

**SPECIAL CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD MAY 7, 2024, IN COUNCIL CHAMBERS.**

**COUNCIL MEMBERS PRESENT:** Tobias Colvin – Clifford Evelyn – Ed Fitch – John Nielsen – Kathryn Osborne – Shannon Wedding – Cat Zwicker

**STAFF PRESENT:** City Manager Keith Witcosky – Deputy City Manager/Chief Financial Officer Jason Neff – City Attorney Keith Leitz – Acting Community Development Director Kyle Roberts – Airport Director Zachary Bass – Communications Director Heather Cassaro – Public Works Director/City Engineer Jessica MacClanahan – Principal Engineer Jake Sherman – City Recorder Kelly Morse – PW Operations Manager-Water/Parks/Facilities Joshua Wedding – Assistant City Engineer Lindsey Crowsigt – PW Business & Strategic Initiatives Manager Lorelei Williams – Client System Administrator Tyler Roppe – Special Projects and Natural Resource Program Manager Maria Ramirez

**MEDIA PRESENT:** None

Mayor Fitch called the meeting to order at 6:00 pm.

**CONSENT AGENDA**

- A. Minutes of February 27, 2024, Council Meeting**
- B. Minutes of March 12, 2024, Council Meeting**
- C. Dallas-Ft. Worth Direct Air Service Contract to American Airlines, not to exceed \$1,000,000**

Councilor Zwicker moved, seconded by Councilor Evelyn, to approve the Consent Agenda, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)

**PRESENTATIONS**

- A. Emergency Preparedness: How the City Prepares for Significant Disasters and Cascadia/Fire Safety and Fireworks**

Deschutes County Sheriff's Office Emergency Management Sergeant Nathan Garibay presented an overview of the City's disaster preparedness with input from Airport Director Zachary Bass and Redmond Fire & Rescue Fire Chief Ryan Herrera.

- B. Review and Discuss Draft Transportation System Development Charge Methodology**

Director of Public Works/City Engineer Jessica MacClanahan sought direction from the Council on how Staff should move forward to “right-size” the Transportation System Development Charge (SDC) in the future, presenting five scenarios.

Questions from the Council were addressed with input from Assistant City Engineer Lindsey Crowsigt and Deputy City Manager/Chief Financial Officer Jason Neff.

The consensus of the Council was for Staff to look at the range of \$11,000 to \$13,000 for potential SDC assessment, collect stakeholder feedback, then the Council will make a final determination sometime in June.

- C. Being Water Wise and Water Conscience: What Residents can do Right Now**

Special Projects and Natural Resource Program Manager Maria Ramirez and Public Works Operations Manager Joshua Wedding presented an overview of the City's conservation program and highlighted what residents could do right now, which includes adhering to Redmond's watering schedule, monitoring water use through AquaHawk, potential rebates for water conservation, and improving their water efficiency.

## **ACTION ITEMS**

### **A. Eastside Arterial Project Progressive Design-Build Contract Award to Knife River Corporation, Project #TR2403; \$4,552,791**

Principal Engineer Jake Sherman requested approval of a contract award to Knife River for the Eastside Arterial Project, noting the amount included the design for the entire project.

**Councilor Osborne moved, seconded by Councilor Wedding, to award a Progressive Design-Build Contract Award to Knife River Corporation to initiate the design and construction of the Eastside Arterial Project in the amount of \$4,552,791 and authorize the City Manager to sign the contract, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)**

### **B. Contract Award to Deschutes Construction Corporation for the Reconstruction of the WWII Hangar Apron (Project #AP2204-000) and Terminal Loop Expansion (Project #AP2203-000) in the amount of \$362,971.69**

Mr. Bass requested approval of a contract award to Deschutes Construction for reconstruction of the concrete ramp in front of the WWII Hangar and widening a short section of the loop road. Three bids were received.

**Councilor Colvin moved, seconded by Councilor Nielsen, to award a contract to Deschutes County Construction for the reconstruction of the WWII Hangar apron and terminal loop road expansion in the amount of \$362,971.69 and authorize the City Manager to sign the contract, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)**

### **C. Early Equipment Acquisition for the Airport Terminal Building Expansion Project not to exceed \$16,000,000.**

Mr. Bass requested approval of the first major bid being put out for the terminal expansion, not to exceed \$16,000,000 for items with long lead times including escalators, elevators, jet bridges, electrical conduits, and baggage handling systems.

**Councilor Nielsen moved, seconded by Councilor Wedding, to award the early equipment acquisition as part of the Bid Package 01 for the Terminal Building Expansion Project not to exceed \$16,000,000, motion passed. (Colvin-yes, Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Wedding-yes, Zwicker-yes)**

## **NEW BUSINESS**

There being no further business, the meeting was adjourned at 7:33 pm.

Prepared by ABC Transcription Services  
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 11<sup>th</sup> day of June 2024.

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/s/ Ed Fitch  
Ed Fitch, Mayor

ATTEST:

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/s/ Kelly Morse  
Kelly Morse, City Recorder