3165 **Address:** PO Box 1827 Redmond, OR 97756
Contractor Name: Central Oregon Motors **Contractor Phone:** N/A **Permit #:** TBD
TCC JOB#: 2023-0058 **Estimated Start Date:** Will begin upon aproval of traffic control plan/ or per contractors directive

Comments:

- ALL TRAFFIC CONTROL MUST MEET OTTC 2011 STANDARDS
 -TO DETERMINE SIGN SPACING USE " SIGN SPACING AND BUFFER TABLE"
 PROPRIETARY: THIS PLAN IS PROPERTY OF TRAFFIC CONTROL CONSULTANTS



SIGN SPACING AND BUFFER LENGTHS (FEET)				
POSTED SPEED	SPACING BETWEEN SIGNS			BUFFER SPACE
	A	B	C	
20				50
25	100	100	100	75
30				100
35	350	350	350	125
40				150
45				180
50	600	600	600	210
55				250
60				285
65	700	700	700	325



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: March 28, 2023
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
John Roberts, Deputy City Manager
FROM: Michelle Hebert, CDD Programs Assistant
SUBJECT: Special Event Street Closure for the Redmond Run on June 17, 2023.

Report in Brief:

This item requests City Council approve a street closure for the Public Assembly Permit for the Redmond Run, scheduled for June 17, 2023. Permit issuance is dependent upon all fees and other terms and requirements being met.

Background:

Special events that involve the closure of any portion of 5th and 6th streets require approval from the City Council. These streets serve as the spine of Redmond's primary commercial and downtown corridor and closure could have unanticipated impacts. Therefore, any request for closure is viewed as meriting a public hearing as it provides an opportunity for greater public awareness and for the general public and stakeholders to provide input.

Discussion:

Public assembly permit applications are reviewed for compliance with the City Code to ensure public safety, transportation, parking, sanitation, trash removal, marketing, fire protection, medical services and public notice concerns are addressed. Each application is routed to impacted City departments and partner agencies for comments. Fees are established per the City Fee Schedule to recover City costs for supporting the event.

The Redmond Run permit requests closure of SW 6th Street from Black Butte Boulevard to Evergreen Avenue. The duration of the closure will be from 5:00 a.m. through 10:00 a.m. on the morning of Saturday, June 17, 2023. There will be a 5K that will start at 9:00 a.m., a 10K race starting at 9:15 a.m. and a half marathon starting at 9:30 a.m.. All races will start under the arch and finish in Centennial Park. The Redmond Street Festival is also scheduled to use Centennial Park that weekend and will open at 10:00 a.m. on that Saturday.

There will be two detour options around the street closure:

- 1) 5th Street will remain open for northbound traffic.
- 2) 7th Street will remain open for north and southbound traffic.

A map is attached that visually conveys how the event will control access, traffic and detours. The event organizer, Lay It Out Events, has contracted with Traffic Control Consultants, a certified traffic control company that will set up/tear down the street closure. Public Works has approved the traffic control plan that was submitted.

Below is a matrix of items evaluated per City Policy CM 101 (governing Special Events):

Review Item from Policy	Staff Assessment
Who benefits or is adversely impacted by the event – business frontage, general community, special event organizer.	<i>Benefits: Business frontage, general community, and special event organizer.</i>
The opportunities/benefits (increased pedestrian traffic;	<i>Opportunities: Increased pedestrian traffic, increased exposure for businesses on frontage, community</i>

increased exposure, etc.) and impacts (restricted or reduced access, etc.) to the general area where the event is being held.	<i>gathering.</i> <i>Impacts: Restricted access to four primary blocks in downtown Redmond on SW 6th on Saturday morning.</i>
Whether or not there is another event with a scheduled street closure on the same street or in the same general area during the same month.	<i>The Redmond Street Festival is currently scheduled for Centennial Park, and will open at 10:00 a.m. the same day.</i>
If at all possible, avoid closing 5 th or 6 th streets more than twice a month; avoid closures on consecutive weekends; and aside from use of designated Festival Streets, avoid street closures which affect the same general area.	<i>No other event currently closes 5th or 6th streets in June 2023.</i>
Suggested minimum attendance for street closure durations are recommended per the following: If the event is between 4 – 12 hours, then at least 500 people should be expected. If the event is between 12 – 24 hours, then at least 1000 people should be expected. If the event is greater than 24 hours, then at least 2500 people should be expected.	<i>The request is for 5 hours and at least 600 participants are anticipated. Race start times are 5K at 9 a.m., 10K at 9:15 a.m. and the half marathon will start at 9:30 a.m.</i>
Whether or not the event is for a non-profit organization or for a private commercial organization and the overall community benefit of the event.	<i>Event is sponsored by a private commercial business; 600 participants are anticipated to visit the downtown core during this morning event.</i>
All permit requirements, in accordance with the City Manager's discretion, by the Redmond City Code have been met.	<i>All requirements have been met.</i>

Fiscal Impact:

Fees per the City of Redmond Fee Schedule are established to help recover a portion of City costs for supporting events and are as follows:

Permit Fee: Street Closure	\$200.00
Private Traffic Control	\$000.00
Deposit (Deposit is refundable after the event)	\$250.00
TOTAL:	\$450.00

Alternative Courses of Action:

1. Approve the Public Assembly Permit for the Redmond Run.
2. Request more information.
3. Deny the public assembly permit.

Recommendation / Suggested Motion:

"I move to approve the Public Assembly Permit for the Redmond Run on June 17, 2023, maintaining the fee schedule as presented."

**REDMOND RUN
STREET CLOSURES
JUNE 17, 2023
5AM-10AM**

KEY

- Type III barricade with Road Closed sign
- Type III barricade
- Road Closed Ahead
- Event Ahead
- No Left Turn
- No Right Turn

Traffic Control Consultants
Sara Jo Griffin
sarahjo@trafficcontrolconsultants.com
541-548-3165

Redmond City Hall

Redmond Police Department

Redmond Library

Redmond Christian Church

Evergreen Academy Preschool

High Desert Montessori

SW 13th St

SW 12th St

SW 11th St

SW 10th St

SW 9th St

SW 8th St

SW 7th St

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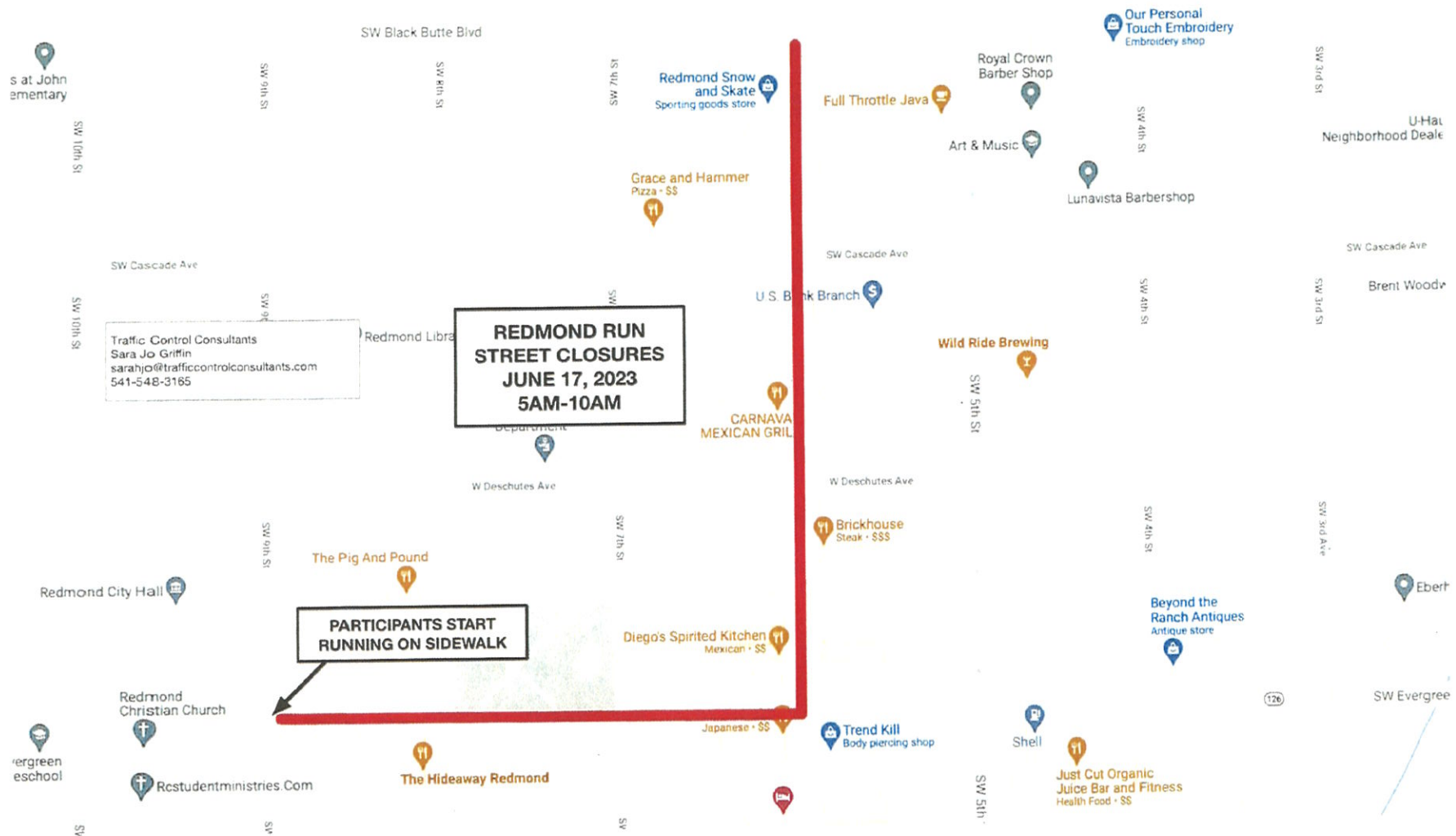
SW 4th St

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CITY OF REDMOND

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411 SW 9th STREET
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541.923.7710
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redmondoregon.gov

STAFF REPORT

DATE: March 28, 2023
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager
FROM: James Wood, Accounting Manager
SUBJECT: Fiscal Year 2021/22 City & Urban Renewal Financial Audit Results

Report in Brief:

This item provides the City's External Financial Auditor, Dickey & Tremper, LLP, the opportunity to present the results of the Fiscal Year (FY) 2021/22 Audit.

Background:

Oregon Revised Statutes (ORS) 297.415 & 297.425 require municipalities to submit audited financial statements to the Oregon Secretary of State on, at least, an annual basis. The audit of financial statements for the year ending June 30, 2022, has been prepared and audited pursuant to ORS.

Additionally, if deficiencies are identified within the audit, ORS 297.466 requires the City Council to adopt a plan of action to settle the deficiencies.

Audited financial reports can be found at:

<https://www.redmondoregon.gov/government/departments/finance/annual-audited-financial-reports>.

Discussion:

The audit did not identify deficiencies pursuant to ORS 297.466 that are required to be addressed through a plan of action. No formal action is required.

Fiscal Impact:

There is no fiscal impact.

Alternative Courses of Action:

No formal action is required.

Recommendation / Suggested Motion:

No formal action required.

January 31, 2023

To the Honorable Mayor and Members of the
City Council of the City of Redmond, Oregon

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Redmond, Oregon; hereafter referred to as the City, for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted audit standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated March 22, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note I to the financial statements. As described in Notes III.K and IV.H to the financial statements, the City implemented GASB Statement No. 87, *Leases*, for the fiscal year ended June 30, 2022. The application of existing policies was not changed during year 2022. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

Management's estimate of capital assets and depreciation expense is based on the useful lives of acquired assets. We evaluated the key factors, and assumptions used to develop depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of lease receivables and the related deferred inflows of resources is based on the net present value of the leased assets at the City's incremental borrowing rate. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of Other Post Employment Benefits and the related deferred inflows and outflows is based on the actuarial valuation performed by Milliman and key assumptions agreed to by management. We evaluated the key factors and assumptions used to develop the liability for Other Post Employment Benefits and the related deferred inflows and outflows in determining that it is reasonable in relation to the financial statement taken as a whole. The actuarial valuation was based on the currently known facts and does not take into account changes subsequent to the measurement date.

Management determined that the liability for system development charge credits could not be reasonably estimated and the usage of any credits would result in the offset to future system development charges. An estimate of the possible commitment has been reported as note disclosure IV.D of the financial statements.

Management's estimate of the net pension asset and the related deferred inflows and outflows is based on the actuarial valuation performed by Milliman and key assumptions agreed to by management and Oregon PERS. We evaluated the key factors and assumptions used to develop the net pension asset and related deferred inflows and outflows in determining that it is reasonable in relation to the financial statements taken as a whole. The actuarial valuation was based on the currently known facts and does not take into account changes subsequent to the measurement date.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material either individually or in the aggregate to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 31, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

During our audit, we became aware of some areas other than significant deficiencies or material weaknesses, matters that are opportunities for strengthening internal controls and operating efficiency, and other observations. The comments below summarize our suggestions regarding those matters:

The City is phasing out the deferred SDC program, but there are a couple of developers with balances remaining. The balances are normally deferred as unearned revenues since the City has extended the date to which the monies are due, but the deferral was not recorded in the Water and Sewer fund. An adjustment was proposed to record the deferred revenue for the agreements that had been extended.

The City is required to set up separate interest bearing escrow accounts for retainage on contracts exceeding \$500k. We reviewed the bank statements for the retainage escrow accounts and about \$170k has been recorded as retainage payable with the recording of expense and then as accounts payable and cash-retainage account to show the balance in the restricted cash account, but the check was not issued until July, causing the accounts payable and cash to be overstated. The net effect on the fund is zero. The \$170k includes amounts from April, May, and June 2022 invoices. The April and May portion should have already been paid before year end and the June portion should not have been recorded until paid, as it is already in payables. We recommend the City refine their process to issue the payments more timely and to only record the activity when the monies have been moved.

PFC application #7 was approved in 2008 for \$25 million for terminal construction bond principal payment (bond capital) and later amended changing the breakdown to \$6 million bond capital and \$19 million financing/interest costs. The City may need to look into amending the application again between principal and interest to maximize their ability to collect and apply funds. The bond capital portion has less than a year of payments remaining before it reaches the \$6 million principal amount.

The City continued to improve their SF425 reporting over CDBG and the reports were filed on time or within a few days of the due date. There are still difficulties filing accurate information since the IDIS system does not allow negative cash (expenses in excess of revenue) to be reported, but management adds remarks to explain the difference. The City also corrected the program income cash on hand during the year, but there were some differences in the use of the program income and amount on hand at year end. We continue to recommend that the City work with IDIS to refine the reporting process.

The City has a few contractual agreements that provide funding for services in a nontraditional format, in contrast to a standard contract where services are invoiced prior to payment for those services. We recommend the City periodically audit the financial records of these entities for compliance with the contractual agreements and uses of public funds.

We also reported on the City's internal control in our report dated January 31, 2023, which is included in the City's financial statements. That report discloses no items reported as a material weakness over financial reporting or as significant deficiencies.

Other Matters

We applied certain limited procedures to the Management's Discussion and Analysis, schedules of the City's Proportionate Share of the Net Pension Liability (Asset), the City's Contribution to the Oregon Public Employees Retirement System, the City's Proportionate Share of the Net OPEB Liability (Asset), the City's Contribution to the OPERS Retirement Health Insurance Account, Schedule of Changes in the City's OPEB Liability and Related Ratios, and Notes to Required Supplementary Information, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual nonmajor funds financials statements, budgetary comparison schedules, and other financial schedules, which accompanies the financial statements but is not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We are not engaged to report on the Statistical section and Transmittal letter, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and, accordingly, we do not express an opinion or provide any assurance on them.

Restriction on Use

This information is intended solely for the use of the Mayor, members of City Council and management of the City of Redmond and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,

A handwritten signature in cursive script that reads "Dickey and Tremper, LLP". The ink is dark and the signature is fluid.

DICKEY AND TREMPER, LLP

City of Redmond
Unrecorded Audit Adjustments
6/30/2022

DR CR

1

Accounts payable	Airport Fund	\$	170,097		
Cash - retainage account	Airport Fund			\$	170,097

Passed audit adjustment to remove the accrual of part of the amount due to the retainage escrow account not paid until July of 2022, which overstates both cash and accounts payable with a net zero effect on the fund.

2

Charges for services	Community Development Fund	\$	19,646		
Allowance for doubtful accounts	Community Development Fund			\$	19,646

Passed audit adjustment to correct calculation of allowance for doubtful accounts based on a percentage of the receivable balance that used prior year amounts.

3

Net position	Water Fund	\$	44,838		
Interest expense	Water Fund			\$	44,838
Net position	Airport Fund	\$	128,442		
Interest expense	Airport Fund			\$	128,442

Passed prior period adjustment to correct beginning calculation of accrued interest payable due to formula errors and correct in current year.

4

Interest expense	Water Fund	\$	8,901		
Accrued interest payable	Water Fund			\$	8,901
Interest expense	Airport Fund	\$	24,532		
Accrued interest payable	Airport Fund			\$	24,532
Accrued interest payable	Golf Fund	\$	8,005		
Interest expense	Golf Fund			\$	8,005

Passed audit adjustment to correct calculation of accrued interest payable due to formula errors.

January 31, 2023

To the Board of Directors of the Redmond Urban Renewal Agency
411 SW 9th St.
Redmond, OR 97756

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Redmond Urban Renewal Agency for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 30, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Redmond Urban Renewal Agency are described in Note 1 to the financial statements. No new accounting policies were adopted, and application of existing policies was not changed during the year 2022. We noted no transactions entered into by the Agency during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of capital assets owned, and depreciation expense is based on the useful lives of acquired assets. We evaluated the key factors and assumptions used to report net capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of property taxes receivable is based on unpaid property taxes as of June 30, 2022. We evaluated the key factors and assumptions used to develop property taxes receivable in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net realizable value of assets held for sale was based on appraisals and recent sales prices. We evaluated the key factors and assumptions used to develop the net realizable value in determining that it is reasonable in relation to the financial statements taken as whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material either individually or in the aggregate to each opinion unit's financial statements taken as a whole..

Disagreements with Management

For purposes of this letter, a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 31, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Agency's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Agency's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to Management's Discussion and Analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the budgetary comparison schedules which accompany the financial statements but are not RSI. With respect to this supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Board of Directors and the management of the Redmond Urban Renewal Agency and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,

A handwritten signature in black ink that reads "Dickey and Tremper, LLP". The signature is written in a cursive, flowing style.

DICKEY AND TREMPER, LLP



110 SE First Street
P.O. Box 1533
Pendleton, OR 97801
Phone: (541) 276-6862
Toll Free: 1-800-332-6862
Fax: (541) 276-9040
Web: www.dickeyandtremper.com

To the Board and Management of the City of
Redmond Urban Renewal Agency:
411 SW 9th St.
Redmond, OR 97756

In planning and performing our audit of the financial statements of the governmental activities and each major fund of the Redmond Urban Renewal Agency as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the Redmond Urban Renewal Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Redmond Urban Renewal Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weakness or significant deficiencies may exist that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be a material weakness, as defined above.

This communication is intended solely for the information and use of management, Board of Directors, and others within the Redmond Urban Renewal Agency, and is not intended to be, and should not be, used by anyone other than these specified parties.

Dickey and Tremper, LLP

Dickey and Tremper, LLP
Certified Public Accountants
Pendleton, Oregon

January 31, 2023



Photo by Joseph Howard



BUDGET



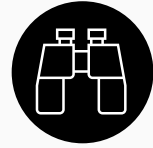
ANNUAL AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2022

REDMOND CITY COUNCIL MARCH 28, 2023





TOPICS



AUDIT LIMITATIONS



AUDIT REQUIREMENTS



AUDIT PROCESS



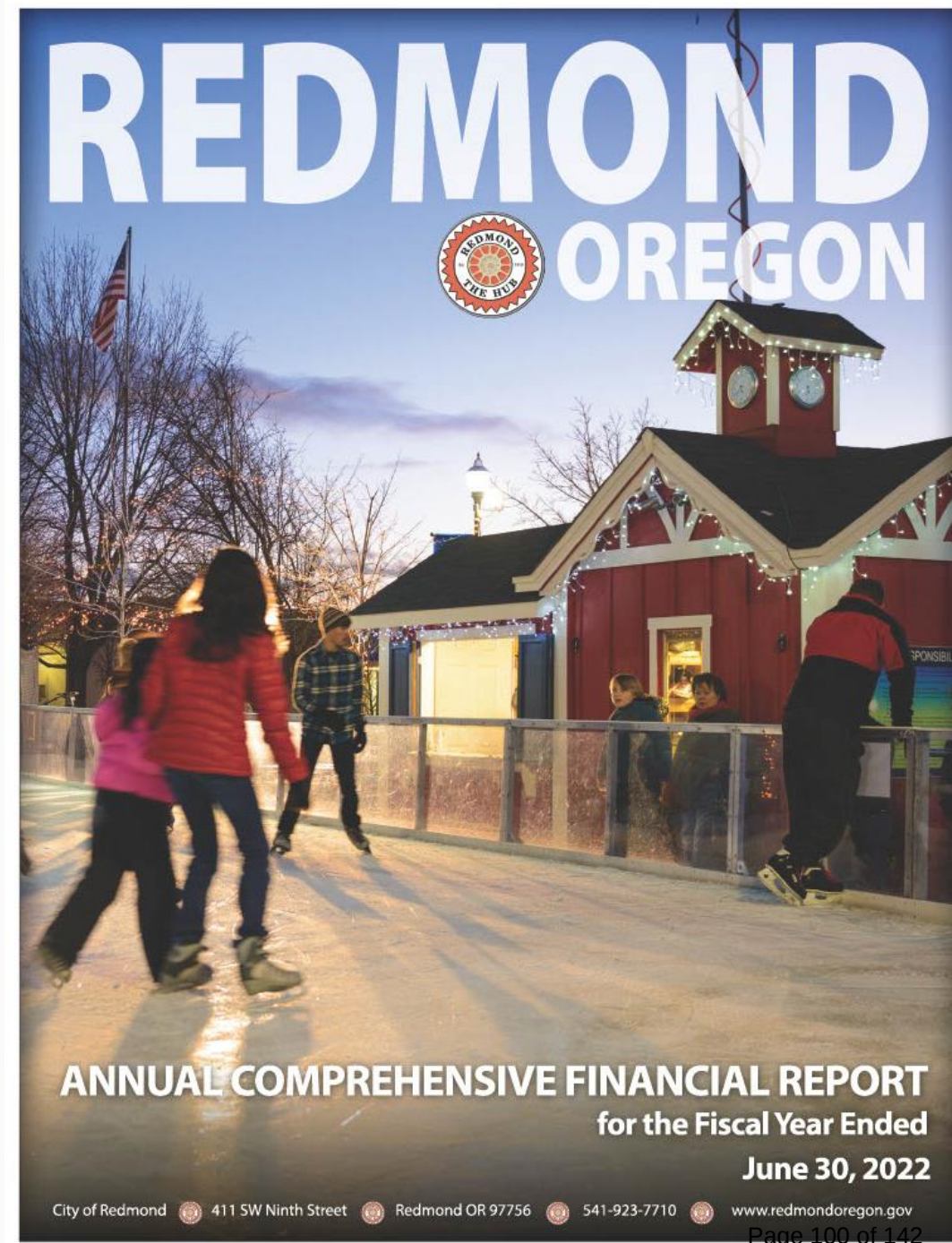
ACFR* COMPONENTS



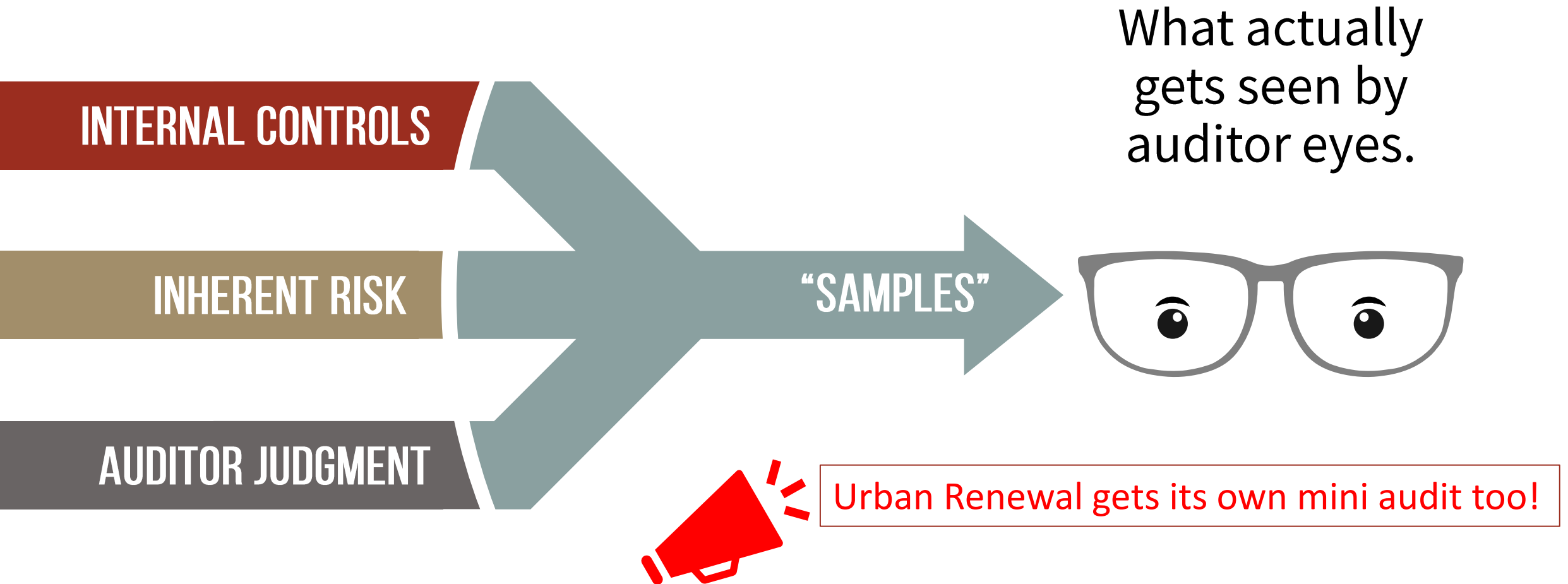
AUDITOR FINDINGS

SLIDE / 2

*ACFR = Annual Comprehensive Financial Report



AUDIT LIMITATIONS - THE “WHAT”





AUDIT REQUIREMENTS

THE “WHY”

SLIDE / 4



REPORTING

Financial statements are prepared annually for each year ending June 30.
(ORS 297.415)

Required by bond covenants



FORMATTING

Financial statements must be presented in accordance with GAAP*, as outlined by the GASB**

*GAAP = Generally Accepted Accounting Principles

**GASB = Governmental Accounting Standards Board



OVERSIGHT

Annual audits must be conducted by a certified independent auditor licensed in Oregon.
(ORS 297.425)



AUDIT PROCESS

THE “WHEN”

	SPRING	SUMMER	FALL	WINTER
Preliminary Work	PREP WORK & INTERIM AUDIT			
Year-End Closeout		ACCRUALS & WORKPAPERS		
Auditor On-Site			REVIEW	
Audit Report			RESULTS	
Report to Council				PRESENTATION



ANNUAL COMPREHENSIVE FINANCIAL REPORT

THE “REPORT”



ACFR Components	
Independent Auditor’s Report	Audit Report to the Mayor & City Council from Auditor • Opinion on financial amounts reported
Management Discussion & Analysis	Report from Management to ACFR Readers
Basic Financial Statements	City-wide financial reports with notes
Supplemental Information	Budget-to-Actual financial reports by fund
Statistical Section	Long-term financial data of the City
Reports of Independent CPA	Additional Audit Reports to the Mayor and City Council from Auditor • ORS Compliance • Internal Controls • Passenger Facility Charges • Federal Grant Awards • Schedule of Findings



REQUIRED COMMUNICATION

(AUC 260)

SLIDE / 7



QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES

- Financial statements contain estimates made by management.
- Management selects accounting policies.



DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

- No significant difficulties were noted.
- No disagreements with management occurred.



CORRECTED AND UNCORRECTED MISSTATEMENTS

- Misstatements were not material to the financial statements (i.e. not significant enough to record).



OVERALL AUDITOR FINDINGS

01 FINANCIAL STATEMENTS

- Opinion
- Government-Wide Statements
- Governmental Fund Statements
- Enterprise Fund Statements

02 INTERNAL CONTROLS

- Internal Controls
- Prior Year Findings Corrected
- Governmental Auditing Standards

03 FEDERAL AWARDS

- Major Programs
(Airport, CSLFRF-ARPA)
- \$15.8M Grant Expenditures

04 PASSENGER FACILITY CHARGES

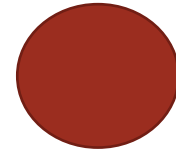
- Revenues collected/applied
\$2.2M



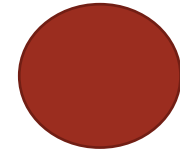
APPRECIATION



CITY LEADERSHIP



**DEPARTMENT HEADS
AND STAFF**



CENTRAL SERVICES



NEXT STEPS

01 RESOLUTIONS (NOT REQUIRED)

**02 BACK TO WORK
FISCAL YEAR 2023 AUDIT PREP**

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD FEBRUARY 14, 2023, IN COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tobias Colvin – Clifford Evelyn – Ed Fitch – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker

STAFF PRESENT: City Manager Keith Witcosky – City Attorney Keith Leitz – Deputy City Manager John Roberts – Deputy City Manager/Chief Financial Officer Jason Neff – Police Chief Devin Lewis – Housing Programs Analyst Linda Cline – Communications Director Heather Cassaro – Airport Director Zachary Bass – City Engineer Jessica MacClanahan – Interim Public Works Director Jon Skidmore – Streets Division Manager Brad Haynes – Water Division Manager Josh Wedding – Fleet Services Manager Scott Gibson – Accounting and Financial Reporting Director Brooks Slyter – City Recorder Kelly Morse – IT Specialist II Christian Armatas

MEDIA PRESENT: Central Oregon Daily News

Mayor Fitch called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Pastor Thomas Bengtson of Redmond Community Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Wedding led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

A. Written Comments from Judy Dow

Redmond resident Jay Patrick stated that Redmond should proceed in its response to homelessness but ensure that the City makes good use of state, federal, and county funding.

Redmond Resident Slater Kellstrom expressed his support for restrictions on sources of combustion and penalties for the reckless usage of fireworks and explained why a prohibition on all fireworks is unnecessary.

Redmond resident Jeff Stevens provided sources that indicate marijuana dispensaries are associated with increases in crime rates and other detrimental effects.

In honor of Black History Month, Redmond resident Donna Abelein shared the story of James Armistead Lafayette one of her heroes from the Revolutionary War. She opined that Redmond's citizens should be taught pre-1960s Black history.

Redmond resident Scott Stuart referenced resources he gave Council to help them govern well, spoke about citizens' distrust in the voting process, and government overreach during the Covid pandemic.

Redmond resident Debbie Meadows read a letter opposing marijuana dispensaries in Redmond on behalf of Judy Dow.

Bend Pastor Jack Dennis addressed the Council regarding fireworks noting his church has sold fireworks for 19 years. Pastor Dennis stated that less than 1 percent of all fires in Oregon are caused by fireworks.

At this point in the meeting the Fireworks and Fire Season Discussion took place.

CONSENT AGENDA

- A. Minutes of January 10, 2023, Council Meeting**
- B. Amendment to contract with Nelson Roofing for Public Works Transportation Warehouse: \$183,858.60**

Councilor Zwicker moved, seconded by Councilor Wedding, to approve the Consent Agenda, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

At this point in the meeting, the Council proceeded to Action Items.

PRESENTATIONS & DISCUSSIONS

A. Fireworks and Fire Season Discussion

TNT Fireworks Regional Manager Jason Trout addressed the Council regarding fireworks and offered his assistance on developing an agreement for the best way to move forward with fireworks this year.

Redmond Police Chief Devin Lewis, Redmond Fire and Rescue Fire Marshal Tom Mooney, and Deschutes County Fair and Expo Center Executive Director Geoff Hinds presented their respective agencies' experiences with the Fourth of July holiday including the Police Department call volume, requirements for illegal fireworks citations, the extent of past incidence of fires around the holiday, conditions that contribute to general fire danger, advice on safe use of legal fireworks, and public information campaigns.

Deschutes County Sheriff's Office Emergency Manager Nate Garibay shared information on the scientific background of fire behavior, drought factors and monitors, the seasonal outlook, climate predictive services, and the energy release component.

Redmond Chamber of Commerce Executive Director Eric Sande addressed the Chamber's history with the annual July Fourth fireworks event.

The panel addressed questions from Council.

Slater Kaelstrom noted that the fire in June of 2021 was not due to fireworks but escaped campfires from the homeless camps east of town. Mayor Fitch clarified that the fires in the transient camps and fireworks are both important issues.

At this point in the meeting, the Council took a short break.

PUBLIC HEARINGS

A. Ordinance #2023-02 - An ordinance amending the Redmond City Code Chapters 4, 5, 6, and 7 regulating camping on public property, enforcement of property in rights-of-way, making technical changes to improve administration and declaring an emergency

City Attorney Keith Leitz explained the City needs to put in place regulations about Time, Place, and Manner (TPM) by July. No action is anticipated on the item until February 28, 2023.

Mayor Fitch framed the discussion by noting there are currently no regulations in place and the City is bound by a number of court decisions and state law.

Deputy City Manager John Roberts presented the context of the TPM regulations adding that the focus of this discussion will be Chapter 5 of the City Code which regulates camping on public property. He identified seven areas recommended for prohibited camping. Mr. Leitz provided a quick overview of the relevant case law and legislation.

Mayor Fitch opened the public hearing.

Housing Programs Analyst Linda Cline addressed questions from Council and described past and potential coordinated response.

Steve [last name unknown] inquired as to why there are not more restrictive measures in the buffers and setbacks, opining none of these efforts are sustainable but only a bandage.

Redmond resident Jeannette Von Steele spoke to the tents along the Central Oregon Irrigation District canal in front of St Charles and opined that since the property is owned by the Oregon Department of Transportation, they should be at the table with Redmond working on a solution.

Redmond resident Jay Patrick asked what the regulations mean to those parking on public streets, especially if the street ends near private property.

A gentleman who lives across from several RVs explained that his compassion has become a “nightmare” noting that he has witnessed drug activity, a person running through his yard from the police, arrests, overdoses, and fights. He opined that the discussion contained nothing about Redmond citizens, homeowners, and taxpayers.

Redmond resident Keri Lopez requested the Council consider increasing the boundary for school properties from 500 feet to 1000 feet which would make it consistent with the gun-free school zone as well as marijuana dispensaries.

Redmond resident Sally Griffin said while drug use and mental illness are overwhelming issues for everyone in the country, homelessness is caused by other reasons as well. She opined that many homeless people who cause trouble are showing bravado because they are ashamed of being homeless and do not know what to do.

Redmond resident John Hamlin stated that regulating zones with “toothless” enforcement will push people into residential zones. He opined that homeless people are drawn to Redmond because the City is too lenient, and they should be taught there is a rule of law.

Redmond resident Marlene Stevens commented that when traveling across country she did not see homelessness, vagrancy, or begging. She asked why Redmond does not fight the homeless legislation.

At this point in the meeting the Council took a short break.

ACTION ITEMS

A. Extension of the Long-Term Rural Enterprise Zone Agreement Extension with S.A. Piazza & Associates LLC (Wild Mike's Pizza)

Deputy City Manager Jason Neff requested a nine-month extension on the Long-Term Rural Enterprise Zone Agreement with Wild Mike's Pizza.

Redmond Economic Development, Inc Executive Director Steve Curley presented information about the company and its Redmond project as well as the Enterprise Zone Program, including its history and performance.

Mr. Neff and Mr. Curley addressed elements specific to the agreement including the proposed property tax exemption on the \$40 million investment, a community investment fee that comes back to the City to be applied to public service, and Wild Mike's impact on public safety including the cost.

Councilor Zwicker moved, seconded by Councilor Colvin, to approve an extension to the Long-Term Rural Enterprise Zone Agreement for S.A. Piazza & Associates LLC which will now expire

December 26, 2023. Motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

B. Contract with Ameresco to convert streetlight fixtures to LED technology: \$585,049.

Joe Mankiewicz, Ameresco, requested approval of the contract to improve Redmond's street lighting from the current high-pressure and medium-pressure sodium lights to more energy-efficient streetlights and LED technology.

Councilor Colvin moved, seconded by Councilor Evelyn, to award a contract to Ameresco in the amount of \$585,049 for the installation and conversion of City streetlights to LED and authorize the City Manager to sign the contract. Motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

PRESENTATIONS - Continued

A. 5-Year Capital Improvement Plan Review

City Engineer Jessica MacClanahan presented Redmond's five-year Capital Improvement Program (CIP). She described the purpose of the CIP, the development process, cost confidence and project cost timeline, and the GIS dashboard. Planned projects by fund total \$140 million for which Mr. Neff addressed the different funding sources. Staff addressed questions from Council throughout their presentation.

B. 2023-2025 Council Goalsetting

City Manager Keith Witcosky presented the Council's seven highest priority goals for final approval. He explained the objectives of each issue area which are housing policy, homelessness policy, public safety, growth management, Redmond Airport, Downtown/Midtown/Medical District, and good governance. Mr. Witcosky shared the results from a January poll asking residence for their top three priorities for Council which align well with Council's proposed goals.

Councilor Evelyn moved, seconded by Councilor Zwicker, to adopt the City Council Goals for 2023-2025. Motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

C. Fiscal Year 2022/23 - 2nd Quarter Financial Report

Mr. Neff presented the 2nd Quarter financial report.

PUBLIC HEARINGS - Continued

A. Resolution #2023-02 - A resolution adopting the Community Development Block Grant 2022 Annual Action Plan Amendment, and authorizing the submission of the Annual Action Plan Amendment to the United States Department of Housing and Urban Development when required.

Mayor Fitch opened the public hearing.

Ms. Cline requested approval of the amendment to the 2022 Annual Action Plan, to move \$85,000 to the acquisition pot to be ready for the potential acquisition of the Cinder Pit property which is currently under environmental review with HUD.

There being no further testimony, Mayor Fitch closed the public hearing.

Councilor Nielsen moved, seconded by Councilor Zwicker, to adopt Resolution #2023-02, a resolution adopting the Community Development Block Grant 2022 Annual Action Plan

Amendment. Motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

B. Resolution #2023-03 - A resolution adopting the Community Development Block Grant Citizen Participation Plan Amendment, and authorizing the submission of the Citizen Participation Plan Amendment to the United States Department of Housing and Urban Development when required.

Mayor Fitch opened the public hearing.

Ms. Cline requested approval of the amendment to the Citizen Participation Plan which identifies how the community can be involved in decision-making. She described the three changes the amendment makes to be in compliance with HUD.

There being no further testimony, Mayor Fitch closed the public hearing.

Councilor Zwicker moved, seconded by Councilor Nielsen, to adopt Resolution #2023-03, a resolution adopting the Community Development Block Grant Citizen Participation Plan Amendment. Motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

CITY MANAGER COMMENTS

Mr. Witcosky announced that the Redmond DMV is open again from 8:00 a.m. to 5:00 p.m. Staff will bring the TPM matter back to Council for further discussion, but no decision will be made on February 28, 2023. At the next discussion, staff will address available resources and possible use of them with Council priorities, such as Oasis Village. Legislatively, he will work with Economic Development for Central Oregon Executive Director Jon Stark to draft a letter in support of extending the enterprise zones and site readiness which could bring structure dollars to Redmond. A letter from the Central Oregon Cities Organization regarding House Bill 2075 was also sent.

COUNCIL COMMENTS

Councilor Osborne reported the Downtown Urban Renewal Advisory Committee (DURAC) actively sought two new grant opportunities. DURAC is working with Staff to organize tourism panels to raise the Council's knowledge from the local level to the state level. She requested Council select a council meeting where decisions can be made on the Safe Parking Program list.

Councilor Zwicker appreciated those who attended the meeting and thinks this year will be exciting with a lot more discussion on all sides. She is watching House Bill (HB) 2260 regarding system development charges and HB 2806 which would allow discussion of public safety for public officials, public buildings, and cybersecurity to be held in executive session.

MAYOR'S COMMENTS

Mayor Fitch reported he and Mr. Witcosky are working on a plan to address homeless issues, specifically Oasis Village and Safe Parking. They anticipate meeting twice a month with the County and key people involved in the programs. The goal is to make both programs a reality by the end of this year.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There being no further business, the meeting was adjourned at 9:55 p.m.

Prepared by ABC Transcription Services
Reviewed by Kelly Morse, City Recorder

DRAFT

APPROVED by the City Council and SIGNED by the Mayor this 28th day of March 2023.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

City of Redmond PROCLAMATION

A proclamation designating April 2023, as

FAIR HOUSING MONTH

WHEREAS, the Fair Housing Act, enacted on April 11, 1968, enshrined into federal law the goal of eliminating racial segregation and ending housing discrimination in the United States; and

WHEREAS, the Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, and disability, and commits recipients of federal funding to affirmatively further fair housing in their communities; and

WHEREAS, the City of Redmond, Oregon, is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all; and

WHEREAS, our social fabric, the economy, health, and environment are strengthened in diverse, inclusive communities; and

WHEREAS, more than fifty years after the passage of the Fair Housing Act, discrimination persists, and many communities remain segregated; and

WHEREAS, acts of housing discrimination and barriers to equal housing opportunity are repugnant to a common sense of decency and fairness.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Redmond does hereby declare April 2023, to be **FAIR HOUSING MONTH** in Redmond as an inclusive community committed to fair housing, and to promoting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents of Redmond.

APPROVED by the City Council and **SIGNED** by the Mayor this 28th day of March 2022.

The City of Redmond, Oregon

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

City of Redmond PROCLAMATION

A proclamation designating April 2-8, 2023, as

ARBOR WEEK

WHEREAS, in 1872 Arbor Day, a special day set aside for the planting of trees, was first celebrated in Nebraska; and

WHEREAS, Arbor Day is the day set aside to plant ceremonial trees, educate children and adults about the importance of trees, and honor the important role trees play in our daily lives; and

WHEREAS, trees provide shade and habitat for wildlife, improve air and water quality, reduce the erosion of precious topsoil, increase property values and economic vitality in business areas, contribute to a sense of community pride and ownership, and add beauty to communities; and

WHEREAS, the City of Redmond recognizes that our urban forest is a necessity and is an integral part of the City's infrastructure and ecosystems; and

WHEREAS, the City of Redmond is committed to provide resources to maintain and enhance the urban forest; and

WHEREAS, the City of Redmond is now recognized as a "Tree City USA" recipient for fostering programs which increase the number and health of our trees; and

WHEREAS, the City of Redmond recognizes April 28, 2023, as National Arbor Day.

NOW, THEREFORE BE IT RESOLVED THAT Council hereby proclaims the week of April 2-8, 2023, to be **ARBOR WEEK** in the City of Redmond and citizens are encouraged through the City to become more involved with the planting and stewardship of the urban forest in celebration of **ARBOR WEEK**.

APPROVED by the City Council and **SIGNED** by the Mayor this 28th day of March 2023.

The City of Redmond, Oregon

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder



ARBOR WEEK

SLIDE / 1

APRIL 2-8
TREE
PLANTING

ARBOR WEEK

WEDS. APRIL 5, 4:30 PM

City Hall - Cub Scouts

ARBOR DAY

THURS. APRIL 20, 12:30 -
2:30 PM

Canyon clean up – Volunteers



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: March 28, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager
FROM: Jessica MacClanahan, City Engineer
Steve Wilson, Civil Engineer II
SUBJECT: NW Maple Avenue and NW 9th Street Signalization Project Bid Award to K&E Excavating, Inc., Project #TR2102: \$816,580

Report in Brief:

This item requests City Council authorize an \$816,580 contract with K & E Excavating, Inc. to install a traffic signal at the intersection of NW Maple Avenue and NW 9th Street.

Background:

The intersection of NW Maple Avenue and NW 9th Street is included in the City's Transportation System Plan as a priority location for intersection capacity improvements.

In November 2019, a specific traffic analysis was provided by Transight Consulting, LLC to determine if signalization was warranted based on current traffic volumes. Nine signal warrants, or thresholds as described within the Manual on Uniform Traffic Control Devices, were reviewed for intersection safety, capacity, and connectivity. The analysis recommended a signalized intersection to meet these thresholds and the geometric constraints of the intersection.

This project will result in a traffic signal at the intersection, replacing the existing 4-way stop-controlled.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and State of Oregon Model Rules. Two construction bids were received and publicly opened on March 1, 2023. The bids were reviewed and the low bid from K&E Excavating, Inc. was deemed responsible.

The bids included:

- | | |
|--------------------------------|--------------|
| 1. K&E Excavating, Inc. | \$816,580.00 |
| 2. Knife River Corporation, NW | \$871,499.00 |

The Engineer's estimate was \$760,000 and the low bid received is within the reasonable expectation of costs.

Construction is expected to be complete by November 2023.

Fiscal Impact:

This project is funded by Transportation System Development Charges and is included in the Fiscal Year 2022/23 budget and the City's 5-Year Capital Improvement Plan.

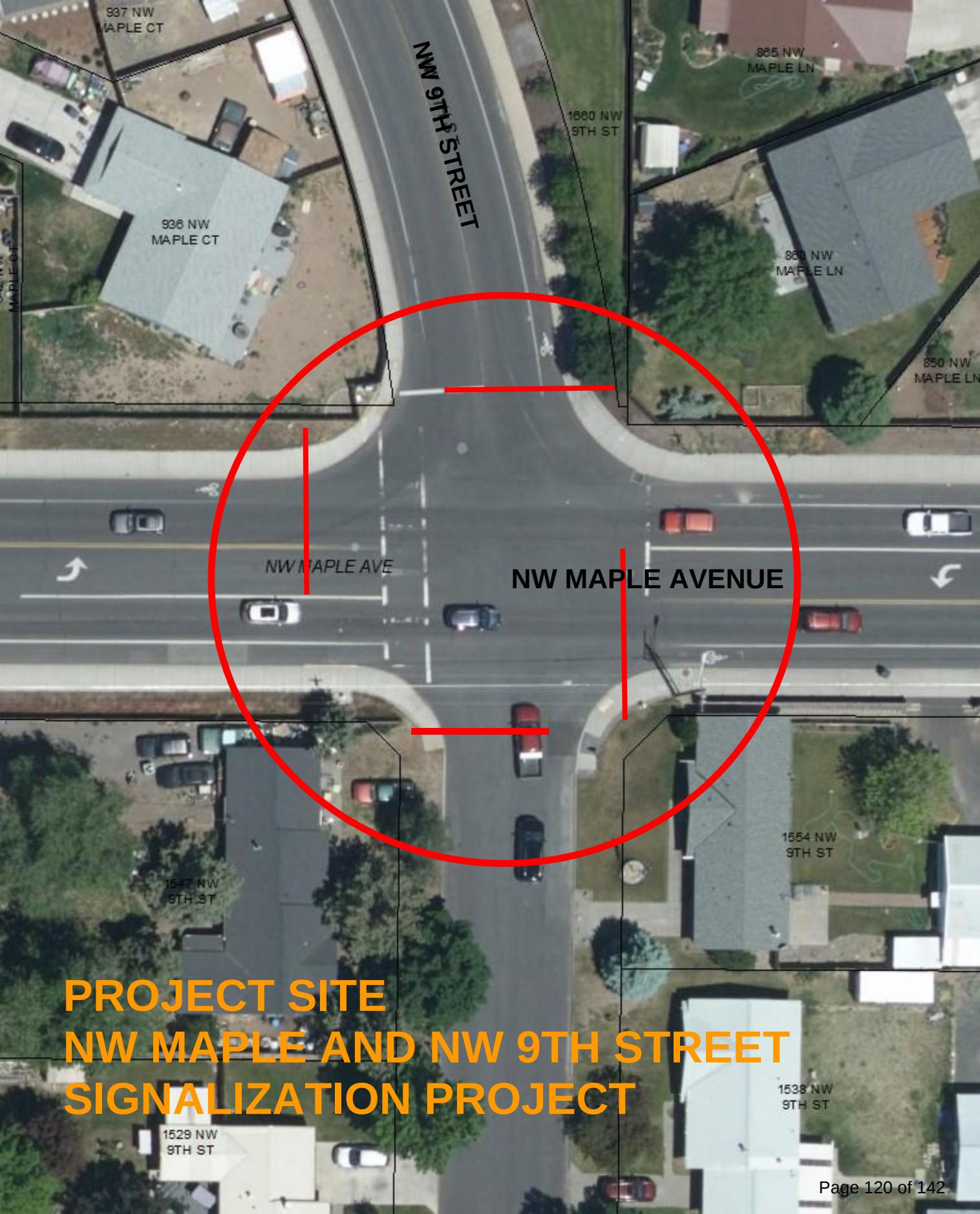
Sub-Fund	Account Number	Amount
Transportation - SDC Improvement	22179-01-000-07-01-02	\$ 816,580
Total		\$ 816,580

Alternative Courses of Action:

- Approve the construction contract with K&E Excavating, Inc.
- Do not approve the contract.
- Request additional information.

Recommendation / Suggested Motion:

"I move to award the NW Maple Avenue and NW 9th Street Signalization Project to K&E Excavating, Inc. in the amount of \$816,580, and authorize the City Manager to sign the contract"



**PROJECT SITE
NW MAPLE AND NW 9TH STREET
SIGNALIZATION PROJECT**



NW MAPLE AND NW 9TH STREET SIGNALIZATION PROJECT— CONSTRUCTION CONTRACT AWARD: \$816,580

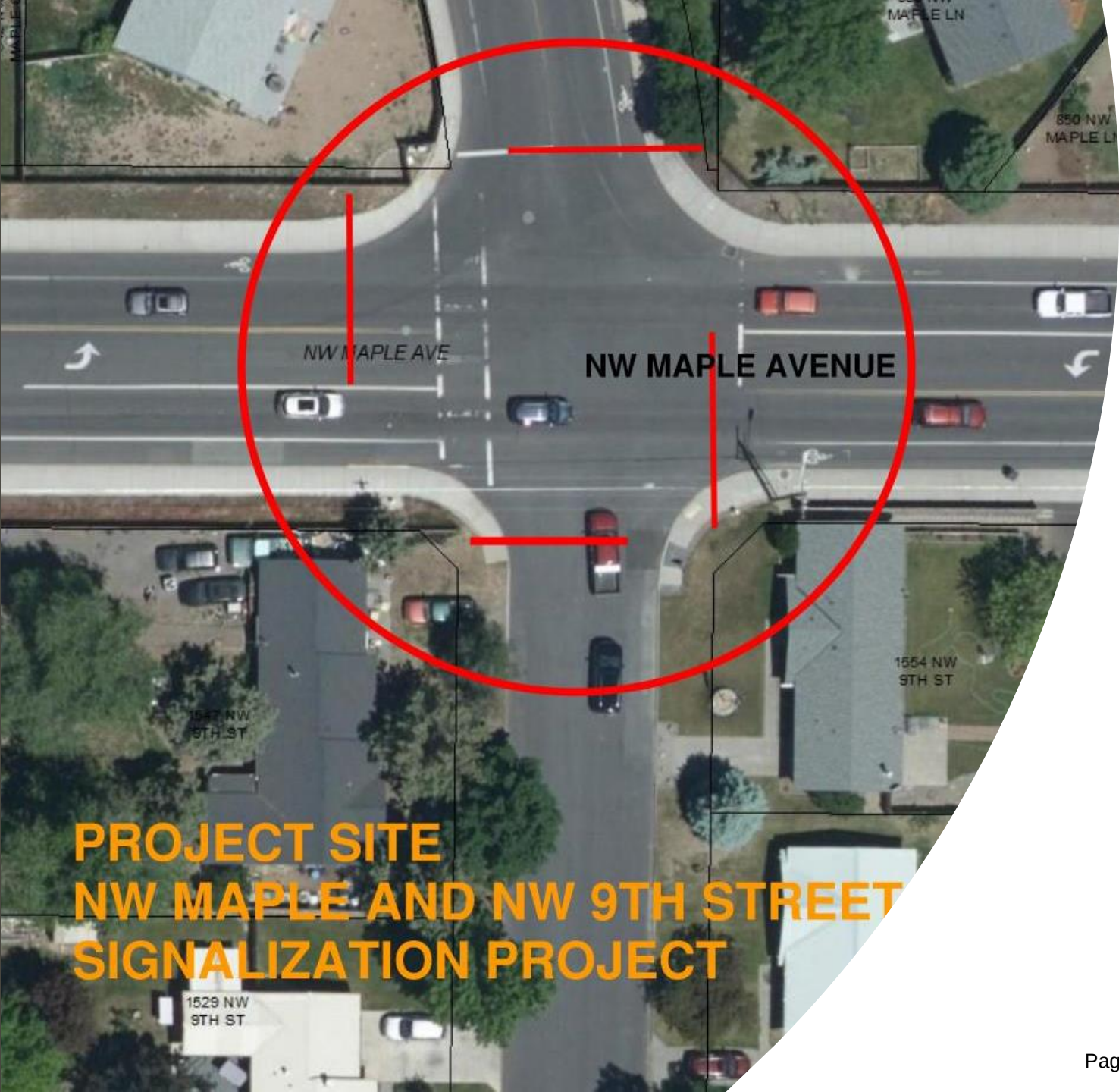
REDMOND CITY COUNCIL

MARCH 28, 2023



PROJECT SCOPE

- Install new Traffic signal at the intersection of NW Maple and 9th
- New roadway improvements including ADA ramps for improved pedestrian crossing.





MAPLE AND NW 9TH STREET SIGNALIZATION PROJECT

OCTOBER 2022–
FEBRUARY 2023

MARCH 2023

APRIL 2023

NOVEMBER 2023

DESIGN

PROCUREMENT
PROCESS

CONSTRUCTION
BEGINS

CONSTRUCTION
COMPLETION

PROJECT SCHEDULE



NW MAPLE AND NW 9TH SIGNALIZATION PROJECT

PROJECT BIDS

Bidder	Amount
Knife River Corporation, Northwest	\$871,499
K & E Excavating	\$816,580

- **ENGINEER'S ESTIMATE:** \$750,000
- **FUNDING SOURCES:** Transportation SDC Improvement



**PROJECT SITE
NW MAPLE AND NW 9TH STREET
SIGNALIZATION PROJECT**

Questions?



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: March 28, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager
FROM: Jessica MacClanahan, City Engineer
Steve Wilson, Civil Engineer II
SUBJECT: North Canal Sewer Line Replacement Project Bid Award to Jaron McKernan Enterprises,
Project #WW2103: \$280,460.65

Report in Brief:

This item recommends City Council award a \$280,460.65 construction contract to Jaron McKernan Enterprises to replace a section of the sewer line on North Canal Boulevard.

Background:

This wastewater maintenance project includes the replacement of 480 lineal feet of existing asbestos-lined sewer main.

This project was originally noticed for bid in March 2021. At the time, no bids were received.

The project was rebid in July 2022, with one bid received. That contract was awarded in 2022. However, it was then discovered that the original location of franchise communication lines were inaccurate and the new sewer line conflicted directly with these underground facilities. Due to the anticipated timeline for the franchise utility relocation, the contract was terminated with a plan to rebid the project following successful relocation.

In February 2023, the relocation work was completed and the project was rebid accordingly.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and State of Oregon Model Rules. Two construction bids were received and publicly opened on March 8, 2023. The bids were reviewed and the low bid from Jaron McKernan was deemed responsible. The bids included:

- | | |
|-------------------------------|--------------|
| 1. Jaron McKernan Enterprises | \$280,460.65 |
| 2. Orr Inc. | \$347,325.00 |

Though the estimate was posted at \$200,000 based on the previous bid, the updated engineer's estimate was \$255,000 based on current market conditions. The low bid received is within the reasonable expectation of costs considering the recent price escalations experienced in labor and materials.

Fiscal Impact:

The Fiscal Year 2022/23 budget included \$200,000 for this project. The additional \$80,461 can be covered by other project savings (\$65,800) and the timing of the Yew Avenue pump station upgrade (\$14,661) relative to budget.

Sub-Fund	Account Number	Amount
Wastewater - Infrastructure	53261-01-000-07-01-02	\$ 280,460.65
Maintenance		
Total		\$ 280,460.65

Alternative Courses of Action:

- Approve the construction contract with Jaron McKernan Enterprises.
- Do not approve the contract.
- Request additional information.

Recommendation / Suggested Motion:

"I move to award the North Canal Sewer Line Replacement Project to Jaron McKernan Enterprises in the amount of \$280,460.65, and authorize the City Manager to sign the contract."



**PROJECT
LOCATION**



NORTH CANAL BLVD. SEWERLINE REPLACEMENT PROJECT — CONSTRUCTION CONTRACT AWARD: \$280,460.65

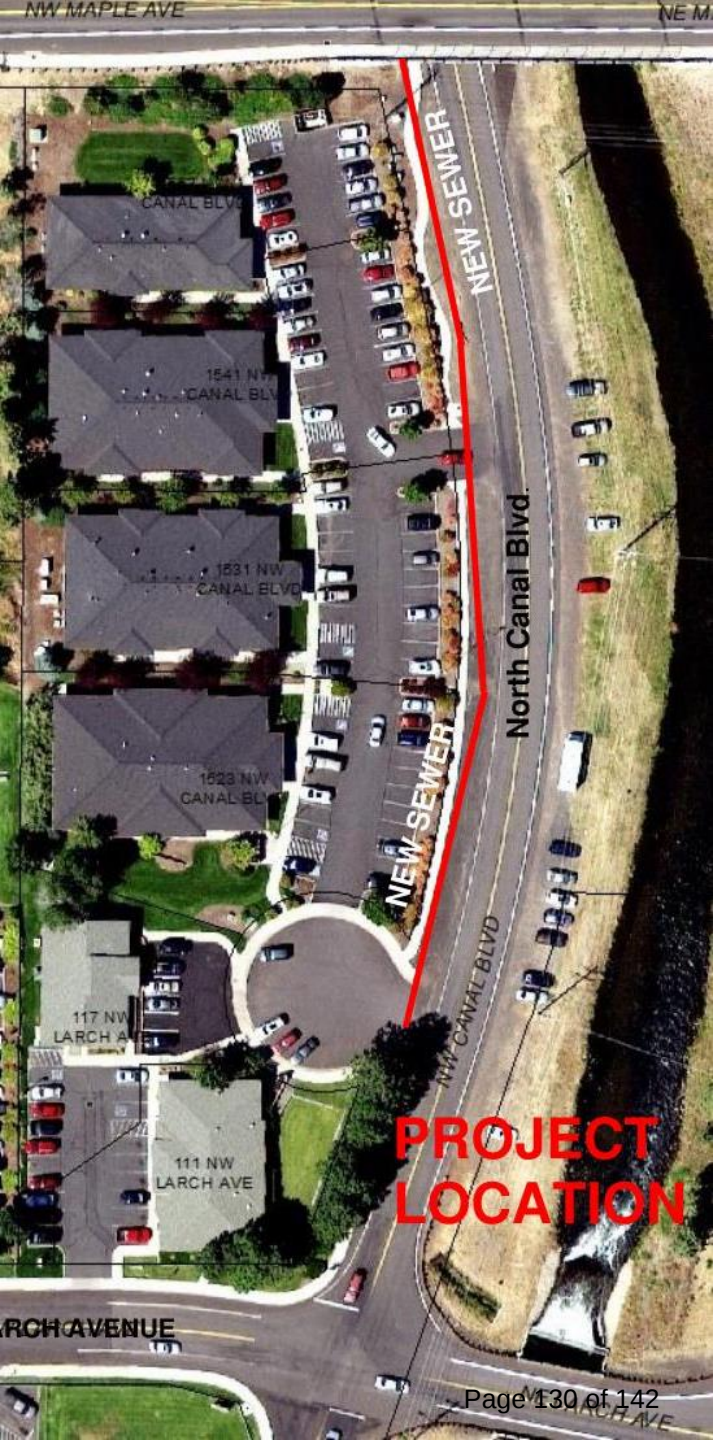
REDMOND CITY COUNCIL MARCH 28, 2023



THE NORTH CANAL BLVD. SEWERLINE REPLACEMENT PROJECT

PROJECT SCOPE / BACKGROUND

- Removal and Replacement of 480 Lineal Feet of asbestos-lined sewer line
- Originally bid in March 2021
- Rebid in July 2022





NORTH CANAL SEWERLINE REPLACEMENT PROJECT

OCTOBER 2022–
FEBRUARY 2023

MARCH 2023

APRIL 2023

JULY 2023

FINAL DESIGN
AND REVIEW

PROCUREMENT
PROCESS

CONSTRUCTION
BEGINS

CONSTRUCTION
COMPLETION

PROJECT SCHEDULE



NORTH CANAL SEWERLINE REPLACEMENT PROJECT

PROJECT BIDS

Bidder	Amount
Jaron McKernan Enterprises	\$280,460.65
Orr Inc.	\$347,325

- **ENGINEER'S ESTIMATE:** \$255,000
- **FUNDING SOURCES:** Wastewater Infrastructure Maintenance



QUESTIONS?



CITY OF REDMOND

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redmondoregon.gov

STAFF REPORT

DATE: March 28, 2023
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager
FROM: Jessica MacClanahan, City Engineer
Lindsey Croomsigt, Assistant City Engineer
SUBJECT: Well 9 Improvements Project Bid Award to Schneider Water Services, Project #WA2202: \$1,636,225

Report in Brief:

This item requests City Council award a \$1,636,225 contract with Schneider Water Services to construct the Well 9 Improvement Project.

Background:

A new municipal drinking well is needed to meet the growth demand of the City. Well 9 is proposed to be constructed at 1515 W Antler Ave, located in the Dry Canyon, north of Black Butte Boulevard, adjacent to the Weigand Dog Park.

Among the features of this well is that it will provide a continuous water supply and redundancy to meet peak demand if there are failures at any of the other City wells.

This construction contract includes drilling and testing of a 26-inch diameter borehole and an 18-inch production casing. The well will be drilled to approximately 800 feet below ground surface.

Construction contracts for the associated well house component of Well 9 will be presented to Council at a later date, anticipated in Spring 2024.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and State of Oregon Model Rules. Three bids were received and publicly opened on March 1, 2023. The City requested bids for Schedules A and B and elected to award Schedule A. The bids are summarized below:

Contractor	Schedule A	Schedule B
Schneider Water Services	\$1,636,225.00	\$1,479,025.00
Holt	No bid submitted	\$1,887,605.00
Western Water	\$1,765,600.00	\$1,765,600.00

The engineer's estimate was \$1,700,000 and the low bid received is within the reasonable expectation of costs.

Fiscal Impact:

The Well 9 construction timeframe is anticipated to occur from Fiscal Year (FY) 2022/23 through 2024/25 at a total cost estimate of \$6.4 million. The project includes design, construction and drilling of the well, well house, parking and restroom improvements near the Weigand Dog Park. This approximately \$1.63M contract is for construction and drilling of the well. Construction of the well house, parking lot, and restroom improvements will be presented to the Council at a later date. The project is included in the FY 2022/23 budget and the City's 5-year Capital Improvement Plan.

Project Cost (\$M):

Component	Status	Cost
Design	In progress, awarded in FY 21/22	\$0.4
Well Construction	Seeking award on 3/23/23	\$1.6
Well House	Expected award spring 2024	\$4.0
Contingency		\$0.4
Total Project		\$6.4

This project is 100% System Development Charge (SDC) eligible, yet there are no Water SDCs forecasted to be available for the project over the next several years. The City has been successful in receiving \$3 million in grants for the project and has committed \$1.4 million from Water - Operations (ratepayer funds) to the project (\$4.4 million secured for the project). An additional \$2 million of resources is estimated to be needed to construct the well house (expected to be out to bid in Spring 2024) and complete the project. Staff continues to explore additional grants, SDCs and/or a loan to complete the funding package. That said, \$2 million from Water - Operations (ratepayer funds) has been reserved to complete the project if needed.

