

Redmond City Council

November 17, 2025

Special Workshop Minutes

Executive Conference Room & Remote Video Conferencing

<https://www.redmondoregon.gov/city-council>

Present: Ed Fitch, John Nielsen, Kathryn Osborne, Jay Patrick, Shannon Wedding, Cat Zwicker, Clifford Evelyn (arrived at 3:15 pm)

Excused: None

Staff Present: City Manager Keith Witcosky; Deputy City Manager Steve Ashworth; City Recorder Kelly Morse; Airport Director Zachary Bass; City Attorney Keith Leitz; Deputy City Manager/Chief Financial Officer Jason Neff; Public Works Director/City Engineer Jessica MacClanahan; Communications Director Heather Cassaro; Economic Development/Urban Renewal Program Manager Chuck Arnold; Urban Renewal Program Analyst Meghan Gassner; Finance Director James Wood; Police Chief Devin Lewis; Planning Manager Kyle Roberts; Senior Long-Range Planner Cory Murray; Human Resources Director Jason Bavuso; Airport Property and Contracts Manager Leif Anderson

Media Present: None

CALL TO ORDER

Mayor Fitch called the meeting to order at 3:00 p.m.

PRESENTATIONS

A. America 250 Planning/July 4, 2026

Economic Development/Urban Renewal Program Manager Chuck Arnold and Lay It Out Events Event Producer Aaron Switzer provided an overview of the 250th celebration of the signing of the Declaration of Independence, outlining stages of the several day, possibly week-long themed celebration, including a barbecue with music on July 3, 2026, and a parade and fireworks on July 4, 2026. Staff will develop a list of key celebration items with rough cost estimates, including potential Urban Renewal investments in permanent street furniture, to inform discussion at a December or January meeting.

B. Public Safety Facility Savings Prioritization

Deputy City Manager/Chief Financial Officer Jason Neff reviewed and outlined options for using the \$4 million in savings from the Public Safety Facility (PSF) Project, noting at the December 9, 2025, meeting, he may recommend applying the funds toward the Eastside Arterial Project, essentially bolstering/increasing the General Fund Reserves by \$4 million.

The City Council directed staff to prepare a budget adjustment for an evidence storage building, PSF Reserve (1-year), and police radio replacement, with the remaining funds to be revisited at a later date. Information on the offset for the cost of evidence storage was requested.

C. Airport Hangar Reversion Deferral Policy

Airport Director Zachary Bass presented the Airport leasing policy update, highlighting the policy adopted in 2015/2021, the reversion clause and deferral fee, and the current fee calculation versus the calculation with proposed changes to the discount rate change, payment schedule, and one-use per ownership entity. Staff suggested not allowing the annual payment but offering a 5 percent discount for lump sum payment. The proposed changes will come before the Council for action in the next few weeks.

The Council consented to staff returning with an amendment for a 5 percent discount on the lump sum payment, but no annual payment option. Staff confirmed the discount would apply to the calculation.

D. Miscellaneous Budget Adjustments on November 18, 2025, & December 9, 2025, Agendas

Mr. Neff stated the public safety items will be presented December 9, 2025. The Council will consider some project-change orders, the Managed Camp, and closing out funds used to create the Internal Service Fund at tomorrow's Council meeting.

The Council consented to using the fire truck for the Starlight Parade and agreed not to create the Council resolution requested by Richard Lance because the sitting Council would have no input on the realignment of Pershall Way or any installation of a road through the park.

ADJOURNMENT

The meeting adjourned at 3:54 p.m.

Prepared by ABC Transcription Services, Inc.
Reviewed by Kayla Duddy, Deputy City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 13th day of January 2026.

/s/ Ed Fitch
Ed Fitch, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder