



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

CITY COUNCIL

August 22, 2023
Council Chambers • 411 SW 9th Street

COUNCIL MEMBERS

Ed Fitch
Mayor

Cat Zwicker
Council President

Tobias Colvin
Councilor

Clifford Evelyn
Councilor

John Nielsen
Councilor

Kathryn Osborne
Councilor

Shannon Wedding
Councilor

AUGUST 22, 2023

REGULAR MEETING AGENDA

6:00 PM

Citizen comments are limited to three (3) minutes per person and will be accepted for a period of 30 minutes. Comments should be focused on City of Redmond business. Attendees are asked to refrain from interrupting, calling-out, or cheering during citizen comments.

I. CALL TO ORDER / ESTABLISH A QUORUM

II. BLESSING - Pastor Randy Folkenberg, Redmond Seventh Day Adventist

III. PLEDGE OF ALLEGIANCE

IV. CITY COUNCIL ANNOUNCEMENTS

V. COMMENTS FROM CITIZENS AT THE MEETING

VI. CONSENT AGENDA

- A. Minutes of July 18, 2023, Council Meeting
- B. Minutes of August 8, 2023, Council Meeting
- C. Constitution Week Proclamation
- D. Vietnamese American Heritage and Freedom Flag Proclamation
- E. Rejection of Received Bids for the Sam Johnson and Valleyview Park Tennis and Pickleball Court Rehabilitation Project, Project #PK2301

VII. PRESENTATIONS

- A. Eastside Arterial Opportunities to Increase Mobility and Safety in Redmond

VIII. BID AWARDS / BID REJECTIONS

- A. SW Reservoir Drive Improvements Project Bid Award to Taylor Northwest, LLC, Project #TR1901: \$5,639,999.08
- B. SW Badger Avenue and S Canal Boulevard Roundabout Design Contract Award to Consor North America, Project #TR2304: \$190,065.00
- C. NE Kingwood Avenue Sewer Extension for Northpoint Vista Bid Award to Bar Seven A Companies, Inc., Project #ND2001: \$222,996.00

IX. ORDINANCES

In accordance with the City of Redmond Charter, an ordinance takes effect 30 days after its enactment except when a later effective date is specified in the ordinance; when the ordinance contains an emergency clause, it takes effective immediately.

- A. Ordinance #2023-05 - An ordinance amending the Redmond City Code Chapter 2, clarifying Committee/Commission membership removal and adding the Tourism and Lodging Committee.

X. ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

XI. CITY MANAGER COMMENTS

XII. COUNCIL COMMENTS

XIII. MAYOR'S COMMENTS

XIV. EXECUTIVE SESSION

Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

- A. Litigation – ORS 192.660(2)(h) authorizes executive sessions “to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”

Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

XV. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@redmondoregon.gov. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

SPECIAL CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JULY 18, 2023, IN CIVIC ROOMS 207/208.

COUNCIL MEMBERS PRESENT: Tobias Colvin – Clifford Evelyn – Ed Fitch – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker

RCAPP MEMBERS PRESENT: Khrisma Carter, Scott Larson, Jennifer Palmer, Jackie Petrovic, KC Snider, Bruce Taylor, Tabitha Young

RCAPP MEMBERS ABSENT: Darleen Veenhuizen, Joanne Wheeler

STAFF PRESENT: City Manager Keith Witcosky – Deputy City Manager John Roberts – Deputy City Manager & Chief Financial Officer Jason Neff – City Attorney Keith Leitz – Police Chief Devin Lewis – Communications Director Heather Cassaro – Public Works Director & City Engineer Jessica MacClanahan – Deputy City Recorder Kayla Duddy

MEDIA PRESENT: None

Mayor Fitch called the meeting to order at 6:00 pm.

The Council proceeded to Item A, Presentations & Discussions.

CONSENT AGENDA

A. Systems Commissioning contract to Systems West Engineers for the Public Safety Facility: \$121,100

Police Chief Devin Lewis requested approval of a contract with Systems West Engineers in a not to exceed amount of \$121,100 for Commissioning Services. The City's Owner's Representative, Cumming, issued a Request for Proposal and five proposals were received. After a committee review, Systems West Engineers was selected based on their experience with similar projects, local knowledge, ability to meet the schedule, and financial considerations.

Councilor Evelyn moved, seconded by Councilor Osborne, to award a contract for Public Service Safety Facility [Public Safety Facility] Commissioning Service to Systems West Engineer[s] in the amount of and not to exceed \$121,100 and authorize the City Manager to sign the contract, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

B. Ground Lease of approximately 12-acres from Deschutes County, located at 1002 NE 17th, for the East Redmond Homeless Campus.

City Manager Keith Witcosky provided an overview of terms for a ground lease which secures 12 acres of County-owned land for the East Redmond Homeless Campus.

Mayor Fitch explained in more detail the discussions that have occurred regarding the planned use of the leased land and described future steps.

Staff address questions from the Council.

Councilor Zwicker moved, seconded by Councilor Colvin, to approve a ground lease with Deschutes County for approximately 12 acres located at 1002 NE 17th Street and authorize the City Manager to sign the lease and make the non-substantive changes if they are required by the County for approval, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

Council proceeded to Item B, Presentations & Discussions.

PRESENTATIONS & DISCUSSIONS

A. Joint Workshop with Redmond Commission for Art in Public Places

Deputy City Manager John Roberts introduced the topics for the joint discussion with the Redmond Commission for Art in Public Places (RCAPP) which include new initiatives, ongoing initiatives, and goals for the year.

RCAPP Chair Bruce Taylor shared the concept of the Percent for Public Art Program and what it can offer to the community. The program directs a percentage of capital improvement construction costs to public art located at the project site. Mr. Taylor shared art program percentages for Oregon cities with varying populations, potential outcomes for Redmond, and examples of opportunities where creativity could have been added to projects within Redmond.

RCAPP Vice Chair Khrisma Carter expanded upon RCAPP's history noting that since it's creation, RCAPP has received 52 pieces of permanent art. Ms. Carter discussed RCAPP's ongoing programs, such as Art Around the Clock, and three goals for the upcoming year, which consist of identifying grant sources, increasing awareness and appreciation of public art, and expanding forms of public art such as the performing arts and an art festival.

Staff and RCAPP Members addressed questions from Council throughout the presentation.

The Council stated that they would need more details to consider the program and asked for additional information on other cities' budgets, where the program has been done, and what the process looked like.

After a short break, Mayor Fitch reconvened the meeting and a quorum of the Council was established.

The Council proceeded to the Consent Agenda.

B. Northpoint Mixed-Income Neighborhood Project

Mr. Roberts and Elden and Co. Co-Founder Jill Sherman, provided updates on the Northpoint Mixed-Income Neighborhood Project, reviewing the process to date, the Exclusive Negotiating Agreement, infrastructure improvements and funding, next steps, and timelines.

Staff and Ms. Sherman addressed questions from Council throughout the presentation.

There being no further business for open session and no motions expected as a result of Executive Session, Mayor Fitch adjourned the meeting at 7:35 p.m.

EXECUTIVE SESSION

Mayor Fitch convened the Council into Executive Session at 7:37 p.m. in accordance with ORS 192.660(2)(e) which authorizes executive session "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

Mayor Fitch adjourned Executive Session at 7:38 p.m.

Prepared by ABC Transcription Services
Reviewed by Kayla Duddy, Deputy City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 22nd day of August 2023.

DRAFT

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD AUGUST 8, 2023, IN COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Ed Fitch – Tobias Colvin – Clifford Evelyn – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker

STAFF PRESENT: City Manager Keith Witcosky – City Attorney Keith Leitz – Airport Director Zachary Bass – Police Captain Jesse Petersen – City Recorder Kelly Morse – Deputy City Manager John Roberts – IT Network Specialist Christian Armatas – Communications Director Heather Cassaro – Assistant City Engineer Lindsey Crowsigt – Water Utilities Manager Joshua Wedding

MEDIA PRESENT: None

Mayor Fitch called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Judd Rook from the Redmond Baha'i Community led the blessing.

PLEDGE OF ALLEGIANCE

Councilor John Nielsen led the Pledge of Allegiance.

CITY ANNOUNCEMENTS

Mayor Fitch noted for the record that Council's role during Comments from Citizens is to listen which does not condone agreement or disagreement with the comments being given.

COMMENTS FROM CITIZENS AT THE MEETING

Redmond resident Donna Abelein addressed the Council regarding Pride parades and hate speech.

Redmond resident Ron Brown concurred with Ms. Abelein, expressed his sorrow for the June 5, 2023, hate incident directed towards Mayor Fitch and Councilor Evelyn, and requested the region get involved in a coalition against human trafficking.

CONSENT AGENDA

- A. Minutes of May 16, 2023, Council Workshop**
- B. Minutes of June 6, 2023, Council Meeting**
- C. Minutes of June 13, 2023, Council Meeting**
- D. Minutes of June 27, 2023, Council Meeting**
- E. Minutes of July 11, 2023, Council Meeting**

Councilor Colvin moved, seconded by Councilor Wedding, to approve the Consent Agenda, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

BID AWARDS/BID REJECTIONS

- A. Oasis Village Utility Crossings: Bid Award to K & E Excavating, Inc. and Budget Adjustment Resolution #2023-17: \$310,495 (Project #ND2303)**

Assistant City Engineer Lindsey Crowsigt requested approval of a bid award to K & E Excavating, Inc. in the amount of \$310,495 for the Oasis Village Utility Crossings Project. The City received one bid in response to a formal solicitation process. After review, K & E was deemed a responsible bidder. The Engineer's estimate was \$350,000. In addition, Ms. Crowsigt requested approval of Resolution #2023-17

which adjusts the budget to account for the Multi-Agency Coordination Group grant funds that will be used for this cover the costs of this project.

Councilor Zwicker moved, seconded by Councilor Nielsen, to award a contract with K & E Excavating, Inc. in the amount of \$310,495 for the Oasis Village Utility Crossing project and authorize the City Manager to sign the contract, and adopt Resolution #2023-17 adjusting the budget, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

CITY MANAGER COMMENTS

City Manager Keith Witcosky recognized Captain Petersen's leadership and his team of volunteers for the National Night Out (NNO) event held recently in Centennial Park. Mr. Witcosky updated the Council on upcoming meeting dates.

Deputy City Manager John Roberts provided the Council with information on Deschutes County's process for their Transportation System Plan update.

Mr. Witcosky announced the Deschutes County's Hearing's Officer found the City met its burden of proof on the Redmond Wetlands Complex (RWC), now a 12-day comment period will begin. Mr. Witcosky noted there are a series of conditions associated with the approval that will be met by the City.

COUNCIL COMMENTS

Councilor Colvin commented on the amount of work that has been taking place, the upcoming establishment of a tourism committee to assist with allocation of Transient Lodging Tax revenue, and the improvements to the Juniper Golf Course's operations to make it a world-class course.

Councilor Osborne thanked those who have worked on the RWC project. She stated she previously served as a volunteer for Central Oregon OATH (Oregonian's Against the Trafficking of Humans). While unsure if they are still active, she noted at that time, they were looking for additional volunteers in high schools.

Councilor Wedding commented on NNO adding that attendance was amazing. She reported on the Bicycle and Pedestrian Advisory Committee activities.

Councilor Zwicker reported on next steps for the Oasis Village project, NeighborImpact's recent listening session, and NNO.

Councilor Nielsen also commented on NNO, the Council's actions during its first six months, and the Deschutes County Fair.

MAYOR'S COMMENTS

Mayor Fitch shared that a comment card was received after the closure of Additional Comments from Citizens so he would yield his time to Contessa Mendoza. Ms. Mendoza declined to speak and yielded the time back to Mayor Fitch. Mayor Fitch had no comments.

There being no further business for open session and no motions expected as a result of Executive Session, Mayor Fitch adjourned the meeting at 6:29 p.m.

DRAFT

EXECUTIVE SESSION

Mayor Fitch convened the Council into Executive Session at 6:33 p.m.in accordance ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions” and ORS 192.660(2)(h) authorizing executive sessions “to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”

Mayor Fitch adjourned Executive Session at 7:36 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 22nd day of August 2023.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

City of Redmond PROCLAMATION

A proclamation designating September 17-23, 2023, as

CONSTITUTION WEEK

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2023, marks the two hundred and thirty-sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW, THEREFORE BE IT RESOLVED THAT the week of September 17-23, 2023, is hereby designated to be **CONSTITUTION WEEK** in the City of Redmond. All citizens are urged to study and reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

APPROVED by the City Council and **SIGNED** by the Mayor this 22nd day of August 2023.

The City of Redmond, Oregon

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

City of Redmond PROCLAMATION

A proclamation recognizing the

VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG

WHEREAS, Vietnamese refugees have proudly resided in the City of Redmond since the conclusion of the Vietnam War; and

WHEREAS, Vietnamese Americans have put forth their full toiling energy building the City of Redmond in a multitude of prominent areas including industry, economy, culture, education, and military service; and

WHEREAS, Vietnamese Americans have counted on the State of Oregon, USA, as being their second heart, mind, and family homeland; and

WHEREAS, Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations; and

WHEREAS, a large number of Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of the Vietnamese American community; and

WHEREAS, it is the will and desire from the Vietnamese Community of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of Redmond.

NOW, THEREFORE BE IT RESOLVED THAT the City Council hereby recognizes the **VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG** as the official flag of Vietnamese Americans in the City of Redmond.

APPROVED by the City Council and **SIGNED** by the Mayor this 22nd day of August 2023.

The City of Redmond, Oregon

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder



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STAFF REPORT

DATE: August 22, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager/Chief Financial Officer
Jessica MacClanahan, Public Works Director/City Engineer
FROM: Maria Ramirez, Parks Planner and Project Manager
SUBJECT: Rejection of Received Bids for the Sam Johnson and Valleyview Park Tennis and Pickleball Court Rehabilitation Project, Project #PK2301

Report in Brief:

This item recommends City Council reject the bids received for the Sam Johnson and Valleyview Park – Tennis and Pickleball Court Rehabilitation, Project PK2301.

Background:

The Fiscal Year (FY) 2023/24 budget includes \$200,000 for the repair and resurfacing of the tennis courts at Sam Johnson Park and Valleyview Park. In total, the City of Redmond has ten tennis courts between Sam Johnson Park (8 courts) and Valleyview Park (2 courts), and eight pickleball courts at Sam Johnson Park.

In April 2023, the City received three initial estimates to resurface all tennis and pickleball courts at Sam Johnson Park and resurface one and convert one tennis court at Valleyview Park into pickleball courts. These estimates ranged from \$99,000 to \$162,000.

On May 23, 2023, the City Council and the Parks Committee held a joint meeting where they discussed the option of converting tennis courts to pickle ball courts in order to better meet community demand for court use. Bids to resurface the tennis courts (and convert one tennis court to four pickleball courts during resurfacing efforts) were advertised on June 27, 2023. The scope of work included:

Project #1 Sam Johnson Park:

1. Preparation of existing tennis and pickleball courts (patching, grinding, sand finishing).
2. Surface playing areas with new acrylic surfaces, re-stripping court areas, and re-caulking expansion joints.

Project #2 Valleyview Park:

1. Preparation of existing tennis courts (patching, grinding, sand finishing).
2. Surface playing areas with new acrylic surfaces, re-stripping court areas, and re-caulking expansion joints for one tennis court and four new pickleball courts.
3. Supply and install new pickleball nets and center straps (convert one existing tennis court to four new pickleball courts).

Discussion:

The City formally advertised and procured construction services per Oregon Revised Statutes Section 279C for bids over \$100,000. Two bids were received on July 26, 2023, with one bid qualifying as complete. The complete bid was received from Mountain Sky Landscaping in the amount of \$242,305.

The bid exceeded the estimate and budget for the project. Based on feedback from potential bidders, it is recommended to reevaluate the scope and schedule for construction and rebid the project at a more strategic time.

Fiscal Impact:

None at this time. Funding for the construction of Sam Johnson and Valleyview Park Tennis and Pickleball Court Rehabilitation is included in the FY 2023/24 budget within the Parks and Facilities - System Development Charge Reimbursement Sub-Fund (22280-01-000-07-00-18).

Alternative Courses of Action:

1. Reject all bids and make no contract award.
2. Request additional information.

Recommendation / Suggested Motion:

"I move to reject all bids and make no contract award for the Sam Johnson and Valleyview Park – Tennis and Pickleball Court Rehabilitation Project."



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STAFF REPORT

DATE: August 22, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager/Chief Financial Officer
FROM: Jessica MacClanahan, Public Works Director/City Engineer
SUBJECT: Eastside Arterial Opportunities to Increase Mobility and Safety in Redmond

Report in Brief:

The Eastside Arterial is an important project in the City's Capital Improvement Program to increase mobility and safety in Redmond. The City is well-poised to complete this project within the 5-year planning horizon utilizing available funding resources and a Progressive Design-Build delivery method. Benefits of the project include an alternate route to Highway 97 and increased access to east Highway 126, relieving congestion and increasing traffic safety in our community. The project also creates access to industrial and commercial land for economic development in the region.

Background:

N/A

Discussion:

N/A

Fiscal Impact:

N/A

Alternative Courses of Action:

N/A

Recommendation / Suggested Motion:

N/A



EASTSIDE ARTERIAL OPPORTUNITY TO INCREASE MOBILITY AND SAFETY IN REDMOND

AUGUST 22, 2023



EASTSIDE ARTERIAL — WHY NOW?

THE PROJECT

CONNECTING AIRPORT WAY/VETERANS WAY TO
NE 9TH STREET

INCREASING REDMOND MOBILITY VIA AN
ALTERNATE ROUTE TO HWY 97

INCREASING SAFETY AND ACCESS TO HWY 126

Highway 97:

Resolving Safety and Congestion which
has been a long-term objective

Nearly \$100M needed to implement Hwy. 97
Corridor Improvement Plan (dependent upon
competitive federal funding and state resources)

Using existing **General Fund
resources (\$4M)** can accelerate a
solution

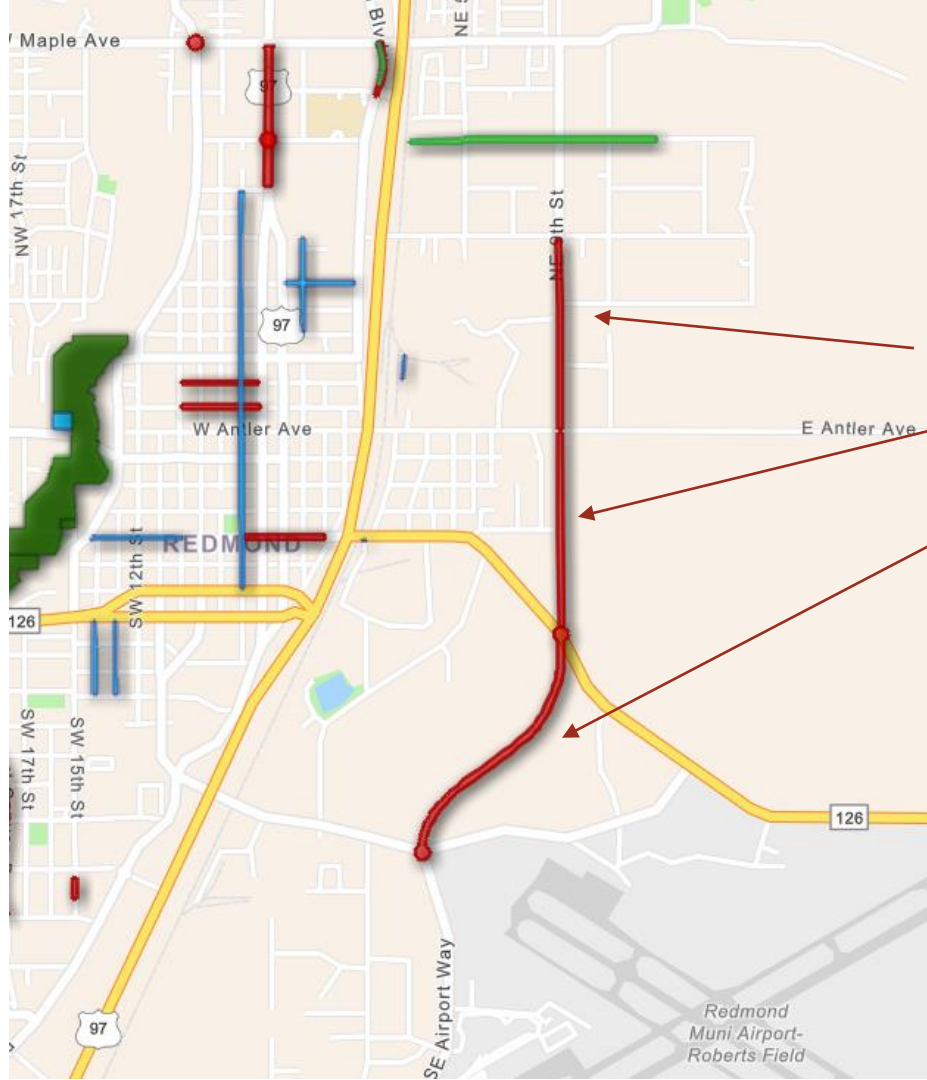
Progressive Design Build approach can
get project done in 5 years vs. 10 years

Economic Development Opportunities:
Creates access to additional lands for Airport
and Commercial/Industrial uses



EASTSIDE ARTERIAL PROJECTS

SLIDE /3



9th (Hemlock to Antler) (\$3.5M)

9th (Antler to Hwy 126) (\$2.5M)

9th St. Extension and RABs (\$22M)

\$28M-30M
(4-5 years to completion)

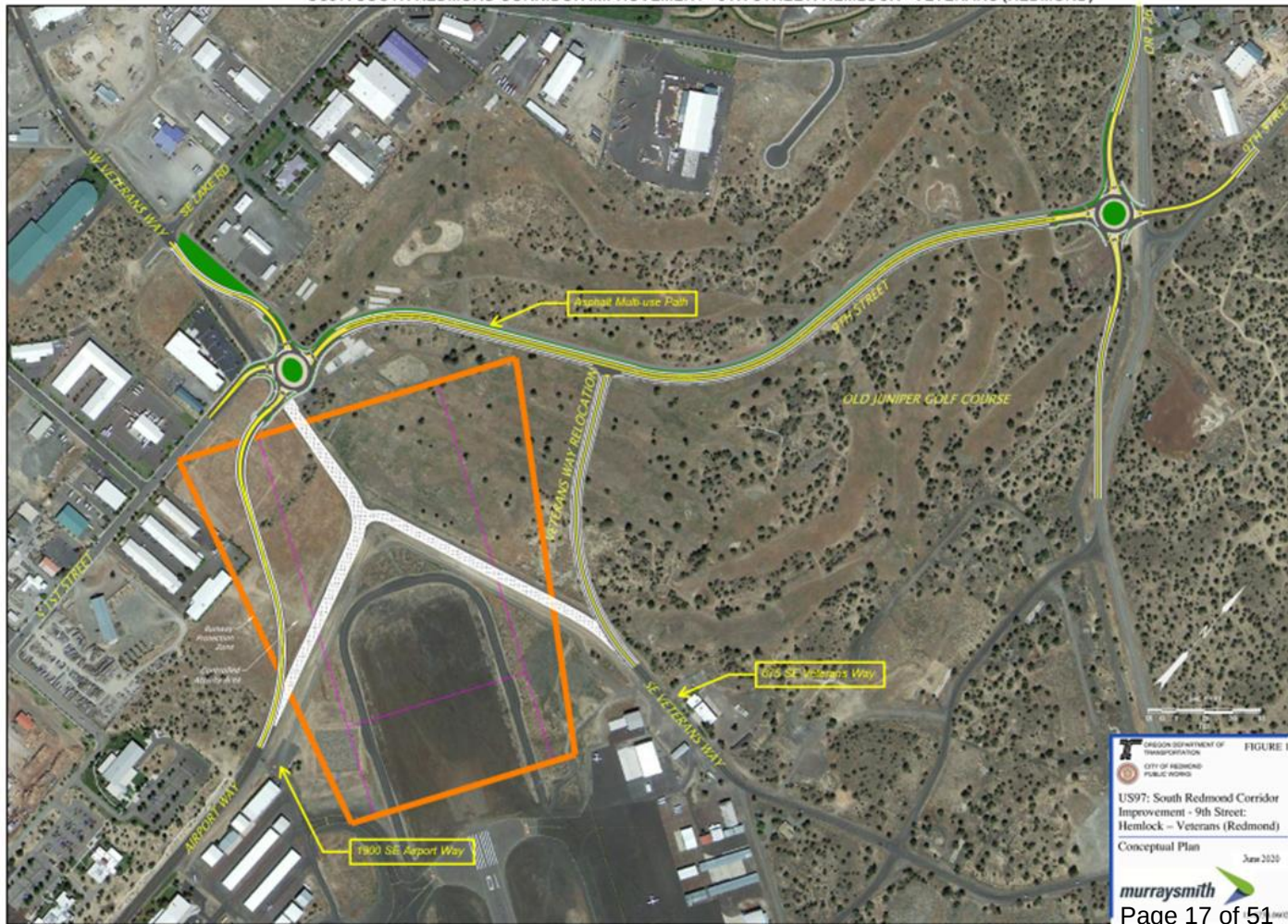
*(\$ = Total Estimated Project Cost, all funds,
low confidence)*



9TH STREET EXTENSION

NEW ROADWAY AND
ROUNDAABOUTS TO
INCREASE MOBILITY

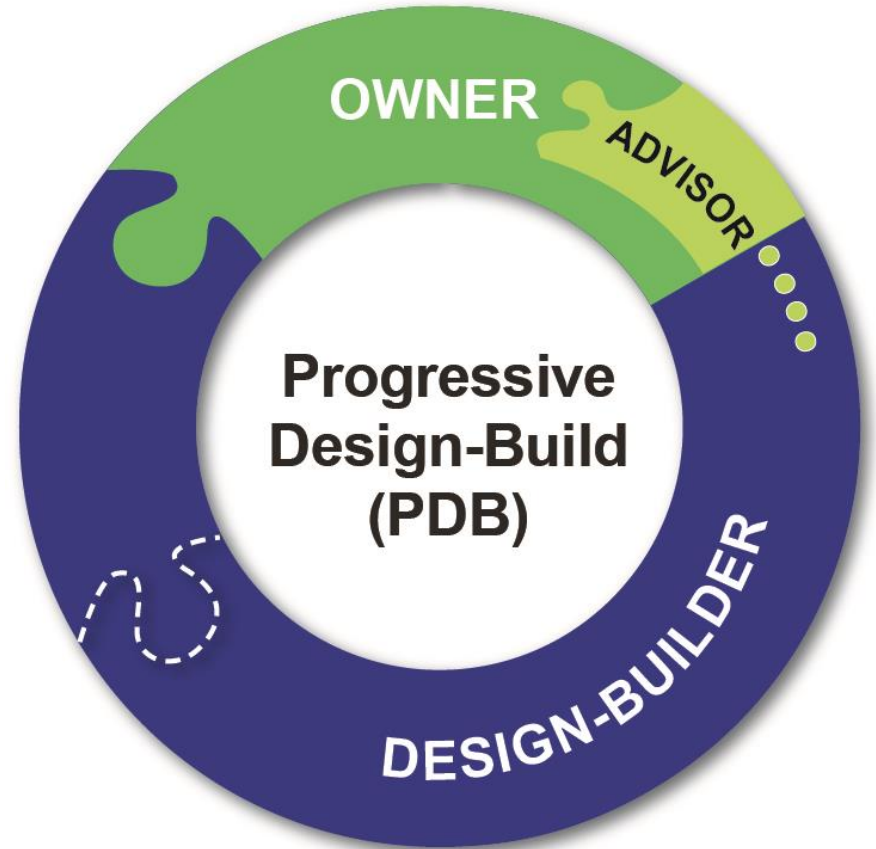
SLIDE /4



Progressive Design-Build

Best Applications

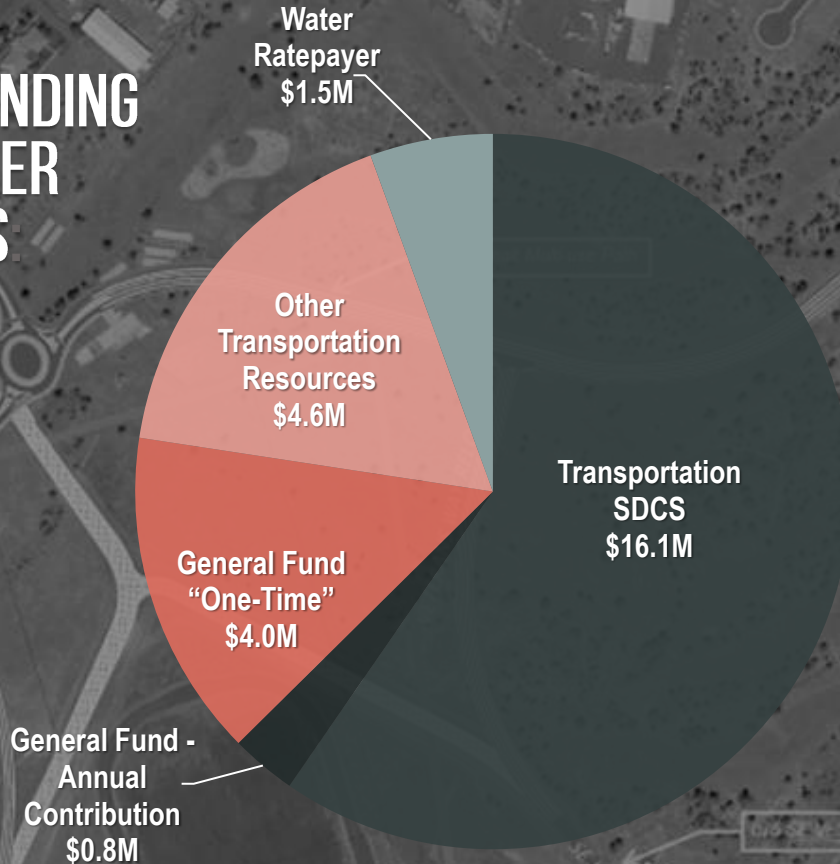
- Time is critical
- Phasing of the project is desirable
- Owner desires high degree of involvement during design, preconstruction & construction
- Project is more complex and scope is uncertain
- Partnership between engineer and contractor can lead to innovative ideas and constructability



EASTSIDE ARTERIAL - FUNDING

POTENTIAL FUNDING
IDENTIFIED OVER
NEXT 5 YEARS

\$27
MILLION



LOW
CONFIDENCE
PROJECT COST

\$30
MILLION



QUESTIONS



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STAFF REPORT

DATE: August 22, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager/Chief Financial Officer
FROM: Jessica MacClanahan, Public Works Director/City Engineer
Steve Wilson, Civil Engineer II
SUBJECT: SW Reservoir Drive Improvements Project Bid Award to Taylor Northwest, LLC, Project #TR1901:
\$5,639,999.08

Report in Brief:

This item requests City Council award a \$5,639,999.08 contract to Taylor Northwest, LLC to reconstruct SW Reservoir Drive and Wickiup Avenue from SW 39th Street to Helmholtz Way as part of the SW Reservoir Drive Improvements Project.

Background:

The reconstruction of SW Reservoir Drive and SW Wickiup Avenue is included in the Fiscal Year (FY) 2023/24 Capital Improvement Program. The existing street is primarily an old county road without curbs, sidewalks, and storm drainage control. This project will upgrade the street to current City standards, including a new roadway section, storm drain facilities, sidewalks, and bike lanes. Additionally, it will replace aging water infrastructure and install new sewer infrastructure, as well as extend sewer service to previously unserved parcels.

Construction is anticipated to be complete by Fall 2024. The project will be constructed in phases to reduce traffic disruptions.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and the State of Oregon Model Rules. Three bids were received and publicly opened on August 2, 2023. The bids are summarized below:

Contractor	Bid Amount
Taylor Northwest, LLC	\$5,639,999.08
K & E Excavating, Inc.	\$6,064,770.60
Knife River Corporation - Northwest	\$6,742,768.25

The bid was reviewed and the lowest bid from Taylor Northwest, LLC in the amount of \$5,639,999.08 was deemed responsible. The engineer's estimate was \$6,000,000 and the low bid received was within the reasonable expectation of costs.

Fiscal Impact:

This project will occur over FY 2023/24 and FY 2024/25 and was estimated at \$6,291,000 in the 5-Year CIP. \$3,191,000 is included in the FY 2023/24 budget for this project and is funded by the following sub-funds: Transportation Capital Projects (General Fund), Water Infrastructure Maintenance (Ratepayer), Stormwater Infrastructure Maintenance (Ratepayer) and Wastewater System Development Charges.

	5-Year CIP Estimate	Bid	Variance
Transportation Capital Projects	\$ 4,775,000	\$ 3,660,283	(\$ 1,114,717)
Water Infrastructure Maintenance	\$ 940,000	\$ 974,789	\$ 34,789
Wastewater SDC Reimbursement	\$ 515,000	\$ 950,342	\$ 435,342
Stormwater Infrastructure Maintenance	\$ 61,000	\$ 54,585	(\$ 6,415)
TOTAL	\$ 6,291,000	\$ 5,639,999	(\$ 651,001)

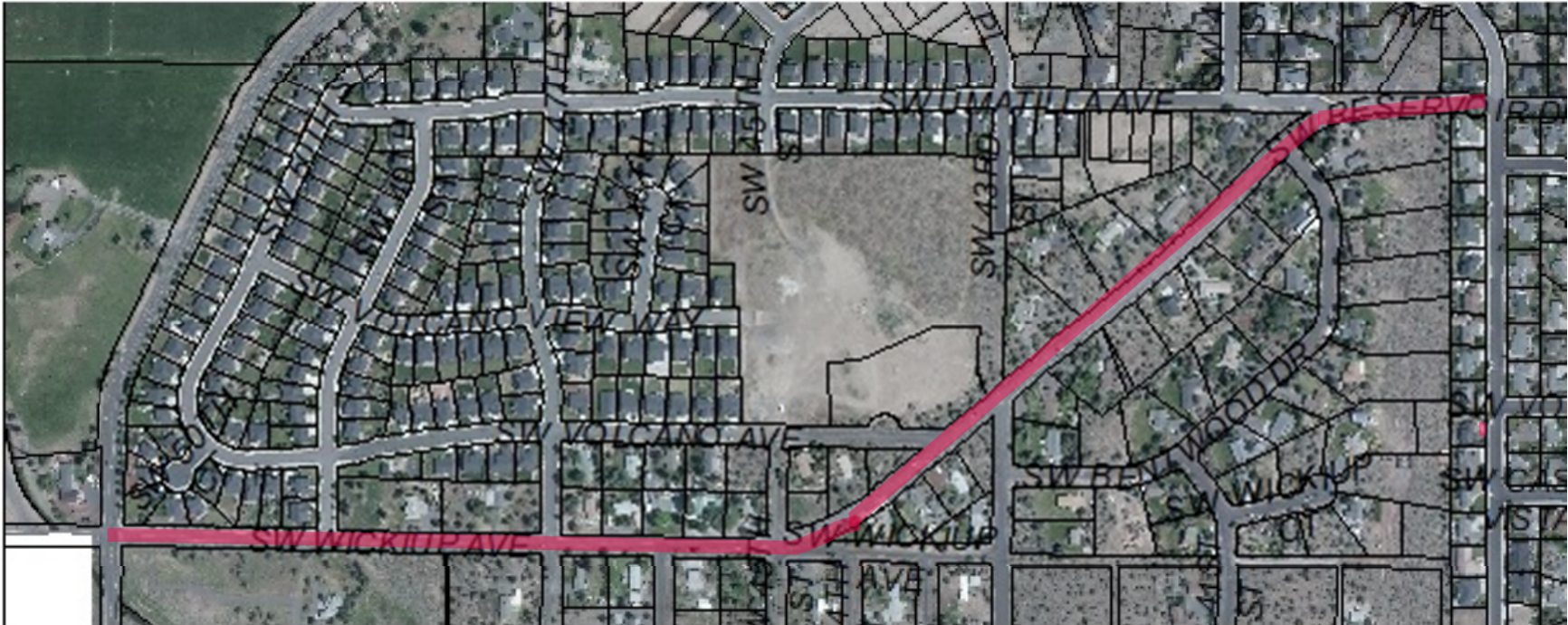
Alternative Courses of Action:

1. Award a construction contract with Taylor Northwest, LLC.
2. Do not approve the contract.
3. Request additional information.

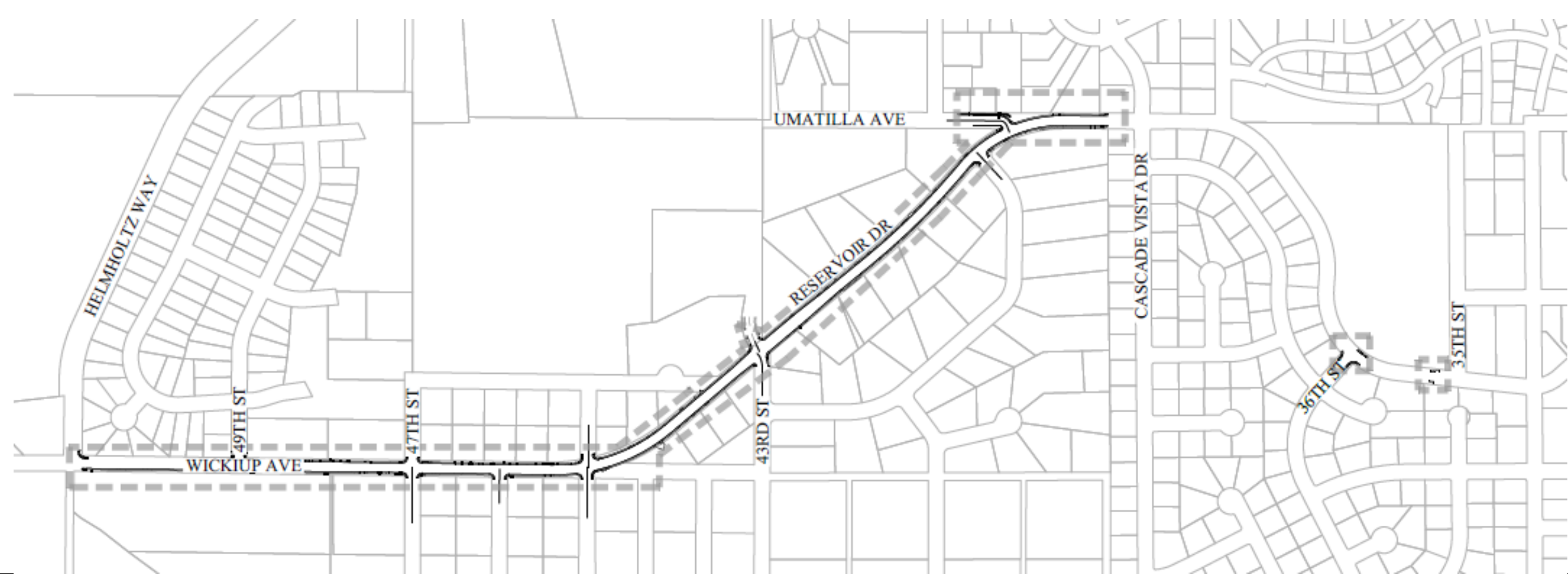
Recommendation / Suggested Motion:

"I move to award the bid for the SW Reservoir Drive Improvements Project to Taylor Northwest, LLC in the amount of \$5,639,999.08, and authorize the City Manager to sign the contract."

Reservoir Drive Reconstruction Project – SW 39th to Helmholz



Project Extent for Full Reconstruction



SW RESERVOIR DRIVE IMPROVEMENTS PROJECT (TR 1901) – CONSTRUCTION CONTRACT AWARD: \$5,639,999

REDMOND CITY COUNCIL
AUGUST 22, 2023



PROJECT SCOPE

- 3,270 feet of new 8" sewer main
- 4,350 feet of new water main
- New roadway street section with bicycle lanes and sidewalks.
- New stormwater facilities





SW RESERVOIR DRIVE IMPROVEMENTS PROJECT

FALL 2021-JUNE 2023

JULY-AUGUST 2023

SEPTEMBER 2023

NOVEMBER 2024

DESIGN

PROCUREMENT
PROCESS

CONSTRUCTION
BEGINS

CONSTRUCTION
COMPLETION

PROJECT SCHEDULE



SW RESERVOIR DRIVE IMPROVEMENTS PROJECT

PROJECT BIDS

Bidder	Amount
Taylor Northwest, LLC	\$5,639,999
K & E Excavating, Inc.	\$6,064,770
Knife River Corporation - Northwest	\$6,742,768

- **ENGINEER'S ESTIMATE:** \$6,000,000
- **FUNDING SOURCES:** Transportation Capital Projects (General Fund), Water Infrastructure Maintenance (Ratepayer), Wastewater System Development Charges



Questions?





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STAFF REPORT

DATE: August 22, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager/Chief Financial Officer
FROM: Jessica MacClanahan, Public Works Director/City Engineer
Steve Wilson, Civil Engineer II
SUBJECT: SW Badger Avenue and S Canal Boulevard Roundabout Design Contract Award to Consor North America, Project #TR2304: \$190,065.00

Report in Brief:

This item requests the City Council award a \$190,065.00 design contract to Consor North America for the design of a roundabout at the intersection of SW Badger Avenue and S Canal Boulevard.

Background:

The SW Badger Avenue and S Canal Boulevard Roundabout is included in the current Capital Improvement Plan for design in Fiscal Year (FY) 2023/24 and construction in FY 2024/25. This project will replace the existing two-way stop sign-controlled intersection of SW Badger Avenue and S Canal Boulevard with a roundabout to increase intersection safety and traffic flow. Design will include new curbs and sidewalks, storm drainage facilities, and street lighting.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and the State of Oregon Model Rules for professional services for proposals estimated to not exceed \$250,000. One proposal was received and reviewed on July 21, 2023, and deemed acceptable. Negotiation followed with a detailed scope of services generated in the amount of \$190,065, within procurement thresholds and budget allocations.

Consultant	Negotiated Proposal Amount
Consor North America	\$190,065.00

Fiscal Impact:

\$300,000 was included in the FY 2023/24 budget (within the Transportation System Development Charges Sub-Fund) for this project.

Sub-Fund	Account Number	Amount
Transportation SDC	22179-01-000-07-01-03	\$190,065.00

Alternative Courses of Action:

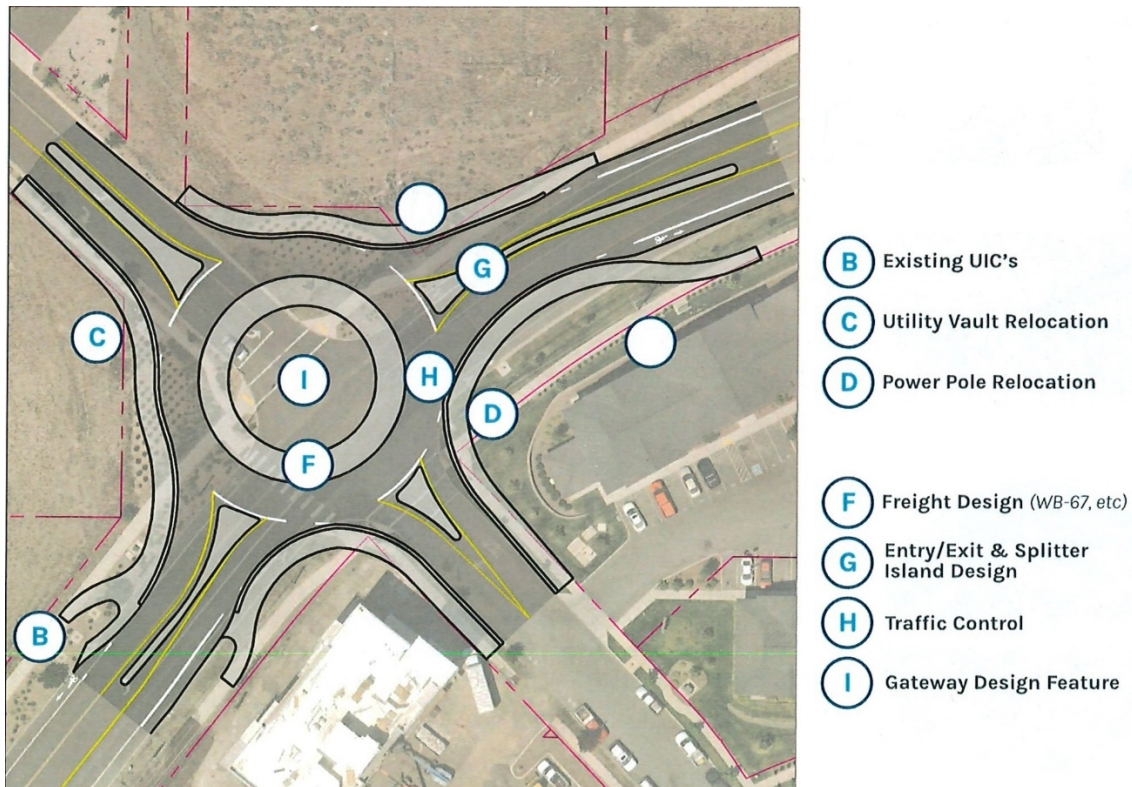
1. Award design contract with Consor North America, Inc.
2. Do not approve a design contract.
3. Request additional information.

Recommendation / Suggested Motion:

"I move to award the bid for the design of the SW Badger Avenue and S Canal Boulevard Roundabout design with Consor North America, Inc. in the amount of \$190,065.00, and authorize the City Manager to sign the contract."

General Design Concept:

For a Roundabout at the Intersection of Badger Avenue and South Canal Blvd.



Typical Visual of a Roundabout Similar to the finished product at Badger and South Canal.



BADGER AVENUE AND S CANAL BLVD ROUNDABOUT PROJECT (TR 2304) — DESIGN CONTRACT AWARD: \$190,065

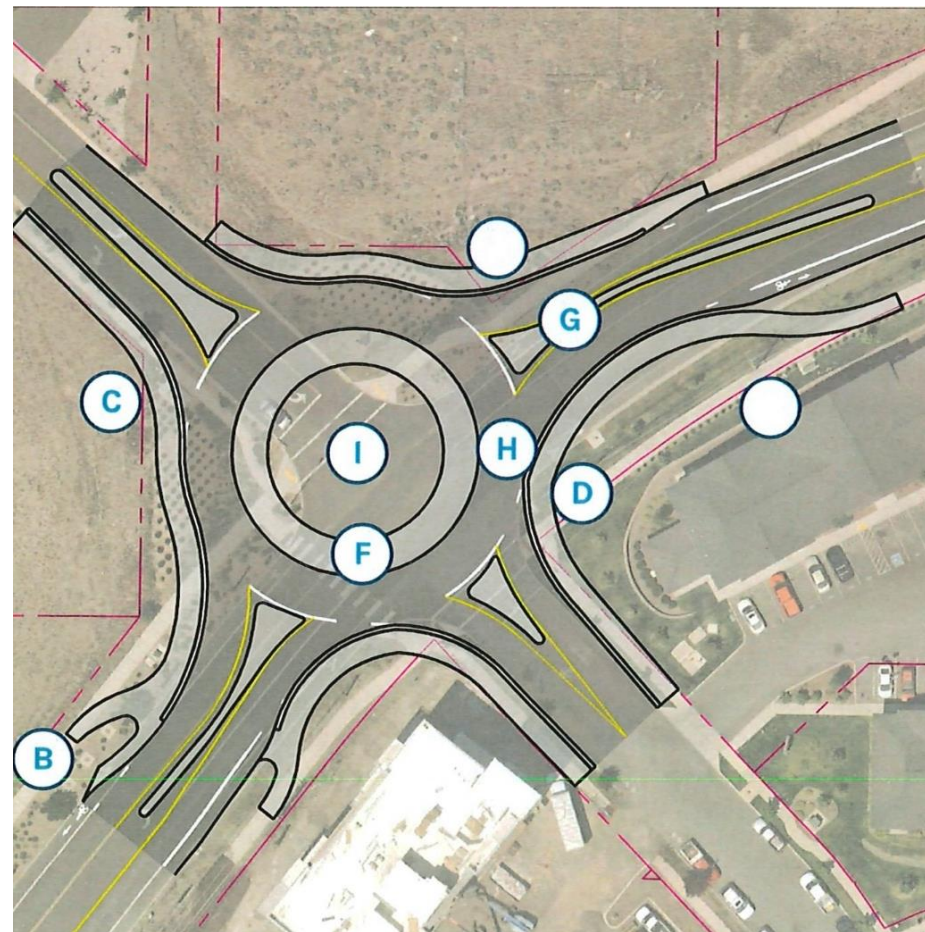
REDMOND CITY COUNCIL

AUGUST 22, 2023



PROJECT DESIGN

- New roundabout at the intersection of Badger Avenue and S Canal Blvd
- Curb, sidewalk, and storm drain facilities
- Designed for large vehicle movements (WB-67)



- B** Existing UIC's
- C** Utility Vault Relocation
- D** Power Pole Relocation
- F** Freight Design (WB-67, etc)
- G** Entry/Exit & Splitter Island Design
- H** Traffic Control
- I** Gateway Design Feature

Contract Award to: CONSOR North America: \$190,065
Total Project Estimate: \$2M



Questions?





CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: August 22, 2023
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager/Chief Financial Officer
FROM: Jessica MacClanahan, Public Works Director/City Engineer
Steve Wilson, Civil Engineer II
SUBJECT: NE Kingwood Avenue Sewer Extension for Northpoint Vista Bid Award to Bar Seven A Companies, Inc.,
Project #ND2001: \$222,996.00

Report in Brief:

This item requests City Council award a \$222,996 contract to Bar Seven A Companies, Inc. for installation of a sewer which connects the Northpoint Vista Housing Development to the Eastside Sewer Interceptor via NE Kingway Avenue.

Background:

This project, which is included in the City's Capital Improvement Plan, provides additional sewer capacity to the northeast part of Redmond by extending service in the area via a larger pipe, directly to the Eastside Sewer Interceptor (ESSI).

The specifics include installing 735 feet of new 15" gravity sewer on the Kingwood Avenue alignment between NE 5th Street and the ESSI adjacent to the Burlington Northern Santa Fe (BNSF) railroad tracks. This sewer extension provides service to the Northpoint Vista development and opens up additional capacity to existing industrial parcels south of NE 5th Street, which was previously constrained.

The sewer main will be constructed on a 20' sewer easement granted by PCC Schlosser located on the north end of their property on NE Hemlock Avenue adjacent to the Easy Storage rear property line. In addition to this work, PCC Schlosser's sewer service is being relocated from NE Hemlock Avenue to NE 5th Street, providing a shorter, more direct access to the City's collection system.

All needed easements are recorded to facilitate this work.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and the State of Oregon Model Rules. Three construction bids were received and publicly opened on July 19, 2023. The bids are summarized below:

Contractor	Bid Amount
Bar Seven A Companies, Inc.	\$222,996.00
K & E Excavating, Inc.	\$271,375.00
Taylor Northwest, LLC	\$355,693.80

The bids were reviewed and the lowest bid from Bar Seven A Companies, Inc. in the amount of \$222,996.00 was deemed responsible. The engineer's estimate was \$360,000.00 and the low bid received was within the reasonable expectation of costs.

Fiscal Impact:

This project was included in the FY 2023/24 budget and will be paid for by Wastewater System Development Charges.

Alternative Courses of Action:

1. Award a construction contract with Bar Seven A Companies, Inc..
2. Do not approve a construction contract.
3. Request additional information.

Recommendation / Suggested Motion:

"I move to award the bid for the NE Kingwood Avenue Sewer Extension to Bar Seven A Companies, Inc. in the amount of \$222,996.00, and authorize the City Manager to sign the contract."



NE KILWOOD PL

REDMOND EASY STORAGE

15" SEWERLINE LOCATED IN EASEMENT

PCC SCHLOSSER
PROPERTY

PROJECT
SITE

BNSF RAILROAD

SB HWY 97
NB HWY 97

NE 5TH ST



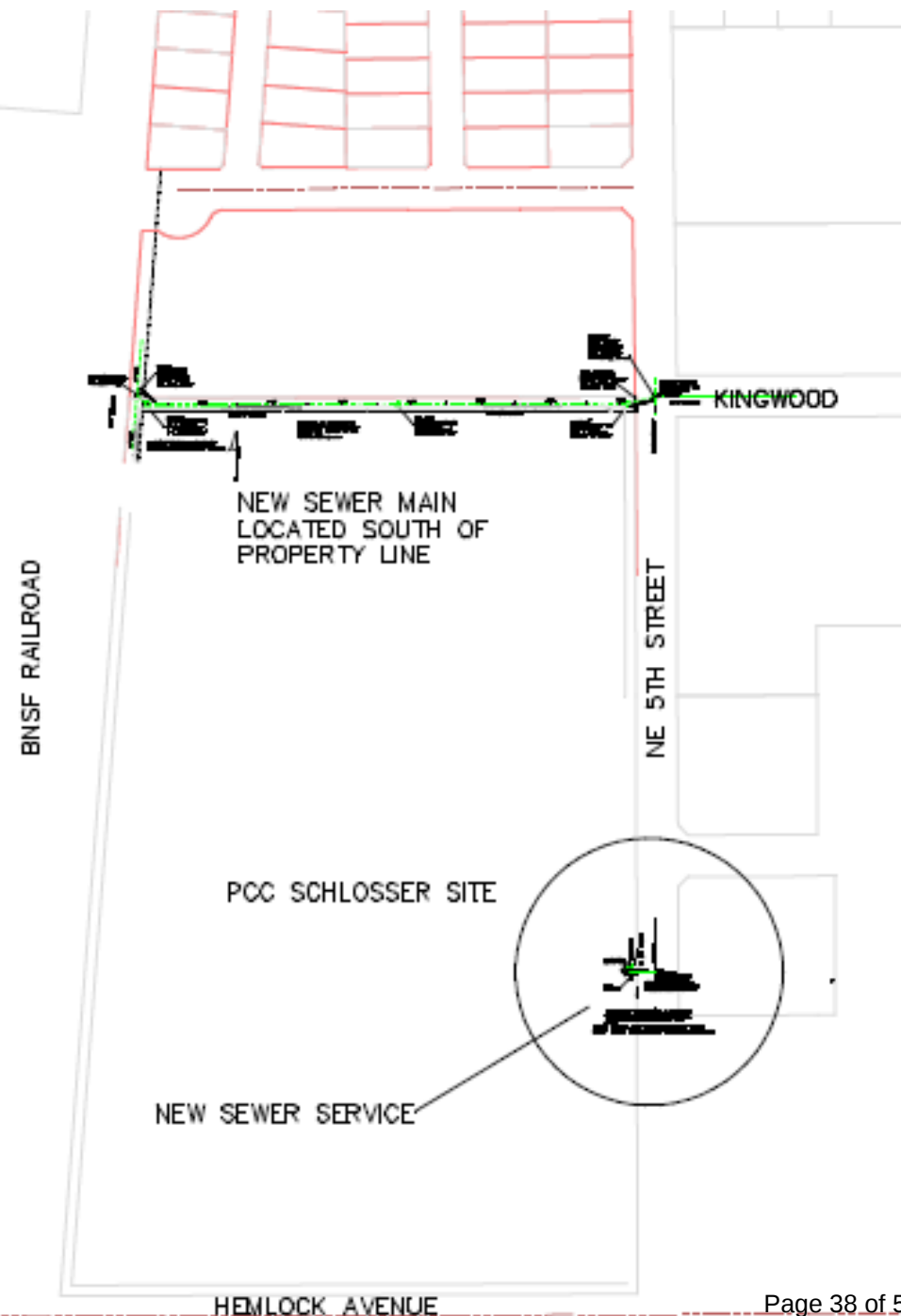
NE KINGWOOD AVENUE SEWER EXTENSION PROJECT (ND 2001) — CONSTRUCTION CONTRACT AWARD: \$222,996

**REDMOND CITY COUNCIL
AUGUST 22, 2023**



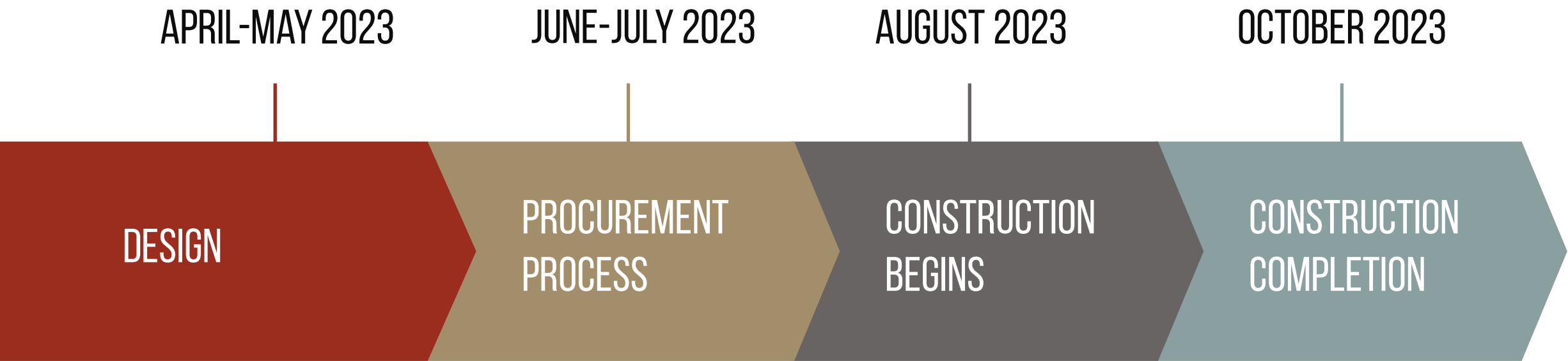
PROJECT SCOPE

- 735 feet of new 15" gravity sewer main
- New sewer service to PCC Schlosser from NE 5th Street removing long-distance service from Hemlock Avenue
- Provides additional capacity to Northpoint Vista and industrial lands south of NE Kingwood





NE KINGWOOD AVENUE SEWER EXTENSION PROJECT



PROJECT SCHEDULE



NE KINGWOOD AVENUE SEWER EXTENSION PROJECT

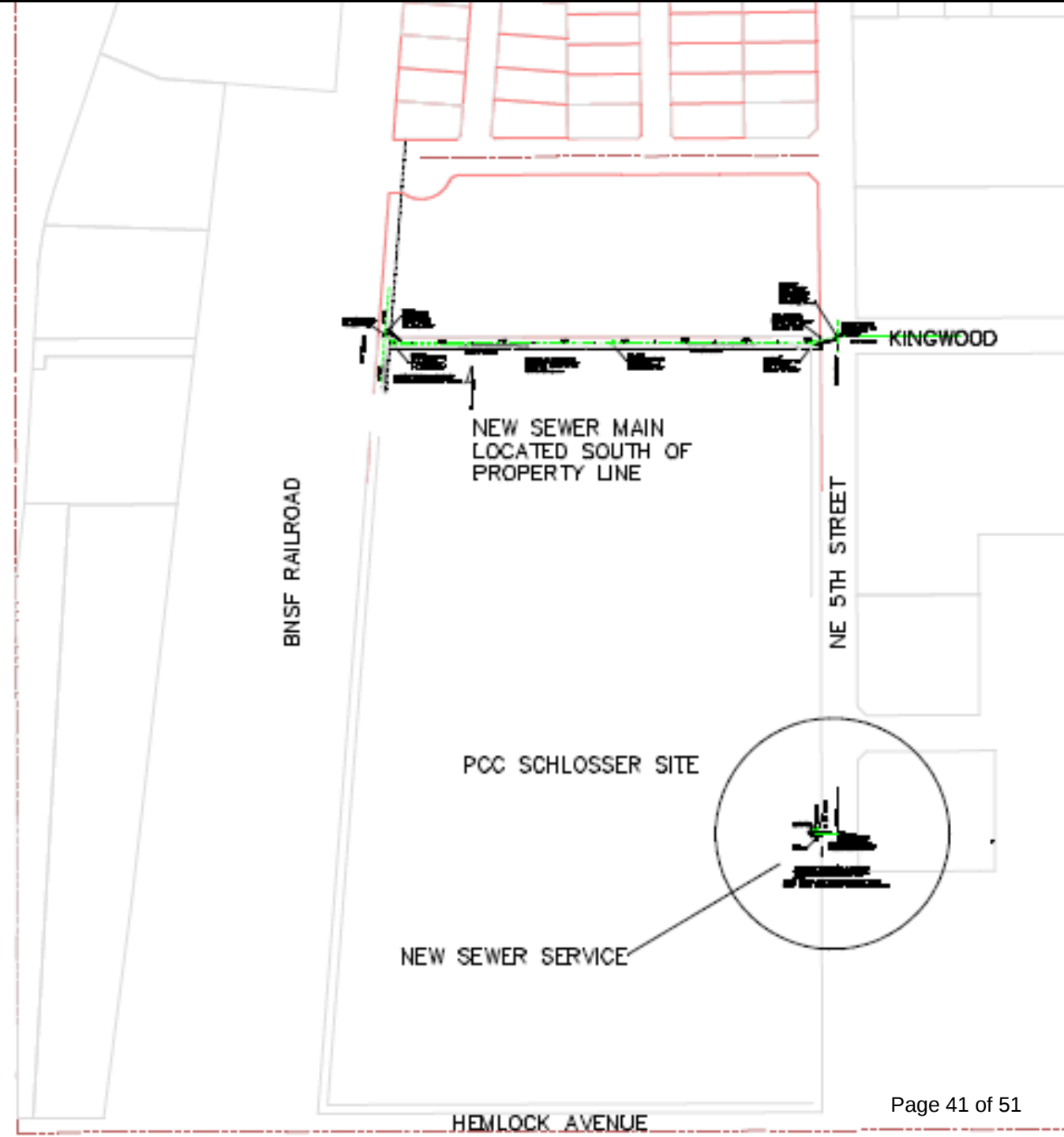
PROJECT BIDS

Bidder	Amount
Bar Seven A Companies, Inc.	\$222,996
K & E Excavating, LLC	\$271,375
Taylor Northwest, LLC	\$355,693

- **ENGINEER'S ESTIMATE:** \$360,000
- **FUNDING SOURCES:** Wastewater System Development Charges



Questions?





CITY OF REDMOND

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STAFF REPORT

DATE: August 22, 2023
TO: City Council
THROUGH:
FROM: Heather Cassaro, Communications Director
Keith Witcosky, City Manager
SUBJECT: Ordinance #2023-05 - An ordinance amending the Redmond City Code Chapter 2, clarifying Committee/Commission membership removal and adding the Tourism and Lodging Committee.

Report in Brief:

The item via ordinance amends City Code Chapter 2 in order to create a Tourism and Lodging Committee as well as clarifying other language in Chapter 2 regarding City Committees and Commissions.

Background:

The Oregon Revised Statutes requires cities to invest a specific percentage of their annual lodging tax collections in tourism and tourism related activities. For more than a decade, the vehicle for this investment has occurred through a service contract between the City of Redmond and the Redmond Convention Visitors Bureau (CVB). The contract for Fiscal Year (FY) 2023/24, is for up to \$348,269. It was approved by the City Council on July 11, 2023.

Beginning in FY 2023/24, the administration of the tourism contract will be overseen by a Tourism and Lodging Committee. This action is congruent with a City financial audit that took place in May 2023, which recommended City Council create a stakeholder committee to monitor and guide the investments of the City's tourism contract.

This language is reflected in the CVB contract in Section 4(D):

"Contractor's services shall be monitored and guided by the City's Tourism Investment Committee. The Tourism Investment Committee shall be adopted into City Code as a standing City Committee. Utilizing the CVB Strategic Plan as a starting point, the Committee will develop a plan for tourism investment and promotion and implement the plan with the Contractor. The Committee will report periodically to Council regarding tourism investment and promotion."

Also, in June 2023, City provided notice to the CVB of the City's intent to terminate the contract effective no later than July 1, 2024. The termination notice is intended to allow the City (and City Council) to have flexibility in strategically investing its Transient Lodging Taxes in FY 2024/2025. No later than March 2024, the City is planning to issue a Request for Proposals (RFP) for these services. This RFP will be open to all qualified entities, including the current service provider (the CVB).

The other changes in the City Code include more consistent plain language regarding membership removal for committees and commissions. These edits are in red in the attached document.

Discussion:

The purpose of the Tourism and Lodging Committee is to advise the City Council on issues pertaining to the strategic use of the statutorily required investment of City Transient Lodging Tax dollars in tourism and tourism-related activities.

The Tourism and Lodging Committee shall act in an advisory capacity to the City Council and provide input and feedback on the investment of these resources. The general role of the committee is to: monitor the administration of the City's management agreement with contractor(s) responsible for Transient Lodging Tax (TLT) investments; review, approve, and monitor the contractor's annual investment and marketing plan; review financial reports and approve investments associated with tourism events, activities and marketing efforts.

The Tourism and Lodging Committee shall be comprised of seven voting members across the following categories: two representatives from a lodging provider; one Central Business District representative (regardless of business type); one representative from the Deschutes County Fairgrounds; and three members at large.

Following an application and interview process, members are expected to be appointed by the Council in September with the goal of convening their first meeting in October 2023.

Fiscal Impact:

None at this time.

Alternative Courses of Action:

1. Approve Ordinance #2023-05
2. Request more information
3. Do not approve Ordinance #2023-05

As required by City Charter, on August 15, 2023, notices regarding this Ordinance were posted in three places. Copies of the Ordinance were available for review at City Hall.

Recommendation / Suggested Motion:

"I move to have a first and second reading of Ordinance #2023-05, by title only." (Voice vote)

(The City Attorney will read the ordinance by title only, twice.)

"I move to approve Ordinance #2023-05." (Roll call vote)

**CITY OF REDMOND
ORDINANCE NO. 2023-05**

AN ORDINANCE AMENDING THE REDMOND CITY CODE CHAPTER 2, CLARIFYING COMMITTEE/COMMISSION MEMEBERSHIP REMOVAL AND ADDING THE TOURISM AND LODGING COMMITTEE.

WHEREAS, the City has multiple committees and commissions with different purposes and membership composition requirements; and

WHEREAS, the City Code would benefit from consistent plain language regarding membership removal for committees and commissions; and

WHEREAS, the City receives certain revenue from the collection of Transient Lodging Tax, a percentage of which is required to be invested in tourism related activities; and

WHEREAS, the City would benefit from adding an additional committee with the purpose of advising the City Council on issues pertaining to the strategic use of the statutorily required investment of City Transient Lodging Tax dollars in tourism and tourism-related activities; and

WHEREAS, the City Council finds that the attached code amendments are necessary to further the above interests.

NOW, THEREFORE, THE CITY OF REDMOND ORDAINS AS FOLLOWS:

SECTION ONE: The City of Redmond hereby amends the Redmond City Code Chapter 2. A copy of the code amendments is attached hereto as “Exhibit A.”

SECTION TWO: SEVERABILITY: The provisions of this Ordinance are severable. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given without such invalid part or parts.

PASSED by the City Council and **APPROVED** by the Mayor this 22nd day of August 2023.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

Exhibit A: Proposed Redmond City Code Amendments

Chapter 2 – Government and Administration

Regarding Chapter 2, new proposed text is Identified in **Red**. Proposed deleted text ~~strikethrough~~.

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Tourism and Lodging Committee

Purpose	2.360
Responsibilities / Scope	2.361
Duties and Powers	2.362
Membership	2.363
Officers	2.364
Meetings / Quorums	2.365
Expenses / Reimbursements	2.366
Special Provisions	2.367
Staff Support	2.368

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2.354 Membership.

1. **Number of Members.** The Redmond Urban Area Planning Commission shall be comprised of seven members.
2. **Residency.** Members should reside within the Redmond Urban Growth Boundary.
3. **Qualifications.** No more than two voting members of the Commission may engage principally in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation that engages principally in the buying, selling or developing of real estate for profit. No more than two members shall be engaged in the same kind of occupation, business, trade or profession.
4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.
5. **Terms.** All members shall be appointed for four year terms.
6. **Removal.** A commission member may be removed by the ~~appointing governing body~~ **City Council** for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The ~~non-appointing body~~ **Redmond Urban Area Planning Commission** may, by motion, request that a member be removed by the ~~appointing body~~ **City Council**. If the ~~appropriate governing body~~ **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor may ~~recommend~~, with the City Council's approval, ~~the removal on~~ **remove** any commission member without cause.

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Tourism and Lodging Committee

2.360 Purpose Statement. The purpose of the Tourism and Lodging Committee is to advise the City Council on issues pertaining to the strategic use of the statutorily required investment of City Transient Lodging Tax dollars in tourism and tourism-related activities.

2.361 Responsibilities / Scope. In compliance with Oregon Revised Statutes (ORS), the City is required to invest a specific amount of the Transient Lodging Tax proceeds it collects in tourism related activities. At the current Lodging Tax rate, the formula requires 33 1/3% of the first 7.5% of the Transient Lodging Tax be invested in tourism related activities. The Tourism and Lodging Committee shall act in an advisory capacity to the City Council and provide input and feedback on the investment of these resources.

2.362 Duties and Powers.

1. Monitor the administration of the City's management agreement with contractor(s) responsible for Transient Lodging Tax (TLT) investments.
2. Review, approve, and monitor the contractor's annual marketing plan.
3. Review financial reports and approve investments associated with tourism events, activities and marketing efforts.
4. Use data and performance metrics as determiners for investments.
5. Provide reports to the City Council – at least annually.
6. Perform additional duties and functions as may be required from time to time by specific action and direction of the City Council.
7. Coordinate and collaborate with City committees as needed.

2.363 Membership.

1. **Number of Members.** The Tourism and Lodging Committee shall be comprised of seven members.
2. **Residency.** Representatives should either live, own property or be employed at a business within City limits.
3. **Representation.** Individual seats are not geographically designated; however, the Committee shall include at least two representatives from a lodging provider, one Central Business District representative (regardless of business type), one representative from the Deschutes County Fairgrounds, and three members at large.
4. **Appointments.** The Mayor with the approval of the Council, shall appoint all members.
5. **Terms.** After the initial appointments, all terms shall begin January 1, with at least three (3) committee members being appointed for a term of two (2) years; and four (4) members for four years. The initial two-year terms will become four-year terms after the initial two-year term expire.
6. **Removal.** A committee member may be removed by the City Council for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The Tourism and Lodging Committee may, by motion, request that a member be removed by the City Council. If the City Council finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor may, with City Council approval, remove any committee member without cause.
7. **Ex-Officio Youth.** One ex-officio youth (18 years of age and under) shall be appointed by the Mayor, without regard to jurisdictional restrictions, to serve a one year term. The Ex-Officio Youth shall not be a voting member.

2.364 Officers.

1. **Chairperson / Vice-Chairperson.** At its first meeting of each year, the Committee shall elect from among its membership a Chairperson and Vice-Chairperson. The Chairperson or Vice-Chairperson, acting as Chairperson, shall have the right to make or correct motions and vote on all matters before the Committee. A majority of the Committee may replace its Chairperson or Vice-Chairperson with another member at any time during the calendar year.
2. **Annual Report to City Council.** The Chairperson of the committee shall make an annual report to the Redmond City Council outlining accomplishments for the past year and workplan for the upcoming fiscal year, or more often as the Chairperson deems appropriate, or at the request of the Council.

2.365 Meetings / Quorums.

1. **Meeting Schedule.** The Committee shall hold regular meetings, recommended at least once every other month, or more often if the need exists as determined by the Committee. The Committee may have a special meeting when four of its members issue a request for a meeting.
2. **Meeting Conduct.** The Rules of Parliamentary Law and Practice as in Robert's Rules of Order Revised Edition shall govern each committee meeting. The Committee may establish rules, regulations and procedures for its operation consistent with the laws of the State, City and Deschutes County.
3. **Open to the Public.** All meetings shall be open to the public.
4. **Quorum.** A majority of the members of the Committee shall constitute a quorum. Quorum will be based on the number of people officially appointed to the Committee at the time and shall not include vacancies.

2.366 Expenses / Reimbursements. Committee members shall receive no compensation. Any expenses incurred by a committee member must be authorized by the City Manager or designee prior to incurring the expense, including reimbursements.

2.367 Special Provisions.

1. The Mayor may appoint, with concurrence of the City Council, an ad hoc committee to address issues that are not under the purview of the existing Committee.
2. **Annual Budget and Marketing Plan.** The Committee shall guide the preparation of an annual budget and marketing plan which incorporates the City's projections of Transient Lodging Tax statutorily required to be spent on tourism and tourism related activities. The plan should be submitted by March 1 of each calendar year for Budget Committee and City Council consideration, and referenced in the City budget document.

2.368 Staff Support. Staffing shall be determined by the City Manager or designee.

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2.386 Membership.

1. **Number of Members.** The Parks Committee shall be comprised of seven members.
2. **Residency.** The members shall reside within the boundaries of the Redmond School District 2J.
3. **Representation.** Individual seats are not geographically designated; however, a majority of the members should reside within the Urban Growth Boundary.

4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.
5. **Terms.** All terms are for four (4) years.
6. **Removal.** A Committee member may be removed by the ~~appointing governing body~~ **City Council** for misconduct, non-performance of duty, or three successive unexcused absences from regular meetings. The ~~non-appointing body~~ **Parks Committee** may, by motion, request that a member be removed by the ~~appointing body~~ **City Council**. If the ~~appropriate appointing governing body~~ **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor ~~can recommend~~ **may**, with the City Council's approval, ~~the removal of~~ **remove** any committee member without cause.

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2.443 Membership.

1. **Number of Members.** The Redmond Commission for Art in Public Places shall be composed of nine members
2. **Residency.** Members should reside within the Redmond School District 2J Boundary.
3. **Representation.** Individual seats are not geographically designated; however a majority of the members should reside within the Urban Growth Boundary.
4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.
5. **Terms.** All terms are for four years.
6. **Removal.** A commission member may be removed by the ~~appointing governing body~~ **City Council** for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The ~~non-appointing body may~~ **Redmond Commission for Art in Public Places**, by motion, request that a member be removed by the ~~appointing body~~ **City Council**. If the ~~appropriate governing body~~ **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor ~~can recommend~~ **may**, with the City Council's approval, ~~the removal of~~ **remove** any commission member without cause.

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2.483 Membership.

1. **Number of Members.** The Redmond Housing and Community Development Committee shall be comprised of nine members.
2. **Residency.** A majority of the members should reside within the Redmond Urban Growth Boundary.
3. **Representation.** The members of the Redmond Housing and Community Development Committee shall be comprised of at least one member who possesses knowledge, qualifications, or experience in the housing construction industry, one member who possesses knowledge, qualifications, or experience in the housing development industry; one member who possesses knowledge, qualifications, or experience in the human services industry; one member who lives in the city limits and has been a recipient of housing assistance; one member who lives in the city limits and has been a recipient of human services programs; and four general members of the public.
4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.

5. **Terms.** All terms are for four years. All full terms shall begin on January 1, with four of the original Committee being appointed for a term of two years, and five members being appointed for a term of four years. Thereafter, all members shall be appointed for four year terms. Any vacancy on the Redmond Housing and Community Development Committee shall be filled by the appropriate governing body for the unexpired term.
6. **Removal.** A committee member may be removed by the appointing governing body **City Council** for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The non-appointing body **The Redmond Housing and Community Development Committee** may, by motion, request that a member be removed by the appointing body **City Council**. If the appropriate governing body **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor ~~can recommend~~ **may**, with Council approval, ~~the removal of~~ **remove** any committee member without cause.

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2.493 Membership.

1. **Number of Members.** The Juniper Golf Committee shall be composed of eight members.
2. **Residency.** There are no residency requirements.
3. **Representation.** Individual seats are not geographically designated; however, the Committee shall include at least two (2) members of the Juniper Golf Club, insomuch as the Club exists and member(s) are willing to serve and at least two (2) members who are not members of the Juniper Golf Club.
4. **Appointments.** The Mayor, with the approval of the Council, shall appoint all members.
5. **Terms.** Terms shall be for four (4) years.
6. **Removal.** A committee member may be removed by the appointing governing body **City Council** for misconduct, non-performance of duty, or three successive unexcused absences from regular meetings. The non-appointing body **Juniper Golf Committee** may, by motion, request that a member be removed by the appointing governing body **City Council**. If the appropriate governing body **City Council** finds misconduct, non-performance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor ~~can recommend~~ **may**, with City Council approval, ~~the removal on~~ **remove** any committee member without cause.

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2.502 Membership.

1. **Number of Members.** The Nuisance Appeals Board shall be comprised of five members. Three primary board members and two alternates.
2. **Residency.** Members should reside within the Redmond Urban Growth Boundary.
3. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.
4. **Terms.** All members shall be appointed for two-year terms.
5. **Removal.** A board member may be removed by the appointing governing body ~~(City Council)~~ for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The non-appointing body **Nuisance Appeals Board** may, by motion, request that a member be removed by the appointing body **City Council**. If the appropriate governing body **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member,

the member shall be removed. The Mayor may ~~recommend~~, with the Council's approval, ~~the removal of~~ **remove** any board member without cause.

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2.544 Membership.

1. **Number of Members.** The Redmond Bicycle and Pedestrian Advisory Committee shall be composed of not less than seven members and no more than eleven members.
2. **Residency.** Members should reside within the Redmond Urban Growth Boundary.
3. **Representation.** Individual seats are not geographically designated, however a majority of the members should reside within the city limits. The committee should be comprised of at least three members who represent pedestrian interests and at least three members who represent basic bicycle interests.
4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.
5. **Terms.** After the initial appointments, all full terms shall begin on January 1, with at least five (5) of the original Committee being appointed for a term of two (2) years, and six (6) members for four (4) years, depending upon the initial appointment. The initial appointees' terms will expire the year ending after a full commitment (two years plus, and four years plus). Thereafter, all members shall be appointed for four year terms.
6. **Removal.** A committee member may be removed by the ~~appointing governing body~~ **City Council** for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The ~~non-appointing body~~ **Redmond Bicycle and Pedestrian Advisory Committee** may, by motion, request that a member be removed by the ~~appointing body~~ **City Council**. If the ~~appropriate governing body~~ **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. They Mayor ~~can recommend~~ **may**, with City Council approval, ~~the removal of~~ **remove** any committee member without cause.

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2.583 Membership.

1. **Number of Members.** The committee shall consist of nine (9) members.
2. **Residency.** Redmond representatives shall reside within the Redmond Urban Growth Boundary.
3. **Representation.** The members of the Airport Committee shall be comprised of the following members:
 - a. Five (5) representatives from the City of Redmond.
 - b. One (1) representative recommended by the City of Bend.
 - c. One (1) representative recommended by Deschutes County.
 - d. One (1) representative recommended by Jefferson County.
 - e. One (1) representative recommended by Crook County.
4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members with recommendations received from the City of Bend, Deschutes County, Crook County and Jefferson County pertaining to their representatives.
5. **Terms.** Members shall serve for a term of four (4) years.
6. **Removal.** A committee member may be removed by the ~~appointing governing body~~ **City Council** for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The ~~non-appointing body~~ **Airport Committee** may, by motion, request that a member be removed by the ~~appointing body~~ **City Council**. If the

~~appropriate governing body~~ **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor ~~can recommend~~ **may**, with City Council approval, ~~the removal of~~ **remove** any committee member without cause.

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2.594 Membership.

1. **Number of Members.** The commission shall consist of seven members, appointed by the Mayor with the approval of the Council.
2. **Residency.** A majority of the members should reside within the Redmond Urban Growth Boundary.
3. **Representation.** The members of the Redmond Historic Landmarks Commission shall be comprised of members with interest, knowledge, or competence in historic preservation to carry out the purpose and duties of the commission. Members shall be drawn from professionals in architecture, history, architectural history, planning, prehistoric and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines to the extent such professionals are available.
4. **Appointments.** The Mayor, with the approval of the City Council, shall appoint all members.
5. **Terms.** All terms are for four years. All full terms shall begin on January 1, with four of the original Commission being appointed for a term of two years, and five members being appointed for a term of four years. Thereafter, all members shall be appointed for four year terms. Any vacancy on the Redmond Historic Landmarks Commission shall be filled by the appropriate governing body for the unexpired term.
6. **Removal.** A commission member may be removed by the ~~appointing governing body~~ **City Council** for misconduct, nonperformance of duty, or three successive unexcused absences from regular meetings. The ~~non-appointing body~~ **Redmond Historic Landmarks Commission** may, by motion, request that a member be removed by the ~~appointing body~~ **City Council**. If the ~~appropriate governing body~~ **City Council** finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor ~~can recommend~~ **may**, with Council approval, ~~the removal of~~ **remove** any commission member without cause.

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//End//