



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

CITY COUNCIL

April 22, 2025
Council Chambers • 411 SW 9th Street

COUNCIL MEMBERS

Ed Fitch
Mayor

Shannon Wedding
Council President

Clifford Evelyn
Councilor

John Nielsen
Councilor

Kathryn Osborne
Councilor

Jay Patrick
Councilor

Cat Zwicker
Councilor

APRIL 22, 2025

REGULAR MEETING AGENDA

6:00 PM

I. CALL TO ORDER / ESTABLISH A QUORUM

II. BLESSING - Pastor Jason Reeves, Redmond Heights Pentecostals

III. PLEDGE OF ALLEGIANCE

IV. CITY ANNOUNCEMENTS

A. "If I Were Mayor" Contest Recognition

V. CONSENT AGENDA

A. Minutes of March 11, 2025, City Council Meeting

B. Minutes of March 11, 2025, Joint Meeting with Deschutes County
Commissioners

VI. PRESENTATIONS

A. Heart of Oregon Presentation on Programming and Projects in Redmond

VII. BID AWARDS / BID REJECTIONS

A. Well 9 Pumphouse Project (WA2202) Construction Bid Award to Keeton
King Contracting, LLC in the amount of \$4,160,953.

VIII. ORDINANCES

In accordance with the City of Redmond Charter, an ordinance takes effect 30 days after its enactment except when a later effective date is specified in the ordinance; when the ordinance contains an emergency clause, it takes effective immediately.

A. Ordinance #2025-07: An ordinance amending the Redmond City Code Chapter 2 and Chapter 5, changing fireworks to a separate class of civil and administrative infraction.

IX. ACTION ITEMS

A. Resolution #2025-03 - A resolution setting fees and charges imposed by the City of Redmond. **Public comment will be taken per ORS 294.160**

X. COMMENTS FROM CITIZENS AT THE MEETING

Citizen comments are limited to three (3) minutes per person and will be accepted for a period of 30 minutes. Comments should be focused on City of Redmond business. Attendees are asked to refrain from interrupting, calling-out, or cheering during citizen comments.

XI. CITY MANAGER COMMENTS

XII. COUNCIL COMMENTS

XIII. MAYOR'S COMMENTS

XIV. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@redmondoregon.gov. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

"If I Were Mayor..."
2024-25 OMA Student Contest

OFFICIAL ENTRY FORM

\$100.00 is awarded to each selected category

Judging Criteria

(This form must accompany EVERY contest entry)

Judging of the local contest will be conducted by your city officials or other persons appointed by the mayor. A panel of Oregon mayors will judge the statewide entries. In selecting the winners, the judges will consider:

- ✓ *Creativity* – Does the student demonstrate curiosity and originality?
- ✓ *Clarity/Sincerity of Thought* – Is the submission well thought out and organized?
- ✓ *Proper Use of Grammar* – Does the submission contain proper spelling, grammar and punctuation?
- ✓ *Subject Relevancy* – Are the major points relevant to the role of a government leader? Does the student demonstrate an understanding of municipal government and the job of mayor?

PLEASE PRINT CLEARLY - Fill in EVERY blank – One person per entry

Student Name: Evelyn Grade: 5th

Home address: [REDACTED]

City/State/Zip: Redmond, OR, 97756

School: Tom McCall Sponsoring teacher: Lamarthe

Parent/Guardian Name: Elisha Petersen

Email address: [REDACTED] Daytime phone: [REDACTED]

Signature of parent/guardian: (Required for students under age 18): [REDACTED]

Verification Statement: I hereby verify that the student whose name appears on this entry form produced the work submitted.

Signature of teacher or parent/guardian: [REDACTED]

Print name: Elisha Petersen Relationship: Mother

Student's Last Name: Petersen City Represented: Redmond

Submissions must be accompanied by a completed entry form and be received no later than:

Monday, March 31, 2025, by 4:30 PM

(LOCAL entry deadline date)

Send questions and/or electronic submission to:

ramona.sorensen@redmondoregon.gov or drop off at 411 SW 9th Street Redmond OR 97756

(CITY email address to send entry to)

IF I WERE MAYOR....

If I Evelyn Petersen, were mayor of the town of Redmond I would have a food donation center so that homeless shelters or people in need of food could come get donated food from grocery stores or people willing to help. Grocery stores that have food that's almost expired or that they can't sell anymore could donate to the food donation center. People in need that would like to get food can get up to 10 items a week.

If I, Evelyn Petersen, were mayor I would create a community garden.

The benefits of a community garden are...

- Free food for the community
- healthier than store bought fruits and veggies.
- Organic
- good community activity

If I, Evelyn Petersen, were mayor I would build a bowling alley.

The benefits of a bowling alley in the town of Redmond are....

- creates more jobs for the people of Redmond
- brings in more money for the town of Redmond
- great place for events in Redmond
- one of a kind we don't have one yet
- a place for family fun time
- my dad is a professional bowler

COMMUNITY GARDEN



I, Evelyn Petersen, would love to represent the town of Redmond, Oregon.

Bowling Alley



"If I Were Mayor..."
2024-25 OMA Student Contest

OFFICIAL ENTRY FORM

\$100.00 is awarded to each selected category

Judging Criteria

(This form must accompany EVERY contest entry)

Judging of the local contest will be conducted by your city officials or other persons appointed by the mayor. A panel of Oregon mayors will judge the statewide entries. In selecting the winners, the judges will consider:

- ✓ *Creativity* – Does the student demonstrate curiosity and originality?
- ✓ *Clarity/Sincerity of Thought* – Is the submission well thought out and organized?
- ✓ *Proper Use of Grammar* – Does the submission contain proper spelling, grammar and punctuation?
- ✓ *Subject Relevancy* – Are the major points relevant to the role of a government leader? Does the student demonstrate an understanding of municipal government and the job of mayor?

PLEASE PRINT CLEARLY - Fill in EVERY blank – One person per entry

Student Name: ALLISON SMITH **Grade:** 8TH

Home address: [REDACTED]

City/State/Zip: REDMOND / OREGON / 97756

School: ORISSIAN MIDDLE SCHOOL **Sponsoring teacher:** JACOB CUNIFF

Parent/Guardian Name: Melissa Smith

Email address: [REDACTED] **Daytime phone:** [REDACTED]

Signature of parent/guardian: *(Required for students under age 18)* [REDACTED]

Verification Statement: *I hereby verify that the student whose name appears on this entry form produced the work submitted.*

Print name: Melissa Smith **Relationship:** Mother

Student's Last Name: Smith **City Represented:** Redmond

Submissions must be accompanied by a completed entry form **and be received no later than:**

Monday, March 31, 2025, by 4:30 PM

(LOCAL entry deadline date)

Send questions and/or electronic submission to:

ramona.sorensen@redmondoregon.gov or drop off at 411 SW 9th Street Redmond OR 97756

(CITY email address to send entry to)

If I were the Mayor...

If I were the Mayor of Redmond, I would make some changes to the buildings we have. I would change the Gymnasium by City Hall to better accommodate special needs people, the old Redmond Hotel to become a First Response or Public Safety location, and the Temporary Library location to act as a School for the Disabled. Here is my reasoning why.

First off, in school I've been helping out with some of the special needs kids at my school and I've seen how much life they have. Some of them lack the abilities or ethic to work out, not in a crude way, and need help to lose that weight that they gain. There's this one girl at my school, Ally, who needs lots of help to exercise. This Gymnasium could be repurposed into being a Gym for IOS or special needs kids. Coach Shawn, who helps out with the IOS program, could direct it and people could get jobs there. They would help these children get exercise while also having fun, and school kids could volunteer there as well!

For the old Redmond Hotel, you often see people speeding past Fredmyers and Safeway, and lots of accidents happen. Especially at that intersection. Don't you think it'd be smart to have a First Response closer to that area so injured people could be rushed to the Hospital? It may seem minor to you, but for those injured people every second is precious and life-saving. My mother has to take that route to come back from her work. It would destroy me if anything were to ever happen to her. She often tells me about the major accidents she sees when coming home from work, and I firmly believe we need to put an end to these tragedies. I do hope you'll agree.

Finally, for the temporary library location, it could be repurposed into a School for Disabled kids. The location won't be used for long, just until the new library is built. It could be a school to help educate children with disabilities like being deaf or blind. Schools try their hardest to accommodate kids with these disabilities, but how good can they be while having to educate 20 other children? They can't give a disabled kid the proper help to learn, so a school house just for these

kids would be wonderful! Teachers who specialize in helping kids like this could be hired and teach these children. And again, after school hours, kids could stick around and volunteers could come in to help them read or learn ASL!

I deeply believe the changes should be added to our community because of what I see when I look around. Select few with disabilities or medical problems aren't entirely getting the help they need and deserve in my opinion. I think as a community, inclusiveness should be instilled with us from birth. When looking at the world we live in today, I see disharmony. You see a person with down syndrome and you instantly assume they're a freak. These accusations do nothing to help nor benefit the person and just instill more pain.

Children have said horrible things in this town, and they need to be taught by people that harmful things aren't okay to say. People reason that 'If someone can't change something about themselves in 30 seconds, don't comment on it'. NO! Don't comment on it at all unless it is affecting you or their health or ability to have things you

need! Don't hurt others just because you need to feel better about yourself. If popularity is at the expense of being a douchebag, call me a freak.

We need to stop and think in other people's shoes about what they are going through. When Ally's walking around the track, and somebody calls her 'fat', how does that help her lose that weight? If anything she'll be upset and want to head back inside away from people. And when Shawn (another IOS kid wh I work with a lot) gets laughed at when walking outside, how does that benefit him? If anything at all it makes him uncomfortable and he won't want to walk anymore! Shawn has made so much progress. At the beginning, we struggled to get him to walk down to the bathrooms at the end of the track on the OMS campus. But now, he can do two laps, maybe even three! It's only been two weeks, and he's made so much progress! Imagine the progress he could make if he had better resources!

That is why I firmly believe we need to make these changes to our society. Thank you for listening to my 'If I Were Mayor...' ideas

and opinions! I hope you take my explanations into careful consideration when thinking of what's best for the community. I hope to see a Gymnasium for the disabled, a First Response in the DownTown area, and a School for Disabled kids all added to our community soon! And I wish you the best Mr. Finch.

Sincerely, Allison Smith

**Redmond City Council
Regular Meeting Minutes**

March 11, 2025

Civic Rooms 207/208 & Remote Video Conferencing
<https://www.redmondoregon.gov/city-council>

Present: Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Jay Patrick, Shannon Wedding, Cat Zwicker

Excused: None

Staff Present: City Manager Keith Witcosky, Deputy City Manager Steve Ashworth, City Attorney Keith Leitz, City Recorder Kelly Morse, Public Works Director/City Engineer Jessica MacClanahan, Communications Director Heather Cassaro, Chief Financial Officer/Deputy City Manager Jason Neff, Finance Director James Wood, Police Captain Jesse Petersen, Human Resources Director Jason Bavuso, Airport Director Zachary Bass, Planning Director Kyle Roberts, Principal Engineer Jake Sherman

Media Present: None

CALL TO ORDER / ESTABLISH A QUORUM

Mayor Fitch called the meeting to order at 6:54 pm.

CITY ANNOUNCEMENTS

There were no announcements from the Council.

CONSENT AGENDA

- A. Minutes of January 14, 2025, Council Meeting**
- B. Minutes of January 27, 2025, Council Workshop**
- C. Award an Access Control System Service and Maintenance Contract and Software Platform Upgrade at Redmond Municipal Airport to Convergent Technologies, LLC Not to Exceed \$137,838**

Councilor Wedding moved, seconded by Councilor Nielsen, to approve the Consent Agenda, the motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-yes, Wedding-yes, Zwicker-yes)

PRESENTATIONS

A. Redmond Urban Area Planning Commission 2025 Workplan

Planning Director Kyle Roberts presented an overview of the Urban Area Planning Commission's (UAPC) 2025 Workplan. Key highlights included projects currently under development review, public facility plans and area plans, Development Code amendments, and the Workplan timeline. He noted a public hearing was anticipated for Horizon Pointe due to the number of citizen comments generated from adjoining landowners at the developer's neighborhood meeting.

UAPC Chair Tobias Colvin described UAPC's process to form subcommittees.

The Council would like updates on the UAPC's work, possibly quarterly.

BID AWARDS / BID REJECTIONS

A. Eastside Arterial Project Guaranteed Maximum Price Amendment #01 with Knife River Corporation, Project #TR2403; \$13,193,373.16

Principal Engineer Jake Sherman requested approval of the price package with Knife River for the Eastside Arterial Project Guaranteed Maximum Price for the 9th Street Extension, in the amount of

\$13,193,373.16. Contractor excavation and installation of all underground utilities up to the Oregon Department of Transportation (ODOT) right-of-way are included in the price package.

Councilor Nielsen moved, seconded by Councilor Zwicker, to authorize the Guaranteed Maximum Price Amendment #01 with Knife River Corporation for construction of the Eastside Arterial Project in the amount not to exceed \$13,193,373.16 in substantially the form presented to the Council and authorize the City Manager to sign the amendment, motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-yes, Wedding-yes, Zwicker-yes)

ACTION ITEMS

A. General Duffy's Social Gaming License (TSGL-24-1)

Mr. Roberts and Police Captain Jesse Petersen requested approval of General Duffy's social gaming license. Staff assured that the application complied with the City Code and that the Redmond Police Department had approved its portion of the social gaming license application.

Councilor Zwicker moved, seconded by Councilor Evelyn, to approve the social gaming license for General Duffy's, the motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-yes, Wedding-yes, Zwicker-yes)

B. Task Order #10 to City Contract #2020-59 with Morrison-Maierle for Engineering Re-Design and Construction Administration for the Redmond Municipal Airport's Quick Turnaround Facility not to exceed \$516,196

Airport Director Zachary Bass provided an overview of the Quick Turnaround Facility project, noting how operational and capital costs would be funded via car rental agencies and customer facility charge revenues, respectively. He also briefly described the benefits received from the proposed contract amount.

Councilor Evelyn moved, seconded by Councilor Osborne, to approve Task Order #10 to City Contract #2020-59 with Morrison-Maierle, Inc. for engineering re-design and construction administrative services for the Airport's Quick Turnaround Facility in the amount not to exceed \$516,196 and authorize the City Manager to sign the task order, motion passed (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-yes, Wedding-yes, Zwicker-yes)

COMMENTS FROM CITIZENS AT THE MEETING

There were no public comments.

CITY MANAGER COMMENTS

City Manager Keith Witcosky reported on the two new full-time Code Enforcement Officers positions, the Eastside Arterial Project, and the March 20, 2025, Central Oregon Cities Organization Day in Salem.

COUNCIL COMMENTS

Councilor Zwicker reported on traveling to Washington, D.C., on behalf of NeighborImpact and the Central Oregon Cities Organization Day.

MAYOR'S COMMENTS

A. Budget Committee - Appointment of Bob Burnett, term expiring December 31, 2026

B. Parks Committee - Appointment of Shawna Hicks, term expiring December 31, 2026

Councilor Wedding moved, seconded by Councilor Nielsen, to approve the appointments, motion, passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-yes, Wedding-yes, Zwicker-yes)

ADJOURNMENT

The meeting adjourned at 7:37 pm.

Prepared by ABC Transcription Services

DRAFT

Reviewed by Kayla Duddy, Deputy City Recorder

APPROVED by the City Council and **SIGNED** by the Mayor this 22nd day of April 2025.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

Redmond City Council
Joint Workshop with Deschutes County Commissioners Minutes
Civic Rooms 207/208 & Remote Video Conferencing
www.redmondoregon.gov/city-council

March 11, 2025

Present: Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Jay Patrick, Shannon Wedding, Cat Zwicker (arrived at 5:41 pm)

Excused: None

Deschutes County Commissioners Present: Patti Adair, Phil Chang, Tony DeBone,

Staff Present: City Manager Keith Witcosky, Deputy City Manager Steve Ashworth, City Attorney Keith Leitz, City Recorder Kelly Morse, Public Works Director/City Engineer Jessica MacClanahan, Communications Director Heather Cassaro, Economic Development/Urban Renewal Program Project Manager Chuck Arnold, Chief Financial Officer/Deputy City Manager Jason Neff, Network Administrator Christian Armatas, Finance Director James Wood, Police Captain Jesse Petersen, Human Resources Director Jason Bavuso, Airport Director Zachary Bass, Planning Director Kyle Roberts, Principal Engineer Jake Sherman, Housing Programs Analyst Linda Cline

Deschutes County Staff Present: Deschutes County Road Department Director Chris Doty, Deschutes County Administrator Nick Lelack, Deschutes County Fair & Expo Director Geoff Hinds

Media Present: None

CALL TO ORDER

Mayor Fitch called the workshop to order at 5:30 p.m.

PRESENTATIONS & DISCUSSIONS

A. Managed Camp and Memorandum of Understanding Discussion

H.A. McCoy Engineering & Surveying Civil Engineer Hayes McCoy provided an overview of the proposed East Redmond/Deschutes County Managed Camp to be located north of Oasis Village. Key highlights included the vicinity map, an access overview including planned improvements to 21st Street proposed by CORE3, infrastructure needs, three camp setup options, development costs, monthly operational costs, and staffing model options.

Mayor Fitch stated that the Council recommends proceeding with Option C and noted \$250,000 of the City's budget has been earmarked for Option C as well as \$750,000 for 21st Street improvements. If a decision is reached to proceed, the 21st Street improvements will not be completed until August, allowing time to decide on staffing model options, camp rules, and service providers.

Commissioner Chang supported the proposal of investing \$400,000 into the capital construction cost for the camp and considering allocation of a portion of Deschutes County's remaining American Rescue Plan Funds for initial operations of the camp.

The Commissioners consented to proceed with a memorandum of understanding with the City to be considered for adoption by the City and County separately.

B. Department of State Lands Infrastructure Planning for Large Lot Industrial Lands South of Fairgrounds

Public Works Director/City Engineer Jessica MacClanahan provided an overview of the South Redmond Tract Large Lot Industrial Infrastructure Master Plan. Key highlights identified the improvements needed in transportation, wastewater, and water. Funding strategy objectives, development and infrastructure phasing assumptions, Phase 1 and 2 funding needs, funding gaps and discussions were reviewed in addition to next steps.

C. Northpoint Housing Development Update

Housing Program Analyst Linda Cline and Deputy City Manager Steve Ashworth provided an update on the Northpoint mixed-income neighborhood development. Key highlights included infrastructure development funding efforts, construction from 2022 to 2024, the current status of Phase 1 infrastructure, and housing development goals including 450 total units of housing, 30 of which would be for affordable homeownership by December 2026.

D. Deschutes County Fairgrounds Master Planning Status

Deschutes County Fair & Expo (DCFE) Director Geoff Hinds provided an overview of the DCFE master plan process. Key highlights included the DCFE's 2024 economic impact, upcoming events, and the facility master plan process and timeline. The first piece of the plan will be unveiled to the community at the Fair on July 31, 2025, and community feedback will be sought throughout the rest of the 18-month process.

E. Master Plan in Northeast Redmond

Mayor Fitch provided an overview of the north east Redmond master plan and shared next steps.

ADJOURNMENT

The meeting adjourned at 6:46 p.m.

Prepared by ABC Transcription Services
Reviewed by Kayla Duddy, Deputy City Recorder

APPROVED by the City Council and **SIGNED** by the Mayor this 22nd day of April 2025.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder



HEART OF
OREGON
CORPS



LEGACY 25

BUILDING FOR THE FUTURE



CELEBRATING 25 YEARS!



Since 2000, Heart of Oregon has graduated more than 5,000 workforce-ready youth and young adults

Over the past 25 years, HOC youth have:

- Built 40 affordable homes
- Improved 50,000 acres of public lands
- Earned \$2.5 million in AmeriCorps scholarships

EMPOWERING OUR REGION'S YOUTH



HOUSING AFFORDABILITY



CHILDCARE SHORTAGE



WILDFIRE RISK REDUCTION



PUBLIC LANDS CONSERVATION

HOC youth and young adults are solving Central Oregon's greatest challenges

WHO WE ARE



Mission: Heart of Oregon Corps (HOC) empowers youth and young adults through employment, job training, education, and service to Central Oregon communities.

Vision: Heart of Oregon is a leader in empowering youth and young adults to transform their lives and their communities. Through this work, we will create opportunities for youth to thrive in Central Oregon.

IMPACTS IN REDMOND



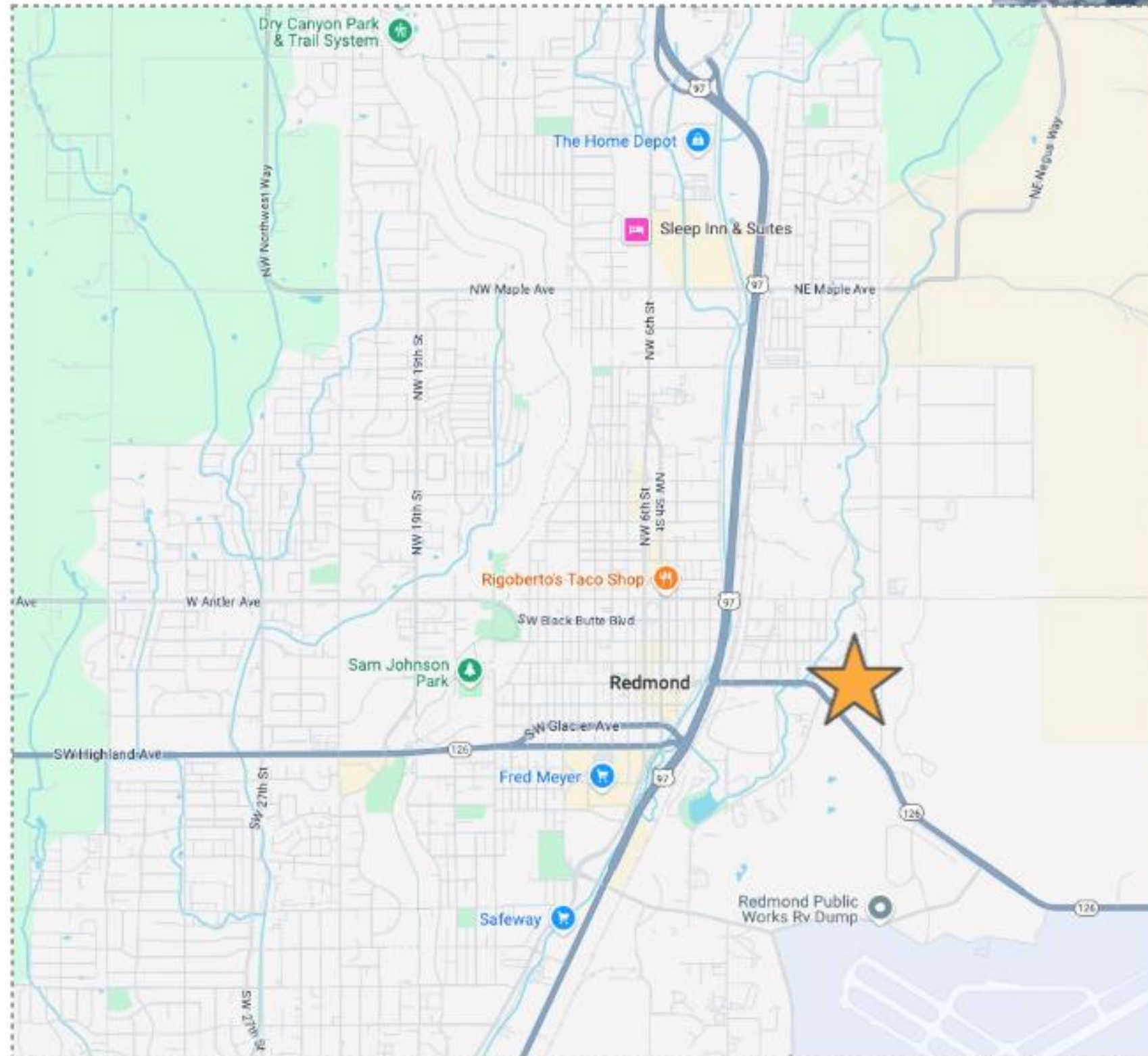
REDMOND FIRE FUELS CREW | OASIS VILLAGE SHELTERS | DRY CANYON CLEAN UP



Redmond youth represent approx. 25% of the 225 young people we empower annually through our programs

Over the last 25 years HOC has built long-standing partnerships and led meaningful projects throughout the Redmond community.

CAMPUS SITE LOCATION



PROJECT DETAILS



- The 3.4-acre, \$7.3 million campus will support existing programs and give us room to grow trainings, certifications, and youth-support services
- The campus will feature youth-centered cultural elements and trauma-informed design that create a sense of belonging, camaraderie and an inspiring place to learn

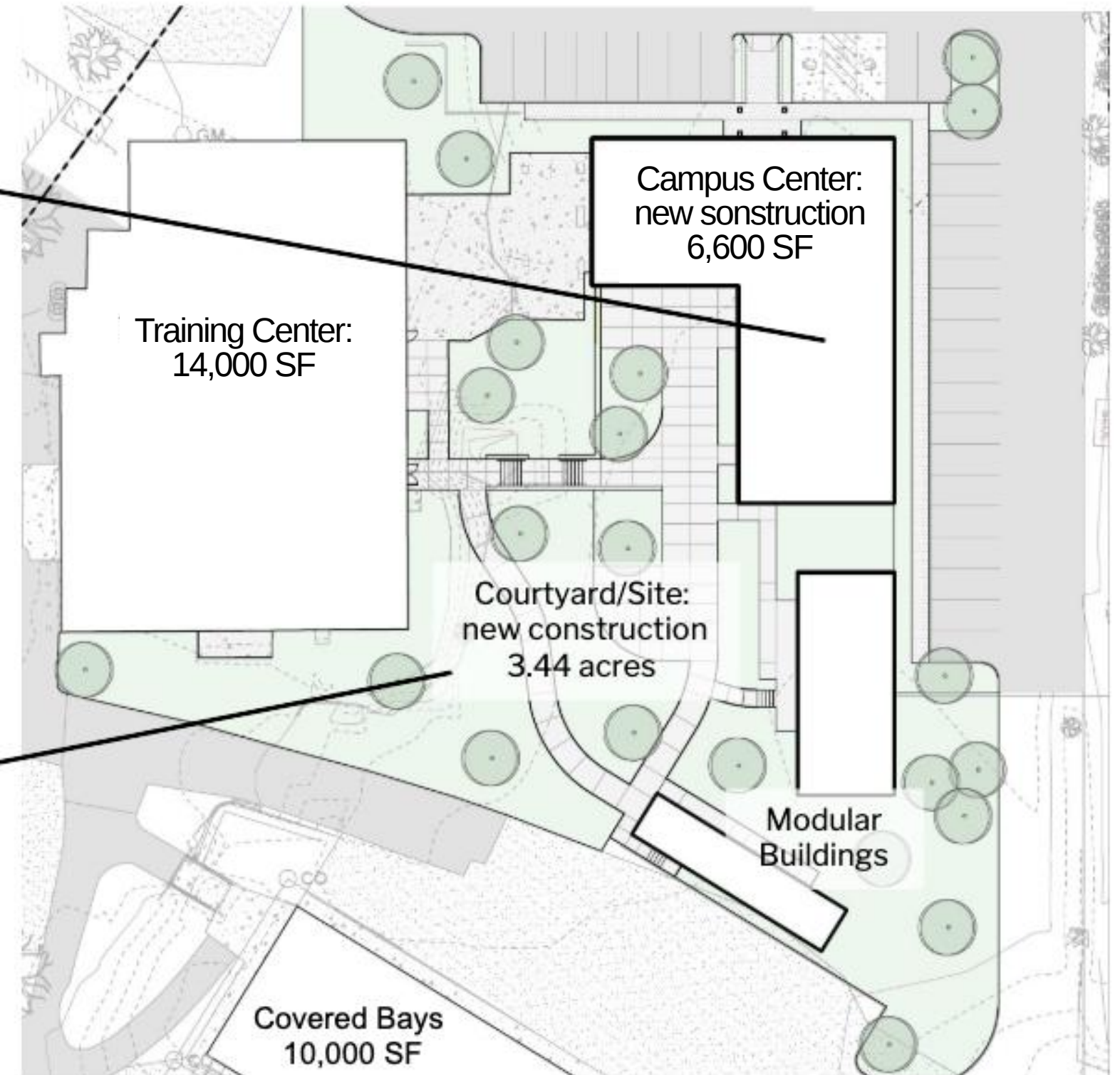
CAMPUS SITE PLAN



New 6,600 central Campus Center building will offer classrooms, offices and meeting spaces



An amenity-filled courtyard will give youth places to gather for events or quiet moments of reflection and study



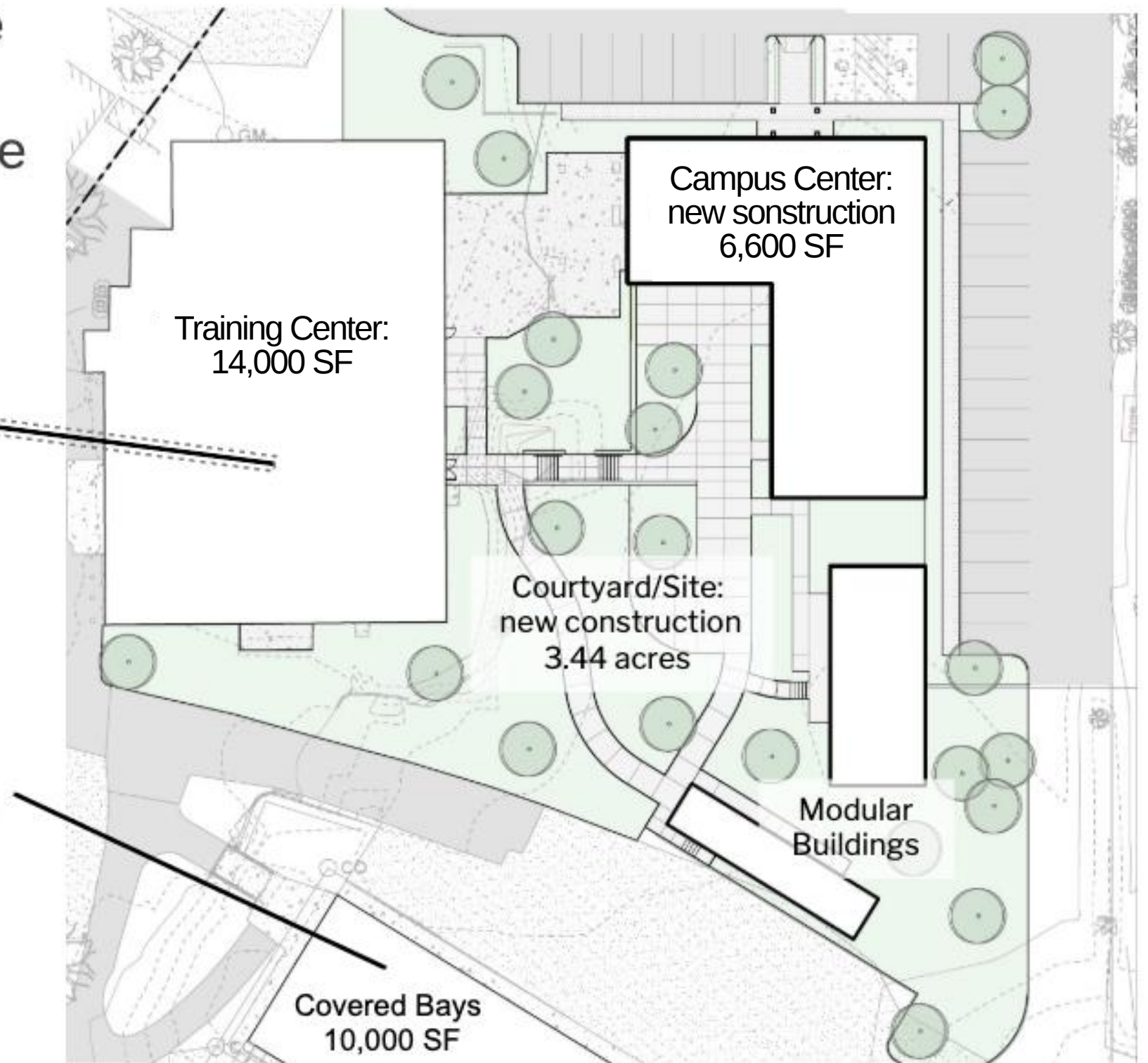
CAMPUS SITE PLAN



An existing 14,000 square foot training warehouse will become the go-to place for hands-on workshops and trainings



Six equipment bays across 10,000 square feet provide space for special projects and housing for HOC's large equipment inventory





HEART OF
OREGON
CORPS

LEGACY 25

LET'S BUILD THIS CAMPUS!

heartoforegon.com/campus-campaign





CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: April 22, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
Jason Neff, Deputy City Manager/Chief Financial Officer
Jessica MacClanahan, Public Works Director/City Engineer
FROM: Lindsey Croomsigt, Assistant City Engineer
SUBJECT: Well 9 Pumphouse Project (WA2202) Construction Bid Award to Keeton King Contracting, LLC in the amount of \$4,160,953.

Report in Brief:

This item requests the City Council award a \$4,160,953 construction contract to Keeton King Contracting, LLC to construct the Well 9 Pumphouse.

Background:

Construction of the City's ninth well, known as the Well 9 Project, includes a new municipal well; a pumphouse and associated appurtenances; a parking lot and public restroom. The site address is 1515 W Antler Avenue in the Dry Canyon. The well is needed to support the population growth and provide needed redundancy within our water system.

On May 9, 2022, the City Council approved a \$460,039 contract with Consor for the design of an 18-inch-diameter, approximately 800-foot-deep well, a pumphouse, public parking lot, and public restroom. The well design was completed by January 2023.

On March 8, 2023, the City Council awarded a \$1,636,225 contract to Schneider Water Services to drill and construct the well. By May 2024, the well was successfully completed to a depth of 789 feet.

On May 14, 2024, the City Council authorized a \$288,152 increase and extension to the contract for additional design for the pumphouse, public parking lot, public restroom and engineer of record services during construction. Design for the second phase of the project was completed by January 2025.

An Invitation to Bid for construction of the pumphouse, parking lot, restroom, and associated improvements was publicly posted on March 2, 2025, and bids were opened on March 27, 2025.

Discussion:

The City publicly procured construction services per the Oregon Revised Statutes Section 279C and the State of Oregon Model Rules.

Four bids were received and publicly opened on March 25, 2025:

Contractor	Bid Amount
Keeton King Contracting LLC	\$4,160,953.00
HP Civil Inc.	\$4,665,222.66
Emery and Sons	\$4,973,077.00
Ward Henshaw	\$5,212,365.41

The bids were reviewed. The lowest bid submitted by Keeton King Contracting LLC in the amount of \$4,160,953.00 was deemed responsible. The Engineer's estimate was \$6,000,000 and the low bid received was within the reasonable expectation of costs.

Fiscal Impact:

The project is identified in the 5-year Capital Improvement Plan (CIP) and is funded through a combination of Water ratepayer funds, Water System Development Charges (SDCs), Parks SDCs and a \$2 million EPA Community Grant. The 5-Year CIP presented to the City Council in February 2025 estimated the total project at \$7.4 million.

Alternative Courses of Action:

1. Award a construction contract with Keeton King Contracting, LLC
2. Do not award the contract.
3. Request additional information.

Recommendation / Suggested Motion:

"I move to award the Well 9 Pumphouse Project contract to Keeton King Contracting, LLC in the amount of \$4,160,953.00 and authorize the City Manager to sign the contract."



WELL 9 PUMPHOUSE PROJECT
CONSTRUCTION CONTRACT AWARD TO KEETON KING AWARD: \$4,160,953
REDMOND CITY COUNCIL
APRIL 22, 2025



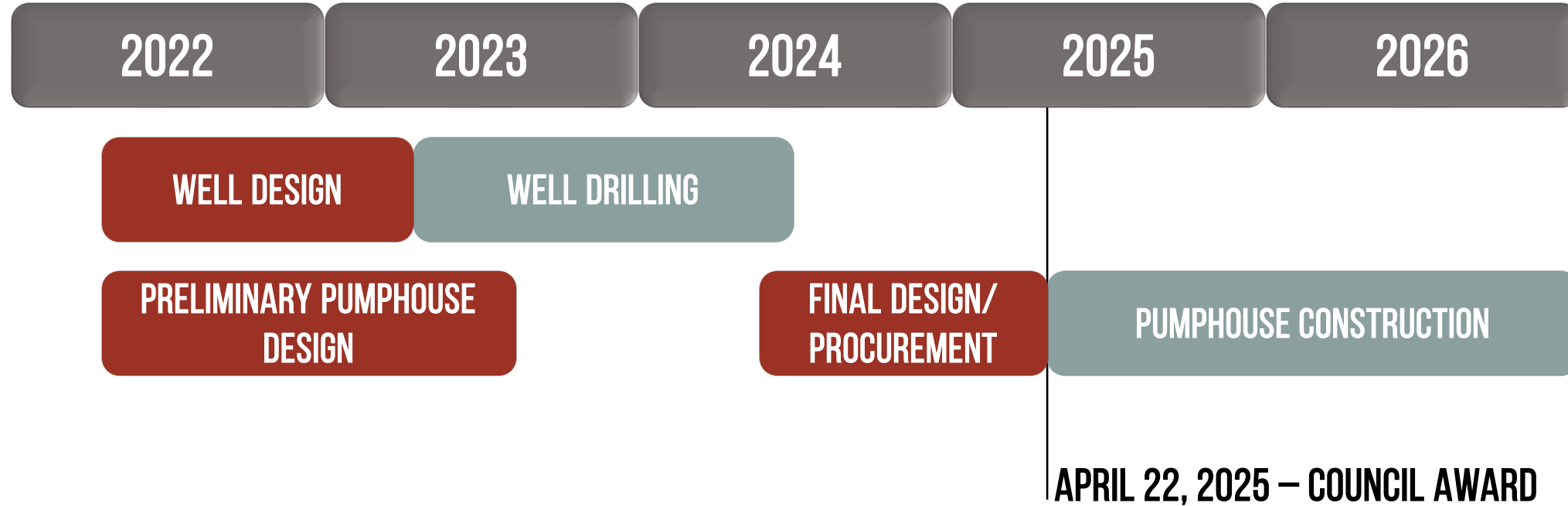
PROJECT SCOPE

- 9th municipal water supply well
- Located at 1515 W Antler Avenue
- Needed to meet increasing water demand
- Provides system redundancy
- Well previously drilled 789' deep
- Scope includes:
 - 1,044 SF pumphouse
 - 29-stall public parking lot
 - Public restroom





SCHEDULE



BIDS RECEIVED

Contractor	Bid Amount
Keeton King Contracting LLC	\$4,160,953.00
HP Civil Inc	\$4,665,222.66
Emery and Sons	\$4,973,077.00
Ward Henshaw	\$5,212,365.41

- **ENGINEER’S ESTIMATE:** \$6 million
- **FUNDING SOURCES:** Water ratepayer funds, Water System Development Charges (SDCs), Parks SDCs, EPA Community Grant (\$2 million)



QUESTIONS





CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: April 22, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Keith Leitz, City Attorney
SUBJECT: Ordinance #2025-07: An ordinance amending the Redmond City Code Chapter 2 and Chapter 5, changing fireworks to a separate class of civil and administrative infraction.

Report in Brief:

This ordinance would add two enforcement tools for regulating illegal fireworks. First, it would allow the City's Code Enforcement office within the Community Development Department (CDD) to enforce the City Code against illegal fireworks. Second, it adds a separate category of civil and administrative fines for fireworks, so the fines can be increased up to the state maximum.

Background:

Within the last few years, the Council has taken steps to reduce the hazards of fireworks use in the City of Redmond. These steps include banning all fireworks from being used in the Dry Canyon, temporarily banning all fireworks when the fire danger was too high, and receiving extensive public input regarding future usage of fireworks within the City. At the November 12, 2024, City Council meeting, the Council began to invite public testimony on whether to ban (or limit) the private use of fireworks within the Redmond city limits. Public comment has been open since that time. The Council further discussed fireworks regulation options on December 10, 2024.

Discussion:

This ordinance will have no impact on the usage of fireworks that are currently allowed pursuant to Oregon law.

During prior Council discussion, and feedback from public comments (in-person, written, and via survey), there is nearly a 50/50 split on the question of whether to ban all fireworks within the City. Therefore, staff have been directed to increase the enforceability of current prohibitions for illegal fireworks.

The Redmond City Code is generally enforced through the Police Department and CDD. The Police Department enforces violations that result in a civil infraction, and CDD enforces violations that result in an administrative infraction. Currently, the City's Fireworks Code classifies a fireworks violation as a Class A civil infraction. This ordinance would add an administrative infraction to allow broader enforcement by the City.

Currently, the City has three levels of civil and administrative infractions: A, B, and C. Each of which is associated with a maximum penalty according to the City's fee schedule. This ordinance would add a fourth level of civil and administrative infraction: F, which would be specific to fireworks. The fine would need to be set by a resolution to change the City's fee schedule.

Fiscal Impact:

There is no fiscal impact to the City associated with this discussion.

Alternative Courses of Action:

- 1) Approve Redmond City Code changes related to fireworks through Ordinance 2025-07 (first action) and update the City's Fee Schedule (second action, later agenda item)
- 2) Do not approve Redmond City Code changes related to fireworks
- 3) Request more information

As required by the City Charter, on April 15, 2025, notices regarding this Ordinance were posted in three places. Copies of the Ordinance were available for review at City Hall.

Recommendation / Suggested Motion:

"I move to have a first and second reading of Ordinance #2025-07 by title only." (Voice vote)

(City Attorney will read ordinance by title only, twice.)

"I move to approve Ordinance #2025-07." (Roll call vote)

**CITY OF REDMOND
ORDINANCE NO. 2025-07**

AN ORDINANCE AMENDING THE REDMOND CITY CODE CHAPTER 2 AND CHAPTER 5, CHANGING FIREWORKS TO A SEPARATE CLASS OF CIVIL AND ADMINISTRATIVE INFRACTION.

WHEREAS, despite recent rain and snowfall, much of Central Oregon is still experiencing drought and has long been one of the driest regions in the state; and

WHEREAS, over the course of the last three years, representatives from Redmond Police, Redmond Fire, and Deschutes County Emergency Management, participated in discussions with City Council about balancing fire danger with the use of fireworks; and

WHEREAS, fires caused by fireworks can be expected to cause disruption of important services, damage to life or property, and utilization of resources in excess of expected levels; and

WHEREAS, enforcement of existing City Code that prohibits the use of illegal fireworks involves significant staff time that would otherwise be used in performing other functions; and

WHEREAS, the City Council finds that the attached code amendments (Exhibits A and B) are necessary to further the above interests and to protect the health, safety and welfare of City of Redmond residents.

NOW, THEREFORE, THE CITY OF REDMOND ORDAINS AS FOLLOWS:

SECTION ONE: The City of Redmond hereby amends the Redmond City Code Chapter 2, a copy of the code amendments is attached hereto as “Exhibit A,” and Redmond City Code Chapter 5, a copy of the code amendments is attached hereto as “Exhibit B.”

SECTION TWO: SEVERABILITY. The provisions of this Ordinance are severable. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given without such invalid part or parts.

SECTION THREE: This Ordinance shall be effective on the 30th day following its passage.

PASSED by the City Council and **APPROVED** by the Mayor this 22nd day of April 2025.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

Exhibit A Redmond City Code Proposed Amendments

Proposed text amendments are shown in ~~strike-through~~ and in Red or Red Underline.

(***)

Chapter 2: Government and Administration

(***)

2.782. - Schedule of Fines.

1. Civil infractions are classified for the purpose of determining fines into the following categories:

- A. Class A civil infractions.
- B. Class B civil infractions.
- C. Class C civil infractions.
- D. Class F civil infractions.

2. Administrative infractions are classified for the purpose of determining fines into the following categories:

- A. Class A administrative infractions.
- B. Class B administrative infractions.
- C. Class C administrative infractions.
- C. Class F administrative infractions.

3. An assessment of a fine for an infraction shall be an amount not exceeding an amount set by resolution.

(Ord. No. 97-42, 11-11-1997)

Exhibit B Redmond City Code Proposed Amendments

Proposed text amendments are shown in ~~strike-through~~ and **in Red or Red Underline**.

(***)

Chapter 5: Public Protection

(***)

5.305. - Fireworks

1. ORS 480.111, 480.120, 480.130, 480.140(1), 480.150 and 480.990 are hereby incorporated by reference and made a part of the Redmond Code, and shall apply to the use and possession of fireworks within the City.

2. Section 5.305 applies to the actual person possessing or using fireworks. The property owner, renter, or other person in charge of property where fireworks are used or possessed is responsible if they should have reasonably known fireworks were in use or possessed on the property.

~~3. A violation of this section is a Class A civil infraction.~~

3. A violation of this section is a Class F civil infraction and/or a Class F administrative infraction.

4. Repeat violations (upon conviction) of this section is treated as a misdemeanor, as allowed in ORS 480.990.

(Ord. No. 98-03, 1-13-1998; Ord. No. 2019-17, 11-26-2019)



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: April 22, 2025
TO: City Council
THROUGH: Keith Witcosky, City Manager
FROM: Kyle Roberts, Planning Director
James Wood, Finance Director
Jason Neff, Deputy City Manager/Chief Financial Officer
Keith Leitz, City Attorney
Steve Ashworth, Deputy City Manager
SUBJECT: Resolution #2025-03 - A resolution setting fees and charges imposed by the City of Redmond. **Public comment will be taken per ORS 294.160**

Report in Brief:

This item requests the City Council approve new fees to the Fee Schedule to become effective April 22, 2025. Public Comment needs to be taken per ORS 294.160.

Background:

The purpose of this action is to establish five new fees in the City's fee schedule. The need to set these fees is a result of the Council having passed ordinances that (1) will allow for marijuana dispensaries in city limits and (2) the creation of a new infraction class to be used when citing the illegal use of fireworks. Additionally, staff is proposing to add a business license fee for non-profits.

The attached resolution updates the current City of Redmond Fee Schedule (Exhibit A). In Exhibit A, words in red are fee schedule description clarifications and new fees added. All areas containing a change have been **highlighted in yellow**. The updated schedule becomes effective upon passing this resolution (April 22, 2025).

Discussion:

Marijuana dispensary-related fees:

On April 8th, the City Council approved a series of ordinances that, together, make operating a marijuana dispensary in Redmond legal. Those ordinances come into effect on May 8th. Staff are currently working on creating an application specific to marijuana dispensaries. These applications will require significant staff time to review and therefore necessitate establishing a specific application fee of \$1,500. If approved, the dispensary operator will be required to pay the annual \$75 business license fee in addition to a \$500 marijuana business renewal fee.

Fireworks infraction fee:

With the Council's approval of Ordinance #2025-07, a new infraction amount will be needed, specific to illegal use of fireworks within city limits. The ordinance establishes a Class F civil infraction and a Class F administrative infraction. These new infractions are \$1,500 each.

Business license for non-profits:

Section 7.014(2) of the Redmond City Code states that non-profits operating a business in Redmond must obtain a business license but shall pay a reduced fee. While the standard business license fee of \$75 is in the City's fee schedule, a reduced fee for non-profits is not in the fee schedule; therefore, staff are proposing a \$37.50 fee for non-profits in the fee schedule.

Fiscal Impact:

These fee adjustments are not anticipated to materially impact the City's financial position. The fee adjustments either seek to recoup staff time (marijuana fees), deter illegal acts (fireworks) or bring clarity to the fee schedule (non-profit business license).

Alternative Courses of Action:

1. Take public comment per ORS 294.160 and adopt Resolution #2025-03.
2. Take public comment per ORS 294.160 and do not adopt Resolution #2025-03.
3. Request more information.

Recommendation / Suggested Motion:

"I move to adopt Resolution #2025-03."

**CITY OF REDMOND
RESOLUTION NO. 2025-03**

A RESOLUTION SETTING FEES AND CHARGES IMPOSED BY THE CITY OF REDMOND.

WHEREAS, it is necessary to review fees and charges imposed by the City of Redmond to ensure that revenues are comparable with costs of services provided; and

WHEREAS, staff has identified the need to amend the City's fee schedule; and

WHEREAS, it should be understood that these charges are an important part of the resources for the operation of the City.

NOW, THEREFORE, THE REDMOND CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The fees and charges on the attached Fee Schedule excerpt "Exhibit A" are hereby established effective April 22, 2025. All other fees contained within the City's Fee Schedule, which have not been modified as part of this resolution, will remain in effect.

Section2. The fees are adopted until next review is presented to Council.

ADOPTED by the City Council and **SIGNED** by the Mayor this 22nd day of April 2025.

Ed Fitch, Mayor

ATTEST:

Kayla Duddy, Deputy City Recorder

**CITY OF REDMOND
EXHIBIT A
FEE SCHEDULE**

Effective ~~January 01, 2025~~ April 22, 2025

Item #	Department / Item Description	Effective January 01, 2025 Fee	Proposed Effective April 22, 2025 Fee	Unit
5	MISCELLANEOUS			
5.1	Licenses			
5.1.01	Business License	\$ 75.00		per year
5.1.01.3	Employees	\$ 1.50		per employee (for each over 5)
5.1.01.4	Non-Profit Organization		\$ 37.50	
5.1.02	Liquor License			
5.1.02.1	Initial original application	\$ 100.00		each
5.1.02.2	Change in ownership, change in location, or change in privilege application	\$ 75.00		each
5.1.02.3	Renewal or temporary application	\$ 35.00		per year
5.1.03	Social Gaming License [Section 7.298]	\$ 300.00		per year
5.1.03.1	Investigation Fee [Section 7.284(1)]	\$ 70.00		per application
5.1.04	Circus/Tent Show License [Section 7.344(1)]	\$ 275.00		per day
5.1.05	Theatrical Tent Show License [Section 7.344(2)]	\$ 100.00		per day
5.1.06	Street Vendor License [Section 7.510(2)]	\$ 83.00		per cart
5.1.07	Merchant Police License [Section 7.614]	\$ 55.00		each
5.1.08	Vehicle For Hire License			
5.1.08.1	1-2 Drivers	\$ 75.00		per year
5.1.08.2	3-5 Drivers	\$ 125.00		per year
5.1.08.3	6-15 Drivers	\$ 250.00		per year
5.1.08.4	16-50 Drivers	\$ 500.00		per year
5.1.08.5	51+ Drivers	\$ 1,000.00		per year
5.1.09	Pawn Broker License	\$ 165.00		per year
5.1.10	Marijuana *			
5.1.10.1	Initial original dispensary application		\$ 1,500.00	each
5.1.10.2	Renewal application		\$ 500.00	per year
	* Subject to a City of Redmond Business License			

**CITY OF REDMOND
EXHIBIT A
FEE SCHEDULE**

Effective ~~January 01, 2025~~ April 22, 2025

Item #	Department / Item Description	Effective January 01, 2025 Fee	Proposed Effective April 22, 2025 Fee	Unit
7.10	Bail Fees			
7.10.01	Parking Violations [Section 6.200]			
7.10.01.1	2-Hour Parking Violation (on street):			
7.10.01.1.1	First Overtime	\$ 15.00		each
7.10.01.1.2	Each Additional Overtime Unit	\$ 10.00		each
7.10.01.2	Violation for Employer/Employees	\$ 50.00		each
7.10.01.3	Airport Parking Violation	\$ 150.00		each
7.10.01.4	All Other Parking Violations	\$ 25.00		each
7.10.01.5	If Not Paid Within 5 Days of Ticket	\$ 10.00		each
7.10.01.6	Prohibited Parking Violation [Section 6.167]	\$ 40.00		each
7.10.02	Administrative Infractions: [Section 2.782(3)]			
7.10.02.1	Class 'C'	\$ 100.00		each
7.10.02.2	Class 'B'	\$ 250.00		each
7.10.02.3	Class 'A'	\$ 500.00		each
7.10.02.4	Class 'F'		\$ 1,500.00	each
7.10.03	Court Cost [Section 2.706(1)]	\$ 10.00		each
7.10.04	Court Cost [Section 2.706(4)]	\$ 15.00		each
7.10.05	Civil Infractions: [Section 2.782(3)]			
7.10.05.1	Class 'C'	\$ 100.00		each
7.10.05.2	Class 'B'	\$ 250.00		each
7.10.05.3	Class 'A'	\$ 500.00		each
7.10.05.4	Class 'F'		\$ 1,500.00	each
7.10.06	Duty to Send Children to School [Section 5.137]			
7.10.06.1	Superintendent Citation, up to	\$ 100.00		each
7.10.07	Fail to License Dog [Section 5.255]	\$ 250.00		each
7.10.08	Animals at Large [Section 5.265]	\$ 250.00		each
7.10.09	Animal Nuisances [Section 5.270]	\$250.00 or \$500.00		each
7.10.10	Noise Violations [Section 5.335(14)(A) and ORS 467.100]	\$ 250.00		each