CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
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FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

CITY COUNCIL

February 25, 2025
Council Chambers • 411 SW 9th Street

COUNCIL MEMBERS

Ed Fitch
Mayor

Shannon Wedding
Council President

Clifford Evelyn
Councilor

John Nielsen
Councilor

Kathryn Osborne
Councilor

Jay Patrick
Councilor

Cat Zwicker
Councilor

FEBRUARY 25, 2025 REGULAR MEETING AGENDA 6:00 PM

I. CALL TO ORDER / ESTABLISH A QUORUM

II. BLESSING - Pastor Jason Reeves, Redmond Heights Pentecostals

III. PLEDGE OF ALLEGIANCE

IV. CITY ANNOUNCEMENTS

V. CONSENT AGENDA

A. Minutes of January 6, 2025, Council Workshop

B. Minutes of January 7, 2025, Council Meeting

C. Minutes of January 9, 2025, Council Workshop

VI. PRESENTATIONS

A. Discussion of Photo Radar as a tool for Traffic Safety

VII. ORDINANCES

In accordance with the City of Redmond Charter, an ordinance takes effect 30 days after its enactment except when a later effective date is specified in the ordinance; when the ordinance contains an emergency clause, it takes effective immediately.

A. Ordinance #2025-02: An Ordinance of the City of Redmond imposing a three percent tax on the sale of marijuana items by a marijuana retailer.

VIII. ACTION ITEMS

A. Marijuana Time, Place, & Manner Memorandum to Planning Commission

B. Adoption of the 2025-2027 City Council Goals

C. Procurements of Mechanical, Electrical, and Plumbing Trade Partners, enabling Project Logistics and Passenger Boarding Bridge Alternatives for the Airport Terminal Building Expansion Project not to exceed $19,000,000

IX. COMMENTS FROM CITIZENS AT THE MEETING

Citizen comments are limited to three (3) minutes per person and will be accepted for a period of 30 minutes. Comments should be focused on City of Redmond business. Attendees are asked to refrain from interrupting, calling-out, or cheering during citizen comments.

X. CITY MANAGER COMMENTS

XI. COUNCIL COMMENTS

XII. MAYOR'S COMMENTS

A. Historic Landmarks Commission Status

B. Budget Committee - Appointment of Tobias Colvin, term expiring December 31, 2027.

XIII. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.
The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@redmondoregon.gov. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.
The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

Redmond City Council **January 6, 2025**
Workshop Minutes
Executive Conference Room & Remote Video Conferencing
www.redmondoregon.gov/government/city-council

CALL TO ORDER

Mayor Fitch called the meeting to order at 3:00 pm.

Present:	Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Jay Patrick, Shannon Wedding, Cat Zwicker
Excused:	None
Staff Present:	City Manager Keith Witcosky, City Attorney Keith Leitz, Deputy City Manager Steve Ashworth, City Recorder Kelly Morse, Public Works Director/City Engineer Jessica MacClanahan, Chief Financial Officer/Deputy City Manager Jason Neff, Finance Director James Wood, Planning Director Kyle Roberts, Police Chief Devin Lewis, Housing Program Analyst Linda Cline, Airport Director Zachary Bass, Assistant City Engineer Lindsey Cromsigt, Human Resource Director Jason Bavuso, Communications Director Heather Cassaro
Media Present:	None

PRESENTATIONS

A. Annexations: Coordinating Impacts on Deschutes County Streets to Assure Safety and Other Impacts

Public Works Director/City Engineer Jessica MacClanahan, Planning Director Kyle Roberts, and Assistant City Engineer Lindsey Cromsigt presented an overview of the transportation impacts of annexation areas. They highlighted shaping growth with Council policy opportunities, infrastructure planning for growth, requirements to annex, the annexation process and timeline, traffic impact analysis, transportation infrastructure funding, and coordination with Deschutes County.

The Council discussed its frustration with the limited criteria for annexations. One possibility is reviewing the annexation request and the corresponding master plan development at the same time, to consider at all the impacts instead of speculating. The dual track may save developers time. A concern is annexing property already zoned R-4 and R-5 because the Council does not have the opportunity to allow mixed-use development without zoning and Comprehensive Plan amendments.

Hayden Homes' Representative addressed whether it made sense to review the annexation and master plan development simultaneously, noting there are pros and cons. Asking the developer to do a traffic impact analysis without knowing whether the property will be annexed results in a lot of outlay and cost with no confidence in the ability of the property to be annexed.

The Council discussed concerns about adding new homes near the intersection at NW 10th Street and Pershall Way, the possibility of Deschutes County giving the City jurisdiction of Pershall, and options for and potential funding of improvements on Pershall.

Staff explained the City was working with two different developers for the southwest and southeast properties using Pershall as the east-west corridor and studying the intersection. Once annexed into the city, the City will own up to the northern boundary of Pershall, which will allow the City to make the improvements.

Further comments from the Council noted transportation and funding issues. Opportunities for joint maintenance to make City and County road corridors safer should be investigated. If Deschutes County gives the City jurisdiction of Pershall, perhaps what Deschutes County saves on maintenance could help with some improvements, as finding money is always a challenge. Part would be funded by private developers, but they could not fund it all and there is still a large gap even with System Development Charges, proportionate share, and private development.

B. Follow Up on Safe Parking Research Questions

Mountain View Community Development (MVCD) Executive Director Rick Russell provided a brief recap of the Safe Parking program, explained their main request to use micro-shelter units at safe parking sites, and described the approximately $450,000 remaining of the $1.1 million from the Governor's Office allocated for the purchase of the units and necessary site improvements. Mr. Russell explained the City would apply for the funding, which would also open up other operating revenue for the program including emergency services grants. Safe parking is ineligible for federal funds, as the Department of Housing and Urban Development (HUD) does not consider vehicles to be shelter. An ordinance change would be necessary to apply for/receive funding, allow micro-shelter units in Safe Parking areas. Owners of businesses on Highway 97 had mixed opinions about the impacts of allowing these shelters.

Mr. Russell addressed questions from December 9, 2024, regarding concerns such as the cost and ownership of the micro-shelter units, funding for a trial period, the duration of the trial period, how many units allowed at each site, and ensuring units are safely constructed

The Council and staff discussed the importance of public outreach and ideas on ways to educate the public to avoid misinformation, a trial period and the possibility of trying the shelters on private property to gather data and prove success, as well as the existing Codes and the desired Code changes. Although the Council and MVCD's preference was to allow micro-shelters in places operating as religious institutions, commercial entities, and non-residential use before allowing them on public property, the funding deadline poses challenges and the need for the micro-shelters is definite.

C. Northpoint Strategy Session

deChase Miksis Principal Mark Miksis and Edlen & Co. Co-Founder Jill Sherman presented a progress update on the Northpoint Vista affordable housing project. Key highlights included the site plan with the target of 459 dwelling units; the parks concept plan; an overview of entitlements; Phase 1 infrastructure and schedule, and a Request for Proposal (RFP) for the sale of properties.

Councilor Patrick shared why he is pushing for fully owned tiny houses, asking what people can afford and noting that many people do not have the money to buy houses.

Following a brief discussion, the Council consented to proceeding with the RFP to sell some of the market rate parcels to help raise additional funds to support other aspects of the project.

City Manager Witcosky reported the Council goals will be brought to the January 14, 2025, Council meeting, all of the Councilors will receive laptops this month, and that the Council stipend approved as part of the Budget Committee is effective this month with $500 for Councilors and $900 for the Mayor.

Communications Director Cassaro reported that on January 7, 2025, Watson Creative and the Tourism Committee will update the Council on the branding process. She explained next steps including receiving feedback from the Council.

ADJOURNMENT

The meeting adjourned at 4:54 pm.

Prepared by ABC Transcription Services, Inc.
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 25th day of February.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

Redmond City Council **January 7, 2025**
Special Meeting Minutes
Council Chambers & Remote Video Conferencing
https://www.redmondoregon.gov/government/city-council

CALL TO ORDER

Mayor Fitch called the meeting to order at 6:00 pm.

Present:	Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Jay Patrick, Shannon Wedding, Cat Zwicker
Excused:	None
Staff Present:	City Manager Keith Witcosky, City Recorder Kelly Morse, City Attorney Keith Leitz, Deputy City Manager Steve Ashworth, Communications Director Heather Cassaro, Police Chief Devin Lewis, Finance Director James Wood, Chief Financial Officer/Deputy City Manager Jason Neff, Planning Director Kyle Roberts, Public Works Director/City Engineer Jessica MacClanahan
Media Present:	None

Mayor Fitch called the meeting to order at 6:00 p.m.

OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS

A. Mayor

City Attorney Keith Leitz administered the Oath of Office to Mayor Fitch.

B. Councilors

Mr. Leitz administered the Oath of Office to Councilors Patrick, Evelyn, and Wedding.

ESTABLISH A QUORUM

A quorum was established.

ELECTION OF COUNCIL PRESIDENT

Mayor Fitch nominated Councilor Wedding for Council President. Councilor Zwicker seconded the nomination.

Councilor Wedding was elected Council president with a vote of 6 to 0 to 1 with Councilor Wedding abstaining.

PRESENTATIONS

A. Redmond Destination Marketing Services Mid-Year Update - Watson Creative

Communications Director Heather Cassaro presented an overview of the Tourism and Lodging Advisory Committee (TLC) and a brief outline of their work with Watson Creative to develop a compelling destination brand for Redmond. The TLC sought the Council's feedback on the foundational elements of the brand campaign.

Watson Creative Vice President of Strategy Greg Needham and, Digital Specialist Tatianna Caraballo provided a presentation on the creative direction and growth strategy of the campaign. Key highlights included discovery work, Redmond campaign messaging and manifesto as Oregon's Basecamp, and the Phase One media strategy and forecast.

Key comments from the Council included liking Watson Creative's work and that the beacon logo has grown and will grow on people. The messaging and color palette were well received, and the messaging resonates and helps with the logo. Several Councilors did not care for "RDMND" as an abbreviation for Redmond.

Visit Central Oregon Director of Business Development and TLC Chair JoAnna Eisler, SCP Hotel General Manager and TLC Member Tobias Colvin, and Deschutes County Fair & Expo Executive Director and TLC Member Geoff Hinds spoke to the Committee's work with Watson Creative and staff; the importance of investing in the brand identity and destination marketing.

Mayor Fitch called for public comment.

Redmond resident Julie Wilson asked that the Maple Avenue/5th Street intersection be made safer, citing two children hit, in separate incidents, during Christmas week. She noted the intersection was not designed for the current level of traffic or large trucks. Other residents in attendance who lived near the intersection stood up to signify they supported her request.

Mayor Fitch noted concerns about the intersection were under discussion and that the police had investigated the incidents mentioned.

ADJOURNMENT
The meeting adjourned at 7:07 pm.

Prepared by ABC Transcription Services, Inc.
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 25th day of February 2025.

____
Ed Fitch, Mayor

ATTEST:

____
Kayla Duddy, Deputy City Recorder

Redmond City Council **January 9, 2025**
Workshop Minutes
Executive Conference Room & Remote Video Conferencing
www.redmondoregon.gov/government/city-council

CALL TO ORDER

Mayor Fitch called the meeting to order at 3:00 pm.

Present:	Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Jay Patrick, Shannon Wedding, Cat Zwicker
Excused:	None
Staff Present:	City Manager Keith Witcosky, City Attorney Keith Leitz, Deputy City Manager Steve Ashworth, City Recorder Kelly Morse, Public Works Director/City Engineer Jessica MacClanahan, Chief Financial Officer/Deputy City Manager Jason Neff, Finance Director James Wood, Police Chief Devin Lewis, Housing Programs Analyst Linda Cline, Airport Director Zachary Bass, Procurement & Payables Manager Scott Brang, Human Resources Director Jason Bavuso, Communications Director Heather Cassaro, Economic Development/Urban Renewal Program Manager Chuck Arnold, Urban Renewal Program Analyst Meghan Gassner, Planning Director Kyle Roberts
Media Present:	None

PRESENTATIONS

A. Council Credit Card Policy

Procurement & Payables Manager Scott Brang reviewed the City's credit card policies, distributed a handout to the Council containing best practices, and asked the Council to keep all receipts, including detailed restaurant receipts.

B. Other Miscellaneous Items for Council to Discuss

Enjoy Downtown Redmond Grant Proposal

Urban Renewal Program Manager Chuck Arnold and Urban Renewal Program Analyst Meghan Gassner sought Council's support for a one-year grant agreement for $74,000 from the Urban Renewal Business Development Services Fund to support the newly established Main Street Program in the second year of the Enjoy Downtown Redmond (EDR) Downtown Association. EDR's background, accomplishments, goals and grant requirements were highlighted, noting the Executive Director's quarterly updates to the Downtown Urban Renewal Advisory Committee (DURAC). Staff will work with the City Manager to schedule regular updates on the organization.

Mayor Fitch suggested funding the first six months of this year and consider the last six months through the normal budget process, since the Council's general policy is not to support non-profit organizations. EDR's Executive Director should give a report to the Council in writing regarding the plan for the next six months and then at budget time, the plan for the following six months.

The Council consented to moving forward with a six-month program.

Council Liaisons

The Council discussed Council liaison positions, noting Councilor Nielsen would be the liaison to the Central Oregon Area Commission on Transportation (COACT) with Councilor Evelyn being the alternate.

For the Regional Housing Council, Councilor Zwicker would be the primary liaison with Councilor Osborne as the alternate. Councilor Nielsen will be the liaison to the Chamber of Commerce.

Further discussion took place regarded Council liaisons for City committees and commissions, noting concerns about burnout, quarterly or semi-annual presentations to Council by committees' chairs and Staff liaisons, the importance of having a Council liaison for committees with budgetary implications, and using committee minutes to keep Council informed. Committees could also reach out to the Council liaison about attending certain meetings with no requirement for the Council liaison to attend all meetings.

The Council consented to emailing preferences for how to handle Council liaisons to Mayor Fitch who will work with City Manager Keith Witcosky on how to structure the quarterly/semi-annual updates.

Chamber of Commerce

Mayor Fitch reported that the Chamber board’s leadership will change this month. Council consented to waiting until after the board’s change to have further discussions with the Chamber.

Councilor Zwicker noted the Chamber was not in the current budget cycle and anything the Chamber wants would have to happen in the next budget cycle.

Northpoint Vista Affordable Housing Project

Housing Programs Analyst Linda Cline addressed concerns about Northpoint struggling to make the commercial improvements and perhaps some of the open spaces, explaining the City needs to see pro formas showing how the project is using public money for workforce housing to leverage other aspects of the project and what the City is getting from its investment. The idea of holding off the sale had been considered because the sale is for the market-rate portion of the development. RootedHomes Deputy Director Karl Dinkelspiel will be brought back to look over the pro formas and ensure the City is navigating the project correctly.

Councilors Zwicker and Nielsen, as the informal Council liaisons to the Northpoint project, explained that the project is a pilot project, which was a reason for many of the challenges.

Safe Parking Code Revisions

The Council reviewed the Safe Parking proposed revisions, discussing whether to put a definitive start date on the trial period or just state a 12-month period based on the starting date.

Following discussion about the maximum number of micro-shelters, the Council consented to a maximum of four per site and any requests for more than four would need the Council’s approval.

Ms. Cline confirmed that law enforcement could not recommend putting huts by Shepherd's House, and if the City approved an application for that site, it would be shut down.

Following discussion about whether notice to adjoining property owners should be required, particularly private property owners, the Council consented to a special sub-provision for a Council hearing for final authority on City-owned property. Some Councilors supported a 30-day notice while others supported a 60-day notice. The Council also discussed whether the micro-shelters should be approved as a pilot program on public property on Highway 97 or to wait to include the property after 12 months, noting the funding is limited and under a deadline.

Ms. Cline confirmed changing the Enforcement 2-A section from "the City Manager can revoke authorization" to "revoke or amend" would allow the Council to retain the flexibility to decide which parking areas could include shelters. The matter will be brought back to the Council for further feedback before a vote on January 28, 2025.

The Council consented to approving the ordinance as an emergency, which allows it to take effect immediately instead of 30 days after approval.

Portland State University's Redmond Population Estimate

Chief Financial Officer/Deputy City Manager Jason Neff reported that Portland State University's (PSU) preliminary population estimate for Redmond was adjusted to 36,491 and explained the use of the estimate for state-shared revenues. Staff was surprised by the estimate and provided water usage data to PSU who then readjusted the estimate to 37,146, which was good news from a revenue standpoint because the lower estimate would have cost the City approximately $300,000 a year.

City Manager Keith Witcosky suggested inviting someone from PSU's Population Research Center to speak at a Council meeting regarding its methodology.

Code Enforcement Resolution

Planning Director Kyle Roberts reported on a citizen's complaint on Code Compliance communications and the changes staff has made in response to the complaint.

Council Goals

Mr. Witcosky noted the Council can talk about its goals during this meeting, but they will be formally presented to the Council next week for discussion and further input. A public poll will be available for approximately one month, aiming to bring the goals back to the Council in late February for adoption.

Mayor Fitch reported that City Attorney Keith Leitz will contact the Water Resources Department on Monday regarding one clarification on language and a condition the City believes is important.

The Council briefly discussed whether to protest if the clarification is not provided, noting the protest period ends at the end of January. The City Attorney will be asked about the consequences of protesting.

ADJOURNMENT
The meeting adjourned at 4:09 pm.

Prepared by ABC Transcription Services, Inc.
Reviewed by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 25th day of February 2025.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

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STAFF REPORT

DATE: February 25, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Devin Lewis, Police Chief
SUBJECT: Discussion of Photo Radar as a tool for Traffic Safety

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Report in Brief:
This is an informational item about the use of Photo Radar and Photo Red-Light for traffic safety enforcement. Staff seeks Council concurrence to move forward with a Request for Proposal (RFP) for photo radar.

Background:
The City of Redmond's Traffic Safety Working Group (comprised of staff from Police, Public Works and Engineering) is tasked with looking at ways to effectively and efficiently improve traffic safety in Redmond. One tool that has been identified to help with this goal is photo radar and photo red-light enforcement. It is the goal of this presentation to illustrate the advantages of photo enforcement, and seek permission to move forward with a RFP for photo enforcement for the City of Redmond.

Discussion:
With changes to Oregon state laws, the City of Redmond now has the authority to operate a photo enforcement program for traffic safety. Specifically, the City of Redmond can operate photo radar and photo red-light cameras in certain areas around the city to increase traffic safety, and positively affect dangerous driving behaviors. With the numerous vendors now offering photo radar and photo red-light enforcement, an RFP process is recommended to identify the best vendor for the city.

Fiscal Impact:
The fiscal impact to the City will ultimately be determined by which vendor is selected in the RFP process. The goal is for this project to be cost-neutral, with the potential for any revenues to be reinvested with the goal of improving traffic safety.

Alternative Courses of Action:
1. Approve City Staff to move forward with a formal RFP process to select a vendor for photo enforcement.
2. Do not approve.
3. Take no Action and Request more information

Recommendation / Suggested Motion:
"I move to approve City staff to move forward with a formal Request for Proposal process to select a vendor for the City to begin photo radar and photo red-light enforcement."

TRAFFIC PHOTO ENFORCEMENT

DRIVING TO ZERO

Redmond City Council Informal

February 25, 2025

PURPOSE OF PRESENTATION

SHARE PURPOSE OF TECHNOLOGY

SEEK COUNCIL FEEDBACK AND APPROVAL FOR AN RFP PROCESS

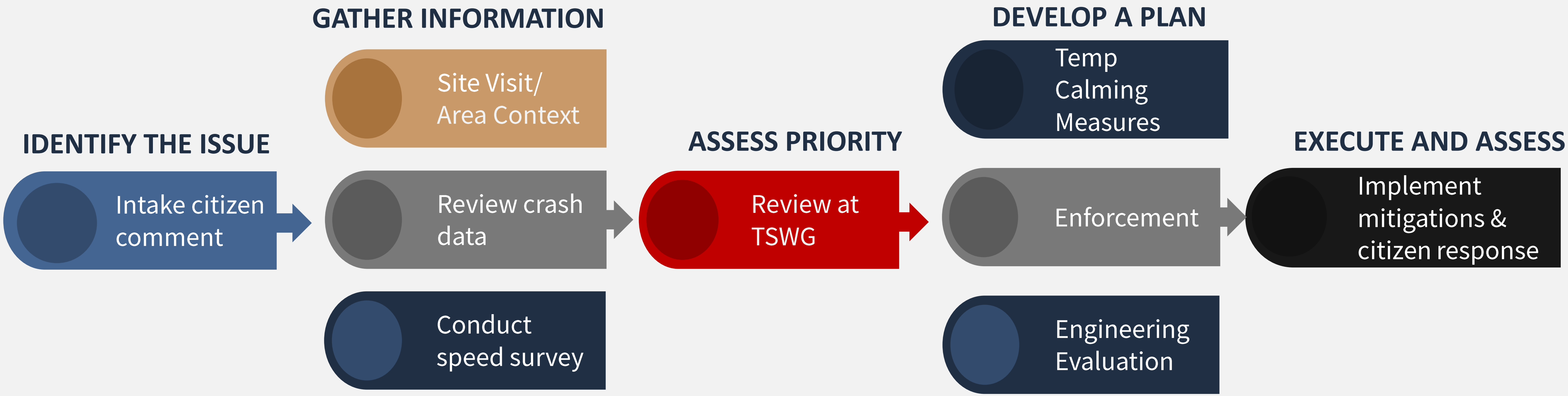
DETERMINE NEXT STEPS

REDMOND TRAFFIC SAFETY WORKING GROUP:

PROGRAM PURPOSE AND CONTEXT

- Cross departmental team that addresses community concerns regarding speeding, traffic safety, etc.
- Participant Departments: Public Works, Engineering, and Police
- Citizen intake: Website, email, phone calls, walk-ins, or comments expressed at City Council
- Common concerns: speed, parking, sight lines, pedestrian crossings, and illumination

INPUT AND EVALUATION PROCESS



IDENTIFY THE ISSUE

Intake citizen comment

GATHER INFORMATION

Site Visit/ Area Context

Review crash data

Conduct speed survey

ASSESS PRIORITY

Review at TSWG

DEVELOP A PLAN

Temp Calming Measures

Enforcement

Engineering Evaluation

EXECUTE AND ASSESS

Implement mitigations & citizen response

TOOLS TO ADDRESS TRAFFIC SAFETY CONCERNS

Speed Control

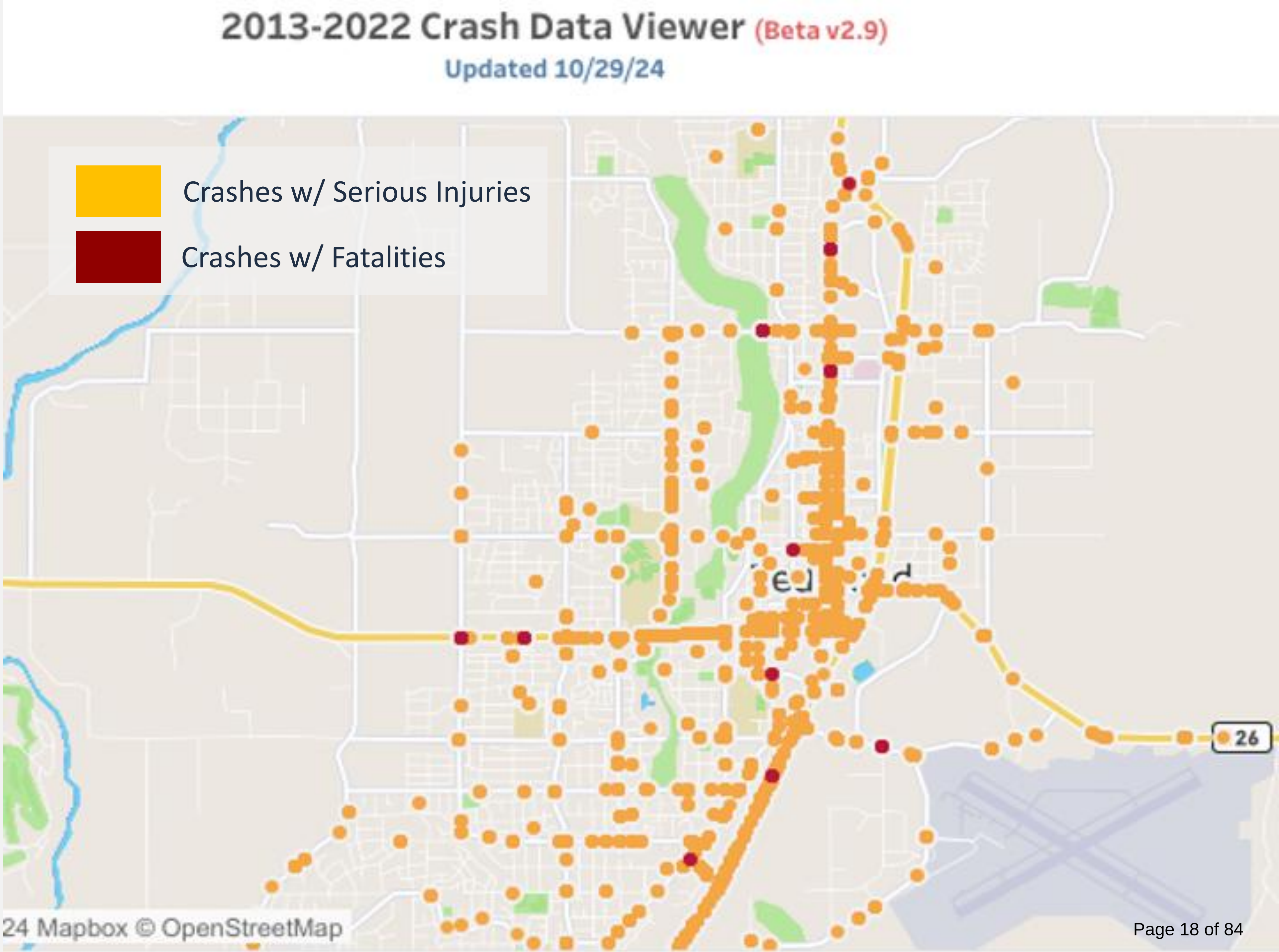
Enhanced Pedestrian Crossings

Intersection Control

CURRENT SPEED CONTROL TOOLS

- Driver Feedback Signs
- Police Department Radar Trailer
- Targeted enforcement
- Street character
    - Reduced street width
    - On-street parking
    - Curb extensions / Bulb outs
    - Striping
    - Speed bumps

WHY PHOTO ENFORCEMENT FOR REDMOND



2013-2022 Crash Data Viewer (Beta v2.9)

Updated 10/29/24

🟨 Crashes w/ Serious Injuries

🟥 Crashes w/ Fatalities

TRAFFIC STOPS BY RPD

WHY PHOTO ENFORCEMENT

21,392 STOPS SINCE JAN ‘21

16% INCREASE OVER 2023 YTD

10 YEAR CRASH TRENDS BY SEVERITY

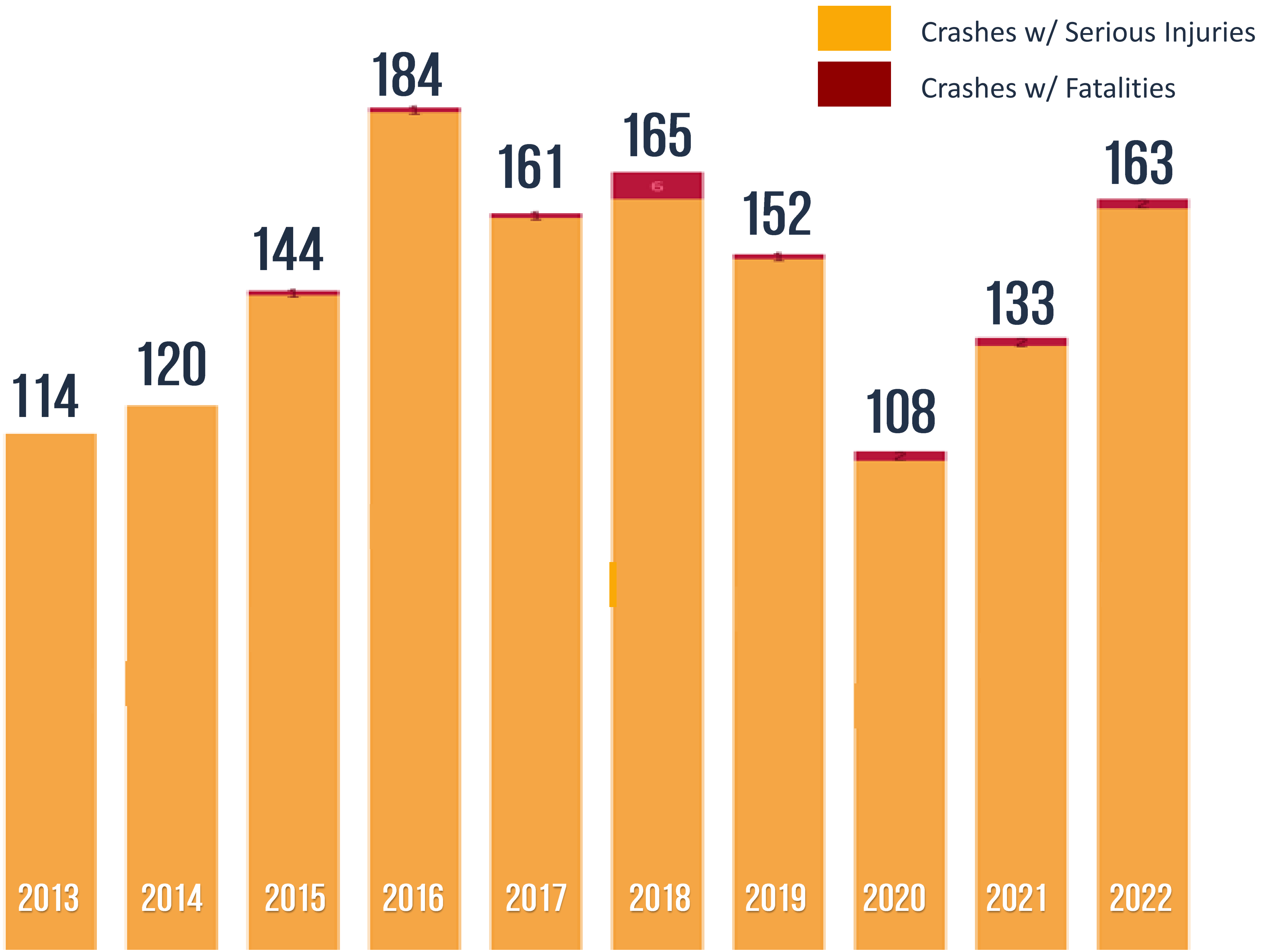


PHOTO RADAR EFFECTIVENESS (SOURCE: ODOT)

AVERAGE SPEED DECREASED BY UP TO 14%

85TH PERCENTILE OF SPEEDS DECREASED BY UP TO 5 MPH

SCHOOL ZONES VIOLATIONS DECREASED BY 50%

OREGON CITIES USING PHOTO ENFORCEMENT

Oregon law enforcement agencies currently using/considering photo enforcement:

(pop. rounded to nearest ‘000’)

- **Portland (639,000)**
- **Salem (178,000)**
- *Bend (104,000) considering*
- **Beaverton (100,000)**
- **Medford (88,000)**
- **Albany (58,000)**
- **Tigard (56,000)**
- *Redmond (37,000) considering*
- **Woodburn (29,000)**
- **Tualatin (28,000)**
- **Newburg (26,000)**
- **Sherwood (21,000)**

PHOTO RADAR & RED LIGHT ENFORCEMENT

BENEFITS:

- Safer roads/reduced speeds
- More exact tool for red light violations
- Greater officer safety
- Can deploy officers towards other criminal activity

Photo Radar & Red light Cameras

IMPLEMENTATION REQUIREMENTS

- Warning signs on major routes entering the City advising of photo enforcement
- Warning sign when approaching specific location(s)
- Citation issued to the registered owner or driver if the driver can be identified within ten business days
- A RPD Officer or "Authorized Traffic Enforcement Agent" reviews and issues the citation

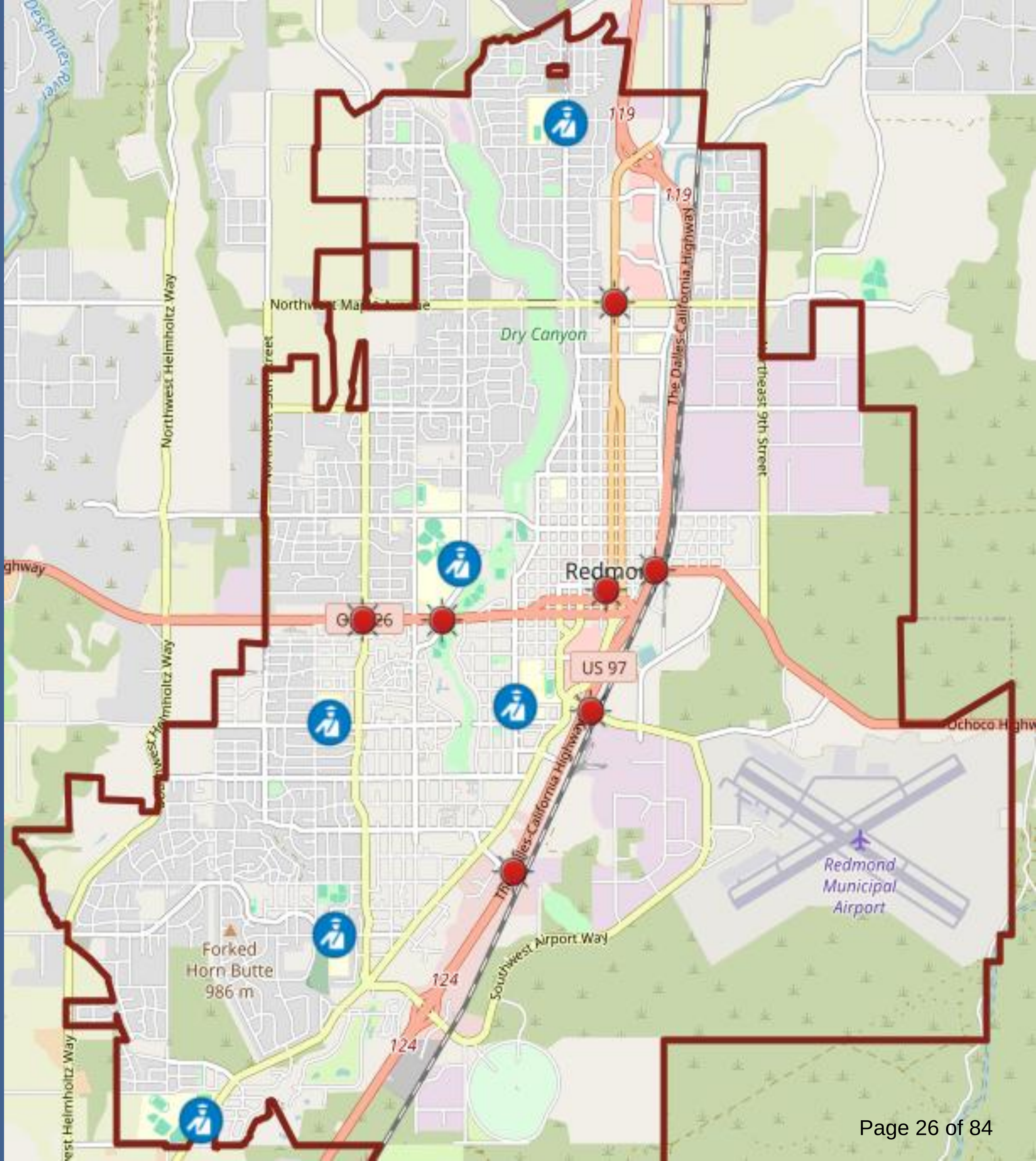
POTENTIAL LOCATIONS

# of Crashes:

1. (42) 97/SW Odem Medo Rd
2. (30) 97/SW Veterans Way
3. (25) SW Highland Ave / SW Rimrock Way
4. (24) SW 6th St / SW Highland
5. (20) SW Highland Ave/SW 27th
6. (20) SW 6th St/SW Glacier Ave
7. (16) Hwy 97/SW Evergreen
8. (16) NW 6th St/NW Maple Ave
9. NE 5th and Maple

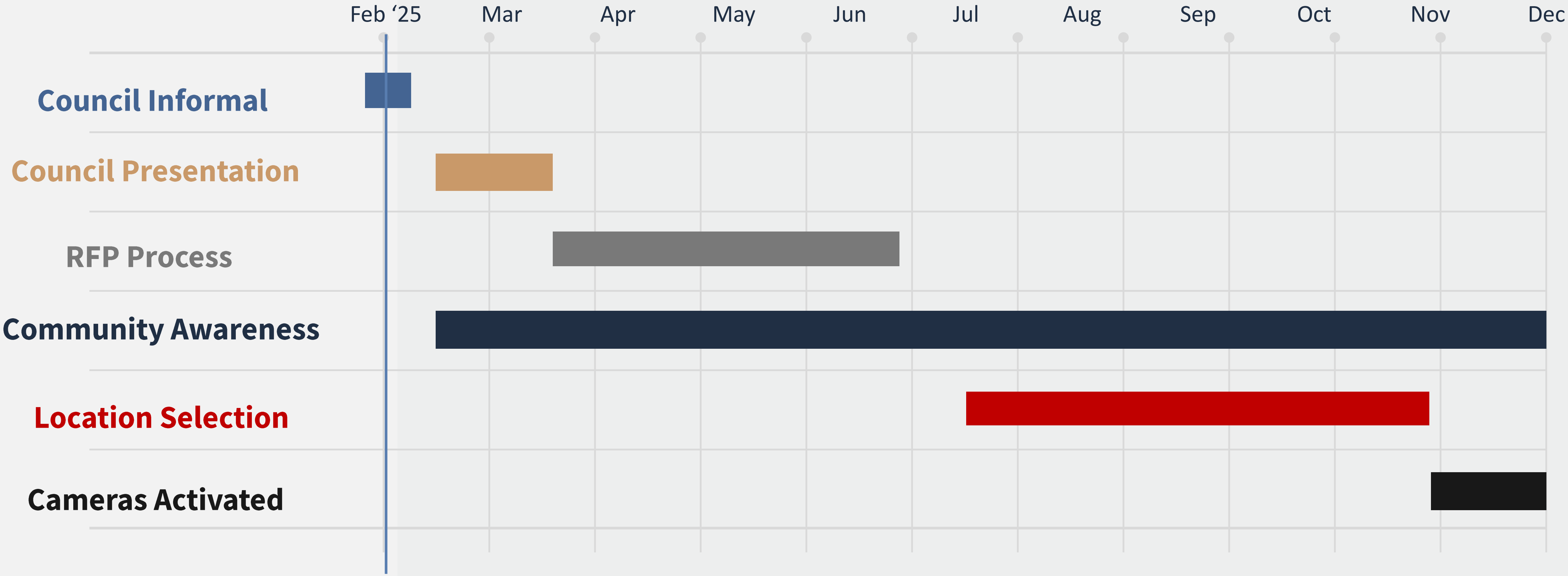
Photo Radar (blue) -

- School zones
- Residential zones & parks
- Other areas defined by Council as high risk.



NEXT STEPS

FEB. – DEC. ‘25



QUESTIONS?

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STAFF REPORT

DATE: February 25, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Keith Leitz, City Attorney
Keith Witcosky, City Manager
James Wood, Finance Director
SUBJECT: Ordinance #2025-02: An Ordinance of the City of Redmond imposing a three percent tax on the sale of marijuana items by a marijuana retailer.

Report in Brief:
This item presents City Council with the ability to implement a 3% tax on marijuana sales at licensed retail dispensaries in the Redmond city limits in accordance with ballot measure 9-177 and 9-178 which were approved by Redmond voters on November 5, 2024.

Background:
In July 2016, through the previous passage of Measure 91, recreational cannabis use and possession by people 21 and older was legalized in Oregon.

While Oregon legalized the recreational use of marijuana, Redmond did not opt into the statewide program. The Redmond opt-out was done by using the existing City Code related to business licenses, which states land use permits and business license uses must comply with local, state and federal law. Since marijuana is not legal at the federal level, Council had the ability to request the Oregon Liquor Control Commission (OLCC) not to process requests for marijuana licensures in the Redmond city limits.

In November 2024, Redmond voters passed two Measures which showed a majority are in favor of retail marijuana dispensaries. First, Measure 9-177 (53.5% to 46.5%), which advised council that voters desire a change in code to allow for retail marijuana dispensaries in Redmond. Second, a measure adding a three percent (3%) tax to sales of marijuana items, Measure 9-178 (70% to 30%).

To fully implement these measures, City Council this public hearing is being held on February 25, 2025.

Over the course of the next few weeks, City Council will be considering three ordinances associated with allowing cannabis dispensaries within City limits. The three are:

1. Codify the 3% tax into the City Code (before Council on February 25, 2025)
2. Establish Time Place Manner (TPMs) regulations regarding the operations of dispensaries (before Council on March 25, 2025)
3. Codify changes to both the Business License rules and the Development Code which would formally allow the use (before Council on March 25, 2025).

Time Place Manner (TPM) Regulations:
Oregon Revised Statues (ORS) 475C.449 and 475C.897 provide that local governments may impose reasonable regulations on the TPM of operation of recreational and medical marijuana facilities, respectively. The League of Oregon Cities believes that, under the home rule provisions of the Oregon Constitution, local governments do not need legislative authorization to impose TPM restrictions, and that the Legislature's decision to expressly confirm local authority to impose certain restrictions does not preclude cities from imposing other restrictions not described in state law.

State law expressly provides that cities may impose reasonable regulations that include, but are not limited to, the following:
The hours of operation of retail licensees and medical marijuana grow sites, processing sites and dispensaries; the location of recreational licensees, as well as medical marijuana grow sites, processing sites and dispensaries, except that a city may not impose more than a 1,000-foot buffer between retail licensees; impose reasonable conditions on the manner in which marijuana is processed or sold to the public; and the public's access to the premises of recreational licenses, as well as medical marijuana grow sites, processing sites and dispensaries.

Taxation:
Cities which allow marijuana are eligible to receive a pro-rata share of the 10% total statewide marijuana tax revenue. The statewide revenue is distributed based on the following formulas:

75% of the city's population (as compared to the populations of all other cities that receive marijuana tax revenue); and 25% on licensure numbers in the city (as compared to the total number of licensures statewide).

The remaining tax revenues are distributed as follows: 10% to counties; 40% to the Common School Fund; 20% to the Mental Health Alcoholism and Drug Services Account; 5% to the Oregon Health Authority; and 15% to the State Police Account.

Cities may impose their own 3% tax. However, any local tax must be approved by voters at a General Election during an even-numbered year.

Discussion:
At the meeting on February 25, 2025, the City Council is considering one formal code change, the ordinance, which adds a 3% tax on the sale of marijuana from retail dispensaries in the city limits.

The City Council will also be discussing a memorandum to the Planning Commission regarding TPM's.

The other code changes and associated ordinances will be considered at the March 25, 2025, Council meeting.

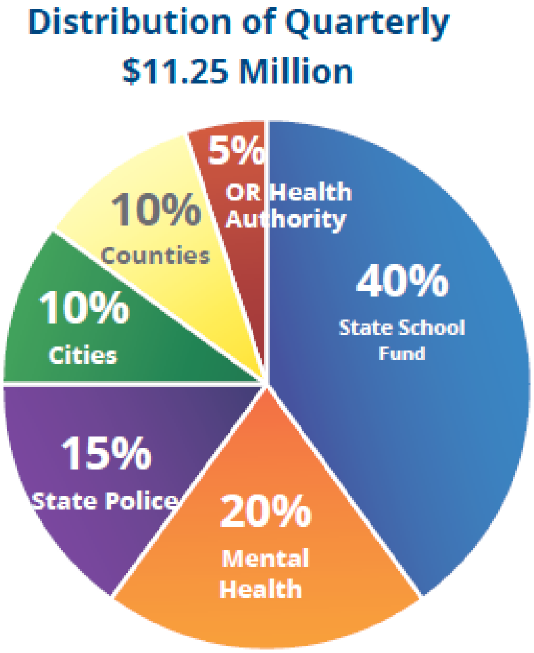
The City's proposed tax ordinance for the 3% local tax on marijuana was modeled after the City's existing Transient Lodging Tax, the City's existing Rental Car Tax, and the State of Oregon's Marijuana tax program. The goal of the City's program is to leverage the existing framework currently implemented by the State of Oregon to provide retailers with a seamless integration with the City collection system.

Key elements of the proposed marijuana tax ordinance are:

1. The 3% tax is applied on the retail sale of marijuana, which is a direct tax on the consumer, for which payment is required during the transaction.
2. The tax must be separately stated upon receipts provided to the consumer.
3. Exemptions to the marijuana tax are provided for:
    a. Registry identification cardholders (RIC) under ORS 475C, or
    b. Designated primary caregiver purchasing marijuana for a registry identification cardholders under ORS 475C.
4. Each retailer registers with the City's marijuana tax program and provides notice to consumers through prominent display of a City-provided certificate.
5. Retailers must submit quarterly financial returns to the City within 30 days of each calendar quarter.
6. Retailers must make tax payments, in full, along with each quarterly return.
7. The retailer may retain 2% of the tax collected for administrative impacts (i.e. $100 sale x 3% tax x 2% administrative withhold = $.06).
8. Penalties and interest will be charged against retailers that do not pay timely.
9. Liens may be placed on personal property used in the retailer's business for failure to pay taxes.
10. Appeals may be made directly to the Tax Administrator, with appeals of the tax administrator's decision being made to City Council.
11. Unless required by law, information submitted to the marijuana tax program will remain confidential.
12. Retailers are required to maintain 3.5 years of financial/operational records for audit by the City.

Fiscal Impact:
The state imposes a 17% tax on recreational marijuana products. Until the end of 2020, cities that have opted in to allow dispensaries to locate within city limits have received 10% of the state's total tax revenues (minus expenses) on recreational marijuana products. The passage of Measure 110 in November 2020 represented a significant shift in the allocation of state marijuana revenue distributions. Starting in March 2021, quarterly revenue distributions to cities from state marijuana taxes saw roughly a 74% decrease from the fourth quarter 2020 distribution (the final distribution under the old formula). Going forward under Measure 110, cities will share $1,125,000 quarterly, or $4,500,000 annually. This amount is indexed with inflation starting July 2023.

The overall state distribution of marijuana taxes are distributed as follows:



Revenue distributions to cities are made quarterly. However, only individual cities that certify will receive a distribution. This certification had been required quarterly with the OLCC, but in 2020 was moved to an annual certification with the Oregon Department of Administrative Services (DAS), similar to other shared revenue certifications. Since 2017, 75% of the shared revenue is distributed to eligible cities on a per capita basis, and 25% is distributed based on the number of licensed recreational and medical premises in the city (grower, processor, wholesaler, and retailer).

Cities may impose up to an additional 3% local tax on recreational marijuana products. Some cities have an agreement with the Oregon Department of Revenue to have the state collect their local tax at the same time as the state tax is collected. Redmond will collect the taxes on our own.

The City estimates it will collect around $200,000 - $400,000 in total from dispensaries in Redmond based on a local 3% tax.

This range includes an assumption of up to three dispensaries.

The City also estimates an additional amount of $55,000 - $65,000 from state shared marijuana tax revenues. This is based on the League of Oregon Cities State Shared revenue estimate of $1.49 - $1.50 per capita. The City does not estimate a meaningful amount generated by the state's distribution of $1,356,125 because it is based on the number of dispensaries a city has (estimated at up to 3) in relation to the number open statewide (more than 800).

Similar to other state-shared revenues (i.e. liquor and cigarette taxes), marijuana revenue is a discretionary resource and can be used to fund City services approved by the Budget Committee and City Council. A local 3% marijuana tax ($200k-$400k annually) and the state shared component ($55k-$65k) amounts to 1-2% of annual General Fund discretionary resources. The City's state-shared liquor tax revenue has declined by about $300k in FY 2024/25 and marijuana revenue could help to stabilize funding for General Operating services (i.e. Police, Transportation and Parks).

Alternative Courses of Action:

1. Approve Ordinance #2025-02.
2. Approve Ordinance #2025-02, with modification(s).
3. Do not approve Ordinance #2025-02.
4. Take no action and request more information.

As required by the City Charter, notices regarding this ordinance coming before the Council were posted in three public places on February 18, 2025, and three copies of the Ordinance were available for review at City Hall.

Recommendation / Suggested Motion:

"I move to have a first and second reading of Ordinance #2025-02 by title only." (Voice vote)

(City Attorney will read the ordinance by title only, twice.)

“I move to approve Ordinance #2025-02” (Roll call vote)

CITY OF REDMOND
ORDINANCE NO. 2025-02

AN ORDINANCE OF THE CITY OF REDMOND IMPOSING A THREE PERCENT TAX ON THE SALE OF MARIJUANA ITEMS BY A MARIJUANA RETAILER.

WHEREAS, the City of Redmond has all powers that the constitutions, statutes, and common law of the United States and Oregon expressly or impliedly grant to allow the City; and

WHEREAS, the City of Redmond adopted by Ordinance 2014-19, a retail sales tax on marijuana items of fifteen percent (15%), which exists in Redmond City Code Chapter 7; and

WHEREAS, ORS 475C.453 provides that a city council may adopt an ordinance to be referred to the voters that imposes up to a three percent (3%) tax on the sale of marijuana items by a marijuana retailer in the area subject to the jurisdiction of the city; and

WHEREAS, on November 5, 2024, voters approved measure 9-178 by a margin of 70% to 30%, which approved a 3% tax on the sale of marijuana items by a marijuana retailer.

NOW THEREFORE, BASED ON THE FOREGOING, THE CITY OF REDMOND ORDAINS AS FOLLOWS:

SECTION ONE: The City of Redmond hereby amends the Redmond City Code Sections 7.150 through 7.193. The amendments and adopted text are attached hereto as “Exhibit A”.

SECTION TWO: SEVERABILITY: The provisions of this Ordinance are severable. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given without such invalid part or parts.

SECTION THREE: EFFECTIVE DATE: This Ordinance shall be effective on the 30th day following its passage.

PASSED by the City Council and **APPROVED** by the Mayor this 25th day of February 2025.

____
Ed Fitch, Mayor

ATTEST:

____
Kayla Duddy, Deputy City Recorder

Exhibit A:

Proposed City Code Amendment – Retail Marijuana Items Tax

CHAPTER 7: BUSINESS LICENSES

Regarding Chapter 7, new proposed text Section 7.167 through 7.193 is identified in Red**.** Proposed deleted text ~~strikethrough~~.

AMUSEMENT DEVICE TAX

(***)

(***)

MARIJUANA ITEMS ~~AND MARIJUANA-INFUSED PRODUCT~~ TAX

(***)

Sec. 7.150. - Short Title
The provisions of Sections 7.150 to ~~7.170~~ 7.168 shall be known as the Amusement Device Tax Act.

(***)

Sec. ~~7.168~~ 7.167. - Penalty
A violation of Section 7.158 is a Class B civil infraction.

Sec. ~~7.170~~ 7.168. - Enforcement.

In addition to the civil and administrative infraction procedure, the City may file a civil action to recover taxes unpaid or, after mailing notice via certified mail to the person responsible for said business, the City may place a lien against the real property where the business is located for the amount of the tax plus interest. Said lien shall be filed with the Finance Officer and noted in the lien docket.

RETAIL MARIJUANA ITEMS TAX

Sec. 7.170.- Purpose.

For the purposes of Sections 7.170 through 7.191, every person who ~~sells~~ purchases retail marijuana items~~, medical marijuana or marijuana-infused products~~ in the City of Redmond is exercising a taxable privilege. The purpose of this chapter is to impose a tax upon the retail purchase ~~sale~~ of marijuana items~~, medical marijuana, and marijuana-infused products~~.

Sec. 7.171. - Definitions.

When not clearly otherwise indicated by the context, the following words and phrases, as used in in Sections 7.170 through 7.191, shall have the following meanings:

Marijuana item has the meaning given that term in ORS 475C.009(25).

Marijuana retailer (retailer) means a person who sells retail marijuana items to a consumer.

Retail customer means a person (consumer) who purchases marijuana item(s) from a marijuana retailer.

Retail sale price means the price paid for a marijuana item, excluding tax, to a marijuana retailer by or on behalf of a consumer of the marijuana item.

~~Gross Taxable Sales means the total amount received in money, credits, property or other consideration from sales of marijuana, medical marijuana and marijuana-infused products that is subject to the tax imposed by this chapter.~~

~~Manager means the City Manager for the City of Redmond or his/her designee.~~

~~Marijuana means all parts of the plant of the Cannabis family Moraceae, whether growing or not; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its resin, as may be defined by Oregon Revised Statutes as they currently exist or may from time to time be amended. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted there from), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination.~~

~~Oregon Medical Marijuana Program means the office within the Oregon Health authority that administers the provisions of ORS 475.300 through 475.346, the Oregon Medical Marijuana Act, and all policies and procedures pertaining thereto.~~

~~Person means natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or any group or combination acting as a unit,~~

~~including the United States of America, the State of Oregon and any political subdivision thereof, or the manager, lessee, agent, servant, officer or employee of any of them.~~

~~Purchase or Sale means the acquisition or furnishing for consideration by any person of marijuana within the City.~~

~~Purchaser means any person who acquires marijuana from a seller for any valuable consideration.~~

~~Registry Identification Cardholder means a person who has been diagnosed by an attending physician with a debilitating medical condition and for whom the use of medical marijuana may mitigate the symptoms or effects of the person's debilitating medical condition, and who has been issued a registry identification card by the Oregon Health Authority.~~

~~Retail Sale means the transfer of goods or services in exchange for any valuable consideration.~~

~~Seller means any person who is required to be licensed or has been licensed by the State of Oregon to provide marijuana or marijuana-infused products to purchasers for money, credit, property or other consideration.~~

~~Tax means either the tax payable by the seller or the aggregate amount of taxes due from a seller during the period for which the seller is required to report collections under this chapter.~~

~~Taxpayer means any person obligated to account to the Manager for taxes collected or to be collected, or from whom a tax is due, under the terms of this chapter.~~

Sec. 7.172. - ~~Levy of~~ Imposition of Tax

As described in ORS 475C.453, the City of Redmond hereby imposes a tax of three percent (3%) on the retail sale price of marijuana items by a marijuana retailer (retailer) in the area subject to the jurisdiction of the city.

The tax constitutes a debt owed by the retail customer to the City which is extinguished only by payment to the retailer or to the City. The retail customer shall pay the tax to the retailer at the time the retail sale price is paid.

The retailer shall enter the tax on its records when the retail sale price is collected if the retailer keeps records on the cash accounting basis; and when earned if the retailer keeps records on the accrual accounting basis. If for any reason the tax due is not paid to the retailer of the commercial establishment, the tax administrator may require that such tax shall be paid directly to the City.

~~1.There is hereby levied and shall be paid a tax by every seller exercising the taxable privilege of selling marijuana and marijuana-infused products as defined in this chapter.~~

~~2.The amount of tax levied is as follows:~~

~~A. Five percent of the gross sale amount paid to the seller by a registry identification cardholder.~~

~~B. Fifteen percent of the gross sale amount paid to the seller of marijuana and marijuana-infused products by individuals who are not purchasing marijuana under the Oregon Medical Marijuana Program.~~

~~C. The purchaser shall pay the tax to the seller at the time of the purchase or sale of marijuana.~~

~~**7.183 Deductions.** The following deductions shall be allowed against sales received by the seller providing marijuana:~~

~~1. Refunds of sales actually returned to any purchaser;~~

~~2. Any adjustments in sales which amount to a refund to a purchaser, providing such adjustment pertains to the actual sale of marijuana or marijuana-infused products and does not include any adjustments for other services furnished by a seller.~~

Sec. 7.174 ~~Seller Responsible for Payment of Tax.~~ Collection of Tax by Retailers; Rules for Collection.

~~1. The taxes collected by the seller are due and payable to the Manager on a calendar basis on the 20th day of the month for the preceding month and are delinquent on the last day of the month in which they are due. The seller shall make a return to the Manager, on forms provided by the City, specifying the total sales subject to this chapter and the amount of tax collected under this chapter. The Manager may require further information in the return relevant to payment of the tax. A return shall not be considered filed until it is actually received by the Manager.~~

~~2. At the time the return is filed, the full amount of the tax collected shall be remitted to the Manager. Payments received by the Manager for application against existing liabilities will be credited toward the period designated by the taxpayer under conditions that are not prejudicial to the interest of the City. A condition considered prejudicial is the imminent expiration of the statute of limitations for a period or periods.~~

~~3. Non-designated payments shall be applied in the order of the oldest liability first, with the payment credited first toward any accrued penalty, then to interest, then to the underlying tax until the payment is exhausted. Crediting of a payment toward a specific reporting period will be first applied against any accrued penalty, then to interest, then to the underlying tax. If the Manager, in his or her sole discretion, determines that an alternative order of payment application would be in the best interest of the City in a particular tax or factual situation, the Manager may order such a change. The Manager also may require additional information in the return relevant to payment of the liability. All taxes collected by sellers pursuant to this chapter shall be held in trust for the account of the City until payment is made to the Manager. A separate trust bank account is not required in order to comply with this provision.~~

~~4. For good cause, the Manager may extend the time for filing a return or paying the tax for not more than one month. Further extension may be granted only by the City Council. A seller to whom an extension is granted shall pay interest at the rate of one percent (1%) per month on the amount of tax due, without proration for a fraction of a month. If a return is not filed and if the tax and interest due are not paid by the end of the extension granted, the interest shall become a part of the tax for computation of penalties prescribed in Section 7.185.~~

~~5. Every seller required to remit the tax imposed in this chapter shall be entitled to retain five percent (5%) of all taxes due to defray the costs of bookkeeping and remittance.~~

~~6. Every seller must keep and preserve in an accounting format established by the Manager records of all sales made by the dispensary and such other books or accounts as may be required by the Manager. Every seller must keep and preserve for a period of three (3) years and six (6) months all such books, invoices and other records. The Manager shall have the right to inspect all such records at all reasonable times.~~

1. The tax imposed upon the retail customer under RCC Section 7.172 shall be collected at the point of sale and remitted by each retailer that engages in the retail sale of marijuana items.

2. In addition to being property of the City held in trust by the retailer, the tax collected or accrued by the retailer constitutes a debt owing by the retailer to the City.

Sec. 7.175 Retailer's Duties.

Each retailer shall collect the tax imposed by Section 7.172 at the same time as the retail sale price is collected from every retail customer. The amount of tax shall be separately stated upon the retailer's records, and any receipt rendered by the retailer. No retailer shall advertise that the tax or any part of the tax will be assumed or absorbed by the retailer, or that it will not be added to the retail price, or that, when added, any part will be refunded, except in the manner provided by these sections.

Sec. 7.176 Exemptions.

The tax shall not be imposed upon a registry identification cardholder, as outlined in ORS 475C.783; a designated primary caregiver who is purchasing a marijuana item for a registry identification cardholder, as outlined in ORS 475C.783; or other items specifically exempted from the tax under ORS 475C.678.

Sec. 7.177 Registration of Retailer; Certification of Authority.

1. Each retailer shall register with the tax administrator on a form provided by the administrator. Retailers starting a new business must register within 15 calendar days after commencing business. The privilege of registration after the date of imposition of the tax shall not relieve any person from the obligation of payment or collection of the tax regardless of registration.
2. The registration shall include:
    a. The name(s) under which a retailer transacts or intends to transact business.
    b. The mailing and physical addresses of the business.
    c. Other information to facilitate the collection of the tax as the tax administrator may require.
    d. The signature of the retailer.
3. The tax administrator shall, within ten days after registration, issue without charge a certificate of authority to each registrant to collect the tax from the retail customer, together with a duplicate for each additional place of business of each registrant. Certificates are non-assignable and non-transferable and shall be surrendered immediately to the tax administrator on the cessation of business at the location named or on the sale or transfer of the business. Each certificate and duplicate shall state the place of business to which it is applicable and shall be prominently displayed or readily available upon request so as to be seen by or available to all retail customers.
4. The certificate shall state:
    a. The name of the retailer.
    b. The address of the retailer.
    c. The date on which the certificate was issued.
    d. "This Marijuana Item Tax Collector Certificate of Authority signifies that the retailer named has fulfilled the requirements of the marijuana item tax provisions of the Redmond Code by registering with the tax administrator for the purpose of collecting from retail customers the marijuana item tax imposed by the City and remitting the tax to the tax administrator. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, or to operate marijuana retail without strictly complying with all local applicable laws including but not limited to those requiring a permit from any board, commission, department or office of the City of Redmond. This certificate does not constitute a permit."

Sec. 7.178 City Tax Administrator Rules.

The City Tax Administrator shall enforce provisions of these sections and is hereby authorized to establish such rules and procedures for the implementation and enforcement of this subchapter, consistent with its provisions, as the tax administrator considers necessary and appropriate.

Sec. 7.179 Due Date, Returns and Payments.

1. The retailer shall file a return to the City of Redmond on or before the last day of January, April, July and October of each year for the previous calendar quarter.
2. Retailers shall file the returns required under this section regardless of whether any tax is owed.
3. The retailer shall pay the tax to the City of Redmond in the form and manner prescribed by the City, but not later than with each quarterly return, without regard to extension granted under subsection (7) of this section.
4. Returns shall show the amount of tax collected or otherwise due for the related period. The tax administrator may require returns to show the total retail sales on which tax was collected or is due, gross receipts of the retailer for the period, an explanation in detail of any discrepancy between the amounts, and the amounts of retail sales exempt.
5. The retailer shall deliver the return and the tax due to the tax administrator's office either by personal delivery or by mail. If the return is mailed, the postmark shall be considered the date of delivery for determining delinquencies.
6. The retailer may retain two percent (2%) of the tax as reimbursement for the costs incurred by the retailer in collecting and reporting a marijuana item tax and in maintaining marijuana item tax records.
7. For good cause, the tax administrator may extend the time for filing a return or paying the tax for not more than one month. No further extensions shall be granted except by the Council. A retailer to whom an extension is granted shall pay interest at the rate of ten percent (10%) per year on the amount of tax due, without proration for a fraction of a month. If a return is not filed, and the tax and interest due are not paid by the end of the extension, the interest shall become a part of the tax for computation of penalties described in Section 7.180.
8. The tax administrator may require returns and payment of the amount of taxes for other than quarterly periods in individual cases to ensure payment or to facilitate collection by the City.

Sec. 7.180 Delinquency Payments.

1. Any retailer who has not been granted an extension of time for remittance of tax due and who fails to remit any portion of any tax imposed by this chapter prior to delinquency shall pay a penalty of ten percent (10%) of the tax due, in addition to the tax.
2. Any retailer who has not been granted an extension of time for remittance of tax due and who fails to pay a delinquent remittance before the expiration of 31 days following the date on which the remittance became delinquent, shall pay a second delinquency penalty of fifteen percent (15%) of the tax due, the amount of the tax, and the ten percent (10%) penalty first imposed.
3. If the ~~Manager~~ tax administrator determines that the non-payment of a remittance is due to fraud or intent to evade the tax, a penalty of twenty-five percent (25%) of the amount of the tax shall be added to the penalties stated in subsections (1) and (2) of this section.
4. In addition to the penalties imposed by this section, any retailer who fails to remit the required tax imposed by this chapter shall pay interest at the rate of ten percent (10%) ~~one percent (1%)~~ per year, without proration for portions of a month on the tax due, exclusive of penalties, from the date on which the tax first became delinquent until paid.
5. Every penalty imposed, and such interest as accrues under the provisions of this section, shall become a part of the tax required to be paid.
6. ~~An operator~~ A retailer who fails to remit the tax within the required time may petition the tax administrator for waiver and refund of the penalty or a portion of it. The administrator may, if

good cause is shown, direct a refund of the penalty or a portion of it.

Sec. 7.181 Failure to Report and Remit Tax – Determination of Tax by ~~Manager~~ Tax Administrator.

1. In making a determination that the returns are incorrect, the tax administrator may compute and determine the amount required to be paid on the basis of the facts contained in the return or returns or on the basis of any other information. Deficiency determinations may be made of the amount due for one or more than one period. The determined amount shall be due and payable immediately on service of notice after which the determined amount is delinquent. Penalties on deficiencies shall be applied as provided in Section 7.180.
   a. In making a determination, the tax administrator may offset overpayments that have been made against any deficiency for a subsequent period or against penalties and interest on the deficiency. The interest on deficiencies shall be computed in the manner provided in Section 7.180.
   b. The tax administrator shall give the retailer a written notice of their determination. The notice may be served personally or by mail. If mailed, the notice shall be addressed to the retailer at the address that appears on the records of the tax administrator, and service is completed at the time of deposit in the United States Post Office.
   c. Except in the case of fraud or intent to evade the tax or rules and regulations pursuant to it, a deficiency determination shall be made and notice mailed within three years after the last day of the month following the close of the monthly period for which the determination has been made or within three years after the return is filed, whichever is later.
   d. A determination shall become due and payable immediately upon receipt of notice and shall become final within ten days after the tax administrator has given notice. The retailer may petition for redemption and refund if the petition is filed before the determination becomes final.
2. If a retailer fails or refuses to collect the tax or to make, within the time provided, any report or remit the tax, or makes a fraudulent return or otherwise willfully attempts to evade Sections 7.170 to 7.191, the tax administrator shall obtain facts and information on which to base an estimate of the tax due. After determining the tax due and the interest and penalties, the tax administrator shall give notice of the total amount due. Notice shall be in the manner provided by Section 7.181(1)(b). The determination and notice shall be made and mailed within three years after discovery by the tax administrator of fraud, intent to evade, failure or refusal to collect the tax, or failure to file a return. The termination becomes due and payable immediately on receipt of notice and becomes final ten days after the tax administrator has given notice. The retailer may petition for redemption and refund if the petition is filed before the determination becomes final.
3. If the tax administrator believes that collection of any amount of tax will be jeopardized by delay or if a determination will be jeopardized by delay, the tax administrator shall determine the amount to be collected, noting the fact on the determination. The amount determined is immediately due and payable after service of notice. After payment has been made, the retailer may petition for redemption and refund on such determination if the petition is filed within ten days from the date of service of notice by the tax administrator.

Sec. 7.182 Redeterminations.

1. A retailer against whom a determination is made under Section 7.181 or any person directly interested may petition for redetermination, redemption and refund within the time required in

Section 7.181. If a petition for redetermination and refund is not filed within the time required, the determination becomes final at the expiration of the allowable time.

2. If a petition for redetermination and refund is filed within the allowable period, the tax administrator shall reconsider the determination and, if the person requests a hearing in the petition, shall grant the person an oral hearing and shall give the person ten days notice of the time and place of the hearing. The tax administrator may continue the hearing if necessary.
3. The tax administrator may decrease or increase the amount of the determination as a result of the hearing. If an increase is determined, the increase is payable immediately after the hearing.
4. The order or decision of the tax administrator on a petition for redetermination of redemption and refund becomes final ten days after service on the petitioner of notice unless appeal of the order or decision is filed with the Council within ten days after service of the notice.
5. No petition for redetermination of redemption and refund or appeal therefrom shall be effective for any purpose unless the operator has first complied with the payment provisions hereof.

Sec. 7.183 Appeal.

~~1. Any seller aggrieved by any decision of the Manager with respect to the amount of such tax, interest and penalties, if any, may appeal to the City Council by filing a notice of appeal with the Manager within fifteen (15) days of mailing of the notice of a decision. The City Manager shall fix a time and place for hearing the appeal, as prescribed by the City Council, and shall give the appellant fifteen (15) days written notice of the time and place of the hearing before the City Council.~~

~~2. The appellant shall pay a nonrefundable appeal fee to facilitate the appeal. Appeal Fees shall be set at $150 for each decision appealed, and may be adjusted by Resolution of the City Council.~~

~~3. The parties shall be entitled to appear personally and by counsel and to present such facts, evidence and arguments as may tend to support the respective positions on appeal.~~

~~4. The City Council shall afford the parties an opportunity to be heard at an appeal hearing after reasonable notice. The City Council shall take such action upon the appeal it sees fit. The City Council shall at a minimum:~~

   ~~a. At the commencement of the hearing, explain the relevant issues involved in the hearing, applicable procedures and the burden of proof.~~

   ~~b. At the commencement of the hearing place on the record the substance of any written or oral ex parte communications concerning any relevant and material fact in issue at the hearing which was made outside the official proceedings during the pendency of the proceeding. The parties shall be notified of the substance of the communication and the right to rebut the communication. Notwithstanding the above, the parties are prohibited from engaging in ex parte communications with the members of the city council.~~

   ~~c. Testimony shall be taken upon oath or affirmation of the witnesses.~~

   ~~d. The City Council shall ensure that the record developed at the hearing shows a full and fair inquiry into the relevant and material facts for consideration for the issues properly before the hearings officer.~~

   ~~e. Written testimony may be submitted under penalty of false swearing for entry into the record. All written evidence shall be filed with the City Recorder no less than five (5) working days before the date of the hearing.~~

   ~~f. The City Council shall hear and consider any records and evidence presented bearing upon the Manager's determination of amount due, and make findings affirming, reversing or modifying the determination.~~

   ~~g. Informal disposition may be made of any case by stipulation, agreed settlement, consent order or default.~~

~~5. The action of the Manager shall be stayed pending the outcome of an appeal properly filed pursuant to this section.~~

~~6. Failure to strictly comply with the applicable appeal requirements, including but not limited to the required elements for the written notice of appeal, time for filing of the notice of appeal, and payment of the applicable appeal fee, shall constitute jurisdictional defects resulting in the summary dismissal of the appeal.~~

~~7. The findings of the City Council shall be final and conclusive, and shall be served upon the appellant in the manner prescribed above for service of notice of hearing. Any amount found to be due shall be immediately due and payable upon the service of notice.~~

1. Any person aggrieved by any decision of the tax administrator may appeal to the City Council by filing a notice of appeal with the tax administrator within ten days of notice of the decision.
2. The tax administrator shall transmit the notice, together with the file of the appealed matter, to the Council.
3. The Council shall fix a time and place for hearing the appeal and shall give the appellant not less than ten days written notice of the time and place of hearing.

