

**City of Redmond Urban Renewal District Agency Board  
Meeting Minutes**

**February 11, 2025**

Council Chambers & Remote Video Conferencing

<https://www.redmondoregon.gov/government/city-council>

Board Members Present: Clifford Evelyn, Ed Fitch, John Nielsen, Kathryn Osborne, Shannon Wedding, Cat Zwicker

Board Members Excused: Jay Patrick

Staff Present: City Manager Keith Witcosky, Deputy City Manager Steve Ashworth, City Attorney Keith Leitz, City Recorder Kelly Morse, Public Works Director/City Engineer Jessica MacClanahan, Communications Director Heather Cassaro, Chief Financial Officer/Deputy City Manager Jason Neff, Finance Director James Wood, Police Chief Devin Lewis, Airport Director Zachary Bass, Planning Director Kyle Roberts, Economic Development/Urban Renewal Program Manager Chuck Arnold, Urban Renewal Program Analyst Meghan Gassner, Client Systems Administrator Tyler Roppe, Billing and Collection Manager Valerie Taylor, Budget Analyst Herlinda Corn

Media Present: None

**CALL TO ORDER / ESTABLISH A QUORUM**

Chair Fitch called the meeting to order at 7:32 p.m.

**MINUTES**

**A. Minutes of June 11, 2024, Urban Renewal Agency Board Meeting**

**Board Member Evelyn moved, seconded by Board Member Zwicker, to approve the June 11, 2024, minutes, motion passed. (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-absent, Wedding-yes, Zwicker-yes)**

**ACTION ITEMS**

**A. Downtown Ice Rink Concept Design Development Contract with OSPORTS Architecture:  
\$83,410**

Economic Development/Urban Renewal Program Manager Chuck Arnold, Downtown Urban Renewal Advisory Committee Chair Brandon Cook-Bostick and Urban Renewal Program Analyst Meghan Gassner presented an update on the proposed downtown ice rink and requested approval of the conceptual design services contract with OSPORTS and partner JBB Consultants & Engineers Inc. in the amount of \$83,410.

**Board Member Wedding moved, seconded by Board Member Osborne, to award a concept design development contract for the Downtown Ice Rink Project to OSPORTS Architecture in an amount not to exceed \$83,410 and authorize the City Manager to sign the contract, motion passed (Evelyn-yes, Fitch-yes, Nielsen-yes, Osborne-yes, Patrick-absent, Wedding-yes, Zwicker-yes)**

**ADJOURNMENT**

The meeting adjourned at 7:46 p.m.

Prepared by ABC Transcription Services  
Reviewed by Kayla Duddy, Deputy City Recorder

