

**PARKS COMMITTEE**  
**Regular Meeting Minutes**

**April 3, 2025**

City Hall Executive Conference Room 141

Present: Alan Ewert (Chair), Richard Lance, Brad Porterfield, Alison Aguilar, Shawna Hicks, Katie Hammer  
Council Liaison Shannon Wedding  
Absent: Jeannie Cote-Lashonse, Peter Gassner, Erin Trimble (Vice Chair), Shannon Wedding  
RAPRD Ex Officio: Katie Hammer  
Youth Ex Officio: Alison Aguilar  
Staff Present: Public Works Director/ City Engineer Jessica MacClanahan, Special Projects and Natural Resource Manager Maria Ramirez, Parks, Facilities & Cemetery Manager Dusty Hood, Arborist Avery McChristian, Recorder Brenda Pelly, Assistant Planner Sarah Vowell.

**CALL TO ORDER/ESTABLISH A QUORUM:**

Chair Alan Ewert called the meeting to order at 3:34PM. A quorum was established.

**ANNOUNCEMENTS:**

- Welcomed new committee member Shawna Hicks.
- Richard Lance announced he will be retiring from the Parks Committee after serving for more than 20 years. We've appreciated his insight and depth of knowledge of the history and the parks in Redmond.

**PUBLIC COMMENTS:**

- Kylie announced that she wanted to visit today to see what the Parks Committee does for the community and to become more involved.

**APPROVAL OF THE MINUTES**

- March 6, 2025, minutes. Corrections noted. Richard motioned to approve the minutes after corrections made, Brad 2<sup>nd</sup> the motion. Minutes passed unanimously.

**DISCUSSIONS/ ACTION ITEMS**

- Public Works Director/ City Engineer Jessica MacClanahan spoke about the 2024 Parks Master Plan and System development charge sequencing. She would like to ensure that there is not a disconnect between the City Council and the Parks Committee and that there is transparency between the two. She will be our liaison to the City Council to help with the transparency.
- Maintenance and Operations, Parks, Facilities and Cemetery Manger Dusty Hood reported on the work that has been taking place at the Bowlby Park concession stand. It has been completely remodeled and finalized and is up to code now. Irrigation season is underway, employees are doing repairs and charging the systems now before they turn on the timers and begin watering. Restrooms are planned to open April 14<sup>th</sup>, 2025. A new HVAC system has been approved for the City Hall. The new Police station is ahead of schedule and is planned to open June/July this year.
- City Arbor Month Activities, City Arborist Avery McChristian reported on the planned events. April 9<sup>th</sup>, the Boy Scouts will be planting trees with the City Arborists. April 14<sup>th</sup> OSU Extension office will be having a tree pruning course many employees will be attending. April 24<sup>th</sup> will be the North Dry Canyon Park clean-up with the Heart of Oregon Corps. All month there will be Dry Canyon tree inventory, Herringbone Bookstore will have an Arbor Day display of books. There is a reading list of books at the Deschutes Public Library. And the Redmond Proficiency Academy HS and MS will be having a scavenger hunt. They have maps of trees and items for the scavenger hunt.
- Katie Hammer reported on the progress of the new RAPRD facility. They plan to open early next year possibly by March.

**ADDITIONAL CITIZEN COMMENTS:** None

**UPCOMING AGENDA ITEMS:**

- May – Budget
- June – Improving volunteerism and community engagement
- July – No meeting in July

**ADJOURN:** Meeting adjourned at 5:00PM.

APPROVED by and SIGNED by me this \_\_\_\_\_ day of 04 / 29 / 2025, 2025.

ATTEST:

*Alan Ewert*

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Alan Ewert  
Parks Committee Chair

*Maria L. Ramirez*

\_\_\_\_\_  
Maria Ramirez  
Special Projects and Natural Resource Program Manager

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## Document History



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