



CITY OF REDMOND

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REVISED **CITY COUNCIL**

February 13, 2024
Council Chambers • 411 SW 9th Street

COUNCIL MEMBERS

Ed Fitch
Mayor

Cat Zwicker
Council President

Tobias Colvin
Councilor

Clifford Evelyn
Councilor

John Nielsen
Councilor

Kathryn Osborne
Councilor

Shannon Wedding
Councilor

FEBRUARY 13, 2024

REGULAR MEETING AGENDA

6:00 PM

I. CALL TO ORDER / ESTABLISH A QUORUM

II. BLESSING - Steve Parnell, Redmond Community Church

III. PLEDGE OF ALLEGIANCE

IV. CITY ANNOUNCEMENTS

- A. Mayor Fitch
- B. Legislative Update from Doug Riggs

V. COMMENTS FROM CITIZENS AT THE MEETING

Citizen comments are limited to three (3) minutes per person and will be accepted for a period of 30 minutes. Comments should be focused on City of Redmond business. Attendees are asked to refrain from interrupting, calling-out, or cheering during citizen comments.

- A. Written Comments from Catherine Caudle
- B. Written Comments from George Endicott
- C. Written Comments from Richard Williams

VI. CONSENT AGENDA

- A. Minutes of December 12, 2023, Council Meeting
- B. Minutes of January 8, 2024, Council Workshop
- C. Minutes of January 9, 2024, Council Meeting
- D. Approval for Increased Purchase Authority of Heavy Equipment to \$232,674

VII. PRESENTATIONS

- A. Fiscal Year 2023/2024 2nd Quarter Financial Report

VIII. ACTION ITEMS

- A. Purchase of real property at 3415 SW 26th Street for a future transportation project: \$380,000.
- B. Proposed Changes to the City Charter for Consideration on the May 21, 2024, Ballot

IX. ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

X. CITY MANAGER COMMENTS

XI. COUNCIL COMMENTS

XII. MAYOR'S COMMENTS

- A. Historic Landmarks Commission - Appointment of Barry Branaugh, term ending December 31, 2027, and appointment of Claire Gray as the Youth Ex-Officio, term expiring December 31, 2024.

XIII. EXECUTIVE SESSION

Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

- A. Litigation – ORS 192.660(2)(h) authorizing executive sessions “to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”
- B. Labor Negotiations – ORS 192.660(2)(d) authorizes executive sessions “to conduct deliberations with persons designated by the governing body to carry on labor negotiations.”

Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

XIV. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@redmondoregon.gov. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

Kelly Morse

From: Catherine Caudle [REDACTED]
Sent: Friday, January 19, 2024 11:42 AM
To: Public Testimony
Subject: Senior Volunteerism to offset homestead taxes

[EXTERNAL]: This email originated from outside of the city. Do not click links or open attachments unless you recognize the sender.

I have reached out to Deschutes County, but this Oregon statute includes Municipal Cities too so I am including my City to ask that our city help it's seniors by creating the ability of our seniors to count there volunteer hours toward reducing there property taxes.

I have copied the Oregon Statute that allows for this action to occur. I hope our City Council takes this matter up. Our city could work with the Hospital, Redmond Park and Rec, County offices in Redmond, city committees, police departments, any .org will benefit and our seniors will too.

Catherine Caudle
[REDACTED]
Redmond, Oregon 97756

(Property Tax Work-Off Programs)

310.800 Property tax work-off programs. (1) As used in this section:

(a) "Authorized representative" means a senior citizen who is authorized by a tax-exempt entity to perform charitable or public service on behalf of a senior citizen who has entered into a contract under subsection (2) of this section.

(b) "Homestead" means an owner-occupied principal residence.

(c) "Senior citizen" means a person who is 60 years of age or older.

(d) "Tax-exempt entity" means an entity that is exempt from federal income taxes under section 501(c) of the Internal Revenue Code as defined in ORS 305.842.

(e) "Taxing unit" means any county, city or common or union high school district, community college service district or community college district within this state with authority to impose ad valorem property taxes.

(2) A tax-exempt entity may establish a property tax work-off program pursuant to which a senior citizen may contract to perform charitable or public service in consideration of payment of property taxes extended against the homestead of the senior citizen and billed to the senior citizen. For purposes of ORS chapters 316 and 656, and notwithstanding ORS 670.600 or other law, a senior citizen who enters into a contract under this subsection shall be considered an independent contractor and not a worker or employee with respect to the services performed pursuant to the contract. Nothing in this section precludes a taxing unit from being considered an employer, for purposes of unemployment compensation under ORS chapter 657, of a senior citizen who enters into a contract under this section.

(3) A taxing unit may enter into an agreement with a tax-exempt entity that has established a property tax work-off program. Pursuant to the agreement the taxing unit may accept, as volunteer and public service, the services of a senior citizen who has entered into a contract described in subsection (2) of this section or an authorized representative.

(4) A taxing unit may provide funds or make grants to any tax-exempt entity that has established a property tax work-off program for use to carry out the program. [1993 c.777 §9; 1997 c.271 §8; 1997 c.839 §46; 1999 c.90 §35; 2001 c.660 §30; 2003 c.77 §8; 2003 c.704 §8; 2005 c.533 §6; 2005 c.832 §20; 2007 c.614 §8; 2008 c.45 §9; 2009 c.5 §19; 2009 c.909 §19; 2010 c.82 §19; 2011 c.7 §19; 2012 c.31 §19; 2013 c.377 §19; 2014 c.52 §21]

Sent from [Mail](#) for Windows

Comments for Redmond City Council – February 13, 2024

Mr. Mayor and City Council:

This is former Mayor George Endicott. I was Mayor from Jan 1, 2009 through Dec 31, 2022. I was elected or reelected 7 times as Mayor, sometimes with challengers and other times without. I served a total of 14 years as Mayor and chose to “retire” at the end of 2022.

I am aware that the Council is considering three provisions to change the Redmond Charter with regard to elected members of the Council. I have some comments for your consideration.

I suggest you review the record for past behavior by Mayor Fitch before he was Mayor. Look at the sequence of events. The Deschutes County Commission had the opportunity to appoint a County Commissioner in 2006. Ms. Susan Fitch was one of the candidates. Ms. Bev Clarno was appointed. Subsequent to that, Mr. Ed Fitch proposed a Deschutes County Charter, which was defeated by the voters. In 2018, Mr. Fitch ran against me for Mayor. He lost. He has since proposed changes to the Redmond Charter. Sound familiar? Seem like repetitive behavior?

As to the Charter proposed changes....

I have always held the position that the citizens have the opportunity to change Mayors every 2 years, or Councilors every 4 years. Political pundits have consistently held that locally elected officials are closest to the people, and this is where local officials are held most accountable to the people. I wholeheartedly agree with this perspective. Which of you have never been approached to discuss a local issue? By comparison, how many citizens get the opportunity to regularly approach those in higher office, and able to decide their vote based on that interaction? I would argue, not many. We all certainly know that we are not running for Redmond elected office “for the money!” I also considered the proposal to change the election for Mayor from 2 years to 4 years. I have visited this issue for years, and with Mayors all over the State. Mayors with shorter terms have expressed to me that feel more directly responsible to the people, even though more frequent elections prevent Mayors from pursuing personal agendas. I WANT our Mayors to be directly responsible to the people! I don’t like personal agendas. My suggestion is to leave the elected office provisions as they currently exist.

The use of the word “nepotism,” which has been bandied about for the proposed Charter Amendment, and used to address the notion that more than one elected officials at a time from the same family is “nepotism”, is a misnomer. From Webster’s Dictionary: “: favoritism (as in appointment to a job) based on kinship.” All Mayors and Councilors are independently elected. It’s obvious that this definition applies to jobs and not elected officials. Furthermore, State law allows this. Several years ago, a State Senator from Klamath County was married to the State Representative from that jurisdiction. This situation was found to be legal. Furthermore, even if

two Council members are from the same, they still only have 2 of 7 votes. This is hardly a majority. This also implies that one family member has undue influence over the other I strongly disagree with sentiment. Those elected to office, in my opinion, are all strong and independent thinkers.

I strongly encourage you to reject the proposed changes to Redmond's City Charter.

Very respectfully,

George Endicott

Kelly Morse

From: Richard Williams [REDACTED]
Sent: Monday, January 22, 2024 1:16 PM
To: Public Testimony
Subject: Accident on January 13 -14 at easement near NW Canyon Drive & Antler Avenue

[EXTERNAL]: This email originated from outside of the city. Do not click links or open attachments unless you recognize the sender.

Please enter the following as Public Testimony in the next City Council meeting:

My name is Richard Williams, and I live at [REDACTED]. This is in regards to an accident that occurred in the evening or early morning hours of January 13th and 14th, near NW Canyon Drive and Antler Avenue. A vehicle drove West on the right-of-way and partially over the edge of the canyon, above the parking area for the dog park.

The conditions that night were about as bad as it gets here in Redmond. A foot or so of snow, bitter cold, slick roads, pretty much white-out conditions. According to the story in the Redmond Spokesman, the man driving this vehicle was 38 years old, married, with kids, and a Redmond resident. After leaving the road, the driver got out of his vehicle, fell about six feet, and became wedged in the rocks that constitute the walls of the canyon there.

While I was sleeping comfortably in my bed a couple hundred feet away, this man was slowly dying from hypothermia. When our first responders got to him he was barely clinging to life. He was taken to St. Charles, where he died a short while later.

This tragedy was highly avoidable. If a vehicle is driving West on Antler and crosses NW Canyon Drive, it can appear that the road continues, and in those terrible conditions that night, the driver may have thought that it did just that. There is no sign or any other indication that this is not a continuation of Antler Avenue.

This right-of-way should not be accessible to most vehicles. There should be a lockable gate at Canyon Drive, accessible to city or utility workers only. At the very least, there should be a permanent barricade on the canyon end to prevent any vehicle from even getting close to the canyon edge.

Our home is the second one to the North of this road. From our kitchen window I can see cars coming and going there all the time throughout the year. This past year, an RV was parked there for a day or two, until I assume, RPD asked them to leave.

I ask you, the City of Redmond, to work with the involved utilities, to fix this problem immediately. Thank you.

Best Regards,

Richard Williams

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD DECEMBER 12, 2023, IN COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tobias Colvin – Clifford Evelyn – Ed Fitch – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker (virtual)

STAFF PRESENT: City Manager Keith Witcosky – Deputy City Manager John Roberts – Deputy City Manager/Chief Financial Officer Jason Neff – City Attorney Keith Leitz – Planning Director Kyle Roberts – Associate Planner Sarah Vowell – Assistant City Engineer Lindsey Crowsigt – City Recorder Kelly Morse – Long Range Planner Morgan Snyder – City Arborist Avery McChristian – Police Chief Devin Lewis – Public Works Director/City Engineer Jessica MacClanahan – Airport Director Zachary Bass – Billing & Collections Manager Valerie Taylor – Finance Director James Wood – Communications Director Heather Cassaro – Water Utilities Supervisor Joshua Wedding – Network Administrator Tyler Roppe

MEDIA PRESENT: None

Mayor Fitch called the meeting to order at 6:00 pm. A quorum was established.

BLESSING

Judd Rook from the Redmond Baha'i Community led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Colvin led the Pledge of Allegiance.

CITY COUNCIL ANNOUNCEMENTS

A. Recognition of Heart of Oregon, Hayden Homes, and Redmond High School Student Contribution to Oasis Village

The Council recognized and thanked the Redmond High School students, Heart of Oregon Corps, and Hayden Homes for building several tiny shelters for Oasis Village.

COMMENTS FROM CITIZENS AT THE MEETING

Redmond resident Donna Abelein spoke about being threatened during a Council meeting and equal rights versus equity.

Former Redmond resident Debra Slade urged the Council to enforce non-leashing laws in Redmond. Ms. Slade stated her dog Tucker was killed by an unleashed dog at American Legion Park in 2020 and opined she has suffered lingering damage.

Redmond resident Gloria Olson addressed the Council regarding the dangerous curve at the curve at Maple Avenue and Northwest Way.

Redmond resident Karin Stauder expressed support for the Charter amendments concerning Council nepotism and term limits.

CONSENT AGENDA

- A. Minutes of October 17, 2023, Joint Meeting with Deschutes County**
- B. Minutes of October 24, 2023, Council Meeting**
- C. Minutes of November 7, 2023, Council Meeting**

Councilor Wedding moved, seconded by Councilor Evelyn, to approve the Consent Agenda, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

PRESENTATIONS

A. Republic Services Solid Waste Services Update

Republic Services' General Manager Erica Lindberg, Finance Manager Urbanie Flores, and Municipal Manager Courtney Voss presented their mid-year performance update relating to service, customer experience, and financial outlook.

B. District Attorney Stephen Gunnels presentation of "A Comprehensive Approach to Addressing Oregon's Addiction and Community Livability Crisis".

Deschutes County District Attorney Stephen Gunnels presented a list of legislative proposals to address the state's public health and public safety crises related to drug use, possession, dealing, and mental illness.

At this point in the meeting the Council took a short break.

ACTION ITEMS

A. Amendment to the contract with Pence Contractors for the Early Work Scope Package in an amount not to exceed \$4 Million for the Public Safety Facility Project

Chief of Police Devin Lewis, Owner's Representative Wayne Powderly, and Pence Contractors John Williamson requested approval of the Early Work Scope Package amendment to the contract with Pence Contractors for the Public Safety Facility Project. The estimated cost associated with the early work is approximately \$3.8 million. Both the City and Mr. Powderly have reviewed the estimates.

Councilor Evelyn moved, seconded by Councilor Nielsen, to approve the Early Work Amendment Scope Package with Pence Contractors for an amount not to exceed \$4 million for early procurement and early site development for the new Public Safety Facility Project and authorize the City Manager to sign the amendment, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

PUBLIC HEARINGS

A. Ordinance #2023-07: An Ordinance amending various sections of the Redmond City Code Chapters 3 (Public Improvements), 6 (Traffic), 8 (Redmond Development Code), and 10 (Airport Regulations) to modernize regulations and improve clarity and administration; creating Redmond City Code, Chapter 11 (Sign Code); and an amendment to the 2040 Greater Redmond Area Comprehensive Plan and Zone Map.

Mayor Fitch read the rules of order for the public hearing into the record, noting tonight would be a first reading of the Ordinance with the Council looking at adoption next week.

Deputy City Manager John Roberts and Assistant City Engineer Lindsey Crooms presented an overview of the proposed Development Code amendments, addressing the schedule and process, exhibits and feedback received, tree preservation, transportation system analyses, and staff's findings and recommendation. Questions from the Council were addressed with input from Transight Consulting Traffic Engineer Joe Bessman.

Mayor Fitch opened public hearing.

Central Oregon Builders Association's (COBA) Vice President of Government Affairs Morgan Greenwood shared COBA's concerns regarding the "diameter at breast height" of significant trees, pocket park requirements, western juniper and tree preservation standards, proportionate share projects, the completeness determination, and Code sections where clear and objective language could be added.

Ms. Stauder opposed disregarding juniper trees with a 10-inch diameter because someone believed they were invasive.

There being no further testimony, Mayor Fitch closed the public hearing.

Councilor Colvin moved to take no action and request more information for review at a continued hearing. Motion failed for lack of a second.

The Council identified for further consideration the topics of tree diameter relating to tree preservation and whether the transportation impact analysis would violate clear and objective procedures. The consensus of the Council was to support of staff's recommendation for growth trips for the proportionate share methodology.

Councilor Nielsen moved, seconded by Councilor Evelyn, to have a first reading of Ordinance #2023-07 by title only, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

City Attorney Keith Leitz provided the first reading of Ordinance #2023-07 by title only.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens.

CITY MANAGER COMMENTS

City Manager Keith Witcosky noted Deschutes County Solid Waste Director Tim Brownell will take the lead in addressing Republic Service's request for a fee increase. Mr. Witcosky shared information on the Shop with a Cop holiday event. He noted the City takes off-leash dog violations seriously. Upcoming discussions will take place with the Oregon Water Resources Department on the City's water permit and with the Department of State Lands and the Governor's Office regarding opportunities to develop the industrial lands south of the Fairgrounds.

COUNCIL COMMENTS

Councilor Nielsen thanked staff for their hard work on the Code amendments.

Councilor Evelyn thanked those who attended the meeting or viewed online and on television.

Councilor Wedding thanked staff for their hard work. She opined it was great to see the involvement on Oasis Village and recognize the volunteers. Councilor Wedding opined the Starlight Parade was a success.

Councilor Osborne concurred with Councilor Wedding.

Councilor Colvin concurred his fellow Councilors' comments and wished everyone happy holidays.

MAYOR'S COMMENTS

A. Appointment of Mayor Ed Fitch and Councilor Kathryn Osborne to CORE3 Board.

- B. Appointment of Councilor John Nielsen as the Council Liaison to the Housing and Community Development Committee.**
- C. Airport Committee - Appointment of Penni Hunter, term expiring December 31, 2027, and appointment of Cooper Bollom as the Youth Ex-Officio, term expiring December 31, 2024.**
- D. Bicycle and Pedestrian Advisory Committee - Appointment of Trevor Johnson, term expiring December 31, 2024.**
- E. Budget Committee - Reappointment of Janet McAdams and Lisa Young and appointment of Jay Patrick, terms expiring December 31, 2026.**
- F. Downtown Urban Renewal Advisory Committee - Appointment of Lena Berry, term expiring December 31, 2026, and appointment of Isabella Oris as the Youth Ex-Officio, term expiring December 31, 2024.**
- G. Historic Landmarks Commission - Reappointment of Shannon Farnsworth Rose, term expiring December 31, 2027.**
- H. Housing and Community Development Committee - Appointment of Laura Garcia, term expiring December 31, 2024, and appointment of Alison McKinney, term expiring December 31, 2026.**
- I. Nuisance Appeals Board - Reappointment of Anne Graham and Karin Stauder as full members, terms expiring December 31, 2025.**
- J. Parks Committee - Reappointment of Richard Lance, term expiring December 31, 2025, appointment of Peter Gassner, term expiring December 31, 2027, and appointment of Sydney Quinton-Cox Forbes as an Ex-Officio member, term expiring December 31, 2024.**
- K. Redmond Commission for Art in Public Places - Reappointment of Joann Wheeler, Khrisma Carter, KC Snider, Jackie Petrovic, and Darlene Veenhuizen, terms expiring December 31, 2027, and appointment of Beverly Harrison Campbell, term expiring, December 31, 2025.**
- L. Urban Area Planning Commission - Ray Randall as the Youth Ex-Officio, term ending December 31, 2024.**

Mayor Fitch thanked staff for their patience, particularly with his concerns regarding land use issues. He spoke about attending the Redmond Community Choir seasonal concert at Redmond High School.

He noted the appointment of Trevor Johnson (item D) would be deferred since Mr. Johnson has not been interviewed yet.

Councilor Nielsen moved, seconded by Councilor Zwicker, to approve the appointments listed as amended, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

There being no further business, the meeting was adjourned at 8:37 pm.

Prepared by ABC Transcription Service
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 13th day of February 2024.

Ed Fitch, Mayor

ATTEST:

Kelly Morse, City Recorder

SPECIAL CITY COUNCIL WORKSHOP OF THE CITY OF REDMOND WAS HELD JANUARY 8, 2024, IN THE EXECUTIVE CONFERENCE ROOM.

COUNCIL MEMBERS PRESENT: Tobias Colvin – Clifford Evelyn – Ed Fitch – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker

STAFF PRESENT: City Manager Keith Witcosky – Deputy City Manager John Roberts – City Attorney Keith Leitz – Deputy City Manager/Chief Financial Officer Jason Neff – Planning Director Kyle Roberts – Police Chief Devin Lewis – Associate Planner Sarah Vowell – Economic Development/Urban Renewal Programs Manager Chuck Arnold – Public Works Director/City Engineer Jessica MacClanahan – Finance Director James Wood – City Recorder Kelly Morse

MEDIA PRESENT: None

Mayor Fitch called the workshop to order at 2:00 pm.

PRESENTATIONS

A. Update on Council Priorities: City Charter

City Attorney Keith Leitz presented the draft language for three Charter amendments being proposed to voters: term limits for the Mayor and Council, four-year terms for the Mayor, and nepotism. The Council discussed the nepotism language in terms of relationships and whether to add "business partner." The consensus of the Council was to word the amendment so that domestic partner, spouse, or child/parent cannot be on the Council simultaneously. City Manager Keith Witcosky stated the Council will take public comments at the January 23, 2024, Council meeting and another meeting in February if needed.

