

**Redmond City Council
Regular Meeting Minutes**

February 11, 2025

Council Chambers & Remote Video Conferencing
<https://www.redmondoregon.gov/government/city-council>

Present: Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Shannon Wedding, Cat Zwicker

Excused: Jay Patrick

Staff Present: City Manager Keith Witcosky, Deputy City Manager Steve Ashworth, City Attorney Keith Leitz, City Recorder Kelly Morse, Public Works Director/City Engineer Jessica MacClanahan, Communications Director Heather Cassaro, Chief Financial Officer/Deputy City Manager Jason Neff, Finance Director James Wood, Police Chief Devin Lewis, Human Resources Director Jason Bavuso, Airport Director Zachary Bass, Planning Director Kyle Roberts, Economic Development/Urban Renewal Program Manager Chuck Arnold, Urban Renewal Program Analyst Meghan Gassner, Client Systems Administrator Tyler Roppe, Billing and Collection Manager Valerie Taylor, Budget Analyst Herlinda Corn, Principal Engineer Jake Sherman, Public Works Operations Manager Joshua Wedding, Senior Financial Accountant Tom Ferrell

Media Present: None

EXECUTIVE SESSION

A. Litigation – ORS 192.660(2)(h) authorizes executive sessions "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

Mayor Fitch convened the Council into Executive Session at 5:30 p.m. in accordance with ORS 192.660(2)(h) authorizes executive sessions "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

Mayor Fitch adjourned the Executive Session at 5:40 p.m.

CALL TO ORDER / ESTABLISH A QUORUM

Mayor Fitch called the meeting to order at 6:00 p.m.

BLESSING

Pastor Brad Duncan of Redeemer's Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Zwicker led the Pledge of Allegiance.

CITY ANNOUNCEMENTS

Mayor Fitch reported on available day and night warming shelter options at Shepherd's House and the Redmond Library.

Councilor Wedding discussed the loss of a city volunteer and shared information on tomorrow night's volunteer event.

CONSENT AGENDA

- A. Minutes of December 17, 2024, Council Special Meeting**
- B. Black History Month Proclamation**

Councilor Zwicker moved, seconded by Councilor Evelyn, to approve the Consent Agenda, motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-absent, Wedding-yes, Zwicker-yes)

PRESENTATIONS

A. 5-Year Capital Improvement Plan Review

Public Works Director/City Engineer Jessica MacClanahan presented an overview of the Capital Improvement Program (CIP). Key highlights included the program's purpose and development process, a new project hub to show the CIP visually, and an interactive geographic information system (GIS) map at redmondoregon.gov/maps. She reviewed the identified five-year CIP projects in the amount of \$196 million; planned and identified projects by major infrastructure fund including transportation, water, wastewater, and parks; and resources by type. Notable projects in progress include the Eastside Arterial Project, Well #9, the Redmond Wetlands Complex, and Central Dry Canyon Park. She also explained this year's CIP funding is balanced compared to last year's CIP funding deficit and reviewed the CIP project schedule for Fiscal Year 2025/2026.

B. City of Redmond and Urban Renewal Fiscal Year 2023/2024 Financial Audit Results

Finance Director James Wood and Financial Auditor Rob Tremper presented the results of the Fiscal Year 2024 Annual Audit Report. Key highlights included an overview of audit limitations, requirements, and process. The required AU-C 260 auditor communication letters for the City and Urban Renewal were reviewed. Neither audit had significant deficiencies or material weaknesses. Overall auditor findings highlighted financial statements, interim controls, federal awards, and airport passenger facility charges. A letter for Oregon comments, which exceeds Oregon minimum standards for auditor testing, reported one over-expenditure related to the golf course.

C. Fiscal Year 2024/2025 2nd Quarter Financial Report

Chief Financial Officer/Deputy City Manager Jason Neff presented the 2nd Quarter Financial Report, explaining Staff's reporting and financial projection process and highlighting year-to-date and projected expenditures and revenues. Efforts to address debt service on the wetlands complex and airport terminal expansion were also reviewed.

