



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

CITY COUNCIL

February 23, 2021
Council Chambers • 411 SW 9th Street

COUNCIL MEMBERS

George Endicott
Mayor

Jay Patrick
Council President

Jon Bullock
Councilor

Krisanna
Clark-Endicott
Councilor

Clifford Evelyn
Councilor

Ed Fitch
Councilor

Shannon
Wedding
Councilor

FEBRUARY 23, 2021

REGULAR MEETING AGENDA

6:00 PM

I. CALL TO ORDER / ESTABLISH A QUORUM

II. BLESSING - Pastor Rick Russell, Mountain View Fellowship

III. PLEDGE OF ALLEGIANCE

IV. COMMENTS FROM CITIZENS AT THE MEETING

V. CONSENT AGENDA

- A. Purchase Authorization for Vactor 2100i Combination Sewer Cleaner Truck;
\$502,675.59
- B. Purchase Authorization for 2020 Kenworth Heavy-Duty Service Truck;
\$160,496
- C. Purchase Authorization for Stertil-Koni Heavy-Duty Mobile Column Lifts;
\$66,216.90

VI. PROCLAMATIONS

- A. Red Cross Month

VII. PRESENTATIONS

- A. 2nd Quarter Financial Report
- B. Airport Terminal Area Plan Concept Update
- C. State of Air Service Update
- D. State of the Airport Update

VIII. BID AWARDS / BID REJECTIONS

- A. Maple Avenue Staircase Construction Award Contract to Cascade Civil Corp
(PK2101); \$327,372.

IX. ACTION ITEMS

- A. Amendment 3 to the Murraysmith South Redmond Water Facility Design
Services Contract (WA1902); \$445,477

- B. Pacific Power Blue Sky Grant Acceptance - \$100,000 for Solar Panels at the Senior Center (SC2101)

X. MAYOR'S COMMENTS

- A. Redmond Airport Committee - Appointment of Deschutes County Commissioner Tony DeBone as the Deschutes County Representative, term expiring December 31, 2021, and Bend City Councilor Melanie Kebler as the Bend Representative, term expiring December 31, 2024.

XI. COUNCIL COMMENTS

- A. Councilor Clark-Endicott's Written Comments
- B. Councilor Fitch's Written Comments

XII. CITY MANAGER COMMENTS

XIII. ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

XIV. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@redmondoregon.gov. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 23, 2021
TO: Redmond City Council
Keith Witcosky, City Manager
THROUGH: John Roberts, Deputy City Manager
Bill Duerden, Public Works Director
FROM: Ryan Kirchner, Wastewater Division Manager
SUBJECT: Purchase Authorization for Vactor 2100i Combination Sewer Cleaner Truck; \$502,675.59

Addresses Council Goal:

1. Sustain Operations - Provide or enhance current levels of operations in all facets of municipal service delivery.

Report in Brief:

This item requests authorization to purchase a new Vactor 2100i Combination Sewer Cleaner for \$502,675.59 from Owen Equipment (Portland) through the National Joint Powers Alliance purchase agreement.

Background:

The Public Works Wastewater Division operates and maintains the Water Pollution Control Facility; approximately 200 miles of sewer and stormwater conveyance systems, ten lift stations and multiple capital assets throughout the City.

The vehicle being purchased is used for a variety of tasks such as cleaning and inspecting the conveyance system, excavating around infrastructure, cleaning lift stations and catch basins, and serves as the first responder vehicle for spills and overflows.

The 2006 and 2019 Vactor 2100i Combination Sewer Cleaner currently being used by staff are the most essential capital vehicle assets within Wastewater Division. The 2006 sewer cleaner is no longer reliable as a primary asset for essential tasks but will be retained for less critical duties.

Discussion:

City staff researched a suitable replacement for the 2006 Vactor and determined that a current year model best met the desired criteria for performance and fleet compatibility.

The Vactor will be purchased through the National Joint Powers Alliance purchase agreement (#122017_FCS), which allows the City to purchase the vehicle \$11,476 below list price.

Fiscal Impact:

The FY 2020/21 budget includes \$500,000 for the Vactor Combination Sewer Cleaner within the Wastewater Fund - Capital Vehicle & Equipment Sub-fund, 53263-01-000-07-00-04 (see attached).

The difference between the budgeted (\$500,000) and actual (\$502,675.59) amounts will be covered by savings in other equipment purchases (\$797,000 total equipment budget). Delivery of this vehicle is expected to occur next fiscal year with budgeted funds carrying forward to FY 2021/22.

Alternative Courses of Action:

1. Approve the purchase.
2. Reject the purchase.
3. Take no action and request additional information.

Recommendation / Suggested Motion:

"I move to authorize the City Manager to purchase the Vactor 2100i Combination Sewer Cleaner from Owen Equipment

in the amount of \$502,675.59."



NOTES ON THE FISCAL YEAR 2020/21 BUDGET

- Rate increases are looked at within the context of a five-year planning horizon to help avoid sharp increases. The budget includes a 3% increase to sewer rates effective January 2021. This increase is requested to keep pace with inflation and the incremental cost of sustaining operations, as well as facilitate necessary infrastructure projects. The increase also allows the Wastewater Fund to maintain an appropriate operating contingency and infrastructure maintenance reserve for an unanticipated major system component failure. Current residential sewer rates are \$31.63 per month. A 3% increase will adjust the charge to \$32.58 per month, an increase of \$0.95 per month.
- The budget includes \$40,000 in revenue from the sale of hay farmed at the irrigation site and \$28,800 in revenue from the RV dump station (Council Goal 1C).
- The Wastewater Fund is operated as an Enterprise Fund and pays a franchise fee like other utilities that occupy the public right-of-way. The Wastewater Fund pays 5% of rate revenue to the General Fund. The franchise fee for FY 2020/21 is approximately \$287,388.
- A proactive inspection and cleaning program has maintained the collection system in good condition minimizing the amount of infrastructure maintenance required. Specific projects are listed in the table on the following page.
- The budget includes a transfer of \$360,000 to the Capital Vehicle and Equipment sub-fund adding to the funds held in reserve. The budget includes the purchase of a new jetter/vacuum truck (\$500,000), a heavy-duty service truck (\$160,000), a utility vehicle (\$20,000) and a service truck (\$55,000). The table below lists the major equipment planned to be purchased in the near term.

Equipment - New and Replacement, Near-Term List	Main Use	Cost
Jetter/Vacuum Truck Replacement (FY 20/21)*	Replace existing	\$ 500,000
Heavy Duty Service Truck (FY 20/21)	Replace existing	\$ 160,000
Irrigation and WPCF UTV (FY 20/21)	Replace existing	\$ 20,000
Service Truck (FY 20/21)	Replace existing	\$ 60,000
WPCF Motors & Pumps (FY 20/21)	Replace existing	\$ 57,000
Irrigation Site Rock Picker (FY 21/22)	Replace existing	\$ 55,000
Front Loader (FY 21/22)	Replace existing	\$ 300,000
Total		\$ 1,152,000

* Does not include \$50,000 share included in Stormwater budget

- A \$34,655 lease payment to the Water Fund is included to support debt service associated with improvements to the Public Works Facility (in 2012) including energy efficiency improvements made in 2014.
- The budget includes a 60-day operating contingency of \$796,255 (Council Goal 1D).
- The budget includes the following DEQ loan payments:
 - \$562,930 associated with the 2008 WPCF modifications
 - \$241,578 associated with the 2018 East Side Sewer Interceptor (ESSI).
- Debt service also includes bond payments for the 2000 WPCF improvements totaling \$291,775. In FY 2015/16, the 2000 USDA Sewer Revenue Bond was refinanced into a Full Faith and Credit bond, which kept the annual payment stagnant, yet reduced the debt maturity by 11 years (as a result of interest rate and principal reduction) saving over \$1.5 million (approximately 37% savings) over the life of the debt.

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

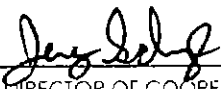
NJPA Contract #: 122017-FSC

Proposer's full legal name: Federal Signal Corp.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

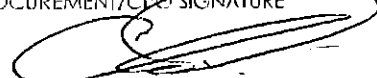
The effective date of the Contract will be February 20, 2018 and will expire on February 20, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coauette
(NAME PRINTED OR TYPED)

Awarded on February 19, 2018

NJPA Contract # 122017-FSC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Federal Signal Corp.

Authorized Signatory's Title Business Development Manager



VENDOR AUTHORIZED SIGNATURE

David Panizzi

(NAME PRINTED OR TYPED)

Executed on 2/23, 2018

NJPA Contract # 122017-FSC



Presents a Proposal Summary

of the



2100i Combination Sewer Cleaner

Combination Single Engine Dual Stage Sewer Cleaner with Hydrostatic Driven Vacuum System Mounted on a Heavy-Duty Truck Chassis

for

City of Redmond
3100 NW 19th Street
Redmond, OR 97756
United States

List Summary

Order Qty	Part Number	Description	List Price
1	2112-SE2-PLUS	2100i Single Engine Fan, Dual Stage, 12 yrd Debris, Combo	\$257,550.00
1	2018P	Additional Water, 1500-Gal Total (12 yrd)	\$4,111.00
1	3002PSTD	Vacuum, Single Engine - Dual Stage Fan	\$0.00
1	5003P	50 GPM/3000 PSI	\$0.00
1	009PSTD	Control Panel Box	\$0.00
1	011PSTD	Aluminum Fenders	\$0.00
1	012PSTD	Mud Flaps	\$0.00
1	014PSTD	Electric/Hydraulic Four Way Boom	\$0.00
1	016PSTD	Color Coded Sealed Electrical System	\$0.00
1	019PASTD	Intuitouch Electronic Package	\$0.00
1	020PSTD	Double Acting Hoist Cylinder	\$0.00
1	025PSTD	Handgun Assembly w/35' x 1/2" Hose w/Quick Disconnects	\$0.00
1	026PSTD	Ex-Ten Steel Cylindrical Debris Tank	\$0.00
1	030PSTD	Flexible Hose Guide	\$0.00
1	032PSTD	(3) Nozzles with Carbide Inserts w/Rack	\$0.00
1	045PSTD	Suction Tube Storage - 4 Pipe	\$0.00
1	046PSTD	1" Nozzle Pipe	\$0.00
1	1001PSTD	Flat Rear Door w/Hydraulic Locks	\$0.00
1	1005PSTD	Dual Stainless-Steel Float Shut Off System	\$0.00
1	1024PSTD	Debris Body Vacuum Relief System	\$0.00
1	1031PSTD	Debris Deflector Plate	\$0.00
1	1033PSTD	60" Dump Height	\$0.00
1	2001PSTD	Low Water Alarm with Water Pump Flow Indicator	\$0.00
1	2011PSTD	3" Y-Strainer at Passenger Side Fill	\$0.00
1	2022PSTD	Additional Water Tank Sight Gauge	\$0.00
1	2023PSTD	Liquid Float Level Indicator	\$0.00
1	3019PSTD	Digital Water Pressure Gauge	\$0.00
1	4006PSTD	Joystick Boom Control	\$0.00
1	4010PSTD	Boom Hose Storage, Post	\$0.00
1	4022PSTD	Telescopic Boom Elbow, Standard	\$0.00
1	5010PSTD	Rodder System Accumulator - Jack Hammer on/off Control w/ manual valve	\$0.00
1	5011PSTD	3" Y-Strainer @ Water Pump	\$0.00
1	5012PSTD	Performance Package	\$0.00
1	5014PSTD	1" Water Relief Valve	\$0.00
1	5015PSTD	Midship High Pressure Coupling	\$0.00
1	5019PSTD	Chassis Engine Cooling Package	\$0.00
1	5022PSTD	Side Mounted Water Pump	\$0.00
1	6000PBSTD	400' x 1" Piranha Sewer Hose 3000 PSI	\$0.00
1	6005PDSTD	Digital Hose Footage Counter	\$0.00
1	6007PSTD	Hose Reel Manual Hyd Extend/Retract	\$0.00
1	6009PSTD	Hose Reel Chain Cover	\$0.00
1	6017PSTD	Hydraulic Tank Shutoff Valves	\$0.00
1	7001PSTD	Tachometer/Chassis Engine w/Hour meter	\$0.00

1	7003PSTD	Water Pump Hour Meter	\$0.00
1	7004PSTD	PTO Hour Meter	\$0.00
1	7005PSTD	Hydraulic Oil Temp Alarm	\$0.00
1	8000PSTD	Circuit Breakers	\$0.00
1	8025PSTD	LED Lights, Clearance, Back-up, Stop, Tail & Turn	\$0.00
1	9002PSTD	Tow Hooks, Front	\$0.00
1	9002PSTD	Tow Hooks, Rear	\$0.00
1	9003PSTD	Electronic Back-Up Alarm	\$0.00
1	S390ASTD	8" Vacuum Pipe Package	\$0.00
1	S560STD	Emergency Flare Kit	\$0.00
1	S590STD	Fire Extinguisher 5 Lbs.	\$0.00
1	1003P	Debris Body Washout	\$1,546.00
1	1008P	6" Rear Door Knife Valve w/Camloc, 3:00 position	\$1,235.00
1	1014P	Centrifugal Separators (Cyclones)	\$5,405.00
1	1015P	Folding Pipe Rack, Curbside, 8" Pipe	\$1,072.00
1	1015PA	Folding Pipe Rack, StreetSide, 8" Pipe	\$1,072.00
1	1015PBR	Rear Door Pipe Rack Removed	\$0.00
1	1023PA	Plastic Lube Chart	\$65.00
1	1041P	Body-Up Alarm	\$907.00
1	2003P	Laval Water Separator at Fill	\$1,761.00
1	2006P	Air Purge	\$1,324.00
1	3013PB	Vacuum, Vac on the Go for the Single Engine Fan	\$33,307.00
1	4009PSTD	Water Ring Assembly, At Hose End	\$0.00
1	3020P	Digital Water Level Indicator	\$688.00
1	3021P	Digital Debris Body Level Indicator	\$922.00
1	4015P	180 deg. 10ft Telescoping Boom	\$15,646.00
1	4017P	Boom Out of Position Indicator/Alarm	\$1,561.00
1	4013P	Rotatable Boom Inlet Hose, Telescoping Boom	\$579.00
1	5008PB	Cold Weather Recirculator, PTO Driven, 25 GPM	\$1,756.00
1	5016P	Additional Rodder System Accumulator	\$2,658.00
1	5015P	High Pressure Couplers, Front and Rear	\$617.00
1	5021PC	Hydro Excavation Kit - Includes Lances, Nozzles, Storage Tray, and Vacuum Tubes	\$3,936.00
1	5023P	Fan Flushout System	\$510.00
1	6007PB	Hose Wind Guide (Dual Roller), Auto, Indexing with Pinch Roller	\$5,209.00
1	6014PA	2 High Pressured Hose Reels	\$2,875.00
1	6019P	Rodder Pump Drain Valves	\$500.00
1	6020PC	Hydraulic Extending 15", Rotating Hose Reel, 1" x 1000' Capacity	\$2,369.00
1	6026P	Washington State DOT Legal Front Hose Reel	\$0.00
1	6027PA	25' Leader Hose (in lieu of standard)	\$555.00
1	8001PM	Rear Directional Control, LED Arrowstick	\$1,800.00
1	8004PD	Rear Mounted, LED Beacon Light	\$1,005.00
1	8004PE	Front Mounted, LED Beacon Light	\$1,005.00
1	8020PL	14 Light Package, 14 Federal Signal Strobe Lights, LED	\$3,295.00
1	8027P	LED Mid-Ship Turn Signals	\$545.00
1	8028P	Worklights (2), LED, Telescoping Boom	\$805.00
1	8029PB	Worklight, LED, Hose Reel Manhole	\$600.00
1	8029PC	Worklight, LED, Curb Side	\$595.00

1	8030P	Hose Reel Wrapped for Delivery	\$0.00
1	9021PA	Camera System, Front and Rear	\$630.00
1	9023PA	Safety Cone Storage Rack - Post Style	\$165.00
1	9023PC	Additional Safety Cone Storage Rack - Post Style	\$165.00
1	9070PA	Toolbox, Front Bumper Mounted, 16 x 12 x 18 w/ (2) LED Side Markers	\$1,997.00
1	9071PEL	Toolbox, Behind Cab - 16w 30h x 96d - with Lighting	\$3,435.00
1	9072PBL	Toolbox, Driver Side Chassis Frame, 24w x 24h x 24d - with Lighting	\$1,862.00
1	9075PAL	Toolbox, Driver Side Subframe, 60w x 20h x 12d - with Lighting	\$1,883.00
1	P112STD	Module Paint, DuPont Imron Elite - Sanded Primer Base	\$0.00
1	P124STD	Vactor 2100i Body Decal, Standard	\$0.00
1	LOGO-APPL.	Vactor/Guzzler Logos - Applied	\$0.00
1	500655B-30	Vactor Standard Manual and USB Version - 1 + Dealer	\$0.00
1	500655-30	1 Printed Full Vactor Manual	\$150.00
1	Chassis- Mod	Chassis Modifications Charges	\$500.00
1	PAKT370A-E	Customer Supplied Chassis, Tandem Axle, 2022 Kenworth T880 6x4, 455 HP, Auto, 66,000 GVWR, GHG	\$126,705.00
1	VDS-153	Freight Charges	\$4,900.00
1	20616	1000'x3/4" Piranha Sewer Hose, 3000 PSI in lieu of standard	\$5,115.00
1	Auto Lube	Auto Lube for Vactor portion only, not chassis	\$6,934.00
1	Tray	Tray mounted between water tank and frame	\$325.00
1	Paint	Gun Metal Grey - Paint Code: 758647	\$0.00

Chassis Source - Customer Supplied

Module Paint Match Cab - No

Module Paint Color - Grey

Module Paint Color Code - 758647 Gun Metal Grey

Cab Color - White

Cab Color Code - L0006 White

Certified Unit Weights Required? - No

Chassis Note: None

Factory Price:	\$514,152.00
Sourcewell Discount:	(\$11,476.41)
Final Price:	\$502,675.59

Price indicated includes approved Special Requests

Price valid for 30 Days from date of 2/5/2021

PROPOSAL DATE: 2/5/2021

QUOTE NUMBER: 2021-39571

Price List Date: 1/1/2021

PO NUMBER:

QTY: _____ Customer Initials: _____

PAYMENT TERMS:

PROPOSAL NOTES:

1. Multiple unit orders will be identical to signed proposal. Changes or deviations to any unit of a multiple unit order will requires a new signed proposal.
2. Chassis specifications and data codes for customer supplied chassis must be submitted to and approved by Vactor Manufacturing prior to submittal of customer purchase order
3. All prices quoted are in US Dollars unless otherwise noted.
4. This proposal incorporates, and is subject to, Vactor Manufacturing's standard terms and conditions attached hereto and made a part hereof.

SIGNED BY:

_____ Date: _____

LIMITED WARRANTY

Limited Warranty. Each machine manufactured by VACTOR MANUFACTURING (or, "the Company") is warranted against defects in material and workmanship for a period of 12 months, provided the machine is used in a normal and reasonable manner and in accordance with all operating, maintenance and safety instructions. In addition, certain machines and components of certain machines have extended warranties as set forth below. If sold to an end user, the applicable warranty period commences from the date of delivery to the end user. If used for rental purposes, the applicable warranty period commences from the date the machine is first made available for rental by the Company or its representative. This limited warranty may be enforced by any subsequent transferee during the warranty period. This limited warranty is the sole and exclusive warranty given by the Company.

STANDARD EXTENDED WARRANTIES (Total Warranty Duration)

2100 Series, HXX Series and Jetters

10 years against water tank leakage due to corrosion. nonmetallic water tanks are covered for 5 yrs. against any factory defect in material or workmanship.

2100 Series, HXX Series and Guzzler only

5 years against leakage of debris tank, centrifugal compressor or housing due to rust-through.

2100 Series and Jetters

2 years - Vactor Rodder Pump

Exclusive Remedy. Should any warranted product fail during the warranty period, the Company will cause to be repaired or replaced, as the Company may elect, any part or parts of such machine that the Company's examination discloses to be defective in material or factory workmanship. Repairs or replacements are to be made at the selling Company's authorized dealer's or distributor's location or at other locations approved by the Company. In lieu of repair or replacement, the Company may elect, at its sole discretion, to refund the purchase price of any product deemed defective. The foregoing remedies shall be the sole and exclusive remedies of any party making a valid warranty claim.

This Limited Warranty shall not apply to (and the Company shall not be responsible for):

1. Major components or trade accessories that have a separate warranty from their original manufacturer, such as, but not limited to, trucks and truck chassis, engines, hydraulic pumps and motors, tires and batteries.
2. Normal adjustments and maintenance services.
3. Normal wear parts such as, but not limited to, oils, fluids, vacuum hose, light bulbs, fuses and gaskets.
4. Failures resulting from the machine being operated in a manner or for a purpose not recommended or not in accordance with operating, maintenance or safety instructions by the Company.
5. Repairs, modifications or alterations without the express written consent of the Company, which in the Company's sole judgment, have adversely affected the machine's stability, operation or reliability as originally designed and manufactured.
6. Items subject to misuse, negligence, accident or improper maintenance.

NOTE The use in the product of any part other than parts approved by the Company may invalidate this warranty. The Company reserves the right to determine, in its sole discretion, if the use of non-approved parts operates to invalidate the warranty. Nothing contained in this warranty shall make the Company liable for loss, injury, or damage of any kind to any person or entity resulting from any defect or failure in the machine.

THIS WARRANTY SHALL BE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND TO THE EXTENT PERMITTED, CONFERRED BY STATUTE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY WARRANTY AGAINST FAILURE OF ITS ESSENTIAL PURPOSE, ALL OF WHICH ARE DISCLAIMED.

This warranty is in lieu of all other obligations or liabilities, contractual and otherwise, on the part of the Company. For the avoidance of doubt, the Company shall not be liable for any indirect, special, incidental or consequential damages, including, but not limited to, loss of use or lost profits. The Company makes no representation that the machine has the capacity to perform any functions other than as contained in the Company's written literature, catalogs or specifications accompanying delivery of the machine. No person or affiliated company representative is authorized to alter the terms of this warranty, to give any other warranties or to assume any other liability on behalf of the Company in connection with the sale, servicing or repair of any machine manufactured by the Company. Any legal action based hereon must be commenced within eighteen (18) months of the event or facts giving rise to such action.

The Company reserves the right to make design changes or improvements in its products without imposing any obligation upon itself to change or improve previously manufactured products.



VACTOR MANUFACTURING
1621 S. Illinois Street
Streator, IL 61364



TERMS AND CONDITIONS

ORDERS: All orders are subject to acceptance by Vactor Manufacturing, Inc. or Guzzler Manufacturing, Inc. (hereafter referred to as Vactor). Orders for products not normally carried in stock or requiring special engineering or manufacturing is in every case subject to approval by Vactor's Management.

PRICES: All orders are subject to current prices in effect at the time of order acknowledgment

F.O.B. POINT: Unless otherwise stated, all prices listed are F.O.B. factory.

PAYMENT TERMS: The company's payment terms are due upon receipt, unless otherwise stated. However, until such time as Vactor receives full payment, Vactor shall maintain a purchase money security interest in the product.

CANCELLATION: Orders cannot be cancelled except upon terms that will compensate Vactor for any loss or damage sustained. Such loss will be a minimum of 10% of the purchase price.

SHIPMENT: All proposals are based on continuous and uninterrupted delivery of the order upon completion, unless specifications distinctly state otherwise. In the event that agreement is reached for Vactor to store completed items, they will be immediately invoiced to the customer and become due and payable. Storage shall be at the risk of the customer and Vactor shall be liable only for ordinary care of the property.

STORAGE CHARGES: Vactor shall charge the customer at current rates for handling and storing customer's property (e.g., truck chassis) held for more than thirty (30) days after notification of availability for shipment. All customer's property, or third party's property, that is stored by Vactor is at the customer's or other party's risk. Vactor is not liable for any loss or damage thereto caused by fire, water, corrosion, theft, negligence, or any cause beyond its reasonable control.

PERFORMANCE: Vactor shall not be liable for failure to complete the contract in accordance with its terms if failure is due to wars, strikes, fires, floods, accidents, delays in transportation or other causes beyond its reasonable control.

EXPERIMENTAL WORK: Work performed at customer's request such as sketches, drawings, design, testing, fabrication and materials shall be charged at current rates.

SKETCHES, ENGINEERING DRAWINGS, MODELS and all preparatory work created or furnished by Vactor, shall remain its exclusive property; and no use of same shall be made nor may ideas obtained therefrom be used except with the consent of and on terms acceptable to Vactor.

TAXES: Buyer's final cost shall include all applicable sales and use taxes, including all sales and use taxes attributable to any changes made to Buyer's initial order placed hereunder or to

any changes to applicable sales and use tax laws. However, Vactor Manufacturing, Inc. shall be responsible for Federal Excise Tax (F.E.T.) unless it is separately stated on the invoice and added to the selling price. If F.E.T. is not separately stated on the invoice it has not been included in the price and Vactor will pay any F.E.T. due itself and bear the cost of the tax. Any refunds or adjustments to F.E.T. in such cases belong to Vactor.

PRODUCT IMPROVEMENT: Vactor reserves the right to change manufacturing specifications and procedure in accordance with its product improvement policy.

MOUNTING PRICES: Mounting prices assume normal factory installation on a truck chassis suitable for the unit purchased. Relocation of batteries, fuel tanks, mufflers, air tanks, etc. will be an additional charge, billed at the standard factory labor rate.

WARRANTY: Vactor warrants its products to be free from defects in material and workmanship for a period of 12 months, subject to the limitations and conditions set forth in its current published warranty. Other than those expressly stated herein. THERE ARE NOT OTHER WARRANTIES OF ANY KIND EXPRESS OR IMPLIED, AND SPECIFICALLY EXCLUDED BUT NOT BY WAY OF LIMITATION, ARE THE IMPLIED WARRANTIES OF FITNESS FOR PARTICULAR PURPOSE AND MERCHANTABILITY.

IT IS UNDERSTOOD AND AGREE THE VACTOR'S LIABILITY WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY IN NEGLIGENCE OR OTHERWISE SHALL NOT EXCEED THE RETURN OF THE AMOUNT OF THE PURCHASE PRICE PAID BY THE PURCHASER AND UNDER NO CIRCUMSTANCES SHALL VACTOR BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE PRICES STATED FOR THE EQUIPMENT IS A CONSIDERATION IN LIMITING VACTOR'S LIABILITY. NO ACTION REGARDLESS OF FORM, ARISING OUT OF THE TRANSACTION OF THE AGREEMENT MAY BE BROUGHT BY PURCHASER MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION HAS OCCURRED.

VACTOR'S MAXIMUM LIABILITY SHALL NOT EXCEED AND BUYER'S REMEDY IS LIMITED TO EITHER (I) REPAIR OR REPLACEMENT OF THE DEFECTIVE PART OF PRODUCT, OR AT VACTOR'S OPTION (II) RETURN OF THE PRODUCT AND REFUND OF THE PURCHASE PRICE AND SUCH REMEDY SHALL BE BUYER'S ENTIRE AND EXCLUSIVE REMEDY.

CHOICE OF LAW: These terms and conditions shall be construed according to the laws of the State of Illinois. Failure at any time by Vactor to exercise any of its rights under this

TERMS AND CONDITIONS

agreement shall not constitute a waiver-thereof nor prejudice Vactor's right to enforce it thereafter.

COMPLETE AGREEMENT: These terms and conditions, contain the complete and final agreement between the parties hereto and no other agreement in any way modifying any of these terms and conditions will be binding on Vactor unless in writing and agreed to by an authorized representative of Vactor. All proposed terms included in Buyer's purchase order or other standard contracting documents are expressly rejected.

I agree with the above terms and conditions:

Date: _____



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 23, 2021
TO: Redmond City Council
Keith Witcosky, City Manager
THROUGH: John Roberts, Deputy City Manager
Bill Duerden, Public Works Director
FROM: Ryan Kirchner, Wastewater Division Manager
SUBJECT: Purchase Authorization for 2020 Kenworth Heavy-Duty Service Truck; \$160,496

Addresses Council Goal:

1. Sustain Operations - Provide or enhance current levels of operations in all facets of municipal service delivery.

Report in Brief:

This item requests authorization to purchase a new 2020 Kenworth Heavy-Duty Service Truck for \$160,496 from Pape Kenworth (Redmond) through the Sourcewell cooperative purchase agreement.

Background:

The Public Works Wastewater Division operates and maintains the Water Pollution Control Facility, irrigation disposal site, ten lift stations, and multiple capital assets throughout the City that require heavy-duty maintenance and repair. Having dependable equipment is critical to the effective operation and maintenance of these assets.

Staff currently uses a 2003 Service Truck for asset maintenance and repair. The 2003 Service Truck is undersized and has become outdated and inefficient for current operations.

Discussion:

City staff researched a suitable replacement for the service truck and determined that a 2020 Kenworth Heavy-Duty Service Truck best met the criteria for performance and fleet compatibility. The purchase will be made through a Sourcewell cooperative purchase agreement (contract #060920-KTC) which resulted in a savings of \$21,733 off list price.

Fiscal Impact:

The FY 2020/21 budget includes \$160,000 for the heavy-duty service truck within the Wastewater Division - Capital Vehicle & Equipment Sub-fund, 53263-01-000-07-00-06 (see attached). The difference between the budgeted (\$160,000) and actual (\$160,496) amounts will be covered by savings in other equipment purchases (\$797,000 total equipment budget). The 2003 Service Truck will be retained for continued use by Wastewater staff.

Alternative Courses of Action:

1. Approve the purchase.
2. Reject the purchase.
3. Take no action and request additional information.

Recommendation / Suggested Motion:

"I move to authorize the City Manager to purchase the 2020 Kenworth Heavy-Duty Service Truck from Pape Kenworth in the amount of \$160,496."



NOTES ON THE FISCAL YEAR 2020/21 BUDGET

- Rate increases are looked at within the context of a five-year planning horizon to help avoid sharp increases. The budget includes a 3% increase to sewer rates effective January 2021. This increase is requested to keep pace with inflation and the incremental cost of sustaining operations, as well as facilitate necessary infrastructure projects. The increase also allows the Wastewater Fund to maintain an appropriate operating contingency and infrastructure maintenance reserve for an unanticipated major system component failure. Current residential sewer rates are \$31.63 per month. A 3% increase will adjust the charge to \$32.58 per month, an increase of \$0.95 per month.
- The budget includes \$40,000 in revenue from the sale of hay farmed at the irrigation site and \$28,800 in revenue from the RV dump station (Council Goal 1C).
- The Wastewater Fund is operated as an Enterprise Fund and pays a franchise fee like other utilities that occupy the public right-of-way. The Wastewater Fund pays 5% of rate revenue to the General Fund. The franchise fee for FY 2020/21 is approximately \$287,388.
- A proactive inspection and cleaning program has maintained the collection system in good condition minimizing the amount of infrastructure maintenance required. Specific projects are listed in the table on the following page.
- The budget includes a transfer of \$360,000 to the Capital Vehicle and Equipment sub-fund adding to the funds held in reserve. The budget includes the purchase of a new jetter/vacuum truck (\$500,000), a heavy-duty service truck (\$160,000), a utility vehicle (\$20,000) and a service truck (\$55,000). The table below lists the major equipment planned to be purchased in the near term.

Equipment - New and Replacement, Near-Term List	Main Use	Cost
Jetter/Vacuum Truck Replacement (FY 20/21)*	Replace existing	\$ 500,000
Heavy Duty Service Truck (FY 20/21)	Replace existing	\$ 160,000
Irrigation and WPCF UTV (FY 20/21)	Replace existing	\$ 20,000
Service Truck (FY 20/21)	Replace existing	\$ 60,000
WPCF Motors & Pumps (FY 20/21)	Replace existing	\$ 57,000
Irrigation Site Rock Picker (FY 21/22)	Replace existing	\$ 55,000
Front Loader (FY 21/22)	Replace existing	\$ 300,000
Total		\$ 1,152,000

* Does not include \$50,000 share included in Stormwater budget

- A \$34,655 lease payment to the Water Fund is included to support debt service associated with improvements to the Public Works Facility (in 2012) including energy efficiency improvements made in 2014.
- The budget includes a 60-day operating contingency of \$796,255 (Council Goal 1D).
- The budget includes the following DEQ loan payments:
 - \$562,930 associated with the 2008 WPCF modifications
 - \$241,578 associated with the 2018 East Side Sewer Interceptor (ESSI).
- Debt service also includes bond payments for the 2000 WPCF improvements totaling \$291,775. In FY 2015/16, the 2000 USDA Sewer Revenue Bond was refinanced into a Full Faith and Credit bond, which kept the annual payment stagnant, yet reduced the debt maturity by 11 years (as a result of interest rate and principal reduction) saving over \$1.5 million (approximately 37% savings) over the life of the debt.



Kenworth Truck Company
P.O. Box 1000
Kirkland, Washington 98083-1000



Kenworth Trucks Price Summary Page

Pricing for Contract 060920-KTC

Complete Vehicle Quotes are obtained through your local Kenworth Dealer. Find your local dealer at www.kenworth.com/dealers

- Pricing offered are specific to each model and are based off a percentage discount from Total List Price, also known as MSRP.
- Percentage off Total List Price range from 12.6% to 49.3%.
- A copy of the Pricing Matrix by model can be obtained from your local Kenworth dealer, or by request to mike.kleespies@paccar.com or Jed.klein@sourcewell-mn.gov.
- All Factory Options, All Truck Body Types, and All Extended Warranties are Available and Priced per the Contract. Details are Included in the Pricing Matrix.
- New Models are Added as they Become Available and Approved by Sourcewell.
- Pricing Updates occur typically once per Year or When New Models are introduced or Legacy Models Discontinued.

**Solicitation Number: RFP #060920****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Kenworth Truck Company, Division of PACCAR Inc., 10630 N.E. 38th Place, Kirkland, WA 98033 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires August 1, 2024, unless it is cancelled sooner pursuant to Article 24. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.
- C. **SURVIVAL OF TERMS.** Articles 11 through 16 survive the expiration or cancellation of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new/current model. Vendor may offer close-out or refurbished Equipment or Products if they are clearly indicated in

Vendor's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Vendor warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship pursuant to the express vehicle warranty and extended warranties provided with all Vendor's vehicles. Vendor does not warrant or accept responsibility or liability for any parts separately warranted, for example, body installations, or engines not manufactured by Vendor (which carry a separate manufacturer's warranty). In addition, Vendor warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Vendor's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that is effective past the expiration of the Vendor's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution, Vendor will make available to Sourcewell a means to validate or authenticate Vendor's authorized dealers, distributors, and/or resellers relative to the Equipment, Products, and Services related to this Contract. This list may be updated from time-to-time and is incorporated into this Contract by reference. It is the Vendor's responsibility to ensure Sourcewell receives the most current version of this list.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced as stated in Vendor's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Vendor must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities.

Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery.

Vendor must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Vendor in breach of this Contract if the Vendor intentionally delivers substandard or inferior Equipment or Products. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Vendor as soon as possible and the Vendor will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Vendor with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Vendor may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Vendor determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Vendor may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Contract Administrator. This form is available from the assigned Sourcewell Contract Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and

- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcwell Price and Product Request Form will become an amendment to this Contract and be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcwell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcwell during such time of access. Vendor understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Vendor is responsible for familiarizing its sales and service forces with Sourcwell contract use eligibility requirements and documentation and will encourage potential members to join Sourcwell. Sourcwell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Vendor's employees may be required to perform work at government-owned facilities, including schools. Vendor's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Vendor that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcwell and Vendor. Typically, a Participating Entity will issue an order directly to Vendor. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcwell contract number. All Participating Entity orders under this Contract must be issued prior to expiration of this Contract; however, Vendor performance,

Participating Entity payment, and any applicable warranty periods or other Vendor or Participating Entity obligations may extend beyond the term of this Contract.

Vendor's acceptable forms of payment are included in Attachment A. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order may be negotiated between a Participating Entity and Vendor, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be worked out directly between the Participating Entity and the Vendor. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **PERFORMANCE BOND.** If requested by a Participating Entity, Vendor will provide a performance bond that meets the requirements set forth in the Participating Entity's order. If a performance bond is requested by a Participating Entity, Vendor's dealer will have sole responsibility to agree to and establish the bond.

D. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in this Contract, the Participating Entity and the Vendor may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

E. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Vendor in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the goods to be purchased;
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements; or
3. Vendor commits any material breach of this Contract or the additional terms agreed to between the Vendor and a Participating Entity.

F. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Vendor will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Vendor must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Vendor must provide a contract sales activity report (Report) to the Sourcewell Contract Administrator assigned to this Contract. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Vendor must submit a report indicating no sales were made).

The Report must contain the following fields:

- Customer Name (e.g., City of Staples Highway Department);
- Customer Physical Street Address;
- Customer City;
- Customer State/Province;
- Customer Zip Code;
- Customer Contact Name;
- Customer Contact Email Address;
- Customer Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Vendor.

B. **ADMINISTRATIVE FEE.** In consideration for the support and services provided by Sourcewell, the Vendor will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Vendor may not charge Participating Entities more than the contracted

price to offset the Administrative Fee.

The Vendor will submit a check payable to Sourcewell for the administrative fee amount stated in the Proposal multiplied by the total number of trucks purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Sourcewell-assigned contract number in the memo and must be mailed to the address above "Attn: Accounts Receivable." Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Vendor agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Vendor is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Vendor in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Vendor's Authorized Representative is the person named in the Vendor's Proposal. If Vendor's Authorized Representative changes at any time during this Contract, Vendor must promptly notify Sourcewell in writing.

10. ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **ASSIGNMENT.** Neither the Vendor nor Sourcewell may assign or transfer any rights or obligations under this Contract without the prior consent of the parties and a fully executed assignment agreement. Such consent will not be unreasonably withheld.

B. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been fully executed by the parties.

C. **WAIVER.** If either party fails to enforce any provision of this Contract, that failure does not waive the provision or the right to enforce it.

D. **CONTRACT COMPLETE.** This Contract contains all negotiations and agreements between Sourcewell and Vendor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party.

E. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their

respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. LIABILITY

Vendor must indemnify, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees, to the extent arising out of the performance of this Contract by the Vendor or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications.

12. AUDITS

Sourcewell reserves the right to review the books, records, documents, and accounting procedures and practices of the Vendor relevant to this Contract for a minimum of 6 years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

13. GOVERNMENT DATA PRACTICES

Vendor and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Vendor under this Contract.

If the Vendor receives a request to release the data referred to in this article, the Vendor must immediately notify Sourcewell and Sourcewell will assist with how the Vendor should respond to the request.

14. INDEMNIFICATION

As applicable, Vendor agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Vendor in violation of applicable patent or copyright laws.

15. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:

- a. Sourcewell grants to Vendor a royalty-free, worldwide, non-exclusive right and license to use the Trademark(s) provided to Vendor by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Vendor.
 - b. Vendor grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Vendor's Trademarks in advertising and promotional materials for the purpose of marketing Vendor's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to its and their respective distributors, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.
3. *Use; Quality Control.*
- a. Sourcewell must not alter Vendor's Trademarks from the form provided by Vendor and must comply with Vendor's removal requests as to specific uses of its trademarks or logos.
 - b. Vendor must not alter Sourcewell's Trademarks from the form provided by Sourcewell and must comply with Sourcewell's removal requests as to specific uses of its trademarks or logos.
 - c. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's Trademarks only in good faith and in a dignified manner consistent with such party's use of the Trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.
4. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of vendors which may be used until the next printing). Vendor must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Vendor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Materials should be sent to the Sourcewell Contract Administrator assigned to this Contract.

D. ENDORSEMENT. The Vendor must not claim that Sourcewell endorses its Equipment, Products, or Services.

16. GOVERNING LAW, JURISDICTION, AND VENUE

Minnesota law governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state court in Todd County or federal court in Fergus Falls, Minnesota.

17. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

18. SEVERABILITY

If any provision of this Contract is found to be illegal, unenforceable, or void then both Sourcewell and Vendor will be relieved of all obligations arising under such provisions. If the remainder of this Contract is capable of performance, it will not be affected by such declaration or finding and must be fully performed.

19. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Vendor will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Vendor may escalate the resolution of the issue to a higher level of management. The Vendor will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Vendor must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Vendor fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed will be borne by the Vendor.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

Written notice of default and a reasonable opportunity to cure must be issued by the party claiming default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

20. INSURANCE

A. REQUIREMENTS. At its own expense, Vendor must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Vendor will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Vendor will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Vendor will maintain umbrella coverage over Workers' Compensation, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability.* During the term of this Contract, Vendor will maintain coverage for all claims the Vendor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Vendor's professional services required under this Contract.

Minimum Limits:

\$2,000,000 per claim or event

\$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance.* During the term of this Contract, Vendor will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Vendor's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Vendor to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Vendor must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Contract Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. All policies must include

there will be no cancellation, suspension, non-renewal, or reduction of coverage without 30 days' prior written notice to the Vendor.

Upon request, Vendor must provide to Sourcewell copies of applicable policies and endorsements, within 10 days of a request. Failure to request certificates of insurance by Sourcewell, or failure of Vendor to provide certificates of insurance, in no way limits or relieves Vendor of its duties and responsibilities in this Contract.

C. Intentionally Omitted.

D. WAIVER OF SUBROGATION. Vendor waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Vendor or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Vendor or its subcontractors. Where permitted by law, Vendor must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insurance in accordance with Vendor's risk management practices.

21. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Vendor must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with Sourcewell and Participating Entities.

22. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Vendor certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Vendor declares bankruptcy, Vendor must immediately notify Sourcewell in writing.

Vendor certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian

government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Vendor further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

23. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may also require additional requirements based on specific funding specifications. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Vendor’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference. If required to file compliance reports, Vendor will provide AAP and EEO1 reports only.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work

Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Vendor must be in compliance with all applicable Davis-Bacon Act provisions.

C. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

D. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

E. **CLEAN AIR ACT (42 U.S.C. § 7401-7671q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Vendor certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Vendors must file any required certifications. Vendors must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Vendors must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Vendors must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Vendor must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Vendor further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Vendor must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Vendor must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Vendor agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right

060920-KTC

also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

L. **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

24. CANCELLATION

Sourcewell or Vendor may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Vendor's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
By: Jeremy Schwartz
C0FD2A139D06489...
Jeremy Schwartz
Title: Director of Operations &
Procurement/CPO

Date: 8/24/2020 | 3:43 PM CDT

Approved:
DocuSigned by:
By: Chad Coauette
7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO
Date: 8/24/2020 | 3:44 PM CDT

Kenworth Truck Company,
Division of PACCAR Inc.

DocuSigned by:
By: Mike Kleespies
0B8F148A584040E...
Mike Kleespies
Title: Director Medium Duty Sales

Date: 8/24/2020 | 2:26 PM CDT

RFP 060920 - Class 4-8 Chassis with Related Equipment, Accessories, and Services

Vendor Details

Company Name: Kenworth Truck Company, Division of PACCAR Inc.
Address: 10630 N.E. 38th Place
Contact: Kirkland, Washington 98033
Email: Mike Kleespies
Phone: mike.kleespies@paccar.com
HST#: 813-455-1248
916029712

Submission Details

Created On: Monday May 04, 2020 13:34:50
Submitted On: Tuesday June 09, 2020 12:25:16
Submitted By: Mike Kleespies
Email: mike.kleespies@paccar.com
Transaction #: 093110d5-8364-41a5-bf4a-75cd7cf89286
Submitter's IP Address: 165.225.223.59

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark "NA" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *
1	Proposer Legal Name (and applicable d/b/a, if any):	Kenworth Truck Company, Division of PACCAR Inc.
2	Proposer Address:	Division Headquarters: 10630 N.E. 38th Place Kirkland, Washington 98033 (425) 828-5000 PACCAR Inc. 777 106th Ave Ne Bellevue, WA, 98004 (425) 468-7400
3	Proposer website address:	www.kenworth.com
4	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Mike Kleespies Director Medium Duty Sales 8338 Golden Prairie Dr Tampa, FL 33647 mike.Kleespies@paccar.com 813-455-1248
5	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Mike Kleespies Director Medium Duty Sales 8338 Golden Prairie Dr Tampa, FL 33647 mike.Kleespies@paccar.com 813-455-1248
6	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	none

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
-----------	----------	------------

7	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	The Kent and Worthington family starting building trucks in 1915 and formed Kenworth in 1923. In 1944, PACCAR purchased Kenworth Trucks. Kenworth Truck Company is a Division of PACCAR Inc. The Kenworth mission is to engineer, manufacture, and market "THE WORLD'S BEST" trucks and services. We will accomplish our mission through commitment to employee development, agile business processes, and unsurpassed customer satisfaction. Our vehicles will be first in technology and best in class as defined by the top outside rating agencies. CORE VALUES: • Our People – Encourage a culture that values and empowers employees through open communication, integrity and teamwork. Provide a safe environment for employees to work and grow. • Our Product – Lead the industry in technologically advanced products and services while maintaining the Kenworth reputation as a custom, high quality, premium value vehicle. • Our Business – Operate according to sound business principles, guided by strong ethics to achieve profit and performance goals. Enhance Kenworth's reputation as a leader within the industry and in our communities. • Our Customers – Enable the success of dealers and customers by understanding their unique requirements and by providing reliable, innovative custom products and services. • Our Partners – Create an environment that encourages cooperation between PACCAR divisions to capitalize on individual strengths while maintaining brand identity. Foster supplier relationships to ensure mutual value and success.
8	What are your company's expectations in the event of an award?	Similar to what we're doing now with the current class 6,7, & 8 chassis award. We will continue to engage the entire Kenworth dealer network throughout the United States and Canada to work with members and offer the entire lineup of Kenworth brand commercial trucks, all types of truck related equipment, transportation, finance and lease, and maintenance and repair parts solutions that meet members specific fleet needs.
9	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	PACCAR Inc. has enjoyed over 100 years of superior performance with a positive net profit over the past 81 consecutive years. PACCAR achieved record revenue in 2019 of \$25.6 billion and net income of \$2.39 billion. PACCAR has paid a yearly dividend since 1941. PACCAR has an A+/A1 Credit Rating. The 2019 annual report is uploaded in supporting documents.
10	What is your US market share for the solutions that you are proposing?	Kenworth had US 2019 year end class 8 market share of 15.6%. Kenworth had US 2019 year end class 6 and 7 market share of 8.7%.
11	What is your Canadian market share for the solutions that you are proposing?	Kenworth had Canada 2019 year end class 8 market share of 15.4%. Kenworth had Canada 2019 year end class 6 and 7 market share of 10.8%.
12	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No
13	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	B) Kenworth Truck Company is a truck manufacturer. The primary sales force is through our independently owned and contracted dealers located throughout the United States and Canada. Our contracted dealers sell and service Kenworth brand commercial trucks in the class 5, 6, 7 and 8 class. The Kenworth dealers will prepare the complete vehicle solutions for the members. In addition, Kenworth employs approximately 50 field sales personnel located throughout the U.S. and Canada that support dealer sales personnel in preparing vehicle quotes, offers and after sales support to assist in meeting end user needs. These individuals are employees of Kenworth Truck Company.
14	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	All contracted dealers are required to have vehicle dealer licenses and other certifications as required by the applicable state and local laws.
15	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	None

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *
16	Describe any relevant industry awards or recognition that your company has received in the past five years	- 2019 Kenworth Recognized as Top Workplace for Women in Transportation - 2019 National Association of Manufacturers (NAM) Manufacturing Leadership Award to Kenworth Chillicothe Ohio Plant. - 2018 Paccar Ste. Therese Plant Receives Frost & Sullivan Manufacturing Leadership Award. - 2018 Kenworth Renton Plant receives King County Environmental Honor - 2017 Kenworth Chillicothe Plant named Best Place to Work in Ross County - 2017 Kenworth Chillicothe Plant receives "Encouraging Environmental Excellence" Award from Ohio EPA - 2016 Kenworth Chillicothe Plant earns AEP Ohio Energy Efficiency Award - 2016 Gold Award from the King County Industrial Waste Program to our Chillicothe truck manufacturing facility. - 2015 Kenworth T880 Vocational Truck Named ATD Truck of the Year - 2015 Kenworth Renton Plant earns Best Workplace for Waste Prevention and Recycling Award A copy of press release for each award is also uploaded in the additional documents section.
17	What percentage of your sales are to the governmental sector in the past three years	Approximately 5%
18	What percentage of your sales are to the education sector in the past three years	Less than 1%
19	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	2016 to 2020 Sourcewell contract for class 6,7 & 8 vehicles. All other state or cooperative purchasing contracts are held with various Kenworth dealers throughout the United States and Canada. For example: Florida Sheriffs Association annual contract award includes dealers Kenworth of Jacksonville, Kenworth of Central Florida, and Kenworth of South Florida.
20	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	None. A GSA contract is held by a Kenworth dealer (Central Truck Center) with approximately 20 to 40 units sales per year.

Table 4: References/Testimonials

Line Item 21. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *
Cullman City	Wesley Moore	256-775-7110
City of Prattville	Dale Gandy	334-850-0726
Jefferson County	Mike McDermotte	205-325-5101

Table 5: Top Five Government or Education Customers

Line Item 22. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *
Jefferson County	Government	Alabama - AL	Class 8 trucks	53 trucks	Approx. \$7 million
Dekalb County	Government	Georgia - GA	Class 8 trucks / many natural gas	41 trucks	Approx. \$8 million
State of TN	Government	Tennessee - TN	Class 7 trucks / dump w/plow	43 trucks	Approx. \$5 million
MN State Govt	Government	Minnesota - MN	Class 8 trucks	35 trucks	Approx. \$4 Million
Baldwin County	Government	Alabama - AL	Class 8 trucks	19 trucks	Approx. \$2.5 Million

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
23	Sales force.	Kenworth Dealer Sales Force - It's estimated that there are over 1500 trained and dedicated sales personnel at over 400 Kenworth dealer locations. Nearly all Kenworth dealers currently conduct some level of sales to Sourcewell members through the current contract or through direct bidding. All truck salespeople at Kenworth dealers are trained and engaged daily in the specification development, truck equipment solicitation and coordination, quote development and order fulfillment of commercial trucks in all segments of the industry. Supporting the dealer sales personnel are 50 plus Kenworth Truck Company field personnel throughout U.S. and Canada.
24	Dealer network or other distribution methods.	Over 400 Kenworth dealer locations across U.S. and Canada. A list of dealer location is uploaded to supporting documents.
25	Service force.	Kenworth Dealer Parts and Service departments - After sale warranty, parts, maintenance and repair service is provided and managed through the 400 plus Kenworth dealer locations. Each location includes a service and parts department to support members maintenance, repair and parts needs. In addition, Kenworth Truck Company employs a field support group to assist dealers as needed to meet member's needs.
26	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	- Kenworth dealers have developed processes and procedures to respond to customer service needs for vehicle maintenance and repairs. Most dealers have target guidelines to assure the highest level of customer service. - Dealers are required to have trained technicians, extended hours of operation, create and use an express lane bay to rapid diagnostics in order to reach the goal of Premier Care Gold Certified Dealer. - Premier Care Gold Certified Dealer must meet certain criteria and standards to reach this status. Kenworth's PremierCare Gold Certified dealer network is committed to maximizing the productivity by offering expedited diagnostics, world-class service, mobile roadside assistance and a premium driver's lounge. * Expresslane - When the unexpected happens, PremierCare ExpressLane provides an expert diagnosis and estimate of the time and cost of repair - within two hours. Every Kenworth PremierCare Gold Certified dealership has dedicated ExpressLane technicians to support the two-hour diagnosis. * Factory-certified technicians with advanced engine training and immediate access to a vast inventory of quality parts to streamline service solution. Every PremierCare Gold certified location offers extended evening and weekend hours. TruckTech+ professionals can help diagnose issues leveraging Kenworth's TruckTech+ remote diagnostics system, before the truck arrives at the dealer. * Kenworth PremierCare Roadside Assistance is on call 24 hours a day, 365 days a year to connect you with the help you need anywhere in North America. 1-800-KW-ASSIST puts you in touch with a highly trained Kenworth truck specialist who can manage emergency service and unplanned repairs, schedule preventive maintenance and expedite parts ordering. - In the event of a breakdown on the road; PremierCare at 1-800-KW-ASSIST will identify the closest certified dealer, then contacts that dealer and arranges towing if needed and schedules the service into the shop, then tracks the repair to completion. This is a service to help manage the breakdown, warranty and/or payment if required. - We also have Truck Tech + which is our onboard/mobile diagnostics which allows the customer to see what is going on with their fleet health as well as locate the closest dealer. As this system progresses it will also alert customer which locations have the parts in stock and how quick the closest dealer will be able to get truck into shop. - KW Customer Satisfaction Process: KCSS is the program KW truck company uses to contact customers and rate their experiences with product and recent service visits. We are then notified and make contact with customer to resolve any outstanding issues. Many Kenworth dealers also have their own internal customer satisfaction standards and practices.
27	Identify your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	We have been successfully providing a large quantity of commercial trucks to U.S. members through the current Sourcewell contract. The quote activity is strong and sales volume has increased year over year. This will continue to grow as we continue to aggressively support the member needs.
28	Identify your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We have been delivering a small quantity of trucks to Canadian entities through the current Sourcewell contract. The quote activity is growing and sales growth anticipated. This will be supported with dealer training and specific topics addressing Canada separately.

29	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	None	*
30	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	None	*
31	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	The Kenworth dealer will seek quotes for additional freight and other related services that are required for shipping to these destinations. No other requirements or restrictions would apply.	*

Table 7: Marketing Plan

Line Item	Question	Response *	
32	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	The primary method of promoting this contract will be through our dealers. We have a Sourcewell supporting program in place that all Kenworth dealers see on our main internal website. Nearly all of our dealers are already engaged with the Sourcewell contract and sales activity. They promote through personal contact with members, distribution of flyers, open house events, and use of other printed material (examples uploaded to supporting documents) - Many dealer participate in regional shows targeted to the government and municipal sector. We push and encourage dealer participation primarily due to the contract award and to develop promotional materials to display and hand out at the shows. - We issue a press release each year when pricing is updated on the contract and will continue to do so. (copy of a past press release uploaded) - Additional marketing materials continually developed. We promote the Sourcewell contract at trade shows that Kenworth Truck Company participates directly.	*
33	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	The Kenworth website is the main site for reference to all models, information, and directory to all Kenworth dealers. Additionally, we promote through many social media platforms like Facebook, Twitter, and LinkedIn. Kenworth also utilized a YouTube page which has useful information on our models as well as customer testimonials. Kenworth has it's own phone App which allows anyone to access information about Kenworth models and dealer locations with their smartphone.	*
34	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Kenworth Truck Company, and all the Kenworth dealers are promoting the benefits to members cooperatively. Sourcewell's role is to help training the dealers about the benefits and continual development of how to approach, listen and respond to members needs. The benefits that members enjoy in using cooperative contracts mirror the benefits that Kenworth Truck Company and all Kenworth dealers enjoy as well. Every day a Kenworth dealer someplace in the United State and Canada is working with a member or potential member to quote equipment to meet a specific need. We have already integrated the process to quote complete vehicle solutions to member using the awarded contract. The process is similar to the normal sales process and is constantly being refined to provide members superior service and responsiveness.	*
35	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Given that one of our strengths is the ability to custom design and build the ideal long lasting high quality commercial truck, an e-procurement system isn't feasible.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	
36	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Kenworth dealer salespeople provide truck chassis operator instructions to customers as needed upon delivery of the vehicle. In situations where a unique body is involved, typically the salesperson will bring along that specific vendor representative to provide operator instructions and answer any related questions. - Additional operator training and/or maintenance and repair training, usually conducted as a training event, are typically provided to a group of individual upon request and any costs associated with this type of training would be mutually agreed upon between the Kenworth dealer and member.	*

37	Describe any technological advances that your proposed products or services offer.	Safety: Nearly all Kenworth models are available with Bendix roll stability control, Bendix collision mitigation systems (such as Wingman Fusion) and Meritor collision mitigation systems (such as On-Guard) that enhance driver safety. These systems offers active braking and collision avoidance through forward looking radar and windshield mounted camera with optional video recording. Side object detection is also optional. - Fuel Economy: Kenworth has improved powertrain fuel efficiency by utilizing automated transmissions that have shift points and neutral coast modes which are programmed to be optimized with our Paccar MX engine. Driver aids can also be optioned which help coach the driver to drive more efficiently. These features include driver performance assistant, driver shift aid, driver rewards, and progressive shifting. Multi Torque engines can also be optioned which reduces the amount of torque available to the driver until the vehicle is in the top 2 gears. - Other technological advances available on select models includes NavPlus HD, which features a true truck GPS navigation system, and TruckTech+. TruckTech+ is an innovative technology that helps diagnose and solve potential problems — before they impact the operation and assure maximum uptime. This includes potential over the air updates to MX engines. This technology is standard on Kenworth models with a PACCAR MX-13, MX-11, or Cummins X15 engine, the system delivers: • Instant notification of actionable engine and aftertreatment fault information. • Fault codes are accompanied by a plain language explanation of the problem and a proposed course of action — immediately empowering the driver and/or fleet manager to make the right decision. • Proactive diagnostic and repair planning assistance with detailed analysis of critical fault codes — before the truck arrives at the shop.
38	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Kenworth now offers a medium duty electric vehicle in class 6 or class 7 weight range. We also offer a wide range of natural gas engines in vehicles class 6, 7 and 8. An all electric class 8 vehicle will be available added to this contract in 2021. A hydrogen fuel cell / electric vehicle class 8 vehicle will be available and added to this contract at a future date to be determined. Kenworth has been awarded three government grants that support low emissions projects involving Kenworth Day Cabs targeted for use as drayage tractors in Southern California ports. The first two projects are funded by the U.S. Department of Energy (DOE) Office of Energy Efficiency and Renewable Energy (EERE), with Southern California's South Coast Air Quality Management District (SCAQMD) as the prime applicant. Kenworth has built near zero and zero emissions tractors to transport freight from the Ports to warehouses and railyards.
39	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Kenworth was awarded Environmental Protection Agency's Clean Air Excellence award in the past in recognition of its environmentally friendly products. We continually progress with advanced technologies that reduce green house gas emissions and offer truck models that include zero and near zero emissions. Although not required any longer, a number of Kenworth models are available as SmartWay Certified. The EPA SmartWay Transport Partnership is an innovative collaboration between the EPA and freight industry, designed to improve energy efficiency and reduce emissions.
40	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	There are two known WMBE Kenworth dealers: Kenworth of Louisiana (Jodie Teuton) and Rihm Kenworth (Kari Rihm). Additionally, Kenworth Truck Company was recognized in 2019 as a top workplace for women in transportation. Copy of press release uploaded to documents section.
41	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Kenworth designs and build superior quality, highly customized commercial vehicles from class 5 through 8. Our focus is on high quality, long lasting, extremely durable, and customizable cab and chassis to be matched with truck related equipment. For example, we offer customer frame layouts that allow a member or truck equipment manufacturer to determine where they want frame mounted equipment to match a specific body exactly. We also offer commercial trucks to help meet sustainability goals. This includes trucks with: natural gas engines, fully electric medium duty and heavy duty drivetrains, and future units with hydrogen fuel cell technology.

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
42	Do your warranties cover all products, parts, and labor?	Regarding all Kenworth products, that depends on the specific model and components selected. Some components are covered by their respective manufacturer. For example, Cummins Engines are covered under a Cummins warranty. Cummins warranty service is available at Kenworth dealers and claims passed through to Cummins directly. Another example is with Allison transmissions. These transmission are warranted by Allison, and unless the Kenworth dealer is an authorized Allison warranty location, the Kenworth dealer would normally arrange for the transport and coordination of the repair with the local Allison authorized repair center. Add on bodies or other truck related equipment are covered by those respective suppliers. The selling dealer usually work cooperatively with the supplier to manage the warranty repair with the appropriate sub-contractor. Parts and labor is included in all the standard warranties with Kenworth. Cummins, Allison, TEM equipment, other components and add on devices typically cover parts and labor as well, but are specific to those items. The Kenworth base chassis and various engine warranties are uploaded in the documents section.
43	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	If a Kenworth truck is used in what is defined as a severe service application, a specific standard warranty is defined separately for units that fall into this category. Severe service definition and the specific warranty is included in the warranty documents uploaded.
44	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Each breakdown situation is unique. Kenworth dealers are trained to make judgment decisions necessary to determine the optimum method to resolve a warrantable breakdown. If the breakdown is within the first 6 months or 100,000 miles, and if the dealer has the resources and capability and determines that a technician road call is the best alternative; the dealer is reimbursed for such calls under a Kenworth warrantable repair.
45	Are there any geographic regions of the United States (and Canada, if applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	Kenworth authorized dealers are located in all U.S. states and throughout Canada. A list of the 400 plus locations is uploaded to the documents section. Locations can also be found via the dealer locator at www.kenworth.com . Kenworth warrantable repairs must be performed by an authorized Kenworth dealer location. Note that certain component warrantable repairs may be performed by any authorized location of that specific component make.
46	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Components added during primary chassis assembly at the Kenworth factory will pass through Kenworth Truck Company if the warrantable repair is performed at an authorized Kenworth dealer. Claims pass through Kenworth to the original manufacturer. Bodies and other related add on equipment are warrantable by those specific equipment manufacturers or service providers. In many situations, if the Kenworth dealer is capable of providing the warrantable repair needed on a body or other truck related equipment, the truck equipment manufacturers will allow the Kenworth dealer to make the repair on their behalf.
47	What are your proposed exchange and return programs and policies?	No exchange or return program exists since each truck is custom made to the specifications needed by the member. However, any exceptions would be at the discretion of the selling Kenworth dealer.
48	Describe any service contract options for the items included in your proposal.	Service contract options are available separately through the local Kenworth dealer. Add on contract options would be priced the same as extended warranties (Dealer sales department cost plus no more than 5% markup). They can be offered and included in the truck offer when quoted or added on after delivery within 12 months. This includes offers from Paccar Leasing Company, a Division of PACCAR Inc., that offers full maintenance lease, rental units, contract maintenance and other fleet services that may be included during the complete vehicle solution to meet the members needs. Many Kenworth dealers are engaged in this type of business and can offer these services to members.

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *
-----------	----------	------------

49	What are your payment terms (e.g., net 10, net 30)?	Payment is net 15 days after released from the Kenworth factory assembly plant with freight prepaid to the first destination in the continental U.S., or Canada. Or, as mutually agreed upon between the Kenworth dealer and member as appropriate since most units will then have a body installed and each offer is unique to meet the member's needs.
50	Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?	Yes, Kenworth dealers will work with Paccar Financial or other financial institutions as needed to meet member's needs.
51	Briefly describe your proposed order process. Include enough detail to support your ability to report quarterly sales to Sourcwell as described in the Contract template. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcwell participating entities' purchase orders.	All vehicle offers and orders will be through a Kenworth authorized dealer. No orders can or will be accepted by Kenworth Truck Company directly. The anticipated process would be as follows: 1. Member and the local Kenworth dealer seek each other out to resolve a specific member commercial vehicle need. 2. Dealer Salesperson determines specific commercial vehicle needs through questioning. This includes the intended purpose, vehicle capacity required, the geographic environment, the specific body characteristics and functions required, and any other relevant information needed to prepare a comprehensive vehicle solutions offer. 3. Dealer Salesperson determines truck model and generates compatible specifications that meet the members need, meet the specific body installation need, and meets local road regulations and any other requirements. The Kenworth PremierSpec report generated will show the proposed chassis specification and total list price (also shown as Total Adjusted Price) equal to the base model list plus all the selected chassis options. This is the list price that the member discount will apply and include freight to the first continental U.S., or Canada for Canadian members, destination after chassis assembly at the Kenworth factory assembly plant. 4. If applicable, dealer salesperson will seek competitive quotes for any required body, special services (i.e. body swap or other vehicle modification), truck related equipment, special transport requirements, special storage requirements, or any other item or service needed to meet the members need and offer and complete solution. 5. Dealer Salesperson calculates chassis pricing using the appropriate member discount factor by Kenworth model and any surcharge applicable based on minimum list thresholds, plus any body, equipment, extended warranty, etc. markup no more than dealer sales department cost plus 5%, plus any national, state or locally required taxes, fees, tag, title, etc. Salesperson presents a comprehensive commercial vehicle offer with proposed terms and conditions to member. 6. Member and dealer salesperson/dealer management mutually agree on all aspects of the proposed offer including final specification of the truck chassis, body specifications and other goods, total sales price, final terms and conditions and any tag, title, tax or other government mandated fees that are required. Dealership presents member with truck order documents. 7. Member issues and offers formal purchase and/or signing of dealer truck order to dealer salesperson and management. 8. Dealer accepts members order. 9. Dealer salesperson orders chassis with tracking code, orders all bodies and equipment and coordinates all activities through final delivery to fulfill the member order. 10. Upon delivery, member acceptance and member payment; dealer will register delivery of the vehicle in the Kenworth system. At the end of each calendar quarter, Kenworth sales administration will generate a list of all vehicles sold and delivered in the quarter and remit total fee. The report form will include: Member name, address, and member number. Model name, Kenworth unit number (last 6 of the VIN), and the total gross dollar sale amount. 11. Kenworth Truck Company will follow up with a standard customer survey to assure members total satisfaction. Any response deemed unacceptable will be forwarded to the Kenworth dealer for follow-up with the member for rectification. 12. Periodic and random audits will be conducted as deemed necessary to assure compliance with the member pricing, terms, and reporting requirements.
52	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcwell participating entities for using this process?	P-card payment process is typically not used for commercial truck procurement. However, this would be mutually determined between the member and the selling Kenworth dealer.

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *
53	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Pricing is based on the Kenworth truck model, custom list price generated, less the member discount, plus any surcharge for the specific model depending on final list amount compared to minimums listed in the pricing matrix. Truck Chassis Pricing: The member price for a custom spec'd Kenworth chassis is the total list price, also known as the Total Adjusted Price in the PremierSpec report, less the member discount (member discount matrix uploaded to documents) plus any surcharges based on minimum list prices for the specific applicable Kenworth Model. This calculated member price includes the standard freight from Kenworth factory assembly plant to the first delivery destination in the continental U.S., or Canada for Canadian members. See the uploaded member discount matrix schedule with the specific discounts by Kenworth truck model, minimum list requirements, instructions and a pricing example that includes a sourced body. Member price for all vehicle bodies and equipment needed to offer a complete vehicle solution will be at Kenworth dealer sales department cost plus no more than 5%. This includes all potential truck mounted bodies, add on equipment, special training requests, additional or special manuals, special software and/or hardware, special subscriptions (online technical information access for example), special transportation (other than the transport included from the chassis assembly plant to the first specified delivery location which is included in the member chassis pricing), any and all truck related type services (for body swap from old chassis to new chassis for example) and any mutually agreed upon storage costs for long lead time body installations or services. Member prices for all electric vehicle support services, infrastructure analysis, and charging systems pricing will be quoted at dealer sales department cost plus no more than 5%. Extended Warranties: All extended warranties offered by the Kenworth dealer for any manufacturer or item will be priced at dealer sales department cost plus no more than 5%. Additional pricing detail: Kenworth Truck Company builds custom truck cab and chassis and each unit, or order of multiple identical units, is unique. Kenworth dealers use the Kenworth PremierSpec sales tool to generate a buildable unit that meets an end user's specific need. The sales tool will generate a report with the base list price plus all the required options list price and calculate a total list price, shown in the report as Total Adjusted Price (w/o freight & warranty & surcharges). This is the total list price that the applicable model discount is applied. It is important to note that all Kenworth models base chassis list price is just a starting point and typically cannot be ordered and built without adding additional chassis options required to create a compatible and buildable unit.
54	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	The discounts provided in this response range approximately from 12.6% to 49.3% depending on specific model. See the included member discount matrix schedule off list price. Note that each unit is custom designed and list price very depending on final specifications to meet member needs.
55	Describe any quantity or volume discounts or rebate programs that you offer.	The discounts included in this offer includes discounts that take into account the total potential volume of all member purchases combined.

56	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	All sourced goods and services will be priced at the Kenworth dealer sales department cost plus no more than 5%. The Kenworth dealer will solicit offers from sub-contractors for sourced goods and services needed to offer a complete vehicle solution that meets the members need. These sourced goods and services include, but are not limited to, any truck body, trailers, truck equipment, tools, support devices, parts and/or maintenance parts kits to be included with the chassis, additional or custom manuals, software, subscriptions, special transportation (other than the standard transportation included in the chassis price to the first delivery destination after the Kenworth factory assembly plant), requested training, extended warranties, and any specialized body or specialized service. Chassis storage costs may also be quoted, if needed and agreed upon between member and dealer, to store a chassis waiting for a long lead time body or service installation. An example of some of the common sourced bodies are dumps, mixers, vans, flatbeds, cranes, booms, conveyors, extension, service bodies, sweepers, scissor, refuse, maintenance, reefers, auto carrier, wrecker, logger, pump, tank, drilling, fire service, oil service, beverage, pot hole patcher, utility, block, pumper, rescue, ambulance, transport, vacuum, repair, fork lift, derrick, bulk, hopper, asphalt, bucket, lift, marine, slinger, hook, roll-on/off, roll-back, and knuckleboom. An example of common add on truck equipment is fairings, pintle hook, trailer brakes and electrical connections, sleepers, crewcab modifications, bulkhead, GPS devices, etc. An example of some specialized services are body swaps, body modifications, chassis wheelbase modifications, specialized training, maintenance program, etc. An example of special transportation that might be requested and required would be when needed truck related equipment, a body for example, is assembled and installed on incomplete truck chassis beyond the members community. Or when the members location requires specialized transport such as Hawaii or Alaska Extended warranties for base chassis, engines, transmissions, bodies or any other truck related option or combination will be offered through Kenworth dealers at dealer sales department cost plus no more than 5%.
57	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	All federal, state, or local taxes, fees, tag, title, permit, or other miscellaneous requirements are not included. These costs will be determined by the Kenworth dealer as required with each unique state and member offering.
58	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Member chassis pricing (total list price less member discount by model) includes transportation from the Kenworth factory assembly plant to the first specified delivery location in the continental United States, or Canada for Canadian members. This does not include additional transport required to deliver to Alaska, Hawaii or other U.S. territories. Additional transportation services, such as transport from a body company to dealership and then to members location, will be priced at the Kenworth dealer sales department cost plus no more than 5%.
59	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Member chassis pricing includes transportation from the assembly plant to the first specified delivery location. This could include a port in the continental United States, or Canada for Canadian members. Additional ocean, rail, flatbed, or other transport service required to deliver to Alaska, Hawaii or off shore would be priced at the Kenworth dealer sales department cost plus no more than 5%.
60	Describe any unique distribution and/or delivery methods or options offered in your proposal.	If a member were to require expedited shipping from the Kenworth factory assembly plant in a manner that is not customary, an additional amount above and beyond the included transportation from assembly plant would be quoted and priced at the Kenworth dealer sales department cost plus no more than 5%. Example: single drive or trailer transported delivery in lieu of 3 or 4 way combination to expedite delivery time.

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
61	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	

Table 13: Audit and Administrative Fee

Line Item	Question	Response *
62	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell.	A Kenworth dealer sales program is published supporting the Sourcewell contract. This is posted on an internal website that outlines the procedures, process, and compliance requirements. This will include the mandatory Sourcewell tracking code the dealer must add to allow a new order to qualify. Kenworth administration will generate a list of all units delivered to members and warranty registered in the Kenworth system quarterly. The report is generated by matching the tracking code against all Kenworth registered units in the quarter. A resulting report will display the chassis vehicle number (last 6 of the VIN), selling dealer name, and purchasing member name, etc. This will then allow Kenworth administration to determine the total fee to remit. Periodic and random audits will be conducted with dealers and documents reviewed to assure compliance with the Sourcewell contract. This includes pricing calculations and general terms per the contract and supporting Kenworth program.
63	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	The proposed administrative fee to Sourcewell is \$750 per unit.

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
64	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	All products and services offered in this proposal are in cooperation and through our authorized and contracted Kenworth dealer network. No products or services are offered for purchase directly from Kenworth Truck Company. The products include the entire Kenworth brand truck product line of class 5, 6, 7, and 8 vehicles with gross vehicle weight ratings from 16,000 lbs. to 80,000 lbs. or more. The base models are: T170, T270, T370, K270, K370, T440, T470, T680, T800, T880, W900, W990 and C500. New / future models will be added as they become available. This includes all possible factory assembled sales code options included in published data books and non-published factory options (NPO items). All truck body types, equipment, tools, support devices, and services to be installed or provided after chassis assembly are to be included in the contract. These will be offered through Kenworth dealers at the time of truck chassis quotes in order to provide a complete vehicle solution. Kenworth dealers will solicit offers from TEM's or other entities for the necessary equipment or services required to meet the needs of the specific member. This includes, but is not limited to, truck bodies and related equipment such as trailers, dumps, mixers, vans, flatbeds, cranes, booms, conveyor, bulkhead, crewcab, sleeper, extension, service bodies, sweepers, scissor, refuse, maintenance, reefers, auto carrier, wrecker, logger, pump, tank, drilling, fire service, oil service, beverage, pot hole patcher, utility, block, pumper, rescue, ambulance, transport, vacuum, repair, fork lift, derrick, bulk, hopper, asphalt, bucket, lift, marine, slinger, hook, roll-on/off, roll-back, fairings, tractor, pintle hook, parts and parts kits, manuals, software, and any specialized body or specialized service. An example of some specialized services are body swaps, body modifications, chassis wheelbase modifications, specialized training, etc. Special transportation service will be offered by Kenworth dealers in addition to the standard transport provided as needed depending on the unique need with each members solution. This is typically required when a truck body and/or other related equipment is assembled and installed on incomplete truck chassis beyond the members community. Or when the members location requires specialized transport such as Hawaii. Extended warranties for base chassis, engines, transmissions, bodies or any other truck related optional extended warranties are offered through Kenworth dealers. Kenworth Truck dealers will work directly with members to develop a complete vehicle offering that meets the members specific needs (vehicle solution). Kenworth dealers will develop the final chassis specifications with a mix of the available published and unpublished sales codes that meet the members custom vehicle needs. Kenworth dealers and member will mutually agree upon the final delivery and payment terms depending on the scope of the complete vehicle solution. All quotes, offers, final agreed upon terms and conditions, sale, delivery and after sales services will be agreed upon between Kenworth dealers and members. All U.S. and Canadian Kenworth dealers are engaged and encouraged to grow relationships and sales with members to meet each members unique and specific commercial vehicle transportation need.
65	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Repair parts and/or repair services - Repair and maintenance parts and/or repair and maintenance service are needed by members for both Kenworth and other branded commercial trucks already in service with the members. A solution within the Sourcwell contract has been requested by members. It is our intent is to engage Kenworth dealers to enter into participating addendum contracts with member that would include discounted and predetermined parts pricing and/or maintenance and repair service pricing. These participating addendum contracts would be specific for the local market and in support and within the scope of this Sourcwell contract. Traditional finance or lease products including municipal lease options. Kenworth dealers will solicit offers from sub-contractors, such as, but not limited to, Paccar Financial to meet the specific member's needs. Full Maintenance Lease options through PACCAR Leasing and dealer leasing divisions is also available. This includes vehicle rentals, lease with all maintenance included or maintenance only options.

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below what Classes of equipment are offered in this proposal.

Line Item	Category or Type	Offered *	Comments	
66	Class 8 chassis	☒ Yes ☐ No	Kenworth offers many class 8 highly customizable models and has plans to offer a class 8 fully electric model in 2021.	*
67	Class 7 chassis	☒ Yes ☐ No	Kenworth offers three class 7 highly customizable models in both conventional and cabover configuration including a fully electric model.	*
68	Class 6 chassis	☒ Yes ☐ No	Kenworth offers three class 6 highly customizable models in both conventional and cabover configuration including a fully electric model.	*
69	Class 5 chassis	☒ Yes ☐ No	Kenworth currently offers 1 class 5 model. But additional model may be added.	*
70	Class 4 chassis	☐ Yes ☒ No	Kenworth currently does not offer a class 4 vehicle, but may do so and add to the contract any future models that fit this weight class.	*

Table 15: Industry Specific Questions

Line Item	Question	Response *
71	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Most of the metrics to determine success are already in place with the current contract Kenworth enjoys. This includes quote activity by quarter, units ordered quarterly, total units ordered year to date, total units ordered inception to date, units delivered each quarter, quarter vs quarter deliveries and overall growth, and Kenworth delivery performance percentage compared to other contracted OEMs by state and overall.
72	Describe your company's offering in relation to alternative fuel sources, including electric or others.	Kenworth currently offer a class 6 and class 7 fully electric commercial truck. A class 8 fully electric commercial truck is planned for introduction in 2021. Supporting these electric truck offering, Kenworth plans to offer infrastructure analysis in cooperation with contracted partners and offer special pricing on electric charging systems. These systems and analysis can be quoted by the Kenworth dealer per the contract pricing matrix in cooperation and a Kenworth truck quote. Additionally, a full range of class 7 and 8 natural gas vehicles are offered. A class 6 natural gas offering is planned for 2021 and will be added to this contract.
73	Describe any manufacturing processes or materials utilized that contribute to chassis strength, cab strength, overall durability, driver safety that differentiate your offerings.	Kenworth chassis are assembled with 120,000 PSI, North American steel. We also offer several different frame rail sizes up to 11-5/8" in order to accommodate each application. Kenworth also offers heavy duty bolted crossmembers which provide superior strength, durability, and serviceability over standard welded or stamped steel crossmembers. Each order is analyzed by a team of engineers to make sure that the chassis is spec'd properly and will be capable of the intended service. Kenworth uses high strength aluminum cabs and overall high quality materials and components. The Kenworth conventional product line utilizes aluminum cab construction which has been proven in the field to have industry leading durability. Not only are aluminum cabs lighter than stamped steel, they are also corrosion resistant. Because Kenworth was founded by building rugged vocational trucks, our cabs need to be able to withstand logging roads and other severe duty off road applications. Kenworth offers a wide array of safety related options including automatic traction control, roll stability, collision avoidance systems such as Bendix Wingman Advanced and Bendix Fusion that includes collision avoidance and lane departure, side object detection systems, smart steering wheels for hands on controls, and other driver safety systems that continually enhance driver comfort and safety.
74	Describe any differentiating serviceability attributes (remote diagnostics, etc.) your proposal offers.	Truck Tech Plus is now available on nearly all Kenworth models with Paccar or Cummins engines. This technology allows fleet operators as well as the internal Kenworth team to monitor the truck's status and overall health while on the road. Not only is Truck Tech Plus a remote diagnostics system, it also provides insights as to what is actually triggering the fault rather than just displaying error codes. Once a fault is detected, the severity is determined and the driver can be advised to immediately find the next dealership or whether the fault can be addressed at the next scheduled service in order to maximize the amount of uptime. Over the air remote engine updates are also available on select engines and configurations.

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
- Financial Strength and Stability - paccar-2019-annual financial report.pdf - Thursday May 28, 2020 16:29:19
 - Marketing Plan/Samples - Marketing support docs.zip - Thursday May 28, 2020 16:45:51
 - WMBE/MBE/SBE or Related Certificates - Women in Trucking Award.docx - Thursday May 28, 2020 16:29:38
 - Warranty Information - Kenworth Warranty Documents.zip - Thursday May 28, 2020 16:29:57
 - Pricing - Member Pricing Matrix for Kenworth Trucks.pdf - Thursday June 04, 2020 12:28:28
 - Additional Document - Kenworth Additional Supporting Docs.zip - Tuesday June 09, 2020 12:15:59

Proposer's Affidavit

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 - a. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 - b. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://www.sam.gov/portal/3>; or
 - c. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Mike Kleespies, Director, Medium Duty Sales, Kenworth Truck Company, division of PACCAR Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☐ Yes ☒ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_11_Class_4-8_Chassis_RFP060920 Wed June 3 2020 07:52 AM	☒	-
Addendum_10_Class_4-8_Chassis_RFP060920 Wed May 27 2020 03:40 PM	☒	-
Addendum_9_Class_4-8_Chassis_RFP060920 Tue May 26 2020 02:51 PM	☒	-
Addendum_8_Class_4-8_Chassis_RFP060920 Thu May 21 2020 01:21 PM	☒	-
Addendum_7_Class_4-8_Chassis_RFP060920 Mon May 18 2020 03:30 PM	☒	-
Addendum_6_Class_4-8_Chassis_RFP060920 Wed May 13 2020 04:40 PM	☒	2
Addendum_5_Class_4-8_Chassis_RFP060920 Tue May 12 2020 10:00 AM	☒	-
Addendum_4_Class_4-8_Chassis_RFP060920 Mon May 4 2020 01:24 PM	☒	-
Addendum_3_Class_4-8_Chassis_RFP060920 Wed April 29 2020 03:45 PM	☒	-
Addendum_2_Class_4-8_Chassis_RFP060920 Wed April 22 2020 01:14 PM	☒	-
Addendum_1_Class_4-8_Chassis_RFP060920 Fri April 17 2020 12:32 PM	☒	-



Customer Quote

Equipment

Quantity:	1
Truck Price:	\$110,504
Dealer Options:	\$88,991
Extended Warranty:	\$0
Equipment Price:	\$179,604
Surcharges Not Subject to Discount:	\$0
Options Not Subject to Discount:	\$0
Factory Freight Cost:	\$2,625
Total Equipment Price:	<u>\$182,229</u>

NET Sale Price: **\$160,496**

Miscellaneous

FET Tire Credit:	\$0
Net Chassis FET:	\$0
State Tax:	\$0
Body/Trailer/Accessories FET:	\$0
Fees:	\$0
Other:	\$0

Quotation Total: **\$160,496**

This quotation worksheet is provided to aid dealers in their pricing efforts. Since PACCAR Inc and its truck divisions have no control over data input and various transactional circumstances that may affect the FET calculation, it is not to be considered tax advice. The dealer should consult his own tax advisor for the proper calculation of any taxes under the variety of circumstances, which may occur.

Sourcewell Cooperative Government & Municipality Purchase and Pricing Program
Contract 081716-KTC

Pricing includes :

2020 Kenworth T270 Chassis Quote # 689217-D0R4X1

2020 IMT Dominator® II-11 Service Body Quote # 210106-01C



PAPÉ KENWORTH - PORTLAND (P255)
550 N.E. COLUMBIA BLVD.
PORTLAND, Oregon 97211

CITY OF REDMOND
PO BOX 97010
REDMOND, Washington 98073-9710
United States of America

Tom Pace
Cell Phone: (503)724-8481
Office Phone: 503-240-6282
Email: tpace@papekenworth.com

Scott Gibson
Office Phone: 541-504-2096
Email: scott.gibson@ci.redmond.or.us

Vehicle Summary

Unit		Chassis	
Model:	T270 Series Conventional	Fr Axle Load (lbs):	8000
Type:	FULL TRUCK	Rr Axle Load (lbs):	18000
Description 1:	Service Chassis	G.C.W. (lbs):	26000
Description 2:			
Application		Road Conditions:	
Intended Serv.:	Local pickup & delivery: Vehicles which	Class A (Highway)	90
Commodity:	Other bulk goods.	Class B (Hwy/Mtn)	10
Body		Class C (Off-Hwy)	0
Type:	Tank.	Class D (Off-Road)	0
Length (ft):	11	Maximum Grade:	6
Height (ft):	12	Wheelbase (in):	162
Max Laden Weight (lbs):	4000	Overhang (in):	63
Trailer		Fr Axle to BOC (in):	68
No. of Trailer Axles:	0	Cab to Axle (in):	94
Type:		Cab to EOF (in):	157
Length (ft):	0	Overall Comb. Length (in):	265.9
Height (ft):	0	Special Req.	
Kingpin Inset (in):	0	U.S. Domestic registry, 50-state.	
Corner Radius (in):	0		
Restrictions			
Length (ft):	120		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

Sales Code	Std/Opt	Description	Weight
Model			
0000270	O	T270 Series Conventional Electric Door locks LH/RH; Ignition & doors keyed alike; Single electric horn; Single-piece windshield; Electric windshield wipers, 2-speed plus intermittent; Electric windshield washers; Steering wheel 18in. 4-spoke; Glovebox door with locking latch; Dash-mounted cruise control with switches; Turn signal switch with column-mounted dimmer; Standard gray dash panels; Slate Gray interior primary color; Dark Slate Gray seat color; Floormat; Inside sunvisor, LH/RH; Door courtesy lights; Under-dash center console with 1 cup holder, 1 ashtray & 1 lighter.	9,264
0070005	S	T270 Class 6: medium-duty Conventional.	0
0072000	O	Chassis operation will not include a stationary application. Stationary operation is defined as running the engine under load while stationary at a substantial fraction of engine gross horsepower (60% or greater) for an extended period of time (longer than 5 - 10 minutes).	0
0080050	O	CARB Idle Emissions Reduction Feature for PX-7 and PX-9	0
0090011	O	Class 6 4x2 automatic.	0
Engine & Equipment			
0130108	O	PX-7 300 300@2600 660@1600, 2021 With Turbo Exhaust Brake (VGT Brake). N09200 C399 120...Standard Maximum Speed Limit N09260 C121 64....Max Vehicle Speed in Top Gea N09440 C234 NO....Engine Protection Shtdwn N09460 C231 NO....Gear Down Protection N09580 C133 5.....Idle Shtdwn Time N09680 C233 NO....Idle Shtdwn Override N09480 C132 1400..Max PTO Speed N09300 C128 64....Max Cruise Control Speed N09500 C239 NO....Cruise Control Auto Resume N09520 C238 NO....Auto Engine Brake in Cruise N09780 C190 80....High Ambient Temperature Thr N09740 C188 40....Low Ambient Temperature Thre N09720 C382 YES...Enable Hot Ambient Automatic N09600 C396 YES...Enable Impending Shutdown Wa N09620 C397 60....Timer For Impending Shutdown N09560 C225 YES...Enable Idle Shutdown Park Br N09420 C333 0.....Reserve Speed Limit Offset (N09380 C334 0.....Maximum Cycle Distance (N202 N09360 C400 252...Reserve Speed Function Reset N09400 C401 10....Maximum Active Distance (N20 N09220 C402 0.....Expiration Distance (N207) N09540 C395 0.....Expiration Distance (N209) N09760 C189 60....Intermediate Ambient Tempera N09640 C206 35....Engine Load Threshold	0
1000151	S	PremierSpec	0

Price Level: January 1, 2019

Deal: Service Chassis

Printed On: 2/3/2021 4:41:10 PM

Date: February 04, 2021

Quote Number: QUO-689217-D0R4X1

Sales Code	Std/ Opt	Description	Weight
1000243	S	Gearing Analysis: Performance power before economy results.	0
1000254	S	Customer's Typical Operating Spd: 65 mph.	0
1000684	O	Effective VSL Setting NA	0
1000857	O	Engine Idle Shutdown Timer Enabled	0
1000859	O	Enable EIST Ambient Temp Override	0
1000891	O	Eff EIST NA Expiration Miles Use only with MX and Cummins engines	0
1002060	S	Air compressor: Cummins 18.7 CFM For Cummins And PACCAR PX engines.	0
1031130	O	Air Cleaner: Dry-type firewall mounted w/filter restriction indicator.	0
1105261	S	Fan Hub: Horton On/Off for PX-7	0
1121200	S	Cooling module: 1000 square inches T170/T270/T370/T470. Includes metal surge tank on T170/T270/T370.	0
1247258	O	EXH: 2021 PX-7 RH Under DPF/SCR with Single Vertical RH SOC tailpipe	0
1290130	O	Tailpipe: 5 in. single 30 in. 45 degree curved.	0
1321109	S	Fuel Filter:PACCAR Standard Service Interval Fuel/Water Separator. 2017 and Later Emissions	0
1321200	O	Run Aid:None *For Fuel Filter	0
1321305	O	Start Aid:12V Heat *For Fuel Filter	1
1504006	O	Block heater, PACCAR 750 watt 120V for PX-6 and PX-7, 1000 watt for PX-8 and PX-9 or ISL9 engines .	2
1816260	O	Alternator: PACCAR 160 amp, brush type	0
1825612	O	Batteries: 2 Optima 31A Threaded post (900) 1800 CCA.	6
1836107	S	Starter: PACCAR 90P47 12V with PACCAR PX-7	0
1900082	O	Multi-function engine connector for body builder interface for Cummins.	0
1900976	O	Body Builder Control Harness coiled EOF for customer installed remote throttle and remote PTO controls. Harness includes Remote PTO control and Remote Throttle controls. T680/T880 models do not require 12-way engine connector sales codes. All other models require (1900082 or 1900084).	2
1900996	O	Jump start terminals under hood.	0

Transmission & Clutch

Sales Code	Std/ Opt	Description	Weight
2010859	O	Transmission: Allison 2500RDS 5-speed w/PTO drive gear. 5th Gen controls. Includes heat exchanger. Rugged Duty Series for vocational applications. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	48
2406419	O	Driveline: 2 Dana SPL100 1 centerbearing light duty.	27
2410018	O	Torque converter included w/Allison Transmission.	0
2410072	O	Auto neutral not required this application.	0
2410073	O	Customer-installed split shaft PTO Informational only, nothing additional is provided.	0
2410204	O	Delete Allison Fuel Sense	0
Front Axle & Equipment			
2501008	O	Dana Spicer D-800F Front Axle rated 8K 3-1/2in. drop.	-82
2603006	S	Front brakes included w/ front hub package.	0
2703051	S	Front Brake: 10,000 lb. Bendix air brake package 15x4 brakes, cast drums, iron preset 10-bolt hub pilot hubs, hub caps, oil seals & slack adjusters.	20
2860004	O	Front Springs: Taperleaf 8K w/ shock absorbers for use on 2010+ chassis w/ 22.5in. wheels only. Not for use on T170.	-14
2895003	O	Single power steering gear: 8K for air brakes.	-23
Rear Axle & Equipment			
3021070	O	Single Dana Spicer P22060S single reduction 18K rear axle. T300/K300: use with/air brakes. Single rear axle 22K capacity rated at 18K.	0
3200488	O	Rear Axle Ratio - 4.88.	0
3300000	S	Single rear brakes included w/rear hub package.	0
3403042	S	26K air brake package includes 16-1/2x7 in. brake , cast drums, iron preset 10-bolt hub pilot hubs, slack adjusters	2
3485007	O	Spring Brake: 3030 long stroke single 3 in. travel. Helps keep brakes in adjustment longer.	4
3495226	S	Bendix 4S/4M anti-lock brake system.	0
3531000	O	Wheel Differential Lock for Dana Spicer Axle P22060S; changes S to D to the axle part number.	15
3636421	O	Rear suspension: single Reyco 79KB taperleaf 21K. Medium-duty. Unladen Height: 9 in. Laden Height: 7.5 in. Not rear air disc brake compatible.	0
Tires & Wheels			
4079051	O	Front tires: Bridgestone R250ED 11R22.5 16PR. 41.4 in. diameter, all position. Side wall protector bar. 19.3 in. SLR.	-4

Price Level: January 1, 2019

Deal: Service Chassis

Printed On: 2/3/2021 4:41:10 PM

Date: February 04, 2021

Quote Number: QUO-689217-D0R4X1

Sales Code	Std/ Opt	Description	Weight
4277487	O	Rear tires: Bridgestone M799 11R22.5 16PR. 42 in. diameter, drive. 19.5 in. SLR. Code is priced per pair of tires.	24
4900004	O	Rear Tire Quantity: 4	0
5043363	O	Front Wheel: Alcoa 88267 22.5x8.25 aluminum with LM One [TM] finish, hub-pilot mount. 7,400 lb. maximum rating. Air disc brake compatible.	-46
5245296	O	Rear Wheel: Alcoa 88267/Accuride 51487 22.5x8.25, aluminum outside with LM One[TM] finish/steel Steel Armor[TM] powder coat inside, hub-pilot mount. 7400 lb. maximum rating. Includes wheel guards. Air disc brake compatible. Code is priced per pair of wheels.	-40
5853906	O	Powder coat white steel wheel. Use in conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.	0
5900004	O	Rear Wheel/Rim Quantity: 4	0

Frame & Equipment

6054250	O	Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to 308 in. Truck frame weight is 2.91 lb.-in. per pair of rails. Section modulus is 14.80 cu.in., RBM is 1,776,000 in.-lbs per rail. 120,000 PSI yield. Heat treated. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.	73
6308715	O	Bumper: Aerodynamic Chrome Requires a bumper setting code.	0
6319409	S	40.9 in. Bumper setting. Requires a bumper code.	0
6321005	O	Removable Front Tow Hooks: 2.	15
6390103	S	Front mudflaps.	0
6405000	O	In-cab steel battery box: under rider seat or in stand alone box. Requires appropriate AGM battery code, which varies by model, and appropriate rider seat code be selected prior to entering the workscreen. Includes 1 battery disconnect switch.	-41
6409906	O	In-Cab battery box location: Under rider seat.	0
6451059	O	T270/370 Non-polished 2010 or later DPF/SCR cover with cab access step assembly, RH under. End plates will be painted standard black frame color.	0
6490122	S	One-piece welded crossmember assembly with 12mm frame fasteners, center and rear frame. Standard crossmember.	0
6742009	S	Square end-of-frame w/o crossmember; non-towing.	0

Fuel Tanks & Equip

Sales Code	Std/Opt	Description	Weight
7210056	O	Fuel Tank: 56 US gallon 24.5in. aluminum under replace.	-45
7722011	O	Small round DEF tank. 11 gallons of usable volume. The DEF tank will be located on the side you specified. If you have specific configuration or body builder concerns, please utilize the Custom Frame Layout option. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	0
7722153	U	Small round DEF tank. <i>Narr DEF TANK: SMALL ROUND</i>	0
7840015	O	Polish only one aluminum tank.	0
7889061	O	Polished stainless steel tank straps for 1 tank.	0
7889098	O	Polished straps for 1 DEF Tank any size.	0
7889203	S	DEF to fuel fill ratio 2:1 or greater.	0
7889604	S	DEF tank location is LH.	0
7920056	O	Location: 56 gal fuel tank LH under cab	0
Cab & Equipment			
8024310	S	Cab: Curved Glass Conventional. Cab Includes aluminum & fiberglass fully hucked cab w/ all aluminum bulkhead doors & continuous stainless steel piano-style door hinges. Single electric horn standard. Incandescent exterior lights include diagnosable bulb detection and warning. Trailer cable on tractors includes integrity detection. Standard features include multiplex wiring for interior lights, automated pre-trip inspection (excluding T3 series), short and open check diagnostics. Warning alarm will sound when lights are left on.	0
8080137	O	Cab door bearing blocks, top & bottom.	0
8090310	S	Hood: Sloped aerodynamic hood includes grill & separate bumper.	0
8108010	S	Cab heater: W/integral defrosters & A/C 45,000 btu cab heater. No sleeper heater/AC. Includes 5 mode rotary control. T660 include filter media.	0
8201200	S	Adjustable telescoping tilt steering column.	10
8205123	O	Switch & Wiring for Customer-Installed PTO. Electric over hydraulic PTO. Includes switch guard. Wiring is routed to LH frame for connection to the customer installed PTO. No air controls are provided with this code.	0
8205149	O	Information for customer-installed PTO Chelsea 230 Series, 6-bolt	0
8208496	O	Three spare switches: Wired to power.	0
8282009	S	Instrument package: Includes speedometer,	0

Price Level: January 1, 2019

Deal: Service Chassis

Printed On: 2/3/2021 4:41:10 PM

Date: February 04, 2021

Quote Number: QUO-689217-D0R4X1

Sales Code	Std/ Opt	Description	Weight
		tachometer, fuel gauge, engine coolant temperature gauge, engine oil pressure, voltmeter. Class 8 also includes primary & secondary air reservoir gauges & an air application gauge. DEF level gauge and warning lamp are included with 2010+ engines. Engine hour meter and outside air temperature readouts are standard. Primary read out will be MPH. Add 8240620 to switch primary scale to KPH in Canada.	
8330003	S	Cab interior: Pinnacle. Includes vinyl headliner & cab back panel, slate gray interior, dark slate gray seats, floormats, LH/RH inside sunvisor & door courtesy lights.	0
8410491	O	Driver seat: Kenworth Air cushion Plus HB Mordura Standard features includes 7 in. fore and aft slide adjustment w/isolator, 6-23 degree recline, air suspension with cover, dual armrests, and single chamber air lumbar support. Seat cushion is 20 inches wide w/ 2-position tilt and 2-position front cushion extension. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted and includes a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	2
8450470	O	Rider seat: Kenworth Plus battery box LB Mordura Standard features include fixed base and backrest, fixed seat base and backrest, and dual armrests. Seat cushion is 19.5 inches. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	-39
8601432	O	Kenworth Radio DEA710 AM/FM/WB/USB, Bluetooth	0
8700083	S	Under-dash center console: W/2 cup holders, 1 ashtray, 1 lighter, 1 12V outlet & a storage compartment.	0
8700154	S	Self cancelling turn signal: W/head light dimmer switch .	0
8800200	S	Cab access contoured grabhandles, LH/RH.	0
8832115	S	Daylite Door: LH/RH includes RH peeper window	0
8841303	O	Single Rectangular Air Horn 23 in. LH Top of Roof Includes Air Horn Cover.	6
8850300	S	Look-Down, Pass. Door, Stainless 8.5x4.4	0
8863570	O	Dual convex heated mirror 8.5 inch w/ offset mounting below regular mirror.	11
8866101	O	Mirror: Dual Prutsmann mirror 7 in. x 16 in. polished stainless steel, thermostatically controlled. switch located on door pad.	0
8869005	S	Mirror brackets 8-1/2 ft load width.	0
8871438	S	Rear Cab Stationary Window 17 in. x 36 in.	0
8879200	S	Manual LH & electric-powered RH door window. Switch located on door.	0
8890135	O	Exterior stainless steel sunvisor.	11

Price Level: January 1, 2019

Deal: Service Chassis

Printed On: 2/3/2021 4:41:10 PM

Date: February 04, 2021

Quote Number: QUO-689217-D0R4X1

Sales Code	Std/ Opt	Description	Weight
Lights & Instruments			
9010801	S	Headlamps: Halogen Projector Low Beam, Halogen Complex Reflector High Beam	0
9022137	O	Marker Lights: Five, rectangular, LED	0
9030010	S	Turn Signal Lights: Mounted on fender	0
9058037	O	Switch & Wiring for Customer-Installed Floodlight W/O Electrical Pass-Through - 1st Set. Wire Coiled BOC/BOS.	0
9070138	S	Combination Stop, Tail, Turn & Backup Lights RH & LH.	0
9080202	O	Switch & Wiring: Customer-installed dual beacon lights w/o insulators. Coiled wire behind dash.	1
9090000	O	Daytime Running Lamps.	0
9090312	O	Body Builder Lighting Harness Coiled End Of Frame For Additional Customer Installed Exterior Lighting. Harness Includes Circuits for Additional Customer Installed Tail Lamps, Turn Lamps, Stop Lamps, and Marker Lamps.	0
9090845	O	Circuit Breakers: Replacing fuses. Does not apply to any 5-amp fuse box position. Brakers include stop/brake/turn, tail lamp, high & low beams, marker/clearance lamps, horn, fuel heat, gauges, air dryer, HVAC controls, panel lamps. Some circuits will remain fuses.	0
Air Equipment			
9101215	U	Air Dryer Bendix AD-IS heated Puraguard <i>Narr Air Dryer Bendix AD-IS Puraguard heated</i>	0
9101218	S	Air Dryer: Bendix AD-HF Puraguard Heated	0
9140267	O	Locate air dryer inside RH rail BOC	0
Extended Warranty			
9200007	O	Base Warranty - PACCAR PX-7 Engine 36 months / Unlimited miles & km / Unlimited hours.	0
9200022	S	Base Warranty - Standard Service Medium Duty 12 months / Unlimited miles & km	0
Miscellaneous			
9409852	S	GHG Secondary Manufacturer: Does Not Apply	0
9490003	O	Additional lead time required for off highway & /or specialty component truck.	0
Promotions			
Paint			

Sales Code	Std/ Opt	Description	Weight
9700000	O	Paint color number(s).	0
		N9702 A - L0006 WHITE N9720 FRAME N0001 BLACK	
9943004	O	Bumper Unpainted	0
9943050	O	Day Cab Standard Paint	0
9944820	S	1 - Color Paint - Day Cab Color will be White if no other color is specified.	0
9965510	S	Base coat/clear coat. The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.	0

Order Comments

Total Weight

9,210

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

PRICING DISCLAIMER

While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information

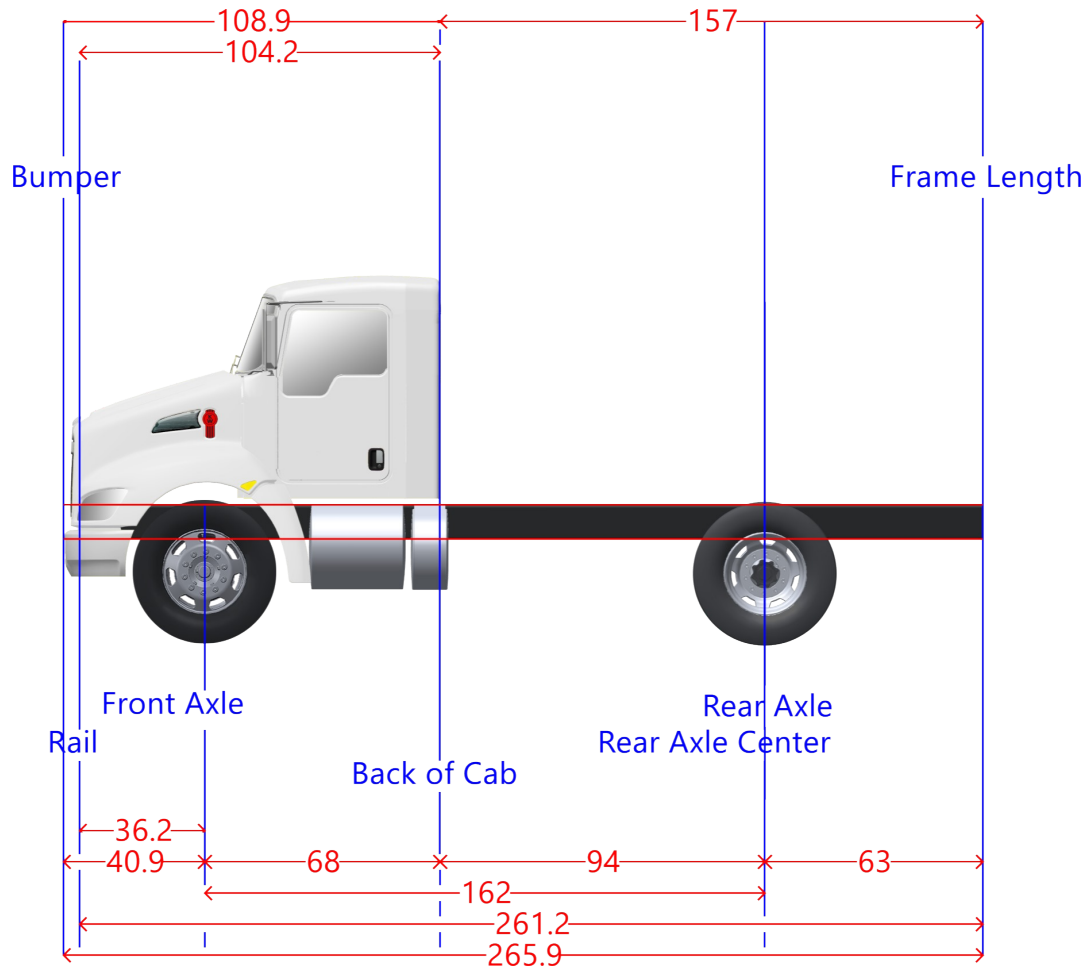


Shipping Destinations

Intermediate Destination:

Final Destinations	Quantity
--------------------	----------

HORIZONTAL DIMENSIONS



Dimension	Measurement	Start	End
Axle Spacing	0	162	162
Bumper to Back of Cab	108.9	-40.9	68
Bumper to Front Axle	40.9	-40.9	0
Bumper to Front Frame	4.7	-40.9	-36.2
Cab to End of Frame	157.0	68	225
Cab to Rear Axle	94.0	68	162
Effective Bumper to Back Of Cab	108.9	-40.9	68
Frame Length	261.2	-36.2	225
Front Axle to Back of Cab	68.0	0	68
Front of Frame to Axle	36.2	-36.2	0
Load Space	157.0	68	225
Overall Length	265.9	-40.9	225
Overhang	63.0	162	225
Pusher Offset #1	0.0	162	162
Pusher Offset #2	0.0	162	162
Pusher Offset #3	0.0	162	162
Tag Offset	0.0	162	162
Wheelbase	162	0	162

FRAME LAYOUT



Note: Optional content may be displayed. The order has not yet received an engineering review. The actual arrangement of components may not be exactly as pictured. Additional changes may be made to the layout by Kenworth. Add a Custom Frame Layout code if an exact layout is required.

Selected Options (Wheelbase: 162)

Sales Code	Description	Length	Side
7210056	Fuel Tank: 56 US gallon 24.5in. aluminum under	28	Left
7722011	Small round DEF tank. 11 gallons of	9.2	Left
6405000	In-cab steel battery box: under rider seat or in	20	Center



T170 / T270 / T370



KENWORTH.
The World's Best.





VERSATILE

PRODUCTIVE

EFFICIENT

IF YOU DEPEND ON MEDIUM-DUTY TRUCKS TO MAKE A LIVING, INVEST IN ONE THAT HAS SOME HEAVY-DUTY THINKING BEHIND IT.

Ready for a medium-duty truck that will likely outlive the body you put on it? Then take a close look at the Kenworth T170, T270 and T370 — trucks custom engineered and built with your long-term business goals in mind.

No matter which model you select, you start with a versatile, rugged and reliable chassis capable of tackling the toughest jobs you've got. Then add advantages like contemporary aerodynamic styling, great visibility, excellent maneuverability, a driver-pleasing premium interior and quick single point daily maintenance checks. These are trucks you can count on — day in, day out.

A straight truck in a 4 x 2 configuration with a gross vehicle weight rating up to 19,500 lbs, the Kenworth T170 is a robust Class 5 model designed to go the distance. The T270 is a true Class 6 vehicle, rated at 26,000 lbs GVW. Available as a straight truck, it can be configured for non-CDL operation to broaden your pool of drivers. The Class 7 T370, as a straight truck or tractor, offers a GVW range from 26,001 to 66,000 lbs.

Custom built from the ground up for your specific application, you can choose manual or automatic transmissions, air or hydraulic brakes and select from components by proven North American manufacturers.

RELIABLE

MANEUVERABLE

OF COURSE YOU HAVE CHOICES. THIS IS YOUR KENWORTH.

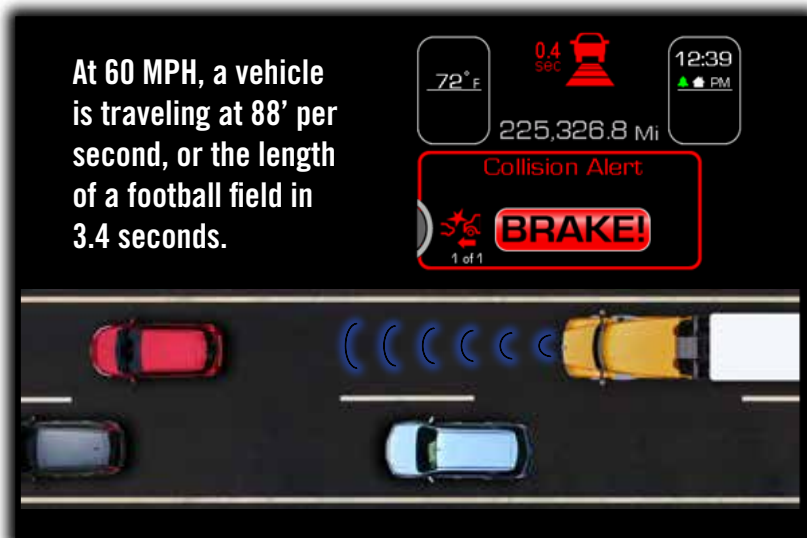
Your medium-duty Kenworth is available with job-specific and appearance options. Here are just a few of them.



The optional Apex interior sets new standards in driver comfort for medium duty trucks, providing a cloth headliner and back panel. Optional Trust Walnut dash panels add to the Kenworth World's Best image and quality. Shown with optional Nav+ HD display.



NAV+ HD is an in-dash display designed specifically for life on the road. Truck-specific navigation, roadside assistance, vehicle data, hands-free calling, audio controls (including satellite radio, AM/FM/CD/MP3/USB/Bluetooth), blind-spot camera inputs and the internet.



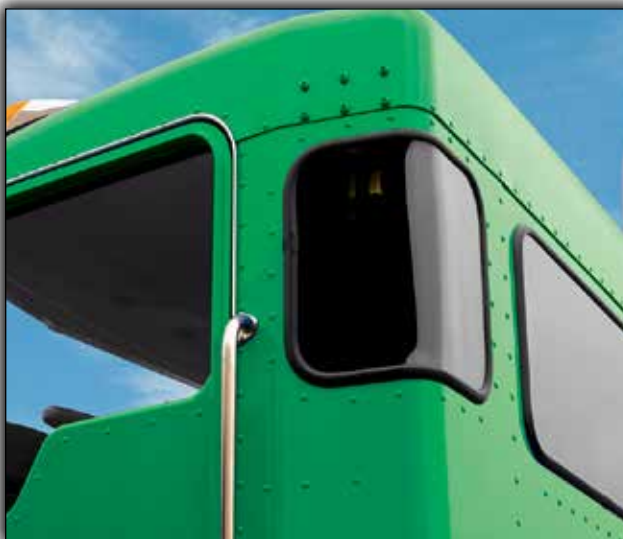
Far beyond a mere warning system, Kenworth collision mitigation detects when the truck may be about to collide with another vehicle or object, alerts the driver and takes pre-emptive braking action — when necessary — to avoid or considerably reduce the severity of a crash.



Optional center console with two power ports, cup holder and convenient storage.



Heated and electronically-adjusted aerodynamic mirrors are cowl mounted to reduce vibration and readjustment.



In addition to the standard peeper window in the passenger door, optional cab corner windows are available to help improve visibility in tight places.



Kenworth-built polished aluminum fuel tanks in multiple diameters and capacities to meet your needs. New options include end of frame between rails fuel tanks.



An advanced forward lighting system provides up to 30% more down-road coverage than conventional sealed beam designs. Choose the standard halogen or optional HID Xenon lamps.



The four-piece hood and fenders are molded from SMC, a high-tech light weight composite material for added durability and repairability.



The optional narrow battery box under cab with DEF tank give you the room you need. You can also spec out an optional narrow toolbox on the passenger side.

SAVING MONEY ON MAINTENANCE STARTS RIGHT HERE

PACCAR PX-7



**Powered
By
Quality**

Ratings

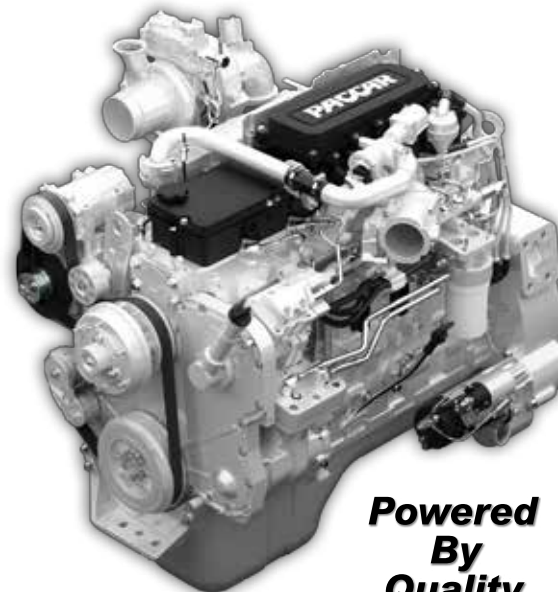
Engine Horsepower	Peak Torque Lb-Ft @ RPM
200	520 @ 1,600
220	520 @ 1,600
240	560 @ 1,600
250	660 @ 1,600
260	660 @ 1,600
280*	660 @ 1,600
300*	660 @ 1,600
325	750 @ 1,800
325‡	750 @ 1,600
340‡	700 @ 1,600
360‡	800 @ 1,800

* Also Fire Service Rating
‡ Fire Service Rating Only

With the Kenworth T170, T270 and T370, things are quicker to access, less strenuous to take apart and faster to put back together — which means less downtime and lower repair bills. The hood tilts a full 90 degrees for wide-open access to the engine and all service points. Even daily inspections have been simplified with all fluid level checks — coolant, oil, power steering and windshield washer reservoir — located in one easy-to-reach place.

At the heart of these vehicles beats a fully optimized and integrated drivetrain featuring the quality and proven reliability of the PACCAR PX engine. Expect longer service intervals, increased uptime, lower operating costs and higher resale value. Ask about extended warranty options to further protect your investment.

PACCAR PX-9



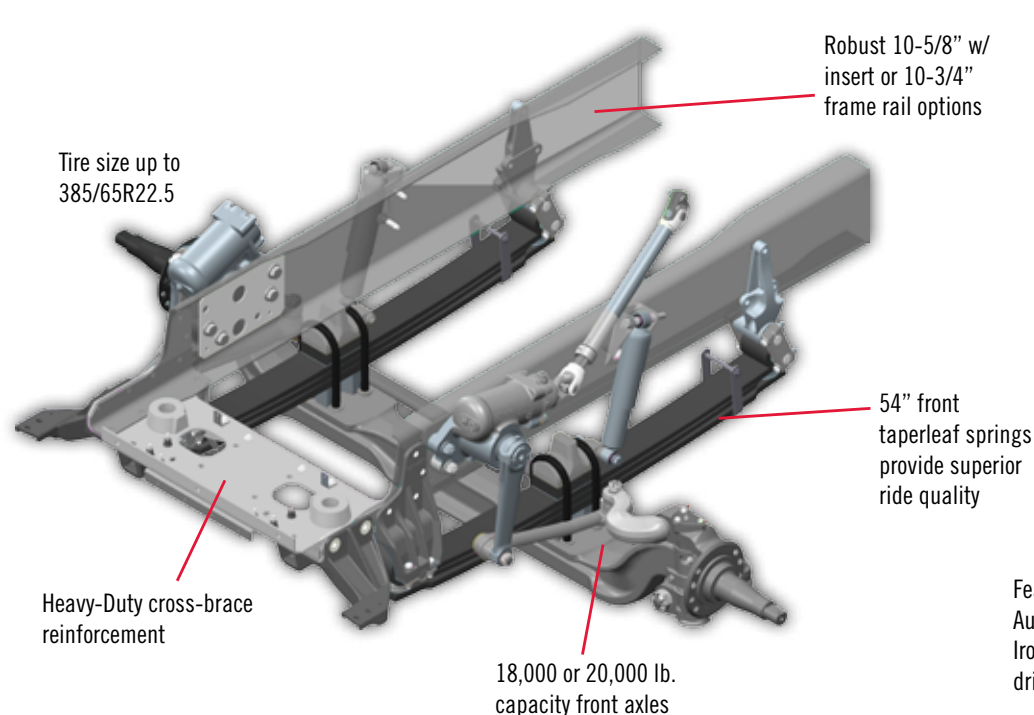
**Powered
By
Quality**

Ratings

Engine Horsepower	Peak Torque lb-ft @ RPM
260	720 @ 1,300
270	800 @ 1,300
300*	860 @ 1,300
330*	1,000 @ 1,400
350	1,150 @ 1,400
370*	1,250 @ 1,400
380	1,250 @ 1,400
380‡	1,150 @ 1,400
400‡	1,250 @ 1,400
450‡	1,250 @ 1,400

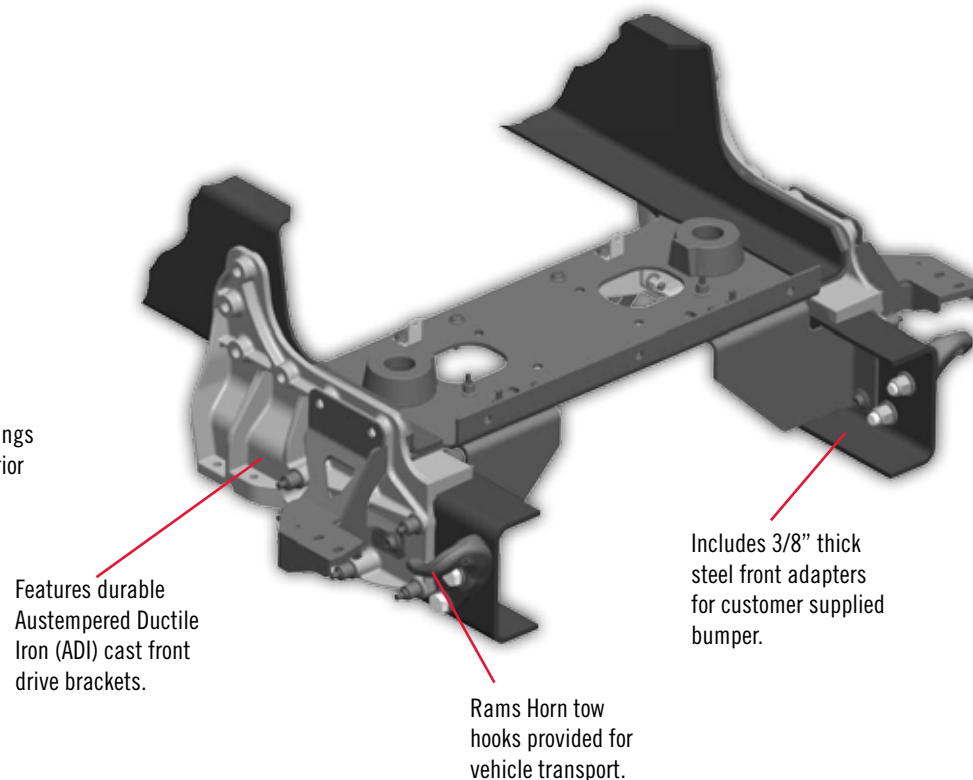
* Also Fire Service Rating
‡ Fire Service Rating Only

T370 HEAVY DUTY OPTIONS



T370 18-20K FRONT AXLE

Medium-duty customers who require greater front end stability and power can now choose 18,000 lb. or 20,000 lb. front axle configurations on the popular T370 conventional. Optimized for heavier-duty or specialized applications such as fuel haulers, dump trucks, mixers, refuse, utility service vehicles and other challenging vocations, this sturdy design has been engineered for day in, day out dependability. Add Kenworth's factory-installed integral front frame extension to simplify the addition of outriggers, winches and specialty bumpers.



T370 HEAVY DUTY FRONT FRAME

Add a Heavy-Duty Front Frame Extension to simplify the addition of outriggers, winches and specialty bumpers to the Kenworth T370. This option has been engineered as a strong and dependable solution for challenging applications including utility service trucks, overhead car haulers and fire and emergency vehicles. Bolting directly to the front crossmember, with no modification, the front frame extension meets SAE J706 and TMC RP 602B specifications for an 18,000 lb. rated winch.



PREMIERCARE SETS THE STANDARD FOR CUSTOMER SERVICE

When you selected your Kenworth, you chose The World's Best® medium duty truck. You deserve the same level of passion, excellence and attention to detail from those who care for it. Kenworth PremierCare is committed to increasing productivity of every truck in your fleet by offering extended hours of operation, expedited diagnostics, mobile roadside assistance and expert factory-trained technicians. PremierCare Gold Certified Dealers are certified by Kenworth and offer a complete range of PremierCare services that are all focused on maximizing uptime.

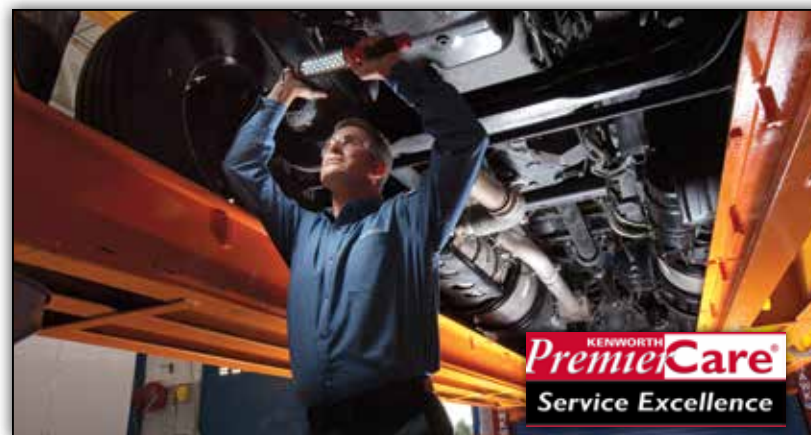


KENWORTH
THE WORLD'S BEST.



EXPRESSLANE: KNOW ALL YOUR OPTIONS – FAST.

When the unexpected happens, PremierCare ExpressLane provides an expert diagnosis and estimate of the time and cost of repair – within two hours. By knowing what to expect, you can make important decisions regarding the driver and the load faster than ever before.



PROMPT, PROFESSIONAL SERVICE YOU CAN COUNT ON

Trust factory-certified technicians with advanced engine training and immediate access to a vast inventory of quality parts to streamline your service solution. PremierCare dealers are dedicated to providing top-notch service to get you back out on the road.



EXPERT ASSISTANCE THAT NEVER TAKES A DAY OFF.

Kenworth PremierCare Roadside Assistance is on call 24 hours a day, 365 days a year to connect you with the help you need anywhere in North America. 1-800-KW-ASSIST puts you in touch with a highly trained Kenworth heavy truck specialist who can manage emergency service needs.



ALL THE CONVENIENCES OF A HOME OFFICE.

PremierCare Driver's Lounges offer a comfortable environment that make it easy to relax – or remain productive – for as long as your truck is in the shop. Just another way to say we appreciate your business and value your time.

Medium Duty Conventional

Specifications

Engine/Powertrain

- PACCAR PX-7 Engine, 6.7 Liter, 200 HP, 520 lb-ft of Torque
- PACCAR PX-7 Engine, 6.7 Liter, 220-360 HP, 520-800 lb-ft of Torque
- PACCAR PX-9 Engine, 8.9 Liter, 260-380 HP, 720-1,250 lb-ft of Torque
- CARB Emission Reduction Feature Available
- Horizontal Muffler/DPF/SCR and Tailpipe

Electrical

- Multiplex Electrical System With Centralized Power Distribution
- Plug-In Style Relays & Circuit Protection For Serviceability
- 12 Volt Lighting System With Circuit Protection
- Circuits Numbered & Color Coded
- Key Switch Start & Shutdown
- PACCAR 160 Amp Alternator
- PACCAR 12 Volt Starter
- Two PACCAR Dual Purpose Batteries
- Three PACCAR Dual Purpose Batteries
- Two or Three Optima Deep Cycle Batteries

Transmission Options

- Eaton Fuller FS5406A Synchronized 6-Speed
- Clutch - Eaton Fuller
- Eaton Fuller 6, 9 & 10 Speed Transmissions
- Eaton Ultrashift Plus 10-Speed Automated Manual
- Allison 5 & 6 Speed Automatic Transmissions
- PTO Options

Fame / Axle / Suspension / Brakes

- Frame - 10 5/8" Steel - 120,000 psi - Heat Treated
- Frame - 9 7/8" Steel - 120,000 psi - Heat Treated
- Frame - 10 3/4" Steel - 132,000 psi - Heat Treated
- Heavy Duty Front Frame Reinforcement Brackets

Standard
Optional

Standard
Optional

- Front Axles - 10,000 lb.
- Front Axles - Meritor 12,000 to 20,000 lbs.
- Front Axles - Dana Spicer 8,000 to 20,000 lbs.
- Front Drive Axles - Fabco 10,000 to 16,000 lbs.
- Front Springs - Taperleaf w/Shocks, 10,000 lb.
- Front Springs - Taperleaf w/Shocks, 12,000, 13,200, 14,600, 16,000 , 18,000 and 20,000 lb.
- Rear Axle - 21,000 lb.
- Single Rear Axles - Meritor from 21,000 to 30,000 lbs.
- Tandem Rear Axles - Meritor 40,000 and 46,000 lb.
- Tandem Rear Axles - Dana Spicer, 40,000 and 44,000 lb.
- Rear Suspension - Reyco, 20,000 lb.
- Single Rear Axle Suspensions - Kenworth, Reyco and Hendrickson with capacities from 20,000 to 31,000 lbs.
- Dual Rear Axle Suspensions - Kenworth, Reyco, Hendrickson and Chalmers with capacities up to 46,000 lbs.
- Brakes - Air
- Brakes - Hydraulic
- ABS System - Bendix
- Hydraulic Brake Configurations with Meritor ABS

Wheels / Tires

- Wheels - Steel 22.5"
- Tires - Bridgestone 295/75R22.5 R250F
- Tires sizes range from 245/70R19.5 to 385/65R22.5 on the T270 and T370
- Polished Aluminum Wheels
- 19.5" Tires and Wheels

Fuel Tanks

- Steel - Rectangular 45 Gallon
- 22" Round Aluminum - 56 to 120 Gallon Capacity
- 24.5" Round Aluminum - 56, 75, 90 and 100 Gallon Capacity Under Cab
- Polished Aluminum Tanks and Straps
- End of Frame Between the Rails Fuel Tank, 45 and 70 Gallon Capacity

Standard
Optional

Standard
Optional



KENWORTH
THE WORLD'S BEST.

Battery Boxes / Bumpers

- Steel Battery Box with Aluminum Step Cover
- Steel Aero-Style Painted Bumper
- Chrome Steel Aero-Style Bumper
- Narrow Battery Box Under Cab
- Toolbox

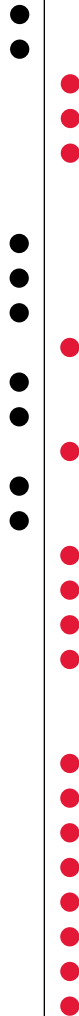
Cab / Hood / Interior

- Cab - Aluminum and Composite
- Hood - 4-Piece SMC - Sloped Aerodynamic Hood
- Standard Pinnacle Vinyl Headliner and Cab Back Panel
- Apex Cloth Headliner and Cab Back Panel
- Kenworth Air-Cushion Plus Intermediate Back Driver Seat
- Kenworth Intermediate Back Toolbox Plus Rider Seat
- 2-Person Bench Seat
- Power Door Locks
- Passenger-side Electric Window
- Rear Cab Corner Windows
- Trust Walnut Wood Dash Panels
- Workstation Between Seats
- Aerodynamic Roof Fairings

Special Equipment & Options

- Aerodynamic Heated Mirrors
- Back-up Alarm
- Daytime Running Lights
- Multi-function Engine Connector For Body Builder Interface
- Bodybuilder Harness to End of Frame
- Adjustable Telescoping Tilt Steering Column
- Remote Keyless Entry
- Nav+ HD

Standard
Optional



T170 SPECIFIC SPECIFICATIONS AND OPTIONS

Frame / Axle / Suspension / Brakes

- Frame - 9 7/8" Steel - 120,000 psi - Heat Treated
- Front Axles - Dana Spicer, 8,000 lb.
- Front Springs - Taperleaf w/Shocks, 8,000 lb.
- Rear Axle - Dana Spicer, 11,500 lb.
- Rear Suspension - Reyco, 13,500 lb.
- Brakes - Hydraulic
- ABS System - Meritor

Wheels / Tires

- Wheels - Steel 19.5"
- Optional Polished Aluminum 19.5"
- Tires - Bridgestone 245/70R19.5"

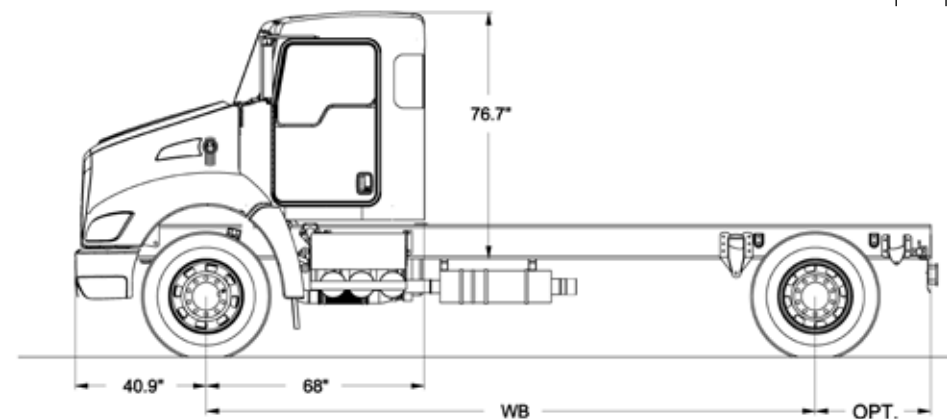
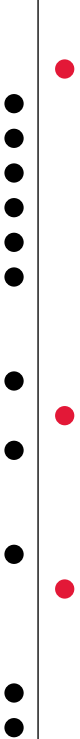
Fuel Tanks

- Steel - Rectangular 45 Gallon
- Optional Dual 45 Gallon

Battery Boxes / Bumpers

- Steel Battery Box and ABS Cover
- Bumpers - Steel Aero-Style Painted Gray

Standard
Optional



Hydraulic Brake Wheelbases: 153", 162", 176", 188", 206", 218", 236", 245", 254", 260" & 272"
Air Brake Wheelbases available in custom lengths.

HEAVY-DUTY SUPPORT WHENEVER — AND WHEREVER — YOU NEED IT

The reliability and moneymaking potential of your business relies on the dependability of your support system – another great reason to invest in a Kenworth.



The minute you take delivery of your Kenworth, you gain 24/7 access to one of the most extensive and reliable parts and service organizations in the trucking industry. People dedicated to helping you maximize uptime, optimize truck performance and profit from your investment. When your truck needs attention – no matter the make or model – PremierCare ExpressLane® guarantees a professional service assessment and an estimate of the time and cost of repair within two hours. When you want to know your options. Now.



Perhaps you'd prefer to focus your attention and resources on your core business, save interest expense and improve cash flow. PacLease offers a number of truck rental and leasing programs that can

be tailored to fit your operating requirements precisely. www.paclease.com



Start with a lender who understands your business.

PACCAR Financial has served owner-operators and fleets for over 55 years, matching individual requirements with customized financing packages at attractive and competitive rates. Financing has never been this easy. www.paccarfinancial.com



PACCAR Genuine Parts are first-fit parts that keep a Kenworth as original and reliable as the day it rolled out of the factory. Keep your truck and engine well-maintained with the quality, performance and warranty delivered from PACCAR Genuine Parts.



T170 Stake Bed



T270 Roll Back Wrecker



T370 Fuel Tanker



T370 Maintenance Truck



A PACCAR COMPANY

KENWORTH TRUCK COMPANY
P.O. Box 1000
Kirkland, Washington 98083-1000
(425) 828-5000

CANADIAN KENWORTH COMPANY
6711 Mississauga Road N.
Mississauga, Ontario L5N 4J8
(905) 858-7000



Note: Equipment and specifications shown in this brochure are subject to change without notice. Consult with your Kenworth dealer at time of ordering for standard and optional equipment.

T170/T270/T370/17

© 2017 Kenworth Truck Co.



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 23, 2021
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
FROM: Zachary Bass, Airport Director
SUBJECT: Purchase Authorization for Stertil-Koni Heavy-Duty Mobile Column Lifts; \$66,216.90

Addresses Council Goal:

5.A. Maintain safety and security as the number one priority for the airport.

Report in Brief:

This action authorizes the City of Redmond (City) to purchase six (6) Stertil-Koni Heavy Duty Mobile Column Lifts from Northwest Lift and Equipment LLC for the Redmond Municipal Airport (Airport) to be installed at the Airport Snow Removal Equipment (SRE)/Operations Building.

Background:

The Airport owns many large pieces of heavy equipment that require regular maintenance and repairs. Some equipment is up to 24 feet in width and weighs up to 96,000 pounds. The new Operations building was designed with the capability to perform service and repairs on the equipment/vehicles, therefore eliminating the need for transporting across town on public roads to the Public Works Fleet Services department.

Discussion:

During the design of the SRE/Operations building, it was determined that airport equipment service should be performed at the airport. A quote was obtained from Northwest Lift & Equipment LLC located in Hillsboro, Oregon, in the amount of \$66,216.90, under ORPIN Contract #5601.

Fiscal Impact:

The total cost of this equipment is \$66,216.90 and includes shipping. The equipment will be paid for through the SRE/Operations Building project funding.

Alternative Courses of Action:

1. Approve the purchase of the Heavy-Duty Mobile Column Lifts
2. Do not approve the purchase
3. Request more information

Recommendation / Suggested Motion:

"I move to authorize the City Manager to purchase the Stertil-Koni Heavy-Duty Mobile Column Lifts from Northwest Lift & Equipment LLC in the amount of \$66,216.90."



City of Redmond PROCLAMATION

A proclamation designating March 2021, as

RED CROSS MONTH

WHEREAS, the American Red Cross is a humanitarian organization that eases people's suffering during life's emergencies throughout Oregon, across the United States and around the world; and

WHEREAS, the Red Cross Cascades Region has a long history of helping our neighbors in need by delivering shelter, care and hope during disasters, making our community safer through providing lifesaving blood; teaching skills that save lives; and supporting military, veterans and their families; and

WHEREAS, last year, in the Cascades Region, more than 3,000 volunteers helped the families affected by over 650 home fires by addressing their urgent needs like food and lodging and providing recovery support; and

WHEREAS, when large disasters like the Oregon wildfires devastated our region, volunteers from our area and all across the country provided 173,489 overnight stays, 387,590 meals and snacks, 9,955 relief items, emotional support, recovery planning and other assistance; and

WHEREAS, the Red Cross continues to carry out the organization's 140-year mission of preventing and alleviating suffering. During the trying times of the COVID-19 pandemic, people have stepped up to help others in need, whether it was responding to this year's record-breaking disasters across the country or rolling up their sleeves to give more than 148,500 units of blood in the Cascades Region when our country faced a severe blood shortage. This lifesaving work is vital to strengthening our community's resilience; and

WHEREAS, nearly 200 years since the birth of American Red Cross founder Clara Barton, we dedicate this month of March to all those who continue to advance her noble legacy, and we ask others to join in their commitment to care for people in need.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Redmond, Oregon, hereby proclaims March 2021, as **RED CROSS MONTH** and encourages all citizens to join in this observance.

APPROVED by the City Council and **SIGNED** by the Mayor this 23rd day of February 2021.