B. Update on Various Land Use Issues

Economic Development/Urban Renewal Programs Manager Chuck Arnold reported that Hayden Homes has the Village Squire under contract and are considering creating housing on the site at 80-120 percent of area median income. Mayor Fitch noted that rather than using the Oregon Department of Transportation's right-of-way, Hayden Homes is willing to grade or gravel the path on their property from Oasis Village into town.

Deputy City Manager John Roberts addressed recent emails sent to the Council regarding land use concerns.

Mayor Fitch recommended that future developments should be conditioned as first proposed/approved and in line with the Great Neighborhood principles. Staff and the Council discussed how Covenants, Conditions and Restrictions (CC&Rs) changes would not be valid unless they received sign off from the City. Councilor Nielsen added the same could be done with CC&Rs regarding water conservation. Mr. Witcosky suggested that as a master plan moves towards CC&Rs, changes to any requirements could require City approval with a notice component built in.

C. Resource Development Discussion

Public Works Director/City Engineer Jessica MacClanahan previewed the upcoming five-year Capital Improvement Plan (CIP), focusing on transportation. The CIP will formally be brought to the Council on January 23, 2024.

For the Spruce Northwest project, Mayor Fitch suggested including right-of-way, as a condition, for a roundabout at Spruce Avenue and Northwest Way. Councilor Nielsen asked about including more commercial in the area in order to not tax the transportation system further.

Deputy City Manager/Chief Financial Officer Jason Neff presented an overview of transportation funding through a rental car tax. Staff will need to further discuss with the Council a rental car tax and adjusting the transportation System Development Charges.

Mr. Witcosky and Mr. Roberts addressed the property tax abatement presentation for a proposed development on Canal Boulevard near Odem Medo. Property tax exemptions would be for the development to move forward. A formal request will come before the Council at a later date.

Mayor Fitch requested an opportunity for informal dialogue between the City and the Redmond School District to discuss issues such as temporary versus permanent relocation of Redmond High School. Staff will schedule the discussion for a workshop in February.

Mayor Fitch provided an update on the City's meeting with the Latino Community Association (LCA). The general theme was silence is not an option and a process needs to be formulated for dealing with racial incidents as a community.

Councilor Nielsen reported on his meeting with Redmond Economic Development, Inc. (REDI) Director Steve Curley regarding a construction excise tax.

Councilor Zwicker stated it is important for the City to address the income of the people who need housing and not just focus on the different types of structures that are built.

There being no further business, the meeting was adjourned at 3:32 pm.

Prepared by ABC Transcription Services
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 13th day of February 2024.

Ed Fitch, Mayor

ATTEST:

Kelly Morse, City Recorder

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JANUARY 9, 2024, IN COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tobias Colvin – Clifford Evelyn – Ed Fitch – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker

STAFF PRESENT: City Manager Keith Witcosky – Deputy City Manager John Roberts – Deputy City Manager/Chief Financial Officer Jason Neff – City Attorney Keith Leitz – Planning Director Kyle Roberts – Housing Program Analyst Linda Cline – City Recorder Kelly Morse – Police Chief Devin Lewis – Public Works Director/City Engineer Jessica MacClanahan – Finance Director James Wood – Communications Director Heather Cassaro – Network Administrator Christian Armatas

MEDIA PRESENT: None

Mayor Fitch called the meeting to order at 6:00 pm. A quorum was established.

BLESSING

Pastor John McKay from Grace Bible Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Wedding led the Pledge of Allegiance.

CITY ANNOUNCEMENTS

Councilor Osborne provided an update on the recent Downtown Urban Renewal Advisory Committee meeting.

COMMENTS FROM CITIZENS AT THE MEETING

Redmond resident Stephen Schaffer encouraged everyone to abide by the laws that ensure everyone's safety in all aspects.

Redmond resident Trevor Johnson expressed appreciation for the Council's and community organizations' dedication to a more livable and diverse community for all.

CONSENT AGENDA

- A. Minutes of November 14, 2023, Council Meeting**
- B. Minutes of December 5, 2023, Council Meeting**
- C. Minutes of December 19, 2023, Council Meeting**
- D. Purchase Authorization for Four Ford Interceptors for the Police Department: Not-to-Exceed \$186,000**

Councilor Zwicker moved, seconded by Councilor Colvin, to approve the Consent Agenda, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

At this point in the meeting the Council moved to Public Hearings.

PRESENTATIONS

A. Affordable Housing Finance Tool - Construction Excise Tax

Housing Program Analyst Linda Cline and Deputy City Manager John Roberts provided a presentation on the use of a Construction Excise Tax as a financing tool for affordable housing. Ms. Cline reviewed the

terminology and concepts of affordable housing, Senate Bill 1533, residential/commercial/industrial fee examples, revenue estimates, common exemptions, and disbursement of funds.

Councilor Nielsen suggested using an entry point for residential and a sliding scale percentage for commercial. Councilor Osborne would like to examine the exclusion of Accessory Dwelling Units and the impact it would have on fees. Mayor Fitch expressed concerns with definitions and was not supportive of some of the exemptions.

B. 20-Year Property Tax Exemption Request for Redmond Landing: 156-units of affordable housing.

Ms. Cline explained the State of Oregon's 20-year property tax exemption and introduced Southport Financial Services' Development Manager Zac Baker. Mr. Baker presented a request for a 20-year tax exemption for Redmond Landing and noted the affordable housing project would be deed restricted for a minimum of 45 years.

CS Construction owner Matt Cohen is the local partner on the project. As a business owner, he spoke about vetting the project and the Developer over the past 18 months.

Councilor Osborne moved, seconded by Councilor Zwicker to recommend preparing a resolution to approve the request and in the meantime touch base with the other taxing districts, motion passed. (Evelyn-yes, Colvin-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

At this point in the meeting the Council moved to Action Items.

PUBLIC HEARINGS

A. Sale of 0.15 acres of City-owned property at 777 SW Deschutes Avenue (Tax Lot #151316AB12400) to the Deschutes Public Library District: \$2,000 plus closing costs.

Deputy City Manager John Roberts requested approval to convey the pedestrian path, between the existing police station and library, to the Deschutes Public Library to ensure better planning and maintenance over time.

Mayor Fitch opened the public hearing.

There being no testimony, Mayor Fitch closed the public hearing.

Councilor Wedding moved, seconded by Councilor Zwicker, to approve the sale of 0.15 acres of City-owned property located at 777 SW Deschutes Avenue (Tax Lot #151316AB12400) to the Deschutes Public Library District for \$2,000 plus closing costs, and authorize the City Manager to sign and execute all necessary actions to complete the conveyance, motion passed. (Evelyn-yes, Colvin-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

B. Ordinance #2024-01: An ordinance approving a Comprehensive Plan & Zone Map Amendment, Master Development Plan, and Tentative Subdivision compliant with the 2040 Greater Redmond Area Comprehensive Plan and Zone Map.

Mayor Fitch read the statement for land use hearing on a proposed Comprehensive Plan and Zone Map Amendment, Master Development Plan, and Tentative Subdivision at 2515, 2917 Northwest Way, and 2902 NW Spruce Avenue, Tax Lots 1513050000800, 1513050000600, and 1513050000804. Mayor Fitch stated he drove to Spruce Avenue to see the proposed intersection. Councilor Zwicker disclosed she is a realtor and has listed and sold properties in the corridor on the other side of the proposed locations. There was no additional pre-hearing, ex-parte comments, or conflicts of interest declared.

Mayor Fitch opened the public hearing.

Planning Director Kyle Roberts presented the Staff Report on the proposed Spruce Northwest development. The Urban Area Planning Commission held a public hearing for the proposal on December 13, 2023. Letters from the public were included in the meeting packet, all in support of the proposed project. Questions from the Council were addressed.

Per Oregon Revised Statutes, Councilor Zwicker emphasized needed housing was across a variety of incomes, not just housing types. In addition, she did not see dedicated space for childcare, which the Council had asked of the developer. Councilor Nielsen indicated he wants to see some measures, going forward, to address mass transit. Councilor Colvin asked to revisit the Northwest Area Plan to discuss adding commercial space in some proximity to the subject area.

Hayden Homes' Forward Planning Manager Megan Norris presented the application highlighting their project's consistency with the City's planning documents, their proposed site plan, housing types, community phasing, transportation plan and public infrastructure plan. Ms. Norris, Blackmore Land and Planning Services' Greg Blackmore, Know Ledge Engineering and Consulting's Adam Erlandson and Transight Consulting's Joe Bessman addressed questions and concerns from the Council.

Redmond resident Gary Wing expressed his disappointment over how fast the City had grown and what the City had allowed to occur.

Redmond resident Karin Stauder expressed concerns over parking issues and where the feeder streets would go out.

Redmond resident Trevor Johnson concurred with points about public transport and accessibility for pedestrians.

Redmond resident Eve Ponder spoke about increased traffic due to lack of commercial services in the subject area and asked who would manage the multi-use trails and open space.

At this point in the meeting, the Council took a short break.

Mayor Fitch reconvened the meeting and asked the applicant and Staff to address additional questions.

There being no further testimony, Mayor Fitch closed the public hearing.

No action was taken.

At this point in the meeting, the Council moved to Presentations.

ACTION ITEMS

A. Resolution #2024-01: A resolution declaring certain territory as being annexed to and incorporated within the City of Redmond.

No action was taken on this item.

B. Resolution #2024-02: A resolution requesting the transfer of certain County rights-of-way from Deschutes County.

No action was taken on this item.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens.

CITY MANAGER COMMENTS

City Manager Keith Witcosky provided information on times and locations for daytime cold weather shelters. He congratulated the Council on the Governor Tina Kotek's confidence in the cities of Redmond and Bend, and Deschutes County to deliver homeless services adding that Governor Kotek has dedicated \$1.1 million for the development of additional pods for Central Oregon.

COUNCIL COMMENTS

Councilor Colvin wished everyone a happy New Year and stated that as a Councilor, his intention is to continue to serve in good faith to help the community. He added that growing responsibly is a heavy burden.

Councilor Evelyn wished everyone a happy New Year.

Councilor Zwicker wished everyone a happy New Year and provided a brief update on Oasis Village.

Councilor Nielsen concurred with Councilor Colvin.

MAYOR'S COMMENTS

A. Bicycle and Pedestrian Advisory Committee - Appointment of Trevor Johnson, term expiring December 31, 2024.

Councilor Osborne moved, seconded by Councilor Evelyn, to approve Trevor [Johnson] for the Bicycle and Pedestrian [Advisory] Committee.

Councilor Nielsen expressed concerns with Mr. Johnson's behavior during past Council meetings. Mayor Fitch clarified that he and Councilor Wedding emphatically made the same point during Mr. Johnson's interview. Councilor Zwicker noted that Mr. Johnson's main mode of transportation is a scooter or bike adding that she has faith he will use the best of decorum in assisting the City with moving forward.

Motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

There being no further business for open session and no motions expected as a result of Executive Session, Mayor Fitch adjourned the meeting at 8:39 p.m.

EXECUTIVE SESSION

A. Real Property – ORS 192.660(2)(e) authorizes executive session "to conduct deliberations with persons designated by the governing body to negotiate real property transactions."

Mayor Fitch convened the Council into Executive Session at 8:43 p.m. in accordance with ORS 192.660(2)(e) authorizing executive sessions to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Mayor Fitch adjourned Executive Session at 8:55 p.m.

Prepared by ABC Transcription Serviced
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 13th day of February 2024.

DRAFT

Ed Fitch, Mayor

ATTEST:

Kelly Morse, City Recorder



CITY OF REDMOND

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STAFF REPORT

DATE: February 13, 2024
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Zachary Bass, Airport Director
SUBJECT: Approval for Increased Purchase Authority of Heavy Equipment to \$232,674

Report in Brief:

This action authorizes the City of Redmond to increase the purchase authority for a Kenworth Dump Truck for the Redmond Municipal Airport to \$232,674.

Background:

In July 2021, City Council approved the purchase of a 2022 T800/480 Kenworth Dump Truck to replace the current heavy equipment that had reached its useful life. Due to supply chain and manufacturing delays, delivery of the equipment was pushed back to the spring of 2024. Kenworth no longer manufactures the 2022 model and the Airport will need to purchase a 2024 model at a price of \$232,674.

Discussion:

The existing 1979 Ford Dump Truck will be replaced with a 2024 T480 Kenworth Dump Truck in the amount of \$232,674, an increase of \$43,177.72 from the previously City Council approved amount of \$189,496.28.

Fiscal Impact:

The Fiscal Year 2023/2024 budget includes \$250,000 for the purchase of this equipment.

Alternative Courses of Action:

1. Approve to increase purchase authority to \$232,674 for T480 Kenworth Dump Truck.
2. Request more information.
3. Do not approve to increase purchase authority to \$232,674 for T480 Kenworth Dump Truck.

Recommendation / Suggested Motion:

I move to approve the increase in purchase authority for heavy equipment to \$232,674 for the procurement of a 2024 T480 Kenworth Dump Truck.



City of Redmond - Financial Overview

2Q FY23/24

Key Financial Highlights

- * Year-to-date operating at 47%, year-end projection = 99% (-\$0.9 City-wide, -\$0.7m GOF)
- * Property Taxes: Assessed Value +6.4% (bgt +5.1%), collections at 92% of bgt.
- * General Operating Funds projected to have a minimal (\$47k / 0.2%) operating deficit in 23/24
- * Development revenues are steady, up about 9% from 2Q 22/23
- * Wastewater: operating fund balance estimated to increase by \$0.9m in 23/24; preparing for proportional RWC annual debt service estimated to be \$2.1m in 27/28.
- * Airport: passengers +11% year-over-year (YOY), fund balance estimated to increase by \$2.5m in 23/24
- * Juniper Golf oper. net cash flow (NCF) was -\$29k in 2Q 23/24 compared to +\$114k in 2Q 22/23

Operating Financial Performance by Department (\$ in Millions)

General (GOF)

Expenditures / Budget:	49%			
Operating Revenues / Budget:	72%	* Property Taxes at 92%, Lodging Taxes +8% YOY		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 4.674	\$ 3.219	\$ (0.329)	* \$3m Grant for PSF (returned to General Fund reserve)
Sub-Fund Balance:	\$ 10.972	\$ 9.516	\$ 5.354	

Police (GOF)

Expenditures / Budget:	48%			
Operating Revenues / Budget:	51%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.376	\$ 0.036	\$ 0.000	
Sub-Fund Balance:	\$ 2.666	\$ 2.325	\$ 2.327	

Public Works

Transportation (GOF)

Expenditures / Budget:	51%			
Operating Revenues / Budget:	46%	* gas tax sharing at 41% of bgt.		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.844)	\$ (0.981)	\$ (1.148)	* \$585k for LEDs
Sub-Fund Balance:	\$ 1.149	\$ 1.013	\$ 0.808	

Parks & Facilities (GOF)

Expenditures / Budget:	50%			
Operating Revenues / Budget:	50%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.003	\$ (0.030)	\$ (0.018)	
Sub-Fund Balance:	\$ 0.747	\$ 0.714	\$ 0.527	

Water

Expenditures / Budget:	46%			
Operating Revenues / Budget:	55%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.514	\$ (0.443)	\$ (0.394)	* electricity +\$151k
Sub-Fund Balance:	\$ 4.176	\$ 3.356	\$ 2.932	

Wastewater

Expenditures / Budget:	47%			
Operating Revenues / Budget:	48%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.473	\$ 0.912	\$ 0.783	* investments +\$118k
Sub-Fund Balance:	\$ 5.766	\$ 6.205	\$ 5.716	* personnel -\$89k (-5%)

Stormwater

Expenditures / Budget:	44%			
Operating Revenues / Budget:	48%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.065	\$ 0.104	\$ 0.036	* personnel -\$50k (-10%)
Sub-Fund Balance:	\$ 0.295	\$ 0.334	\$ 0.235	

Engineering

Expenditures / Budget:	43%			
Operating Revenues / Budget:	45%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.038)	\$ (0.107)	\$ (0.192)	* personnel -\$140k (-7%)
Sub-Fund Balance:	\$ 0.500	\$ 0.432	\$ 0.210	

Key Statistics (\$ in Millions)

Property Tax (PT) Collections

FY23/24 (Current)	\$ 12.095
FY23/24 (Projection)	\$ 13.247
FY23/24 (Budget)	\$ 13.143
FY22/23	\$ 12.547
FY21/22	\$ 11.760
FY20/21	\$ 10.671

Franchise Fees

FY23/24 (Current)	\$ 2.238
FY23/24 (Projection)	\$ 5.050
FY23/24 (Budget)	\$ 4.723
FY22/23	\$ 4.568
FY21/22	\$ 4.035
FY20/21	\$ 3.805

State Shared Revenues

FY23/24 (Current)	\$ 1.754
FY23/24 (Projection)	\$ 4.207
FY23/24 (Budget)	\$ 4.176
FY22/23	\$ 4.153
FY21/22	\$ 3.889
FY20/21	\$ 3.408

General Operating Fund (GOF) Balance

FY23/24 (Current)	\$ 16.626
FY23/24 (Projection)	\$ 14.377
FY23/24 (Budget)	\$ 9.383
FY22/23	\$ 12.034
FY21/22	\$ 11.771
FY20/21	\$ 8.640

Gen. Op. Fund (GOF) Balance Change

FY23/24 (Current)	\$ 4.593
FY23/24 (Projection)	\$ 2.343
FY23/24 (Budget)	\$ (1.732)
FY22/23	\$ 0.262
FY21/22	\$ 3.131
FY20/21	\$ 1.468

Water Sales

FY23/24 (Current)	\$ 4.329
FY23/24 (Projection)	\$ 7.867
FY23/24 (Budget)	\$ 7.867
FY22/23	\$ 7.290
FY21/22	\$ 6.907
FY20/21	\$ 6.705

Sewer Sales

FY23/24 (Current)	\$ 3.425
FY23/24 (Projection)	\$ 7.074
FY23/24 (Budget)	\$ 7.083
FY22/23	\$ 6.695
FY21/22	\$ 6.230
FY20/21	\$ 5.904

Finance/Budget Contact:

Jason Neff
541.923.7729
jason.neff@redmondoregon.gov

Operating Financial Performance by Department Cont. (\$ in Millions)

Airport

Expenditures / Budget:	38%	* Debt Service at 31%, Operating Expenses at 39%		
Operating Revenues / Budget:	50%	* YOY: passengers +11%, parking +32%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 3.474	\$ 2.446	\$ 1.128	* projects & equip. -\$2.5m
Sub-Fund Balance:	\$ 36.403	\$ 35.375	\$ 32.628	* terminal expansion -\$1.7m

Community Development (CDD)

Operations (GOF)

Expenditures / Budget:	42%			
Operating Revenues / Budget:	67%	* business licenses at 77%, code enf. surcharge at 50%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.377	\$ 0.116	\$ (0.144)	
Sub-Fund Balance:	\$ 0.898	\$ 0.637	\$ 0.302	

Building

Expenditures / Budget:	42%			
Operating Revenues / Budget:	56%	* building revenues up 18% YOY		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.036	\$ (0.080)	\$ (0.548)	* personnel -\$314k (-17%)
Sub-Fund Balance:	\$ 4.858	\$ 4.742	\$ 3.724	* 24 months of operating exp.

Current Planning

Expenditures / Budget:	47%			
Operating Revenues / Budget:	92%	* planning permit revenues up 239% YOY		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.173	\$ 0.120	\$ (0.219)	
Sub-Fund Balance:	\$ 1.101	\$ 1.048	\$ 0.641	* 15 months of operating exp.

Long Range Planning (GOF)

Expenditures / Budget:	39%			
Operating Revenues / Budget:	54%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.006	\$ (0.017)	\$ (0.093)	
Sub-Fund Balance:	\$ 0.195	\$ 0.171	\$ 0.065	

Golf

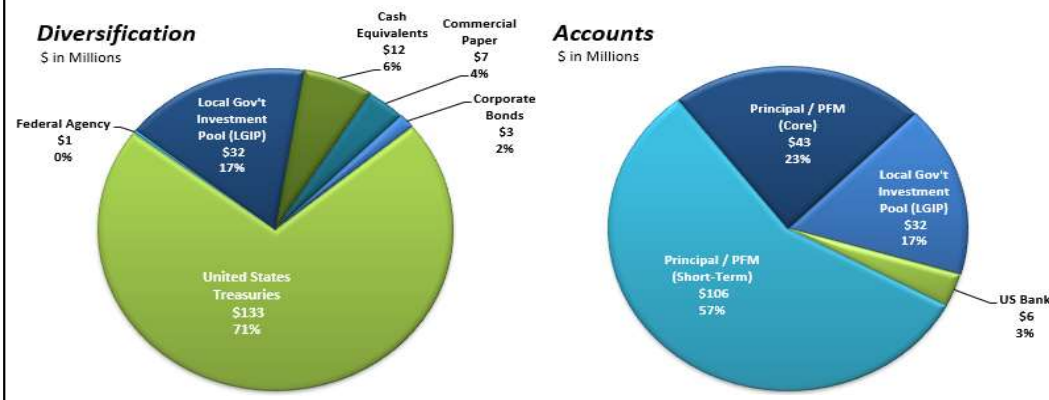
Expenditures / Budget:	47%			
Operating Revenues / Budget:	43%	* golf rounds at 48% of bgt., golf revenue +7% YOY		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.102)	\$ (0.185)	\$ 0.034	* Oper. NCF: -\$28k (YTD) +\$67k (YE)
Sub-Fund Balance:	\$ 0.237	\$ 0.155	\$ 0.392	* 23 days of operating exp.

Major Project Status (\$ in Millions)

Project	Phase	Funding	Spent	% Spent	Budget
Central Dry Canyon	Design	Fully Funded	\$ 0.5	9.6%	\$ 4.9
Well 9	Construction	Fully Funded	\$ 1.0	15.8%	\$ 6.4
Redmond Wetlands Complex (RWC)	Design (90%)	Loan Pending	\$ 4.5	5.5%	\$ 83.0
Public Safety Facility (PSF)	Design (85%)	Fully Funded	\$ 4.7	9.5%	\$ 49.0
Airport Terminal Expansion (Phase 1)	Design (50%)	~ 45% Funded	\$ 5.0	3.4%	\$ 145.0

Cash & Investments Summary

Total Cash & Investments	\$187M	Yields	
Weighted Maturity	9 months	Principal / PFM Asset Mgmt.	4.5%
Weighted Credit Quality	AA+	Local Gov't. Investment Pool (LGIP)	5.2%



Key Statistics (Cont.)

Passenger Facility Charges (PFCs)

FY23/24 (Current)	\$ 0.898
FY23/24 (Projection)	\$ 2.345
FY23/24 (Budget)	\$ 2.104
FY22/23	\$ 2.062
FY21/22	\$ 1.958
FY20/21	\$ 1.251

Planning Permit Revenue

FY23/24 (Current)	\$ 0.419
FY23/24 (Projection)	\$ 0.649
FY23/24 (Budget)	\$ 0.385
FY22/23	\$ 0.315
FY21/22	\$ 0.550
FY20/21	\$ 0.465

System Development Charges (SDCs)

FY23/24 (Current)	\$ 3.201
FY23/24 (Projection)	\$ 6.688
FY23/24 (Budget)	\$ 7.631
FY22/23	\$ 7.493
FY21/22	\$ 9.475
FY20/21	\$ 9.463

SDCs per Single Family Dwelling (SFD)

Parks	\$ 6,417
Transportation	\$ 5,160
Water	\$ 5,739
Wastewater	\$ 5,150
TOTAL	\$ 22,466
% of Median SFD Price	4.3%

Expenditures (Excl. URA)

FY23/24 (Current)	\$ 64.4
FY23/24 (Budget)	\$ 193.7
FY22/23	\$ 110.8
FY21/22	\$ 110.8
FY20/21	\$ 99.3

Long-Term Debt (Excl. Gen. Oblig.)

FY23/24	\$ 76.0
FY22/23	\$ 77.0
FY21/22	\$ 81.1
FY20/21	\$ 90.5

Moody's Credit Rating

FFCO (7/22)	Aa2
-------------	-----

Assessed Value Growth (Gen. Levy)

FY23/24	6.4%
FY22/23	7.0%
FY21/22	9.6%
FY20/21	8.5%

Property Tax Base

Maximum Assessed	\$ 3,313
Real Mkt Value	\$ 8,177
MAV / RMV	41%

City/Citizen PT Rate / \$1,000

FY23/24	\$5.13 / \$19.85
FY22/23	\$5.13 / \$19.16
FY21/22	\$4.41 / \$18.51
FY20/21	\$4.41 / \$18.20



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
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info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 13, 2024
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Keith Leitz, City Attorney
SUBJECT: Purchase of real property at 3415 SW 26th Street for a future transportation project: \$380,000.

Report in Brief:

This item requests City Council authorize the purchase of property at 3415 SW 26th Street, in the amount of \$380,000, for land that will be needed to complete a future transportation improvement project.

Background:

Within the next five years, the City will be investing in a capital transportation project and the subject property is an important acquisition for project success. The property is available for sale and, therefore, the City made an offer which was subsequently accepted. Closing on the sale is scheduled for March 15, 2024.

Discussion:

In order to complete the transaction, Council authorization is needed.

Fiscal Impact:

This purchase is \$380,000, which is within the amount allotted for the property acquisition in the 5-year Capital Improvement Plan. The purchase is funded via Transportation System Development Charges.

Alternative Courses of Action:

1. Approve the real property purchase.
2. Request more information.
3. Do not approve the real property purchase.

Recommendation / Suggested Motion:

"I move to approve the purchase of real property located at 3415 SW 26th Street, Redmond, OR 97756, for the sum of \$380,000 and any associated costs, and direct the City Manager to execute all documents required to complete the purchase."



CITY OF REDMOND

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STAFF REPORT

DATE: February 13, 2024
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Keith Leitz, City Attorney
SUBJECT: Proposed Changes to the City Charter for Consideration on the May 21, 2024, Ballot

Report in Brief:

Three sections of the City Charter are proposed for revision: Section 8 Council (term limits), Section 9 Mayor (extending term from 2 years to 4 years), and Section 12 Qualification of Officers (nepotism).

This item has been prepared at the request of the Mayor, with concurrence from the City Council. This is the second Council meeting for the topic to receive consideration and public comment prior to referring the matter to voters.

Background:

At the request of the Mayor, the City Attorney's office has prepared amendments to the following sections:

- Section 8 Council (Term Limits)
- Section 9 Mayor (Term and Term Limits)
- Section 12 Qualification of Officers (Nepotism)

Section 8, Councilors (related to adding Term Limits of 8-years)

Current language: The councilors in office at the time this charter is adopted shall continue in office, each until the end of his or her term of office as fixed by the charter of the city in effect at the time this charter is adopted. At each biennial general election after this charter takes effect, three councilors shall be elected, each for a term of four years.

Language to be added: Each councilor shall be eligible to serve two consecutive elected terms. After two consecutive terms as a councilor, a councilor shall be eligible to run for mayor and shall be eligible to run for councilor in subsequent elections. For councilors in office at the time this charter amendment is adopted, beginning with the election in the final year of the councilor's current term, the councilor shall be ineligible to run for councilor in the election following their second consecutive term thereafter.

Section 9, Mayor (related to extending the Mayor's Term from 2 years to 4 years and adding Term Limits of 8-years)

Current language: At each biennial general election, a mayor shall be elected for a term of two years.

Amended language: At the biennial general election in 2024, a mayor shall be elected for a term of two years. Starting at the biennial general election in 2026, a mayor shall be elected for a term of four years. Starting at the biennial general election in 2026, the mayor shall be eligible to serve two consecutive elected terms. During the mayor's second consecutive term, the mayor shall be ineligible to run for mayor in the following election. The ineligible mayor shall be eligible to run for councilor and shall be eligible to run for mayor in subsequent elections.

Section 12, Qualification of Officers (related to nepotism)

Current language: No person shall be eligible for an elective office of the City unless at the time of his or her election he or she is a qualified elector within the meaning of the state constitution and has resided in the City during the twelve months immediately preceding the election. No person shall hold elective office while he or she is an employee of the City. The Council shall be final judge of the qualifications and election of its own members.

Additional amendment language: No person shall hold elective office while he or she has a spouse, domestic partner, parent, or child who is a current mayor or councilor.

The City Council intends to continue the public discussion of these proposed changes and seeks public input and reaction to them at the City Council meeting on February 13, 2024. Based on the level of community interest, Council will either refer these changes to the County Elections Office for placement on either the May 21, 2024, ballot or the November 5, 2024, ballot.

To be eligible for the May 21, 2024, ballot, Council needs to direct the City Attorney to file the text of referral/ballot title no later than March 1, 2024. This action will need to occur at a Council meeting in February 2024.

Discussion:

A City Charter is similar to a constitution. Both are foundational documents that set out the principles, structures, and process of government. Article XI, section 2, of the Oregon Constitution grants "the legal voters of every city and town ... [the] power to enact and amend their municipal charter, subject to the Constitution and criminal laws of the State of Oregon." Redmond's current charter was most recently amended in 2010, when voters amended the charter to move part of the tax rate to the new fire district.

Changes to the City Charter can only be made through a vote of the citizens of Redmond.

On Tuesday, January 23, 2024 City Council held a worksession and invited public comment on this item. At that time, one person testified. February 13, 2024, will provide a second opportunity for public comment.

Fiscal Impact:

N/A

Alternative Courses of Action:

1. Direct staff to draft the referral documents for action at a future meeting.
2. Request this item return for additional public comment / edits to proposed Carter language at a Council meeting prior to March 1, 2024.
3. Take no further action.

Recommendation / Suggested Motion:

"I move to direct the City Attorney to draft and submit to the County Elections Office, the proposed Charter amendments to Sections 8, 9, and 12 for placement on the May 21, 2024, ballot, and to execute all documents to complete the Charter amendment referral."



City of Redmond Application for Boards, Advisory Committees and Commissions

Name: Barry Branaugh
Street Address: [REDACTED]
Redmond, OR
97756

Mailing Address: Same as street address

Preferred Phone Number: [REDACTED]

Alternate Number: _____

Email Address: [REDACTED]

Do you reside within the City Limits? ☐ Yes ☒ No
If yes, how long? _____ If no, do you reside in the Urban Growth Boundary No

Have you previously served on any of the City's Boards/Committees/Commissions? ☐ Yes ☒ No
If yes, please indicate which one(s) and when? _____

Are you applying for a Youth Ex-Officio Position (terms are only one year)? ☐ Yes ☒ No
If yes, what school do you attend and what grade are you in? _____

Board/Committee/Commission applying for (you may apply for more than one):

- | | | | |
|---|--|---|---|
| ☐ Airport Committee | ☐ Downtown Urban
Renewal Advisory
Committee | ☐ Juniper Golf Committee | ☐ Redmond Commission
for Art in Public Places |
| ☐ Bicycle & Pedestrian
Advisory Committee
Interest: Bike ☐ Ped ☐ | ☒ Historic Landmarks
Commission | ☐ Nuisance Appeal Board | ☐ Tourism and Lodging
Committee |
| ☐ Budget Committee | ☐ Housing & Community
Development Committee | ☐ Parks Committee | ☐ Urban Area Planning
Commission |

Employment/Occupation: Retired teacher

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the board/committee/commission for which you are applying (you can include an extra sheet of paper).

I was born and raised in Redmond, graduated from Redmond High School, and have lived in Redmond since graduating from college. With the exception of the last ten years (I currently live in Tetherow Crossing) I have lived within the Redmond city limits. I think I would make a good candidate to serve because I have a long history in Redmond and am aware of much of its history. I taught Social Studies courses at Redmond High School for 21 years and at Ridgeview High School for 11 plus, thus I also have a significant background in and understanding of history. I think that my deep connection in the Redmond community would make me an excellent candidate for this position.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board, or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public

January 21, 2024

Date

PLEASE RETURN YOUR COMPLETED APPLICATION TO: **Kayla Duddy, Deputy City Recorder** at 411 SW 9th Street, Redmond, OR 97756 or by email at kayla.duddy@redmondoregon.gov



City of Redmond Application for Boards, Advisory Committees and Commissions

Name: Claire Gray
Street Address: [REDACTED]
Redmond, OR
97756

Mailing Address: _____

Preferred Phone Number: [REDACTED]

Alternate Number: _____

Email Address: [REDACTED]

Do you reside within the City Limits? ☒ Yes ☐ No

If yes, how long? 16 years If no, do you reside in the Urban Growth Boundary _____

Have you previously served on any of the City's Boards/Committees/Commissions? ☐ Yes ☒ No

If yes, please indicate which one(s) and when? _____

Are you applying for a Youth Ex-Officio Position (terms are only one year)? ☒ Yes ☐ No

If yes, what school do you attend and what grade are you in? Redmond Proficiency Academy and I am in the 11th grade

Board/Committee/Commission applying for (you may apply for more than one):

- | | | | |
|---|--|---|---|
| ☐ Airport Committee | ☐ Downtown Urban
Renewal Advisory
Committee | ☐ Juniper Golf Committee | ☐ Redmond Commission
for Art in Public Places |
| ☐ Bicycle & Pedestrian
Advisory Committee
<i>Interest: Bike</i> ☐ <i>Ped</i> ☐ | ☒ Historic Landmarks
Commission | ☐ Nuisance Appeal Board | ☐ Tourism and Lodging
Committee |
| ☐ Budget Committee | ☐ Housing & Community
Development Committee | ☐ Parks Committee | ☐ Urban Area Planning
Commission |

Employment/Occupation: N/A

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the board/committee/commission for which you are applying (you can include an extra sheet of paper).

I am volunteering because I like history and I believe the preservation of historic landmarks is important to our city.

Having the ability to look back at where we were and understand how we got to where we are is super important to for our understanding of history and to our future generations.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board, or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public

Jan 16, 2024

Date

PLEASE RETURN YOUR COMPLETED APPLICATION TO: Kayla Duddy, Deputy City Recorder at 411 SW 9th Street, Redmond, OR 97756 or by email at kayla.duddy@redmondoregon.gov