Sec. 7.184. Security for Collection of Tax.

The tax administrator may require a retailer to deposit security in the form of cash, bond or other security. The amount of security shall be fixed by the tax administrator, but shall not be greater than the retailer’s estimated average quarterly liability for the period for which the retailer files returns or $5,000.00, whichever amount is less. The amount of the security may be increased or decreased by the tax administrator, subject to the limitations of this subsection.

Sec. 7.185. Liens.

1. The tax, together with the interest, penalties, filing fees paid to the Clerk of Deschutes County, Oregon, and any advertising costs incurred when the tax becomes delinquent shall be a lien from the date of its recording with the clerk until paid. The lien shall be superior to all subsequent recorded liens on all tangible personal property used in the commercial establishment of an retailer within the City and may be foreclosed and the property sold to discharge the recorded lien. Notice of the lien shall be issued by the tax administrator when the retailer is in default in the payment of the tax, interests or penalty and shall be sent to the delinquent retailer. The personal property subject to the lien seized by the tax administrator may be sold at public auction after ten days notice made by one publication in a newspaper published in the City.
2. A lien for taxes shall be released by the tax administrator after the full payment of all taxes, penalties and interest for which the lien has been imposed. The retailer or person making the payment shall receive a receipt stating that the full amount of taxes, penalties and interest has been paid, that the lien is released, and that the record of lien is satisfied.

Sec. 7.186 Refunds.

1. Whenever the amount of any tax, penalty or interest has been paid more than once or has been erroneously or illegally collected or received by the tax administrator under this chapter, it may be refunded if a verified claim in writing, stating the specific reason for the claim, is filed with the tax administrator within three years from the date of payment. The claim shall be made on forms provided by the tax administrator. If the claim is approved by the tax administrator, the excess amount may be refunded or may be credited on any amounts then due and payable by the retailer, and the balance may be refunded to the ~~retailer~~ retailer, or the ~~retailer’s~~ retailer’s administrators, executors or assigns.
2. No refund shall be paid under the provisions of this section unless the claimant established the right by written records showing entitlement to such refund and the ~~Manager~~ tax administrator

acknowledged the validity of the claim.

Sec. 7.187 Enforcement.

Any tax required to be paid by any retailer under the provisions of this chapter shall be deemed a debt owed by the retailer to the City. Any such tax collected by a retailer which has not been paid to the City shall be deemed a debt owed by the retailer to the City. Within three years after the tax becomes payable or within three years after a determination becomes final, the City may bring an action in the name of the City in the courts of this state, another state or the United States to collect the amount delinquent and penalties and interest. In lieu of filing an action for the recovery, the City, when taxes due are more than 30 days delinquent, can submit any outstanding tax to a collection agency. So long as the City has complied with the provisions set forth in ORS 697.105 (as hereafter amended), in the event the City turns over a delinquent tax account to a collection agency, it may add to the amount owing an amount equal to the collection agency fees.

Sec. 7.188 Confidentiality.

Except as otherwise required by law, it shall be unlawful for the City, any officer, employee or agent to divulge, release or make known in any manner any financial information submitted or disclosed to the City under the terms of this chapter. Nothing in this section shall prohibit:

1. The disclosure of the names and addresses of any person who is operating a licensed establishment from which marijuana is sold or provided; or
2. The disclosure of general statistics in a form which would not reveal an individual retailer's financial information; or
3. Presentation of evidence to the court, or other tribunal having jurisdiction in the prosecution of any criminal or civil claim by the tax administrator or an appeal from the tax administrator for amount due the City under this chapter; or
4. The disclosure of information when such disclosure of conditionally exempt information is ordered under public records law procedures; or
5. The disclosure of records related to a business' failure to report and remit the tax when the report or tax is in arrears for over six months or the tax exceeds five thousand dollars ($5,000). The City Council expressly finds and determines that the public interest in disclosure of such records clearly outweighs the interest in confidentiality under ORS 192.501(5).

Sec. 7.189 Administration

1. It shall be the duty of every retailer liable for the collection and payment to the city of any tax imposed by this chapter to keep and preserve, for a period of three (3) years and six (6) months all records, books, reports, income tax reports, OLCC tax reports and other matters required by this chapter as may be necessary to determine the amount of such tax as the retailer may have been liable for the collection of and payment to the City, which records the tax administrator shall have the right to inspect at all reasonable times as set forth below. Every retailer shall maintain records of marijuana purchase and sales, accounting books and records of income. Retailers must, at a minimum, include a cash receipt and deposit journal, and a cash disbursements journal/check register for all authorized deductions. These records and books shall reconcile to the tax reports and be auditable. They shall also reconcile to the retailer's income tax reports. If the tax administrator finds the books and records of the retailer are deficient in that they do not provide adequate support for tax reports filed, or the retailer's accounting system is not auditable, it shall be the responsibility of the retailer to improve its

accounting system to the satisfaction of the tax administrator.

2. The City, for the purpose of determining the correctness of any tax return, or for the purpose of an estimate of taxes due, may examine or may cause to be examined by an agent or representative designated by the City for that purpose, any books, papers, records, or memoranda, including copies of retailer's state and federal tax returns, bearing upon the matter of the retailer's tax return. All books, invoices, accounts and other records shall be made available within the City limits and be open at any time during regular business hours for examination by the tax administrator or an authorized agent of the tax administrator. If any taxpayer refuses to voluntarily furnish any of the foregoing information when requested, the tax administrator may immediately seek a subpoena to require that the taxpayer or a representative of the taxpayer attend a hearing or produce any such books, accounts and records for examination.

Sec. 7.190 Violations

1. It is unlawful for any retailer or any other person so required to fail or refuse to register as required, or to furnish any return required to be made, or fail or refuse to furnish a supplemental return or other data required by the ~~Manager~~ tax administrator or to enter a false or fraudulent report, with intent to defeat or evade the determination of any amount due required by this chapter.
2. Violation of any provision of this chapter of this code shall be punishable by a Class A civil infraction and/or a Class A administrative infraction. Every day in which the violation is caused or permitted to exist constitutes a separate infraction, and the punishment therefore shall be in addition to any other penalty, interest, sum or charge imposed by this code or this chapter. Delinquent taxes and fees, penalty and interest imposed by this chapter and this code may be collected in a civil action.
3. The remedies provided by this section are not exclusive and shall not prevent the City from exercising any other remedy available under the law, nor shall the provisions of this ordinance prohibit or restrict the City or other appropriate prosecutor from pursuing criminal charges under state law or City ordinance.

Sec. 7.191 Forms and Regulations.

The ~~Manager~~ tax administrator is hereby authorized to prescribe forms and promulgate rules and regulations to aid in the making of returns, the ascertainment, assessment and collection of said marijuana item tax and in particular and without limiting the general language of this chapter, to provide for:

1. A form of report on sales and purchases to be supplied to all retailers;
2. The records which retailers providing marijuana items ~~and marijuana-infused products~~ are to keep concerning the tax imposed by this chapter.

CANNABIS DISPENSARIES

REDMOND CITY COUNCIL
FEBRUARY 25, 2025

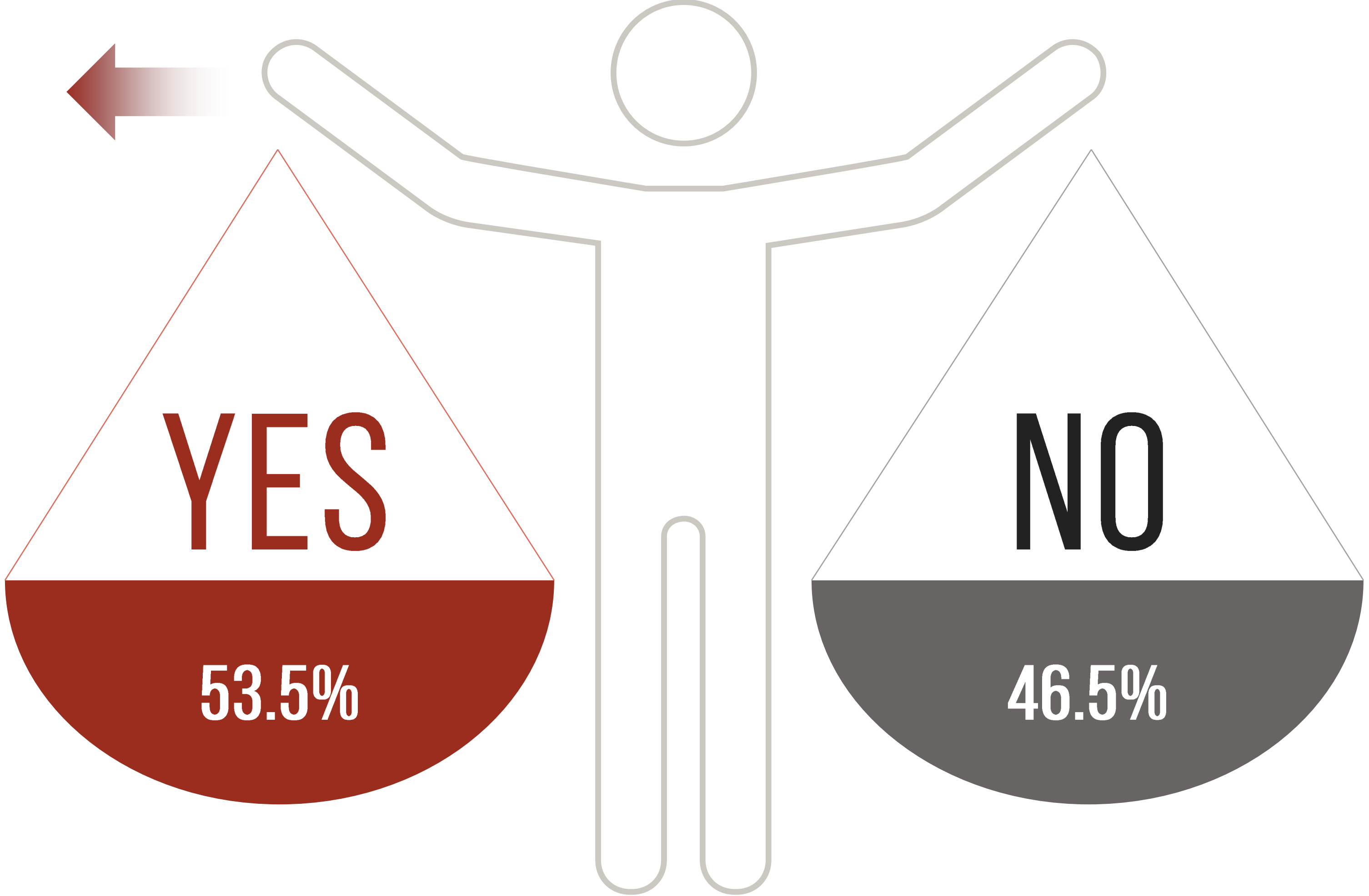
TONIGHT'S TOPICS

- NOVEMBER 2024 BALLOT MEASURES
- CODE ACTIONS REQUIRED TO MOVE FORWARD
- OPERATIONAL ELEMENTS / REVENUE IMPLICATIONS
- TIMEFRAME FOR NEXT STEPS

NOVEMBER 2024 BALLOT MEASURE RESULTS – PART 1

MEASURE 9-177

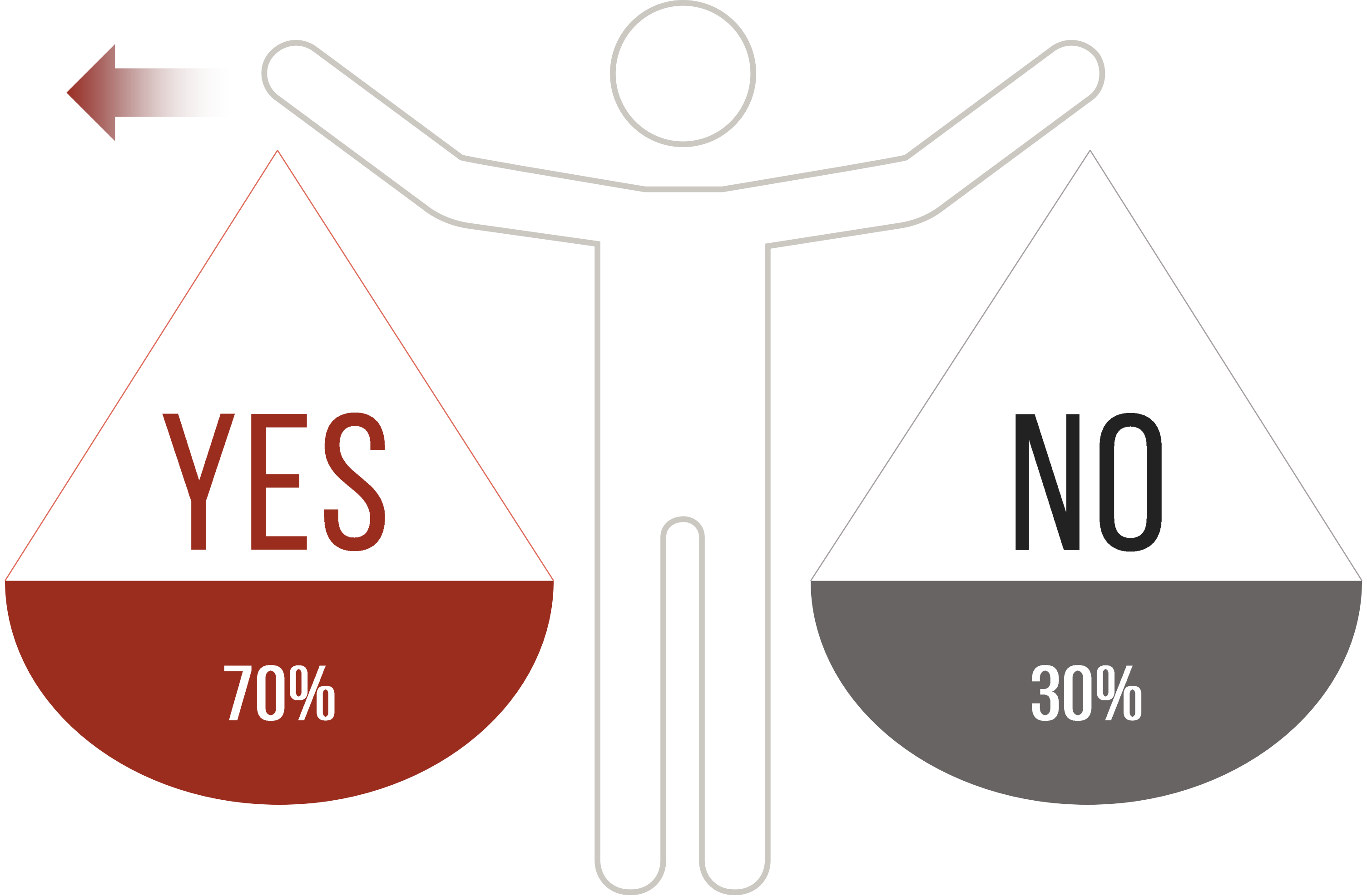
Should the City modify the Code to allow marijuana dispensaries in Redmond (advisory)



NOVEMBER 2024 BALLOT MEASURE RESULTS – PART 2

MEASURE 9-178

Should the City impose a 3% tax on marijuana items in the Redmond (not advisory)



YES

70%

NO

30%

REQUIRED ACTIONS IF COUNCIL WANTS TO MOVE FORWARD

3 ORDINANCES

FEB. 25

CHANGES TO CITY CODE CHAPTER 7 (ORDINANCE)

AMEND TAX PROVISIONS

3% tax on sale of marijuana items by marijuana retailer

MAR. 25/APR. 8

CHANGES TO CITY CODE CHAPTER 8 (ORDINANCE)*

TIME, PLACE & MANNER

Amend Dev. Code to allow as a use and establish time, place, manner regulations

MAR. 25/APR. 8

CHANGES TO CITY CODE CHAPTER 7 (ORDINANCE)

UPDATE REDMOND BUSINESS LICENSE

Amend Business License provisions

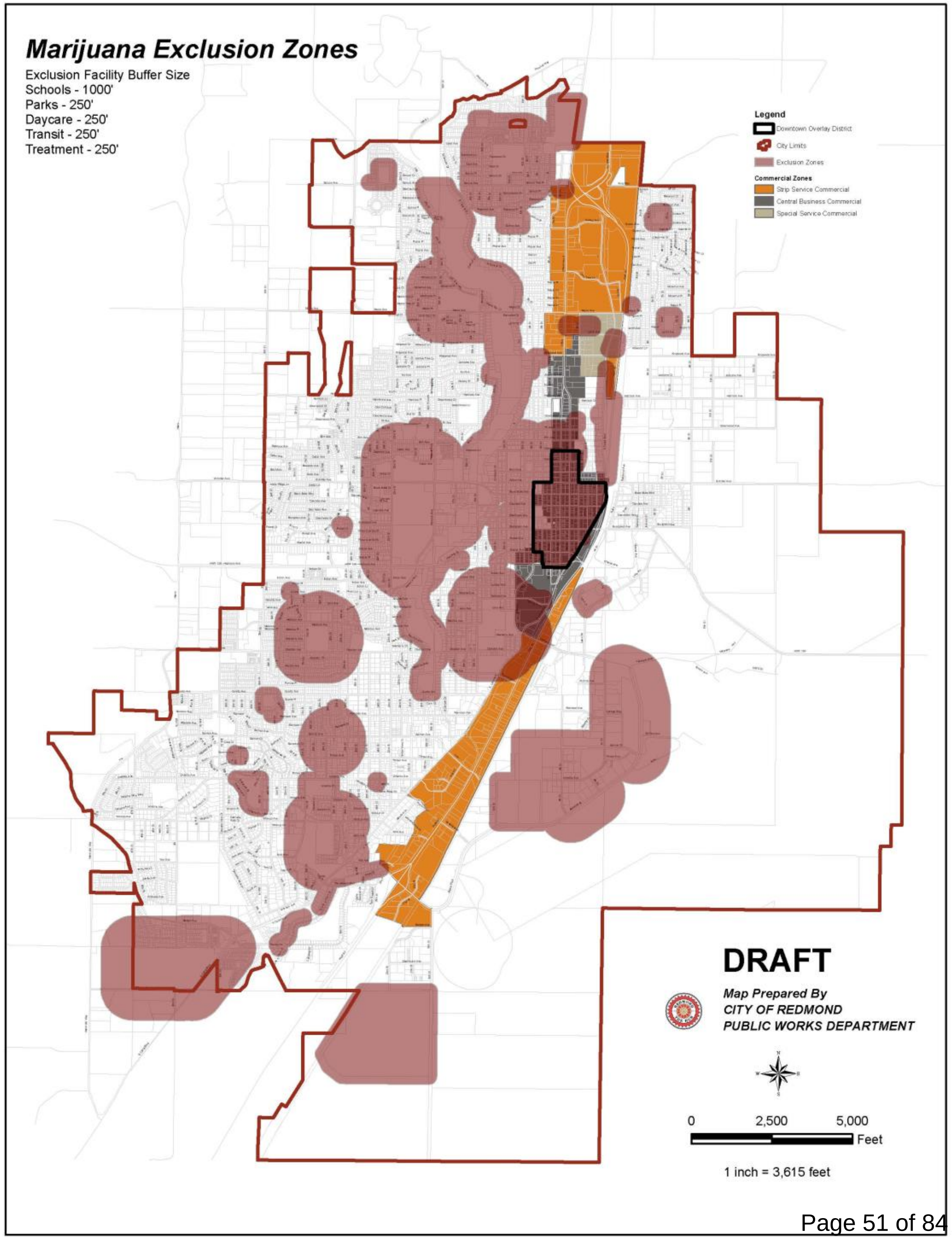
Require a business license for marijuana retailers

HIGHLIGHTS OF CONVERSATION FROM JANUARY 22, 2025

- Moratorium on Licenses: Would require a transfer from one location to another
- Transfer can take 2 months +/-
- Requires Land Use Compatibility Statement from City
- Cannot be within 1,000’ of a school
- Background checks, fingerprinting among security measures assoc. with review
- State collects 17% tax on sales

CANNABIS REGULATED BY OLCC

TIME PLACE MANNER
250' BUFFER
(MAP)



Exclusions/Buffer :

Schools - 1000'
Parks - 250'
Daycare - 250'
Transit - 250'
Treatment - 250’
(also cannot be w/in 1000’ of each other)

TIME PLACE MANNER
500' BUFFER
(MAP)

<u>Exclusions/Buffer :</u>

Schools - 1000'

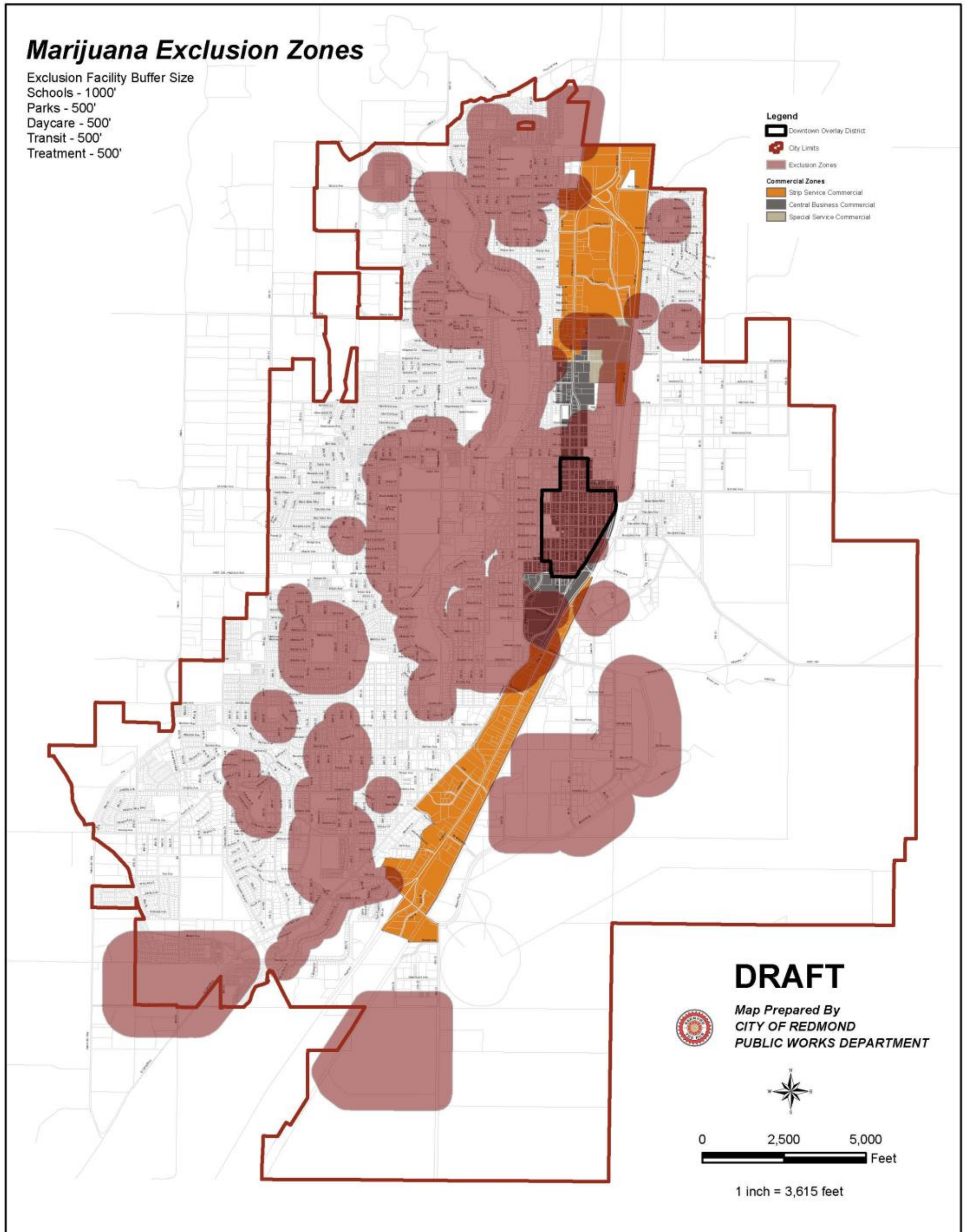
Parks - 500'

Daycare - 500'

Transit - 500'

Treatment - 500'

(also cannot be w/in 1000' of each other)



ESTIMATED ANNUAL REVENUE

(ASSUMES UP TO THREE DISPENSARIES)

$250,000 - $500,000

Includes assumption of **$55,000 - $60,000** in State Shared Revenue

No assumptions of revenue in 2025/2026

POTENTIAL SEQUENCE PART 1

FEB. 25, 2025
Initial discussion
1st Reading on Tax Ord.

MAR. 19, 2025
Planning Commission RE:
TPM'S

MAR. 25, 2025
2ND Reading Tax. Ord
1st Reading: TPM's, Other

APR. 8, 2025
2nd Reading TPM's, etc.

POTENTIAL SEQUENCING PART 2

MAY 7, 2025

Ord. Take Effect
Application Process Begins

MAY – JUNE 2025

Dispensaries Selected
OLCC Licensing Begins

AUG. – OCT., 2025

Operations Begin

QUESTIONS

SUGGESTED MOTIONS

TAX:

"I move to have a first and second reading of Ordinance #2025-02 by title only." (Voice vote)

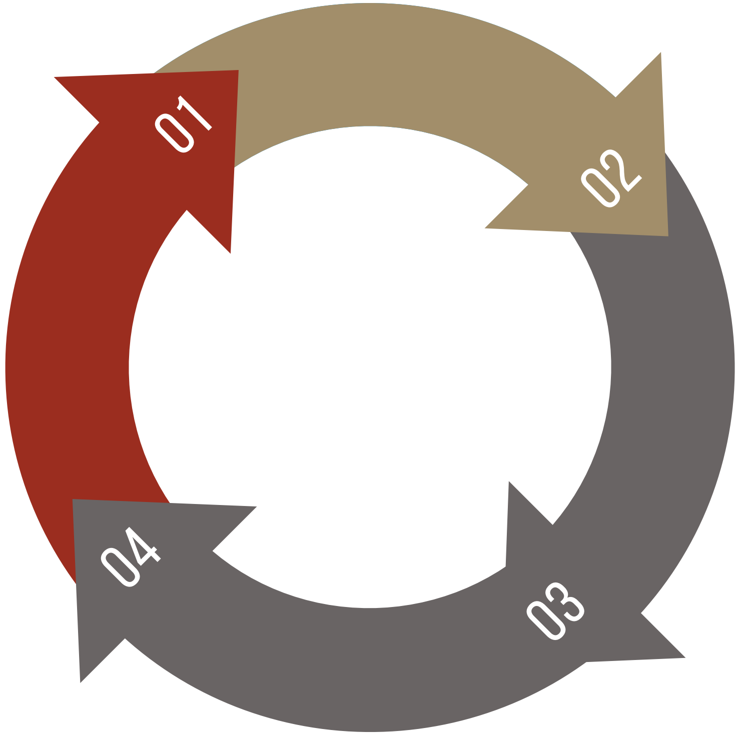
(City Attorney will read the ordinance by title only, twice.)

“I move to approve Ordinance #2025-02” (Roll call vote)

TPMs:

"I move to send the Redmond Planning Commission a memorandum requesting the commission to draft time, place, and manner regulations (TPMs) consistent with the TPMs discussed by Council."

MARIJUANA TAX COLLECTION PROCESS



RETAIL SALES

3% tax is collected for City
and 17% tax is collected for State
at time of the retail sale

- Exemptions exist for RIC
- Retailer must be registered with the City

TAXES HELD

Retailer accumulates taxes to remit to the City and State (up to 90 days)

TAX REPORTING

Reports are due on the last day of the month, following quarter end (i.e. July 31, October 31, January 31, and April 30)

* Retailer submissions remain confidential, unless release is required by law.

TAX REMITTANCE

Taxes are due to the City along with the tax reporting

* Retailers may withhold 2 cents of each dollar of tax for administrative costs.

Non-compliance: Penalties, Interest, Appeals, Liens, Auctions, & Audits

CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
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info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 25, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Steve Ashworth, Deputy City Manager
Keith Leitz, City Attorney
Kyle Roberts, Planning Director
SUBJECT: Marijuana Time, Place, & Manner Memorandum to Redmond Urban Area Planning Commission

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Report in Brief:
This item seeks Council concurrence to send a memorandum to the Redmond Urban Area Planning Commission regarding their review of Time, Place, and Manner regulations established by the Redmond City Council.

Background:
City Council will be considering three ordinances associated with allowing cannabis dispensaries within the city limits. The three are:

1. Codify the 3% tax into the City Code.
2. Amend the Development Code to create Time, Place, and Manner (TPMs) regulations that address the siting and operations of dispensaries.
3. Codify changes to the Business License provisions of the City Code, which would formerly allow dispensaries.

Ordinance number 2, related to the TPMs, require a change to City Code, Chapter 8 (Development Code). This means it must be reviewed by the Urban Area Planning Commission before being passed by Council.

However, given the importance of this issue, City Council is considering taking the first step by establishing their preferred TPMs and subsequently requesting the Redmond Urban Area Planning Commission to review these regulations at their March 19, 2025, public hearing.

In short, TPMs regulate how, where, and when someone can operate a dispensary.

Discussion:
The anticipated timeframe for next steps would be for the Redmond Urban Area Planning Commission to review these regulations at their March 19, 2025, public hearing; followed by a formal first reading of the ordinance by City Council on March 25, 2025, and a potential second reading on April 8, 2025.

Fiscal Impact:
There is no financial impact of this specific action.

Alternative Courses of Action:
1. Authorize staff to finalize the memorandum, with any modifications from City Council, and forward it to the Redmond Urban Area Planning Commission
2. Do not approve forwarding the memorandum

Recommendation / Suggested Motion:
"I move to send the Redmond Urban Area Planning Commission a memorandum requesting the commission to draft time, place, and manner regulations (TPMs) consistent with the TPMs discussed by Council."

CITY OF REDMOND
Redmond City Council

411 SW 9th St
Redmond OR 97756

DRAFT

February 26, 2025

Members of the Redmond Planning Commission:

In November 2024, Redmond voters passed two Measures which showed a majority are in favor of dispensaries. First, Measure 9-177 (53.5% - 46.5%), which advised council that voters desire a change in code to allow for retail marijuana dispensaries in Redmond. Second, a measure adding a 3% tax to sales of marijuana items, Measure 9-178 (70% to 30%). To fully implement these measures, City Council held a public hearing on February 25, 2025.

Three ordinances will require passage to fully implement the will of the electorate (in order):

1. Codify the 3% tax into City Code
2. Establish Time Place Manner (TPMs)regulations regarding the operations of dispensaries
3. Codify changes to both the Business License rules and the Development Code which would formerly allow the use.

The TPMs ordinance require a change to City Code Chapter 8. This means it should be reviewed by the Planning Commission before being passed by Council. Given the importance of this issue, City Council took the first step by establishing our preferred TPMs and is requesting Planning Commission to review these regulations at your March 19, 2025, meeting.

This memorandum serves as a cover memo to these TPMs. You are invited to watch the recording of Council's February 25 meeting for further context and information.

Thank you in advance for your understanding of this unique situation.

Sec. 8.026. Consistency with Plans and Laws.

Actions initiated under this Code shall be consistent with applicable State and Federal laws and regulations as these laws and regulations may now or hereafter provide. No parcel of land or structure may be used for, or in conjunction with, an activity that violates any State or Federal law (with the exception of federal laws related to marijuana businesses and processing industrial hemp).

(Ord. No. 2014-03, 4-1-2014)

Sec. 8.135. Table A, Residential Zones, Uses Permitted.

The following uses are allowed outright or conditionally in each of the Residential zones as follows:

"O" means Permitted Outright
"C" means Permitted Conditionally
"N" means Not Allowed

Residential Uses:	**R-1**	**R-2**	**R-3**	**R-4**	**R-5**	**RESTRICTIONS AND REQUIREMENTS**
Accessory Building:						
Detached sheds, shops, and garages	O	O	O	O	O	Must be located within the property and not in the yard setback areas. Moveable shipping containers, or similar, are not allowed.
Guest House	O	O	O	O	O	No kitchen; uses main houses' sewer & water
Accessory Dwelling Unit / Accessory Suite	O	O	O	O	O	Uses main houses' sewer & water or individual City Services; may have kitchen
Accessory Use	O	O	O	O	O	Includes Home Occupations
Apartments						See Multi-Family Complex / Dwelling
Bed and Breakfast	C	C	C	C	C	
Boarding or Rooming House	N	N	C	O	O	
Duplex, Triplex, Quadplex, Townhouse, Cottage Cluster	O	O	O	O	O	
Manufactured Home	O	O	O	O	O	See Single Family Detached Dwelling
Manufactured Home Park	N	N	N	O	O	See Section 8.375
Manufactured Home Subdivision	N	N	O	O	O	Subject to compliance w/ applicable ORS
Multi Family Complex (five + units)	C	C	C	O	O	
Public-Owned Affordable Housing Developments	O	O	O	O	O	See Section 8.145
Nursing, Convalescent, and Assisted Living Facility	N	N	C	C	C	More than 15 people
Planned Unit Development	C	C	C	C	C	
Residential Care Facility	N	N	C	C	O	Defined in and regulated by ORS
Residential Care Home	O	O	O	O	O	Defined in and regulated by ORS
Single Family Detached Dwelling	O	O	O	O	O	

Single Room Occupancy Development	O	O	O	O	O	
Non Residential Uses:	**R-1**	**R-2**	**R-3**	**R-4**	**R-5**	**RESTRICTIONS AND REQUIREMENTS**
Child Care Facility:						
Child Care Center	C	C	C	C	C	
Child Care Home	O	O	O	O	O	
Church, Religious Institution	C	C	C	C	C	
Community Center (private)	C	C	C	C	C	
Community Pool (private)	C	C	C	C	C	
Emergency Shelter	O	O	O	O	O	Reviewed under ORS 197.782. Emergency shelters for natural disaster response are not subject to review.
Farm Use, Farming	O	O	O	O	O	
Marijuana Business	N	N	N	N	N	
Mini Storage	N	N	N	N	N	
Mobile Food Pod	N	N	N	N	N	
Mobile Food Unit	N	N	N	N	N	
Mobile Food Vendor on private property	O	O	O	O	O	Permitted through Business Licensing provisions in City Code, Section 7.005 et seq. Can only operate between 8 AM and 9 PM for no more than two consecutive days within a 90-day period and must be located on real property in association with an event.
Mobile Food Vendor on public property	O	O	O	O	O	Permitted through Special Events provisions in City Code, Section 7.350 et seq. or Parks Reservation Permit.
Multi-Use Trail	O	O	O	O	O	
Park	O	O	O	O	O	
Livestock	O	O	O	O	O	Subject to livestock provisions, Section 8.365
Office	N	N	C	C	C	Conditional in conjunction with a master plan or PUD
Retail	N	N	C	C	C	Conditional in conjunction with a master plan or PUD
Residential Conversion of Existing Commercial Structure	O	O	O	O	O	See Section 8.144
School (private)	C	C	C	C	C	
Supportive Shelter	O	O	O	O	O	See Section 8.370, Supportive Shelter Standards.
Tennis Court (private)	O	O	O	O	O	Non-commercial use only
Public Facility or Emergency Management Services	C	C	C	C	C	
City Owned Utility Facility	O	O	O	O	O	
Private Utility Facilities	C	C	C	C	C	

All "R" zones are subject to density transfer provisions. See Section 8.020, "Definitions," Density Transfer, and 8.367, "OSPR / 'R' Zone Density Transfer Provision

(Ord. No. 2009-04, 4-28-2009; Ord. No. 2015-04, 5-19-2015; Ord. No. 2016-17, 1-31-2017; Ord. No. 2018-09, 9-11-2018; Ord. No. 2020-15, 11-10-2020; Ord. No. 2022-04, 6-28-2022; Ord. No. 2023-07, 12-19-2023)

Sec. 8.137 Table for R-3A Zones, Uses Permitted.

The following uses are allowed outright or conditionally in the Residential Zone R-3A as follows:

Residential Uses:	**R-3A**	**RESTRICTIONS AND REQUIREMENTS**
Accessory Building: Detached sheds, shops, garages.	O	Must be located within the property and not in the yard setback areas. Moveable shipping containers, or similar, are not allowed. Potting sheds, or similar, must be located within the property and not in the yard setback areas.
Guest Houses or Accessory Dwelling Unit	O	Connected to primary residential unit utilities; includes kitchen.
Accessory Use	O	Includes Home Occupation.
Multi-Family Complex	O	
Bed and Breakfast	C	
Single Family Detached Dwelling, Duplex, Triplex, Quadplex, Townhouse, Cottage Cluster, Single Room Occupancy Development	O	
Public-Owned Affordable Housing Development	O	See Section 8.145
Residential Care Home	O	Defined and regulated by ORS.
Non-Residential Uses:		
Child Care Facility		
Child Care Center	C	
Child Care Home	O	
Church, Religious Institution	C	
Community Center (private)	C	
Community Pool (private)	C	
Commercial Office	C	Only within buildings existing as of Oct. 20, 2007, or as modified (expanded) up to a maximum of 25 percent. Any modification shall require site plan review. A building destroyed or damaged may be rebuilt up to the former size and general configuration.
Retail	C	
Professional Offices	C	
Restaurant	C	
Theater	C	
Art Gallery or Center	C	
Public or Semi Public Uses	C	
Marijuana Business	N	
Mobile Food Pod	N	

Mobile Food Unit	N	
Mobile Food Vendor on private property	O	Permitted through Business Licensing provisions in City Code, Section 7.005 et. Seq. Can only operate between 8 AM and 9 PM for no more than two consecutive days within a 90-day period and must be located on real property in association with an event.
Mobile Food Vendor on public property	O	Permitted through Special Events provisions in City Code, Section 7.350 et. Seq. or Parks Reservation Permit.
School (private)	C	
Supportive Shelter	O	See Section 8.370, Supportive Shelter Standards.
Tennis Court (private)	O	
City Owned Utility Facility	O	
Private Utility Facilities	C	
Residential Conversion of Existing Commercial Structure	O	See Section 8.144
Emergency Shelter	O	Reviewed under ORS 197.78.2 Emergency shelters for natural disaster response are not subject to review.

C = conditional uses.

(Ord. No. 2018-09, 9-11-2018; Ord. No. 2020-15, 11-10-2020; Ord. No. 2022-04, 6-28-2022; Ord. No. 2023-07, 12-19-2023)

Sec. 8.190. Table C, Uses Permitted.

The following uses identified below are allowed outright or conditionally in each of the Commercial and Industrial zones. Outright or conditional uses in the M-1.5 zone may be permitted Conditionally in the M-1 or M-2 zones; this allowance does not apply for uses Not Allowed ("N").

"O" means Permitted Outright
"C" means Permitted Conditionally
"N" means Not Allowed

(***)

Retail Uses:	**C-1**	**C-2**	**C-3**	**C-4**	**C-4A**	**C-5**	**M-1**	**M-1.5**	**M-2**	**DOD**	**Restrictions and Requirements:**
Bicycle Sales and Service	O	O	N	O	O*	O	N	O	N	O	
Bulky Retail (including furniture)	O	O	N	O	O	O	N	O	N	O	Excludes equipment and heavy equipment.
Contractor Supplies (enclosed)	O	O	N	O	O	N	O	O	O	O	Also called Building Supplies (non-landscaping).
Contractor Supplies (outdoors)	O	C	N	C	O	N	N	O	N	C	

Delicatessen	O	O	O	O	O*	O	C	C	N	O	
Drug Store, Pharmacy	O	O	O	O	O*	O	N	O	N	O	
Equipment Sales, Service & Rental	O	O	N	O	O	N	N	O	N	C	Excludes Heavy Equipment Sales and Service.
Florist	O	O	O	O	O*	O	N	O	N	O	
Gallery, Studio	O	O	N	O	O	O	N	O	N	O	
General Retail	O	O	N	O	O*	O	N	N	N	O	
Gift/Card Shop	O	O	O	O	O*	O	N	N	N	O	
Grocery Store, Market	O	O	N	O	O**	O	N	N	N	O	
Hardware Store	O	O	N	O	O*	O	N	C	N	O	
Heavy Equipment Sales	O	N	N	N	N	N	O	C	O	N	Only permitted w/ primary service use in M Zone.
Heavy Equipment Service	O	N	N	N	N	N	O	C	O	N	
Heavy Equipment Storage (outdoor)	N	N	N	N	N	N	N	C	O	N	
Marijuana Business	O	O	O	N	N	N	N	N	N	N	See Section 8.900, Marijuana Businesses Standards
Medical Supplies (Retail)	O	O	O	O	O	N	N	C	N	O	
Mobile/Manufactured Home Sales & Service	O	N	N	C	N	N	N	N	N	N	
Novelty, Specialty, Variety Store	O	O	C	O	O*	O	N	N	N	O	Includes music, art supply, electronic equipment, sporting goods.
Outdoor Merchandise Display, Other	O	C	N	O	O	N	N	C	N	C	Non storage related; for retail sales.
Pet Shop	O	O	N	O	O	O	N	N	N	O	
Plant Nursery	O	N	N	O	O	O	N	C	N	N	
Thrift Store-[1]	O	O	O	O	N	O	N	N	N	O	

(***)

O* Maximum size = 10,000 square feet
O** Maximum size = 20,000 square feet

(Ord. No. 2012-10, 8-14-2012; Ord. No. 2015-04, 5-19-2015; Ord. No. 2016-17, 1-31-2017; Ord. No. 2017-12, 12-12-2017; Ord. No. 2018-09, 9-11-2018; Ord. No. 2020-15, 11-10-2020; Ord. No. 2022-04, 6-28-2022; Ord. No. 2022-09, 12-13-2022; Ord. No. 2023-07, 12-19-2023)

Sec. 8.220. Table E, Permitted Uses.

The following land uses are permitted outright or conditionally in each respective zone:

"O" means Permitted Outright
"C" means Permitted Conditionally
"N" mean Not Allowed

LAND USE:	**ZONE**					**Comment:**
Residential	**FG**	**OSPR**	**PF**	**Park**	**Airport Zone / Airport Compatibility Zone**	
Homeless Shelter	O	O*	C	N	N	
Public-Owned Affordable Housing Development	O	O	O	O	N	See Section 8.145
Single Family Dwelling	O	C	N	N	N	In conjunction with a use permitted by this Section, a caretaker residence or in OSPR with approved density transfer.
Farm Uses:						
Grazing of livestock and horses	N	O	N	N	N	
Production of crops	N	O	O	N	N	
Livestock stabling	O	N	N	N	N	
Other Farm Uses	N	C	N	N	N	
Non-Residential Uses:						
Marijuana Business	N	N	N	N	N	
Mobile Food Pod	N	C	N	N	N	Permitted through Site and Design Review
Mobile Food Unit	N	C	N	N	N	Permitted through Temporary Use Permit, Section 8.380.
Mobile Food Vendor on private property	O	O	O	O	O	Permitted through Business Licensing provisions in City Code, Section 7.005 et seq. Can only operate between 8 Am and

						9 Pm for no more than two consecutive days within a 90-day period and must be located on real property in association with an event.
Mobile Food Vendor on public property	O	O	O	O	O	Permitted through Special Events provisions in City Code, Section 7.350 et seq. or Parks Reservation Permit.
Public or Private Schools	C	N	C	N	N	
Parks, trails, reserve areas	O	O	O	O	N	
Public Facilities including cemetery	N	O/C	O/C	O/C	N	Outright only when approved in the Comp Plan or Other Public Facilities Plan for OSPR and Park Zones. Conditional use if adjacent to "R" zone (applies to the PF zone only)
Public Safety, Emergency Services, Training Coordination Facilities	O	C	O	C	C	
Expo Center Arenas	O	N	N	N	N	
Plaza, Amphitheater for Outdoor Events	O	C	O	O	N	
Campground for use during Events	O	N	N	N	N	
Recreational and Sports Facilities	O	C	O	O	C*	In the Public Facility Zone, recreation facilities shall be in public ownership. *Applies to Airport Compatibility Zone.
Museum, Theater, Community Center	O	C	O/C	C	O	In the Public Facility Zone, outright uses for public and non-profit agencies. Conditional use

						permits are required for commercial uses exceeding six consecutive months or six months within the same calendar year.
Commercial Use: Accessory to Permitted Use	O	O	O	O	O	In the Public Facility Zone, commercial uses are limited to no more than 50 percent of the total floor area, building footprint or lot area, whichever is most restrictive. Commercial use subject to a Temporary Use Permit.
RV Park	O	N	N	N	C*	*Applies to Airport Compatibility Zone.
Emergency Shelter	O	O	O	O	O	Reviewed under ORS 197.782. Emergency shelters for natural disaster response are not subject to review.
Supportive Shelter	O	N	O	N	N	See Section 8.370, Supportive Shelter Standards.
Airport						
Airfields					O	
General Aviation					O	
Passenger Terminal Complexes					O	
Air Cargo & Maintenance Facilities					O	
Support Facilities (Air life, Fire, etc.)					O	
Any use complimentary to aviation					O	
Other Uses					O	Light industrial, manufacturing, or commercial uses

						consistent with applicable provisions of either the Redmond Airport Master Plan, Redmond Comprehensive Plan or if the uses do not create a safety hazard or otherwise limit approved airport uses as determined by the Airport Director.

(Ord. No. 2009-04, 4-28-2009; Ord. No. 2015-04, 5-19-2015; Ord. No. 2016-17, 1-31-2017; Ord. No. 2018-09, 9-11-2018; Ord. No. 2020-15, 11-10-2020; Ord. No. 2022-04, 6-28-2022; Ord. No. 2023-07, 12-19-2023)

Sec. 8.260. Table G, Uses Permitted.

The following land uses are permitted outright or conditionally in each respective Zone as follows:

"O" means Permitted Outright
"C" means Permitted Conditionally
"N" means Not Allowed

Standard	**MUN**	**MUE**	**Reference/Standards:**
Commercial Uses:			
Child Care Facilities	C	C	
Marijuana Business	N	N	
Retail Uses	O/C	C***	In the MUN zone, single retail uses are permitted outright up to 25,000 square feet in floor area; single retail uses between 25,000 and 40,000 square feet in floor area require a Conditional Use Permit.
Services Commercial Uses	O	O	
Veterinarian Services	O	O	
Drive through / up facilities as part of an approved use (facilities must include an inside use component such as seating or a service area, except for voting drop	O	O	

offs and postal drop boxes)			
** Any residential use is prohibited within 1 mile of the Redmond Airport Runway Protection Zone.			
*** In the MUE zone, commercial uses must be of a type and scale that is designed to support surrounding industrial, and employment uses and may not be used for commercial development that serves a primarily regional retail function.			

Standard	**MULW**	**Reference/Standards:**
Commercial Uses:		
Child Care Facilities	C	
Marijuana Business	N	
Retail Uses	O	In the MULW zone, retail use shall be only allowed as an accessory to an outright permitted or conditional use and shall be limited to 2,500 square feet per use.
Convenience Store	O	Limited to 2,500 square feet in size
Services Commercial Uses	O	In the MULW zone, service commercial uses shall support the neighborhood (such as beauty and barber shops, day care, dry cleaners) and shall be limited to 2,500 square feet per use.
Drive through / up facilities as part of an approved use (facilities must include an inside use component such as seating or a service area, except for voting drop offs and postal drop boxes)	C	In MULW drive through or drive up facilities shall not be located within 600 feet of any arterial or collector intersection with a State highway, within 400 feet of a local street intersection with a State highway, and not adjacent to or have access to a State highway. Otherwise, drive through or drive up facilities may be located within 100 feet of a collector or arterial street intersection and shall be separated from other drive through and drive up facilities by a minimum of 300 feet.

(Ord. No. 2009-03, 5-26-2009; Ord. No. 2009-14, 12-8-2009; Ord. No. 2011-09, 11-8-2011; Ord. No. 2015-04, 5-19-2015; Ord. No. 2020-15, 11-10-2020; Ord. No. 2022-04, 6-28-2022; Ord. No. 2022-09, 12-13-2022; Ord. No. 2023-07, 12-19-2023)

MARIJUANA BUSINESSES

Sec. 8.900. Purpose.

For the purpose of zoning regulation pursuant to this section, recreational and medical marijuana facilities are considered the same by the City of Redmond.

Sec. 8.905. Applicability and Zoning.

Marijuana businesses are an allowed use in the C-1, C-2 (excluding in the Downtown Overlay District), and C-3 zones. The following standards apply to all marijuana businesses in Redmond:

1. Marijuana businesses include production, laboratories, processing, wholesale, and retail use.
2. Marijuana businesses are prohibited abutting any “R” residentially zoned area, except that this provision shall not apply where the subject property abuts a street that has a highway, major arterial, minor arterial, or collector functional classification as shown in the City of Redmond Transportation System Plan.
3. Home Occupation. A marijuana business may not be operated as a home occupation.
4. The sale or distribution of marijuana is prohibited for mobile vendors and at all special events and outdoor markets.

Sec. 8.910. Restrictions on Location: Marijuana Dispensary or Retailer.

A marijuana dispensary or retailer shall not locate:

1. Within 500 feet of any public parks, licensed childcare and daycare facilities, shelters and treatment facilities, and Redmond transit hub.
2. Within 1,000 feet of a public elementary or secondary school for which attendance is compulsory under ORS 339.020, or a private or parochial elementary or secondary school, teaching children as described in ORS 339.030(1)(a), nor within a 1000 feet sightline from school property at ground level.
3. Within 1,000 feet of another marijuana dispensary or retailer.
4. If a new protected property or use described in this section should be established within the aforementioned separation distance of an existing legally established marijuana dispensary or retailer, the existing marijuana dispensary or retailer may remain in place and the separation requirement shall not be applied.
5. The spacing distance specified in this section is a straight-line measurement from the closest points between property lines of the affected properties.

Sec. 8.915. Standards of Operation.

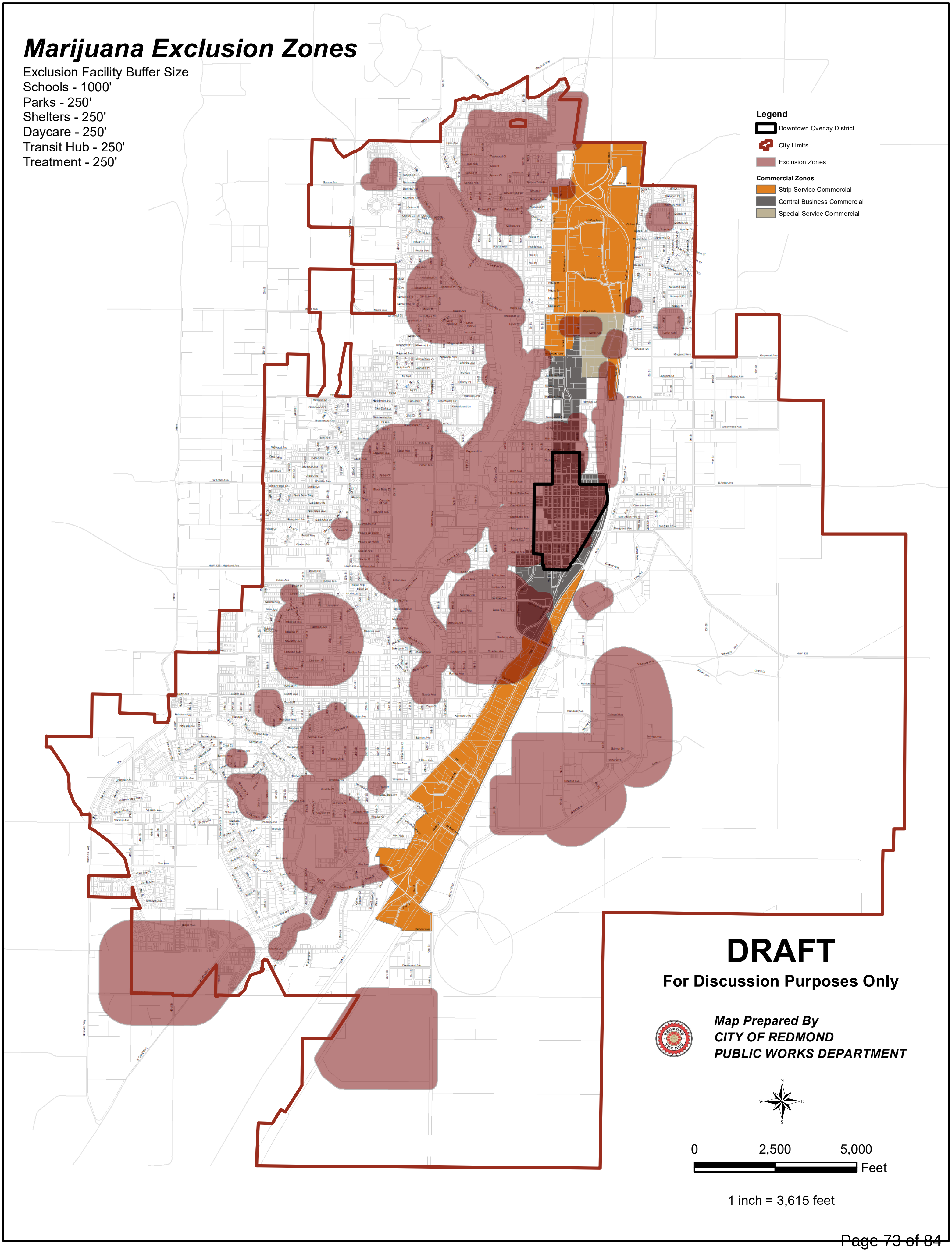
1. Compliance with Other Laws. All marijuana businesses shall comply with all applicable laws and regulations, including, but not limited to, zoning, building, and fire codes.
2. Registration and Compliance with State Law. The marijuana business’s state license or authority shall be in good standing with the Oregon Health Authority or Oregon Liquor Control Commission (OLCC) and the marijuana business shall comply with all applicable laws and regulations administered by the respective state agency, including, without limitation those rules that relate to labeling, packaging, testing, security, waste management, food handling, and training.
3. No portion of any marijuana business shall be conducted outside, including but not limited to outdoor storage, production, processing, wholesaling, laboratories and retail sale, except for

temporary ingress and egress of vehicles, persons and materials associated with the permitted use.

4. Hours of Operation. Operating hours for a marijuana business shall be in accordance with the applicable license issued by the OLCC or OHA.
5. Odors. A marijuana business shall use an air filtration and ventilation system that is certified by an Oregon Licensed mechanical engineer to ensure that all odors associated with the marijuana is confined to the licensed premises to the extent practicable. For the purposes of this provision, the standard for judging "objectionable odors" shall be that of an average, reasonable person with ordinary sensibilities after taking into consideration the character of the neighborhood in which the odor is made and the odor is detected.
6. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
7. Secure Disposal. The facility must provide for secure disposal of marijuana remnants or by-products; marijuana remnants or by-products shall not be placed within the marijuana business's exterior refuse containers.
8. Drive-Through, Walk-Up. A marijuana business may not have a walk-up window or a drive-through.
9. The facility shall maintain compliance with all applicable security requirements of the OLCC including alarm systems, video surveillance, and a restriction on public access to certain facilities or areas within facilities.

Marijuana Exclusion Zones

Exclusion Facility Buffer Size
Schools - 1000'
Parks - 250'
Shelters - 250'
Daycare - 250'
Transit Hub - 250'
Treatment - 250'



DRAFT

For Discussion Purposes Only

Map Prepared By
CITY OF REDMOND
PUBLIC WORKS DEPARTMENT

1 inch = 3,615 feet

Marijuana Exclusion Zones

Exclusion Facility Buffer Size
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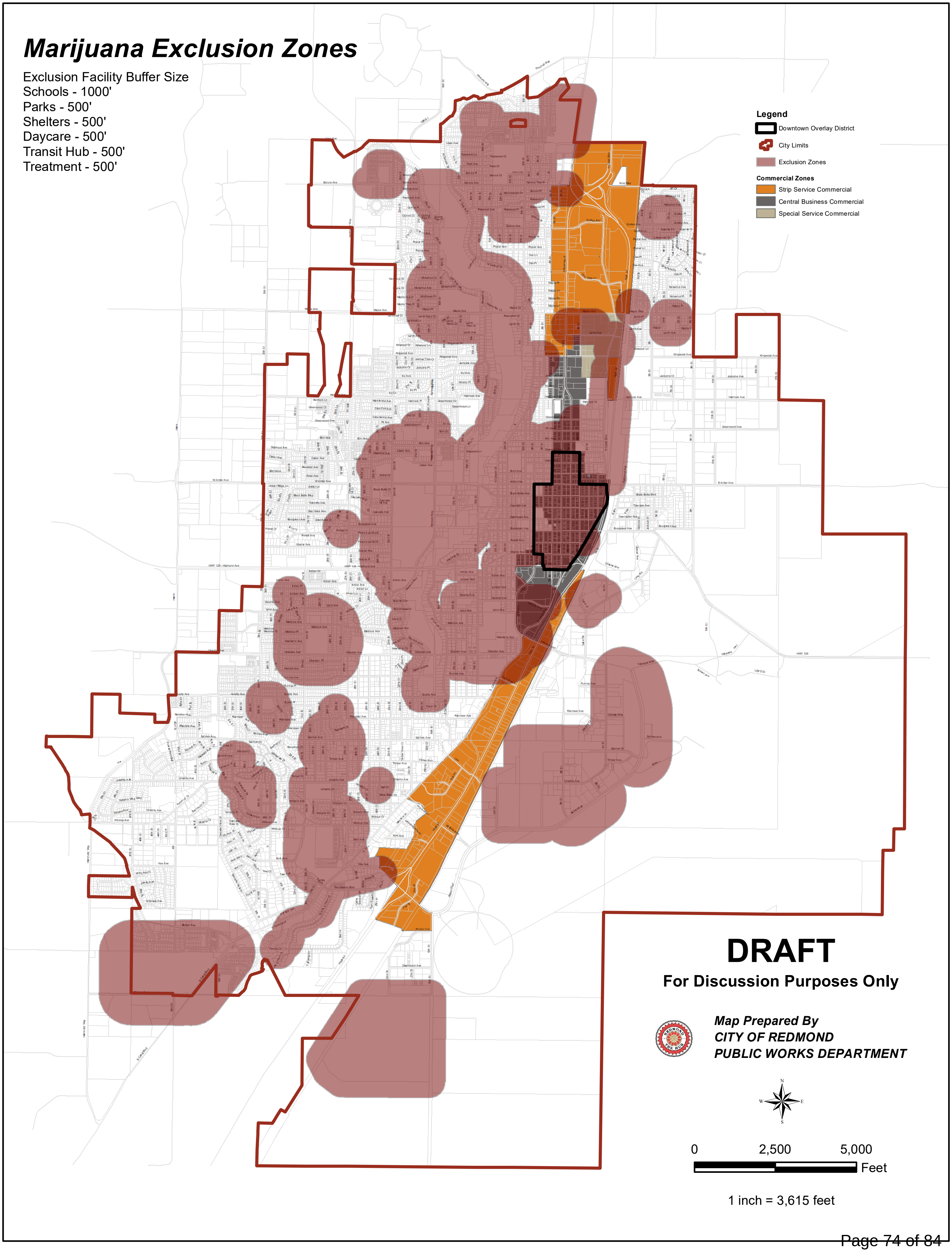

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1 inch = 3,615 feet

CITY OF REDMOND

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STAFF REPORT

DATE: February 25, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Keith Witcosky, City Manager
SUBJECT: Adoption of the 2025-2027 City Council Goals

Report in Brief:

This item is for the City Council to adopt their goals and priorities for the next two calendar year (January 1, 2025 - December 30, 2027).

Background:

Every two years, the Redmond City Council sets two-year goals. As in 2023, this Council realizes that many goals and initiatives can take at least two years to see meaningful progress, and therefore the goals being set in 2025 apply to both 2025 and 2026.

An initial discussion of these goals occurred at the January 14, 2025, Council meeting. This was followed by a public poll which was available until February 15, 2025.

These are the Council's goals, yet they also set the policy direction for the organization.

These goals can be modified as time and circumstances dictate. Frequently, unexpected policy circumstances arise during the period established by these goals and the focus of the Council, and the organization will adapt to those occurrences.

Progress reports on these goals will be made to Council periodically over the course of this two-year time period.

Discussion:

The Redmond City Council is committed to collaborative and transparent decision-making around the policies and investments that effect the community today and those that will shape it for years to come. This is a Council that wants to address issues ranging from housing and homelessness to transportation investments to a myriad of quality-of-life issues; wants to hear the opinions of all community members throughout decision making processes; and one which cares about the fiscal accountability of the City and its partners. A continuing trademark of this Council will be to make informed decisions that demonstrate active listening, partnerships and leadership. The Council's goals will evolve to respond to changing conditions.

Fiscal Impact:

This action has no direct fiscal impact. However, the City Council goals will help prioritize where the City invests time and resources.

Alternative Courses of Action:

1. Adopt the current goals.
2. Amend the goals
3. Take no action and request changes.

Recommendation / Suggested Motion:

"I move to adopt the City Council Goals for the calendar years 2025-2027."

REDMOND CITY COUNCIL GOALS 2025 -2027

FEBRUARY 25, 2025

WHERE WE ARE AT

Initial Council Presentation

January 14, 2025

Public Polling:

Mid- January to Mid-February

Council Adoption:

February 25, 2025

GOALS PART 1

Housing and Homelessness

OBJECTIVE: Establish tools and policies which encourage the development of Redmond's most needed housing; and take concrete steps to find alternatives for people who are unhoused and unsheltered.

Public Safety

OBJECTIVE: In addition to the core services provided by the Redmond Police Department, examine opportunities such as: traffic safety; how we respond to people in crisis; CORE3/emergency training complex; proactive enforcement on disrupting activities such as illegal fireworks, speeding and other livability-oriented service calls

GOALS PART 2

Growth Management

OBJECTIVE: Pro-actively invest in efforts to manage and prepare for population growth.

Redmond Airport

OBJECTIVE: Keep the Redmond Airport a competitive and thriving asset.

Downtown/Midtown/Medical District

OBJECTIVE: Respond to near-term opportunities by investing time and resources into critical initiatives.

Good Governance and Fiscal Responsibility

OBJECTIVE: Redmond will be a model for northwest communities by being innovative in the creation of a high quality of life, ample family wage jobs, fiscal accountability to assure a reasonable cost of services; and a safe environment in which to raise and educate families.

POLL RESULTS
(WHAT SHOULD COUNCIL FOCUS ON)

FOCUS AREA	AVG. RANKING (1 - 9)	TOTAL VOTES
TRAFFIC SAFETY AND ENFORCEMENT	3.68	240
ADDRESS TRAFFIC CONGESTION	3.95	232
INVEST IN ALTERNATIVES FOR THE HOMELESS	4.45	239
WATER CONSERVATION	4.84	247
SIDEWALK CONNECTIVITY	4.90	226
PRIORITIZE RETAIL, COMM., CHILDCARE, ETC. IN NEIGH.	5.08	250
MORE PUBLIC ENGAGEMENT IN COUNCIL DECISIONS	5.28	236
CORE3 PROJECT	5.54	231

QUESTIONS

CITY OF REDMOND

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STAFF REPORT

DATE: February 25, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Zachary Bass, Airport Director
SUBJECT: Procurements of Mechanical, Electrical, and Plumbing Trade Partners, enabling Project Logistics and Passenger Boarding Bridge Alternatives for the Airport Terminal Building Expansion Project not to exceed $19,000,000

Report in Brief:

This item requests City Council (Council) to approve Guaranteed Maximum Price (GMP) Amendment #02 for the Terminal Building Expansion Project, not to exceed $19,000,000.

Background:

Due to the expansive growth of the Central Oregon region over the last decade, the Airport has experienced an annual passenger count increase from 500,000 to 1.2 million, with the forecast projecting activity to reach 1.7 million passengers by 2036.

The current commercial airline terminal building does not adequately accommodate this increased passenger activity. For the past several years, the Airport has planned a $180 million expansion project that will nearly double the size of the terminal. This will lead to increased capacity for passenger flow, improved safety, and create new, local business opportunities within the terminal concourse.

In May 2024, Council approved GMP Amendment #01, also known as Bid Package #01, for the early procurement of equipment necessary to support the project. GMP Amendment #01 was made up of site electrical conduit installation, passenger boarding bridges, elevators and escalators, and outbound baggage makeup units. Executed in June 2024, GMP Amendment #01 had a released value of $10,960,965.

Discussion:

Through the Construction Manager/General Contractor alternative delivery process of design and construction of the Terminal Building Expansion, construction normally begins once there is a final, agreed-upon Guaranteed Maximum Price.

The second amendment, known as GMP Amendment #02, will be split into four main work categories, consisting of (1) Mechanical, Electrical, and Plumbing (MEP) trade partner procurement, (2) construction enabling work, (3) project logistics, temporary facilities, and cleaning, and (4) alternates for the passenger boarding bridges.

The Airport requests a not to exceed amount of $19 million for GMP Amendment #02. This amendment aligns with the Airport's $180 million project cost estimate from available funding.

Fiscal Impact:

For GMP Amendment #02, the fiscal impact will be in the amount, not to exceed, $19 million, based on cost estimates for each work category. These resources are available and within the $180 million project budget, with up to $10 million paid through state and federal funds. The procurement is to be made through Redmond City Code Section 2.406 & ORS 279C.335.

Terminal Expansion Project Amendments:

Preconstruction Agreement	$ 647,603
GMP Amendment #01	$10,960,965
GMP Amendment #02	$19,000,000
Total Terminal Expansion Project Amendments to Date	***$30,608,568***

Alternative Courses of Action:

1. Approve GMP Amendment #02, not to exceed $19 million.
2. Do not approve GMP Amendment #02.
3. Take no action and request more information.

Recommendation / Suggested Motion:

"I move to approve Guaranteed Maximum Price Amendment #02 for the Terminal Building Expansion Project, not to exceed $19,000,000."

City of Redmond Application for Boards, Advisory Committees and Commissions

Name: Tobias Colvin

Street Address: [redacted]

Redmond, OR 97756

Mailing Address: Same

Preferred Phone Number: [redacted]

Alternate Number: ____________

Email Address: [redacted]

Do you reside within the City Limits? ☑ Yes ☐ No

If yes, how long? 7 years

If no, do you reside in the Urban Growth Boundary ____________

Have you previously served on any of the City's Boards/Committees/Commissions? ☑ Yes ☐ No

If yes, please indicate which one(s) and when? DURAC 2020-2022, City Council 2023-2024

Are you applying for a Youth Ex-Officio Position (terms are only one year)? ☐ Yes ☑ No

If yes, what school do you attend and what grade are you in? ____________

Board/Committee/Commission applying for (you may apply for more than one):

☐ Airport Committee

☐ Bicycle & Pedestrian Advisory Committee

Interest: Bike ☐ Ped ☐

☐ Budget Committee

☐ Downtown Urban Renewal Advisory Committee

☐ Historic Landmarks Commission

☐ Housing & Community Development Committee

☐ Juniper Golf Committee

☐ Nuisance Appeal Board

☐ Parks Committee

☐ Redmond Commission for Art in Public Places

☑ Tourism and Lodging Committee

☑ Urban Area Planning Commission

Employment/Occupation: General Manager - SCP Redmond

Please indicate why you are volunteering and what makes you a good candidate to serve. Please include any special training, experience, education, and/or qualifications you may have that are unique or specific to the board/committee/commission for which you are applying (you can include an extra sheet of paper).

My experience on DURAC and City Council gives me a great deal of experience and understanding of the issues and items that I would be handling on any commission or committee I would be a part of.

My signature affirms that the information in this application is true to the best of my knowledge. I understand that misrepresentations of facts are cause for removal from any advisory committee, board, or commission I may be appointed to. I also understand that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the Mayor and Council. All information and documentation related to service on this commission is subject to public records disclosure.

[redacted]

Signature

10/20/2024

Date

PLEASE RETURN YOUR COMPLETED APPLICATION TO: **Kayla Duddy, Deputy City Recorder** at 411 SW 9th Street, Redmond, OR 97756 or by email at kayla.duddy@redmondoregon.gov