D. Republic Services Solid Waste Services Update

Billing and Collections Manager Valerie Taylor explained that amendments to the City's franchise agreement with Republic Services would be proposed in March and would involve an intergovernmental agreement with Deschutes County.

Central Oregon Business Unit General Manager Erica Heitsma, Operations Manager Tim Long, and Republic Services Municipal Manager Courtney Voss provided an update which highlighted the upcoming franchise agreement amendments; City-contract-only service and call center data; 2025 focus and opportunities in the areas of service, safety, and sustainability; drivers of cost and financial information.

ORDINANCES

A. Ordinance #2025-01: An ordinance repealing Ordinance No. 2007-02 and granting a non-exclusive franchise agreement to Central Electric Cooperative Inc., an Oregon cooperative corporation doing business as Central Electric Coop

Ms. Taylor requested approval of a 10-year non-exclusive agreement with Central Electric Cooperative (CEC), which aligns with standards of the City's June 2024 agreement with Pacific Power and other larger agreements. Adjustments to the agreement include facilities relocation if needed for large improvement projects, the addition of underground conversion, and a mapping requirement. The agreement would increase CEC's franchise fee to the City from 5 percent to 7 percent, resulting in an increased revenue

impact of approximately \$90,000 a year. The agreement will have auto-renew terms of five years and could be amended within the time period if needed. A new agreement could be negotiated at any time.

Councilor Evelyn moved, seconded by Councilor Nielsen, to have a First and Second Reading of Ordinance #2025-01 by title only, motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-absent, Wedding-yes, Zwicker-yes)

City Attorney Keith Leitz provided the First and Second Reading of Ordinance #2025-01 by title only.

Councilor Wedding moved, seconded by Councilor Evelyn, to approve Ordinance #2025-01 by roll call vote.

Ayes: Evelyn, Fitch, Nielsen, Osborne, Wedding, Zwicker

Nays: None

Motion Carried: 6 to 0.

COMMENTS FROM CITIZENS AT THE MEETING

Resident Eve Ponder commented on the importance of proclamations.

CITY MANAGER COMMENTS

City Manager Keith Witcosky reported on real-time snow plow tracking.

COUNCIL COMMENTS

Councilor Evelyn discussed the importance of Black History Month.

Councilor Nielsen reported on the Redmond Executive Association's Crab Crack Fundraiser, the February 15, 2025, Town Hall with Representative Emerson Levy and Senator Anthony Broadman and the cold weather.

MAYOR'S COMMENTS

A. Airport Committee - Appointment of Mark Wunsch as the Jefferson County Representative, and Phil Chang as the Deschutes County Representative, terms expiring December 31, 2025

Mayor Fitch recommended the appointments of Jefferson County Representative Mark Wunsch, and Deschutes County Representative Phil Chang to the Airport Committee.

Councilor Nielsen moved , seconded by Councilor Zwicker, to approve the appointments, motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-absent, Wedding-yes, Zwicker-yes)

B. Bicycle and Pedestrian Advisory Committee - Appointment of Tom Edgerton, term expiring December 31, 2028

Mayor Fitch recommended the appointment of Tom Edgerton to the Bicycle and Pedestrian Advisory Committee.

Councilor Wedding moved, seconded by Councilor Nielsen, to approve said appointment, motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-absent, Wedding-yes, Zwicker-yes)

Mayor Fitch encouraged people to attend the February 25, 2025, Council meeting if interested in discussions about marijuana dispensary regulations as well as proposed photo radar and photo speed enforcement.

ADJOURNMENT

The meeting adjourned at 7:32 p.m.

Prepared by ABC Transcription Services
Reviewed by Kayla Duddy, Deputy City Recorder

APPROVED by the City Council and **SIGNED** by the Mayor this 8th day of April 2025.

/s/ Ed Fitch
Ed Fitch, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder