



## **PARKS COMMITTEE**

February 5, 2026

City Hall • 411 SW 9th Street • Conference Room 141

Virtual Meeting Option: [Join the meeting](#)

You can also dial in using your phone.

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**PURPOSE STATEMENT:** To plan, develop, and provide stewardship for City of Redmond's parks and open spaces while preserving natural areas and maximizing public enjoyment.

### **COMMITTEE MEMBERS**

Alan Ewert  
*Chair*

Erin Trimble  
*Vice Chair*

Jeannie Cote-Lashonse  
*Member*

Peter Gassner  
*Member*

Shawna Hicks  
*Member*

Eve Ponder  
*Member*

Brad Porterfield  
*Member*

Alison Aguilar  
*Youth Ex-Officio*

Katie Hammer  
*RAPRD Ex-Officio*

**FEBRUARY 5, 2026**

**MEETING AGENDA**

**3:30 PM**

**I. CALL TO ORDER / INTRODUCTIONS**

**II. COMMENTS FROM CITIZENS AT THE MEETING**

Citizen comments are limited to three (3) minutes per person and will be accepted for a period of 30 minutes. Comments should be focused on City of Redmond business. Attendees are asked to refrain from interrupting, calling-out, or cheering during citizen comments.

**III. ANNOUNCEMENTS**

**IV. APPROVAL OF MINUTES**

A. Approval of December 4, 2025 Meeting Minutes

**V. DISCUSSION / ACTION ITEMS**

A. Review of Chapter 2 of the City Code: Roles & Responsibilities of Parks Committee (Maria, 10 min)

B. Nomination of Chair and Co-Chair for 2026 (Maria, 10 min)

C. CIP Review (Jessica & Maria, 15 min)

D. Firewise Plan (Josh Wedding, 10 Min)

**VI. UPDATES**

A. Operations and Maintenance Update (Dusty 10 min)

**VII. COMMITTEE MEMBER UPDATES / COMMENTS**

**VIII. UPCOMING AGENDA ITEMS**

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or [access@redmondoregon.gov](mailto:access@redmondoregon.gov). Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

- A. March - RAPRD
- B. April - Arbor Day Activities
- C. May - TBD

**IX. ADJOURN**

*Meeting documents are available on the City's web site at [redmondoregon.gov](http://redmondoregon.gov)*

**PARKS COMMITTEE  
Regular Meeting Minutes**

**December 4, 2025**

City Hall Executive Conference Room 141

Present: Alan Ewert (Chair), Erin Trimble, Peter Gassner, Eve Ponder, Brad Porterfield,  
Council Liaison: Shannon Wedding (Absent)  
Absent: Jeannie Cote-Lashonse, Shawna Hicks  
RAPRD Ex Officio: Katie Hammer  
Youth Ex Officio: Alison Aguilar (Absent)  
Staff Present: Public Works Director, City Engineer Jessica MacClanahan, PW Operations Manager  
Josh Wedding, Special Projects and Natural Resource Manager Maria Ramirez,  
Parks/Facilities Division Manager Dusty Hood, Avery McChristian City Arborist, Recorder  
Brenda Pelly.

**CALL TO ORDER/ESTABLISH A QUORUM:**

Chair Alan Ewert called the meeting to order at 3:35PM. A quorum was established.

**ANNOUNCEMENTS:** Maria brought up the upcoming nominations for the Chair and Co-Chair positions. They will be voted on in the February meeting

**PUBLIC COMMENTS:** Richard Lance commented on the importance of the Northern Dry Canyon area of the Parks natural area, and its inclusion of it in the upcoming budget.

**APPROVAL OF THE MINUTES**

- November 6, 2025, minutes. Unanimously approved.

**DISCUSSIONS/ ACTION ITEMS**

- CIP discussion. The members discussed what projects they would like to be included in the recommendation to the Council. Jessica encapsulated the data and will work with staff to create the presentation. It will be discussed during the February meeting before the council presentation.
- Maintenance & Operations updates – Josh reported the winterization of the parks are ongoing. Upgrades have been made to the Centennial spray park fountains with new programming and electrical updates.

**ADDITIONAL MEMBER & CITIZEN COMMENTS:**

- Erin reported she has asked staff at Hugh Hartman elementary school if they were interested in participating in the Arbor Day projects next year.
- Avery showed the slice of the ancient Juniper tree that was from a development site, it dates to the 1460's.

**UPCOMING AGENDA ITEMS:**

- January - No meeting will be held
- February – Voting for Chair & Co-Chair and CIP
- March – RAPRD

**ADJOURN:** Meeting adjourned at 4:54PM.

APPROVED by and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Alan Ewert  
Parks Committee Chair

\_\_\_\_\_  
Maria Ramirez  
Special Projects and Natural Resource Program Manager

## ***PARKS COMMITTEE***

### **Sec. 2.380. Purpose Statement.**

To plan, develop, and provide stewardship for City of Redmond's parks and open spaces while preserving natural areas and maximizing public enjoyment.

(Ord. No. 90-12, 11-13-1990; Ord. No. 1999-35, 12-14-1999; Ord. No. 2014-18, 10-28-2014)

### **Sec. 2.382. Responsibilities/Scope.**

The Parks Committee shall act in an advisory capacity to the City Council on matters pertaining to the operation, maintenance, improvements, facilities, and recreation activities under the jurisdiction of the City.

(Ord. No. 90-12, 11-13-1990; Ord. No. 93-10, 3-12-1993; Ord. No. 1999-35, 12-14-1999; Ord. No. 2014-18, 10-28-2014)

### **Sec. 2.384. Duties and Powers.**

The responsibilities of the Committee shall consist of the power and duty to advise the City Council concerning the management, care, improvements, and control of current and future public parks and recreation facilities.

Specifically:

1. Define the objectives of park and recreation facilities and services and make plans and general policies aligning them.
2. Recommend the form of recreation or cultural activities which should be conducted on park facilities.
3. Recommend park policy and regulations.
4. Recommend park development goals and implementation timeframes.
5. Keep the public informed of park and recreation priorities and programs.
6. Recommend rates and service charges associated with the use of any City park and recreation facilities.
7. Coordinate volunteer park projects.
8. Identify and seek alternative funding sources for park and recreation development.
9. Recommend fiscal plans to achieve City park and recreation goals.
10. Review and suggest annual budgets for park development to City staff as part of the annual budget process.
11. Any other activities as assigned which are consistent with the above responsibilities.

(Ord. No. 90-12, 11-13-1990; Ord. No. 90-12, 11-13-1990; Ord. No. 1999-35, 12-14-1999; Ord. No. 2014-18, 10-28-2014)

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### **Sec. 2.386. Membership.**

1. *Number of Members.* The Parks Committee shall be comprised of seven members.
2. *Residency.* The members shall reside within the boundaries of the Redmond School District 2J.
3. *Representation.* Individual seats are not geographically designated; however, a majority of the members should reside within the Urban Growth Boundary.
4. *Appointments.* The Mayor, with the approval of the City Council, shall appoint all members.
5. *Terms.* All terms are for four years.
6. *Removal.* A Committee member may be removed by the City Council for misconduct, non-performance of duty, or three successive unexcused absences from regular meetings. The Parks Committee may, by motion, request that a member be removed by the City Council. If the City Council finds misconduct, nonperformance of duties or three successive unexcused absences from regular meetings by the member, the member shall be removed. The Mayor may, with the City Council's approval, remove any committee member without cause.
7. *Ex-Officio Members.* One ex-officio youth (18 years of age and under) shall be appointed by the Mayor, without regard to jurisdictional restrictions, to serve a one year term. The Mayor may appoint one ex-officio member from the Redmond Area Park and Recreation District. Ex-officio representatives shall not be voting members.

(Ord. No. 90-12, 11-13-1990; Ord. No. 2014-18, 10-28-2014; Ord. No. 2023-05, 8-22-2023)

### **Sec. 2.388. Officers.**

1. *Chairperson/Vice-Chairperson.* At the first meeting of each year, the Parks Committee shall elect from among its membership a Chairperson and Vice-Chairperson. The Chairperson, or Vice-Chairperson acting as chairperson, shall have the right to make or correct motions and vote on all matters before the Committee. A majority of the Committee may replace its Chairperson or Vice-Chairperson with another member at any time during the calendar year.
2. *Annual Report to City Council.* The Chairperson of the commission shall make an annual report to the Redmond City Council outlining accomplishments for the past year and work plan for the following year, or more often as the Chairperson deems appropriate, or at the request of the Council.

(Ord. No. 90-12, 11-13-1990; Ord. No. 90-12, 11-13-1990; Ord. No. 2014-18, 10-28-2014; Ord. No. 2023-01, 1-24-2023)

### **Sec. 2.390. Meeting/Quorum.**

1. *Meeting Schedule.* The Parks Committee shall hold regular meetings, recommended at least once every other month, or more often if the need exists as determined by the Committee. The Committee may have a special meeting when four of its members issue a request for a meeting, filed with the City Recorder, who shall call such a meeting and notify the chairperson thereof.
2. *Meeting Conduct.* The Rules of Parliamentary Law and Practice as in Robert's Rules of Order Revised Edition shall govern each committee meeting.
3. *Open to the Public.* All meetings shall be open to the public.

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4. *Quorum.* A majority of the members of the Committee members shall constitute a quorum. Quorum will be based on the number of people officially appointed to the Committee at the time and should not include vacancies.

(Ord. No. 90-12, 11-13-1990; Ord. No. 2014-18, 10-28-2014)

### **Sec. 2.392. Expenses/Reimbursements.**

Committee members shall receive no compensation. Any expense incurred by a committee member must be pre-authorized by the City Manager or designee.

(Ord. No. 90-12, 11-13-1990; Ord. No. 90-12, 11-13-1990; Ord. No. 2014-18, 10-28-2014)

### **Sec. 2.394. Special Provisions**

1. The Redmond Parks Committee shall operate within the laws and guidelines of the federal government, the state government, Deschutes County and the City of Redmond.
2. *Ad Hoc Committees.* The Mayor may appoint an ad hoc committee to address issues that are not under the purview of the existing Committee.
3. *Solicitation of Funding.* The Committee may solicit or receive any gifts or bequests of money or other personal property, or any donation to be applied, principal or income, for either temporary or permanent use of the parks, grounds or other recreational purposes.

(Ord. No. 90-12, 11-13-1990; Ord. No. 1999-35, 12-14-1999; Ord. No. 2014-18, 10-28-2014)

### **Sec. 2.396. Staff Support.**

Staffing shall be determined by the City Manager or City Manager designee.

(Ord. No. 90-12, 11-13-1990; Ord. No. 1999-35, 12-14-1999; Ord. No. 2014-18, 10-28-2014)

### **Sec. 2.397. (Reserved)**

Editor's note(s)—Section 2.397 "Voting, Procedure, Removal" was added by Ord. No. 95-09 passed March 25, 1995. Later, was amended by Ord. No. 98-03 passed January 13, 1998. Later, was amended by Ord. No. 1999-35 passed December 14, 1999. Later, was deleted by Ord. No. 2014-18 passed October 28, 2014.

### **Sec. 2.398. (Reserved)**

Editor's note(s)—Section 2.398 "Conducting Activities" was added by Ord. No. 90-12 passed November 13, 1990. Later, was amended by Ord. No. 1999-35 passed December 14, 1999. Later, was deleted by Ord. No. 2014-18 passed October 28, 2014.

### **Sec. 2.399. (Reserved)**

Editor's note(s)—Section 2.399 "Solicitation of Funding" was added by Ord. No. 90-12 passed November 13, 1990. Later, was deleted by Ord. No. 2014-18 passed October 28, 2014.