This well construction and drilling portion of the project (approx. \$1.6 million) is funded by grants from the Water Capital Project Sub-fund:

Sub-Fund	Account Number	Amount
Water Capital Projects	53181-01-000-07-01-02	\$1,636,225
Total		\$1,636,225

Alternative Courses of Action:

- Approve the construction contract with Schneider Water Services.
- Do not approve the contract.
- Request additional information.

Recommendation / Suggested Motion:

"I move to award the Well 9 Improvements Project to Schneider Water Services in the amount of \$1,636,225, and authorize the City Manager to sign the contract."



WELL 9 IMPROVEMENTS PROJECT — CONSTRUCTION CONTRACT AWARD: \$1,636,255

REDMOND CITY COUNCIL

MARCH 28, 2023



BACKGROUND AND SCOPE

- 9th municipal supply well
- Needed to meet increasing water demand
- Provides redundancy
- Located at 1515 W Antler Ave
- Drilling 26-in diameter borehole to approx. 800'
- 18-in production casing
- Testing, disinfection, and development





SCHEDULE AND BIDS RECEIVED



COMPANY	SCHEDULE A	SCHEDULE B
SCHNEIDER WATER SERVICES	\$1,636,255.00	\$1,479,025.00
HOLT	NO BID	\$1,887,605.00
WESTERN WATER	\$1,765,600.00	\$1,765,600.00

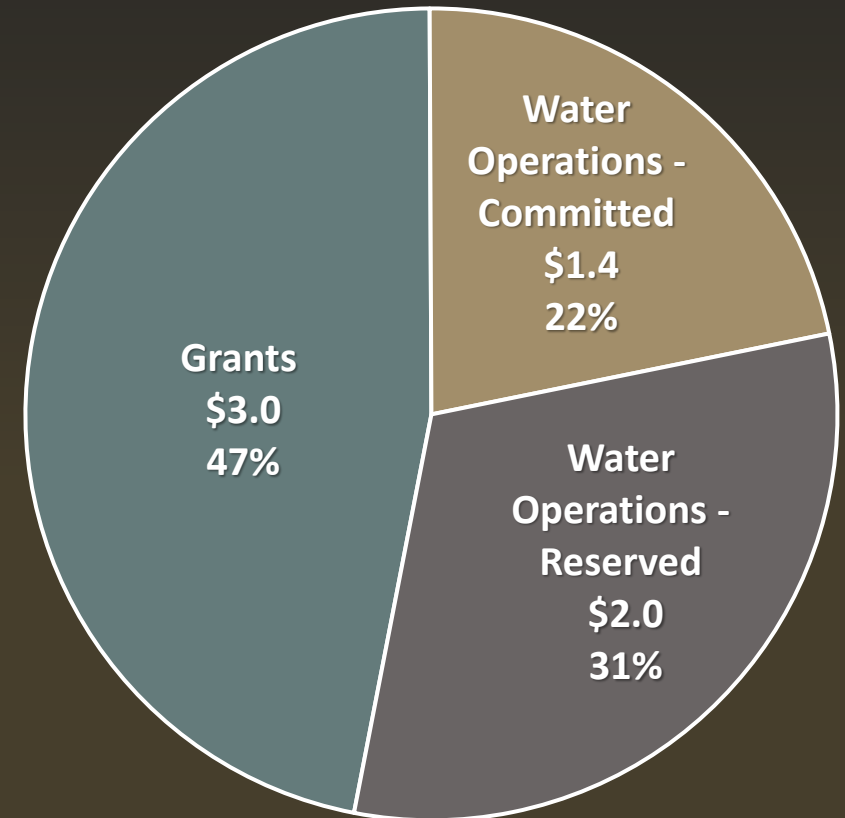


WELL 9 PROJECT FUNDING

PROJECT COST (\$M):

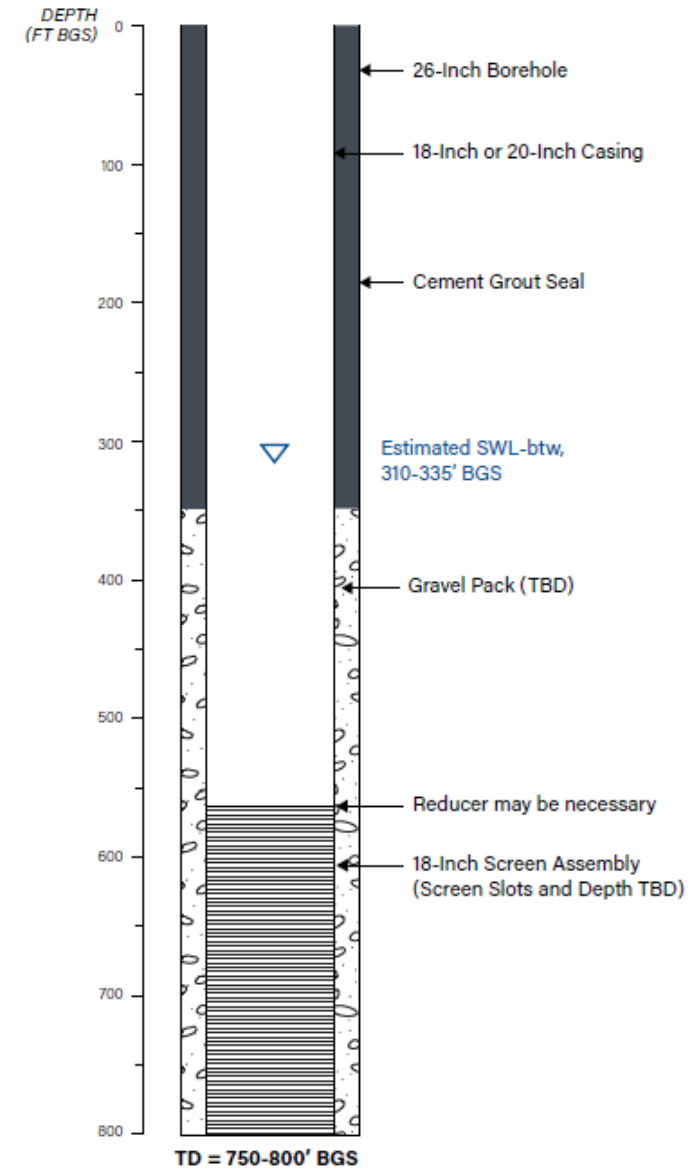
Design	\$0.4
Well Drilling	\$1.6
Well House	\$4.0
Contingency	\$0.4
TOTAL	\$6.4

FUNDING (\$M):





Questions?



Any drilling method including Mud Rotary above Water Table
(including cable tool)



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STAFF REPORT

DATE: March 28, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager
FROM: Jessica MacClanahan, City Engineer
Steve Wilson, Civil Engineer II
SUBJECT: Redmond Senior Center Kitchen Remodel Rejection of Bids Received, Project #SC2201

Report in Brief:

This item recommends City Council reject the bids received for the Redmond Senior Center kitchen remodel.

Background:

In October 2021, the Redmond City Council awarded the Redmond Senior Center \$250,000 in General Fund resources (through the City's American Rescue Plan Act (ARPA) funds) for the remodel of the facility's kitchen. The Redmond Senior Center was allocated an additional \$250,000 in ARPA from Deschutes County (through the City).

The City took the lead on the project to invest the combined \$500,000 for the kitchen project (via grant agreement, No. 2022-706). The Senior Center received an additional \$50,000*, for a total budget of \$550,000.

The City contracted with Bargreen-Ellingson for the design of the new kitchen and the development of the new equipment specifications. The City also contracted with Tekneek Architecture for the development of building and plumbing plans for the improvements. In January 2023, a total project cost was estimated at \$492,000 and the project was subsequently publicly advertised for bids.

(*The Redmond Senior Center reallocated the \$50,000 in funds for operations and it is no longer available for construction).

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and State of Oregon Model Rules. One construction bid was received and publicly opened on March 1, 2023. The bid received was from 2KG Contractors, Inc. in Portland, Oregon for the amount of \$613,308.30.

The project bid exceeded the estimate and budget and the bid submittals were incomplete. The bid did not provide the cost for all the equipment bid items. In collaboration with the Senior Center Board of Directors, it was determined best to reevaluate the kitchen design with a target estimate of \$450,000 to account for funds expended in the original design, bidding process and to maintain a contingency for use during construction. The project will be rebid after reevaluation.

Fiscal Impact:

The project's budget was advertised at \$500,000 and the one bid received was higher than the available funds.

Funding Source	Amount
City General Fund (made possible by City ARPA Funds)	\$ 250,000
County ARPA Funds	\$ 250,000
Total	\$ 500,000
Expenditures	
Tekneek Architecture	(\$ 10,000)
BarGreen Ellingson	(\$ 6,000)
Bid Advertisement	(\$ 644)
Permits (Estimated)	(\$ 10,000)
Total	(\$26,644)

Alternative Courses of Action:

1. Reject all bids and make no contract award.
2. Request additional information.

Recommendation / Suggested Motion:

"I move to reject all bids and make no award of contract for the Redmond Senior Center Kitchen Remodel Project."