



CITY OF REDMOND
Community Development Department

411 SW 9th Street
Redmond, OR 97756
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www.redmondoregon.gov

REDMOND URBAN AREA PLANNING COMMISSION

411 SW 9th Street-COUNCIL CHAMBERS Redmond, OR 97756

Wednesday, February 21, 2024 5:00 pm

Oral comments can be provided in-person or virtually. For those who plan to provide oral comments virtually during the meeting, pre-register at planredmond@redmondoregon.gov (must pre-register before 3:00 p.m. on February 21st)

Stream the meeting live at: <https://www.redmondoregon.gov/government/city-council/council-meeting-info/meeting-agendas-minutes-and-video>

Agenda

**UAPC
Members**

Norman
Schultz, Chair

Ben
Schimmoller,
Vice-Chair

Heather DeWolf

Joseph
Zampko

Mercedes
Cook-Bostick

Michael Rogers

Tom Kuhn

Ex-Officio
Ray Randall

- I. CALL TO ORDER / INTRODUCTIONS
- II. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA
- III. ELECTION OF OFFICERS (CHAIR & VICE CHAIR)
- IV. APPROVAL OF MINUTES
 - a. January 17, 2024
- V. DEVELOPMENT CODE: PURPOSE, FORM, FUNCTION, & IMPACT
- VI. BUILDING PERMIT REVIEW: PROCESS & STANDARDS
- VII. Next Meeting – March 20, 2024
- VIII. COMMISSION MEMBER COMMENTS
- IX. ADJOURN

Please note that these documents are also available on the City's website www.redmondoregon.gov; click on City Government, hover on Commissions and Committees, click on Urban Area Planning Commission. You may also request a copy from City Records Office 541-923-7751 or email Kelly.morse@redmondoregon.gov

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REDMOND URBAN AREA PLANNING COMMISSION

Council Chambers

MINUTES

January 17, 2024

Commissioners Present: Chair Norman Schultz, Mercedes Cook-Bostick, Michael Rogers, Joseph Zampko, *Absent: Vice-Chair Ben Schimmoller (excused), Heather DeWolf, (one vacancy)*

Youth Ex Officio: Ray Randall (*absent*)

City Staff: Kyle Roberts, *Planning Director*; Morgan Snyder, *Long Range Planner*; Jamie Buddenbohn, *Planning Permit Coordinator*.

Visitors: Tobias Colvin, *Council Liaison*

Media: None

(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)

I. CALL TO ORDER – INTRODUCTIONS

Chair Schultz called the worksession of the Redmond Urban Area Planning Commission to order at 5:00 pm, January 17, 2024, with a quorum present (4 of 6 commissioners).

II. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA

None.

III. ELECTION OF OFFICERS (CHAIR & VICE CHAIR)

Chair Schultz suggested the Commission elect its officers at the next meeting due to member absences, and the Commission agreed.

IV. APPROVAL OF MINUTES

- A. November 15, 2023**
- B. November 29, 2023**
- C. December 13, 2023**

Motion 1 (4/0/0): Commissioner Zampko moved to approve the November 15, 2023; November 29, 2023; and the December 13, 2023, minutes as presented, seconded by Commissioner Cook-Bostick. The motion passed unanimously. There was only one motion, but the Commission voted on each set of minutes individually.

V. 2023 IN REVIEW & THE LOOK IN 2024

The Commissioners discussed whether to continue with the 5:00 pm meetings or if they would like to go to 5:30 pm or so. No action would be taken tonight due to members being absent. The discussion would continue in the near future.

Planning Director Kyle Roberts proposed going forward the Commission meet only once a month; the Commissioners agreed with the idea and would bring it to the next meeting when other

Commissioners would be present.

Mr. Roberts confirmed the Commission would meet on the third Wednesday of the month and that the next meeting would be held February 21st at 5:00 pm.

He stated that City Council would appoint the Commission's seventh member next Tuesday; Wanda Humphrey had stepped down from the Commission. He spoke of the Commission's activity in 2023 which included Code amendments, and he shared statistics regarding the Commission's activity in 2023 including the number of building permits issued and the land use applications within the last eight years.

Long Range Planner Morgan Snyder addressed the future Development Code amendments the Commission would work on in both 2024 and 2025 regarding proportionate share, solar and electric vehicle, Cascades East Transit recommendations, compliance with the transportation planning rule and updating Article 2, the Procedures Ordinance, the state's December 2024 rule-making for major housing amendments, defining the Canyon Rim, fence provisions, storage containers, integrating public art and design into developments, opening up mixed use zones, long range planning Code amendments, the housing package, water conservation, accessory commercial units, and any 2025 legislative amendments.

Mr. Roberts said that Staff's goal was to diversify what they bring to the Commission such as informational sessions. He announced the Department of Land Conservation and Development and the Oregon Planning Association's training for planning commissioners would be held virtually on January 31st, and the Commissioners could reach out to Jamie to get registered if interested.

He addressed the land use applications that would come before the Commission regarding the Redmond Area Park and Recreation District's new facility, the CORE3 campus project, the West Redmond Area Plan, a couple of master development plans, some of the City's public facilities master plans, the Transportation System Plan amendment, updating the Parks Master Plan and potentially the Wastewater Collection System Master Plan, and the Joint Management Agreement between the City and the County to administer land use regulations in the Urban Holding-10 Zone.

A joint meeting with City Council would be in the works.

VI. Next Meeting – February 7, 2024

Mr. Roberts stated earlier in the meeting that the next meeting would be held February 21, 2024.

VII. COMMISSION MEMBER COMMENTS

Councilor Colvin wished the Commissioners a happy New Year, thanking them for embarking on another year with the Commission. The Council appreciated the Commission fully vetting proposals ahead of time.

Chair Schultz thanked Councilor Colvin for faithfully attending Commission meetings and taking the information to the Council meetings.

VIII. ADJOURN

With no further business, Chair Schultz adjourned the meeting at 5:40 pm.

APPROVED by the Redmond Urban Area Planning Commission and SIGNED by me this _____ day of _____, 2024.

ATTEST:

$$\frac{|S|}{n}$$
Norman Schultz
Chair
$$\frac{|S|}{n}$$

Kyle Roberts
Planning Director