The City of Redmond, Oregon

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder



City of Redmond - Financial Overview

2Q FY20/21

Key Financial Highlights

- * City's financial position (Airport aside) remains minimally impacted from COVID-19
- * Airport is financially stable w/ CARES funding (\$5.1m in 20/21), but passenger activity is less than bgt.
- * Development revenues (Permits, SDCs) have been strong in 20/21, exceeding comparisons to 19/20
- * Property Taxes: collections are holding at 96% (+\$449k vs. bgt), assessed value: +8.5% (bgt +6.2%)
- * Lodging Taxes (net): trending at 96% of prior year levels (+\$122k vs. bgt.)
- * Year-to-date operating expenses at 45%, year-end projection = 97% (-\$1.4m City-wide, -\$385k GOF)
- * Public Works Facility / Timber Water Line bond was paid off in January saving over \$500k in interest
- * PERS rate increase in 21/22 = 14% vs. 29% in 5 year forecast (-\$430k/yr. City-Wide, -\$185k/yr. GOF)

Operating Financial Performance by Department (\$ in Millions)

General

Expenditures / Budget:	50%			
Operating Revenues / Budget:	76%	Property Taxes at 97% of budget, Lodging Taxes at 60%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 4.563	\$ 0.651	\$ 0.120	* Property Taxes +\$449k,
Sub-Fund Balance:	\$ 6.781	\$ 2.869	\$ 2.371	Lodging Taxes (net) +\$98k

Police

Expenditures / Budget:	47%			
Operating Revenues / Budget:	50%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.031	\$ (0.366)	\$ (0.544)	* Personnel -\$254k;
Sub-Fund Balance:	\$ 2.468	\$ 2.071	\$ 1.845	Hires delayed to 2Q/3Q

Public Works

Transportation

Expenditures / Budget:	58%			
Operating Revenues / Budget:	45%	* Gas Tax Sharing at 41%, General Fund Support at 50%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.938)	\$ (0.737)	\$ (0.784)	* PW Bond Payoff = \$738k
Sub-Fund Balance:	\$ 0.902	\$ 1.103	\$ 0.950	

Parks & Facilities

Expenditures / Budget:	55%			
Operating Revenues / Budget:	51%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.170)	\$ (0.086)	\$ (0.125)	* PW Bond Payoff = \$343k
Sub-Fund Balance:	\$ 0.279	\$ 0.363	\$ 0.313	

Water

Expenditures / Budget:	50%			
Operating Revenues / Budget:	58%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.077)	\$ (1.053)	\$ (1.277)	* 3,000 Meters = \$565k
Sub-Fund Balance:	\$ 3.797	\$ 2.821	\$ 2.701	* PW Bond Payoff = \$361k

Wastewater

Expenditures / Budget:	49%			
Operating Revenues / Budget:	52%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.004	\$ 0.189	\$ (0.239)	* PW Bond Payoff = \$245k
Sub-Fund Balance:	\$ 3.192	\$ 3.377	\$ 2.932	

Stormwater

Expenditures / Budget:	55%			
Operating Revenues / Budget:	51%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.025)	\$ (0.031)	\$ 0.029	* PW Bond Payoff = \$135k
Sub-Fund Balance:	\$ 0.357	\$ 0.351	\$ 0.384	

Engineering

Expenditures / Budget:	50%			
Operating Revenues / Budget:	58%	* Development Revenues at 94%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.018)	\$ 0.000	\$ (0.245)	
Sub-Fund Balance:	\$ 0.500	\$ 0.517	\$ 0.280	

Key Statistics (\$ in Millions)

Property Tax (PT) Collections

FY20/21 (Current)	\$ 9.876
FY20/21 (Projection)	\$ 10.671
FY20/21 (Budget)	\$ 10.222
FY19/20	\$ 9.837
FY18/19	\$ 9.093
FY17/18	\$ 8.557

Franchise Fees

FY20/21 (Current)	\$ 1.610
FY20/21 (Projection)	\$ 3.771
FY20/21 (Budget)	\$ 3.837
FY19/20	\$ 3.540
FY18/19	\$ 3.505
FY17/18	\$ 3.419

State Shared Revenues

FY20/21 (Current)	\$ 1.251
FY20/21 (Projection)	\$ 3.039
FY20/21 (Budget)	\$ 3.084
FY19/20	\$ 2.987
FY18/19	\$ 2.956
FY17/18	\$ 2.567

General Operating Fund (GOF) Balance

FY20/21 (Current)	\$ 10.816
FY20/21 (Projection)	\$ 6.758
FY20/21 (Budget)	\$ 5.710
FY19/20	\$ 7.282
FY18/19	\$ 6.634
FY17/18	\$ 6.663

Gen. Op. Fund (GOF) Balance Change

FY20/21 (Current)	\$ 3.483
FY20/21 (Projection)	\$ (0.575)
FY20/21 (Budget)	\$ (1.522)
FY19/20	\$ 0.648
FY18/19	\$ (0.029)
FY17/18	\$ 0.314

Water Sales

FY20/21 (Current)	\$ 3.716
FY20/21 (Projection)	\$ 6.574
FY20/21 (Budget)	\$ 6.221
FY19/20	\$ 6.046
FY18/19	\$ 6.164
FY17/18	\$ 5.851

Sewer Sales

FY20/21 (Current)	\$ 2.878
FY20/21 (Projection)	\$ 5.887
FY20/21 (Budget)	\$ 5.748
FY19/20	\$ 5.611
FY18/19	\$ 5.369
FY17/18	\$ 5.108

Finance/Budget Contact:

Jason Neff
541.923.7729
jason.neff@redmondoregon.gov

Operating Financial Performance by Department Cont. (\$ in Millions)

Airport

Expenditures / Budget:	34%	* Debt Service at 30%, Operating Expenses at 39%		
Operating Revenues / Budget:	42%	* Parking at 21%, PFCs at 28%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 1.961	\$ 1.927	\$ 3.686	Parking -\$2m vs. bgt.
Sub-Fund Balance:	\$ 15.024	\$ 14.991	\$ 15.845	CARES funding = \$5.1m

CDD

Operations

Expenditures / Budget:	54%			
Operating Revenues / Budget:	57%	* Business Licenses at 85%, Code Enf. Surcharge at 87%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.004	\$ 0.009	\$ (0.055)	* \$50k for Skyline Village
Sub-Fund Balance:	\$ 0.220	\$ 0.225	\$ 0.173	land use entitlements

Building

Expenditures / Budget:	41%			
Operating Revenues / Budget:	78%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.730	\$ 1.095	\$ 0.065	
Sub-Fund Balance:	\$ 3.624	\$ 3.989	\$ 2.997	* 27 months of operating exp.

Current Planning

Expenditures / Budget:	43%			
Operating Revenues / Budget:	89%			
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.100	\$ 0.186	\$ (0.154)	
Sub-Fund Balance:	\$ 0.764	\$ 0.849	\$ 0.485	* 20 months of operating exp.

Long Range Planning

Expenditures / Budget:	39%			
Operating Revenues / Budget:	59%	* LR Planning Surcharge at 98%, General Fund Support at 50%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ (0.008)	\$ (0.046)	\$ (0.134)	
Sub-Fund Balance:	\$ 0.166	\$ 0.128	\$ 0.058	

Golf

Expenditures / Budget:	23%			
Operating Revenues / Budget:	28%	* Golf rounds at 56% of bgt., year-over-year Golf rev. +15.3%		
	YTD	YE Proj.	YE Budget	
Sub-Fund Balance Change:	\$ 0.125	\$ 0.060	\$ 0.010	
Sub-Fund Balance:	\$ 0.173	\$ 0.108	\$ 0.010	* 20 days of operating exp.

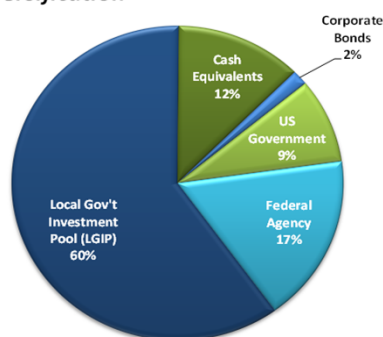
Infrastructure Maintenance Expenditures (\$ in Millions)

	YTD	YTD/Budget	YE Proj.	Proj/Budget	YE Budget
Transportation	\$ 0.608	38%	\$ 1.830	113%	\$ 1.617
Water	\$ 0.241	43%	\$ 0.458	82%	\$ 0.558
Wastewater	\$ -	0%	\$ -	0%	\$ 0.030
Stormwater	\$ 0.329	43%	\$ 0.758	100%	\$ 0.758

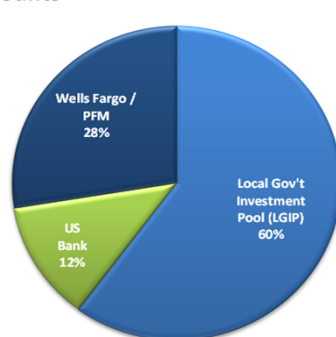
Cash & Investments Summary (excludes \$17.4m in bond proceeds)

Total Cash & Investments	\$83.6M	Rate of Return (trailing 12 months)	
Weighted Maturity	6 months	Wells Fargo / PFM Asset Mgmt.	
Weighted Credit Quality	AAA	Local Gov't. Investment Pool (LGIP)	

Diversification



Accounts



Key Statistics (Cont.)

Passenger Facility Charges

FY20/21 (Current)	\$ 0.378
FY20/21 (Projection)	\$ 0.888
FY20/21 (Budget)	\$ 1.374
FY19/20	\$ 1.484
FY18/19	\$ 1.797
FY17/18	\$ 1.579

Planning Permit Revenue

FY20/21 (Current)	\$ 0.260
FY20/21 (Projection)	\$ 0.524
FY20/21 (Budget)	\$ 0.244
FY19/20	\$ 0.369
FY18/19	\$ 0.475
FY17/18	\$ 0.424

Expenditures (Excl. URA)

FY20/21 (Current)	\$ 54.1
FY20/21 (Budget)	\$ 133.1
FY19/20	\$ 92.7
FY18/19	\$ 107.3
FY17/18	\$ 79.5

Debt Service Coverage Ratio

General Operating	3.63
Water	1.94
Wastewater	2.11
Airport	0.33

Long-Term Debt

FY20/21	\$ 88.2
FY19/20	\$ 93.1
FY18/19	\$ 78.8
FY17/18	\$ 80.6
FY16/17	\$ 81.5

Moody's Credit Ratings

FFCO (2/19)	Aa3
Water Rev (10/18)	Aa3

Cash/Investment Balances*

US Bank (cash)	\$ 10.3
LGIP (investments)	\$ 50.3
Wells Fargo (investments)	\$ 23.1
TOTAL	\$ 83.6

*excludes \$17.4m of bond proceeds

Assessed Value Growth (General)

FY20/21	8.5%
FY19/20	8.1%
FY18/19	6.1%
FY17/18	7.8%

Property Tax Base

Maximum Assessed	\$ 2,778
Real Mkt Value	\$ 4,795
MAV / RMV	58%

City/Citizen PT Rate / \$1,000

FY20/21	\$4.41 / \$18.20
FY19/20	\$4.41 / \$17.93
FY18/19	\$4.41 / \$18.01
FY17/18	\$4.41 / \$18.10



TERMINAL AREA CONCEPT PLAN (TACP)

FEBRUARY 23, 2021
REDMOND CITY COUNCIL

SLIDE / 1

UNOFFICIAL

WHAT YOU WILL LEARN

- ✓ What is a TACP, why is it needed?
- ✓ Master Plan Recommendations
- ✓ Traffic Increases
- ✓ Development Considerations
- ✓ Basic Concept
- ✓ Growth Rate
- ✓ Enplanement Data
- ✓ Recovery Scenario
- ✓ TACP Timeline

WHAT IS A TACP?

- Terminal Area Concept Plan
- Assesses existing condition of the facility
 - Integrity of building systems
- Identifies areas of concern
 - Ability of facility to accommodate current and future demands
 - Identify “hot spots”
- Conceptualizes alternative solutions
 - Expansion layouts
 - Impacts to existing building
 - Estimated construction costs
 - Estimated implementation planning

WHAT IT DOES

- First step in the design process
- Validates/updates the forecasting information of the Master Plan
- Creates a baseline to consider options to accommodate future growth
- Results in a document that can be used to solicit full design services
- Helps establish a program budget
- Informs construction phasing and duration, which helps establish:
 - Project timing
 - Passenger impacts
 - Air carrier impacts
 - Building tenant impacts

MASTER PLAN RECOMMENDATIONS

- Completed in 2018 (Mead & Hunt - included data through 2016)
- Increased traffic expected
- Resulted in proposed terminal expansion

PASSENGER TERMINAL BUILDING

- ✓ Expand the passenger terminal building to the west to accommodate future passenger demand and larger ADG-III aircraft

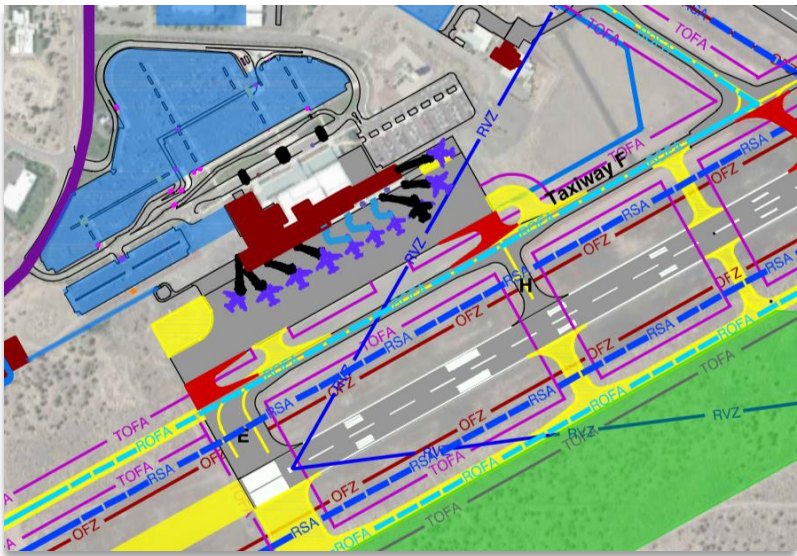
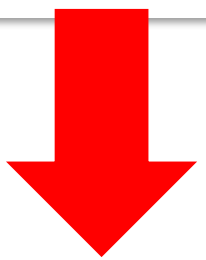


Table 2-27: Scheduled Passenger Operations								
Year	Enplanements	Air Carrier			Air Taxi / Commuter			Total
			Average			Average		Scheduled
		Operations	Load Factor	Seats	Operations	Load Factor	Seats	Operations
2006	197,223	360	58%	82	14,368	70%	38	14,728
2011	231,978	4,464	56%	104	6,248	72%	45	10,732
2016	298,322	6,946	84%	74	4,796	90%	50	11,742
2021	391,450	10,000	85%	80	2,000	90%	50	12,000
2026	484,300	11,600	88%	90	1,000	91%	50	12,600
2031	575,350	12,400	86%	108	0	N/A	N/A	12,400
2036	661,600	12,600	84%	125	0	N/A	N/A	12,600
CAGR ¹	4.2%	3.3%	N/A	N/A	-100%	N/A	N/A	0.7%
NOTE – Numbers presented in this table will not match TAF as they contain scheduled passenger operations only, and not charter or air cargo.								
1) CAGR from 2016 to 2036 CAGR = Compound Average Growth Rate								
Source: USDOT T-100 Database and Airport Records								

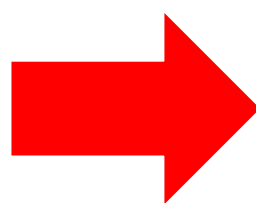
AIRPORT NAME:		REDMOND MUNICIPAL AIRPORT		
	Year	Airport Forecast	TAF	AF/TAF (% Difference)
Passenger Enplanements				
Base yr.	2016	298,322	298,322	0.0%
Base yr. + 5yrs.	2021	431,978	394,570	9.5%
Base yr. + 10yrs.	2026	496,750	434,335	14.4%
Base yr. + 15yrs.	2031	595,800	476,868	24.9%

From Master Plan



FAA website, Annual Enplanements:

- 2017 364,921
- 2018 430,562
- 2019 482,676

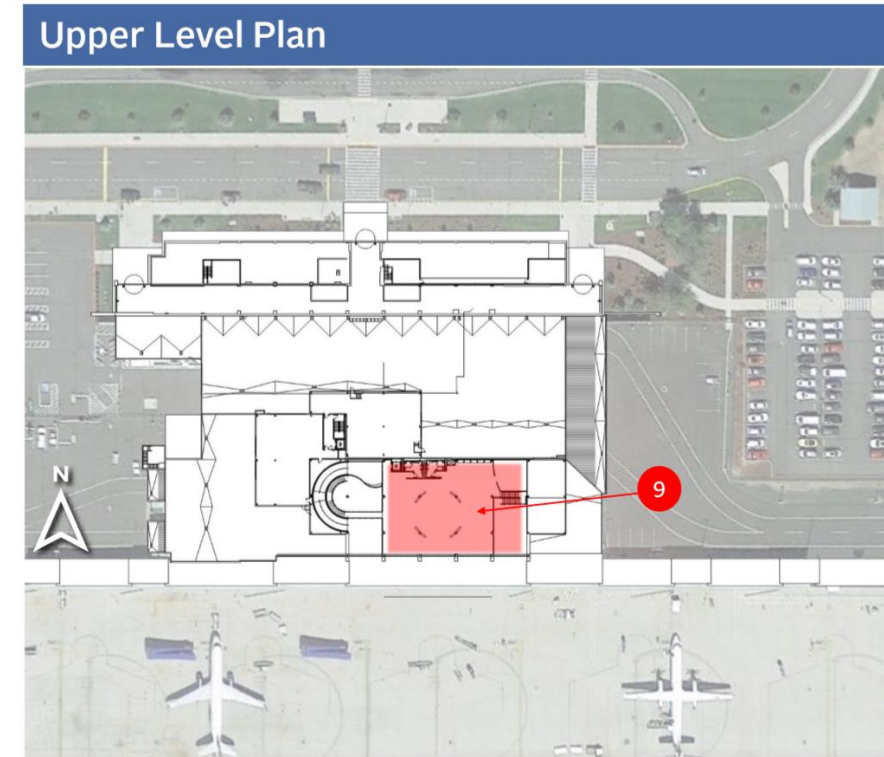
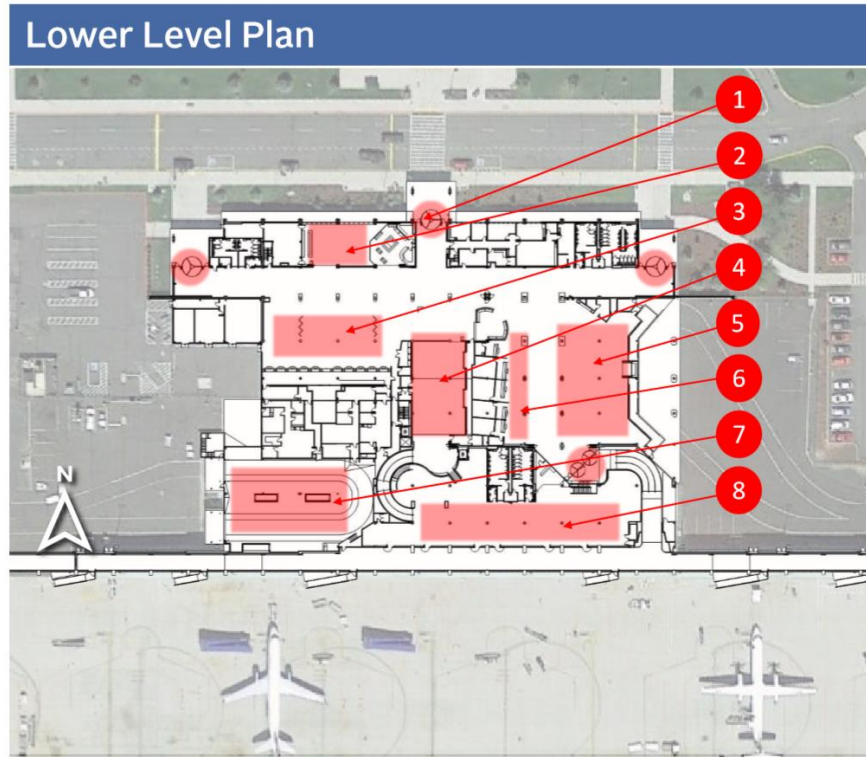


Summary:

- 99.7% of the 2021 forecast was achieved in 2018
- 97% of the 2026 forecast was achieved in 2019

TRAFFIC INCREASES (PRE COVID)

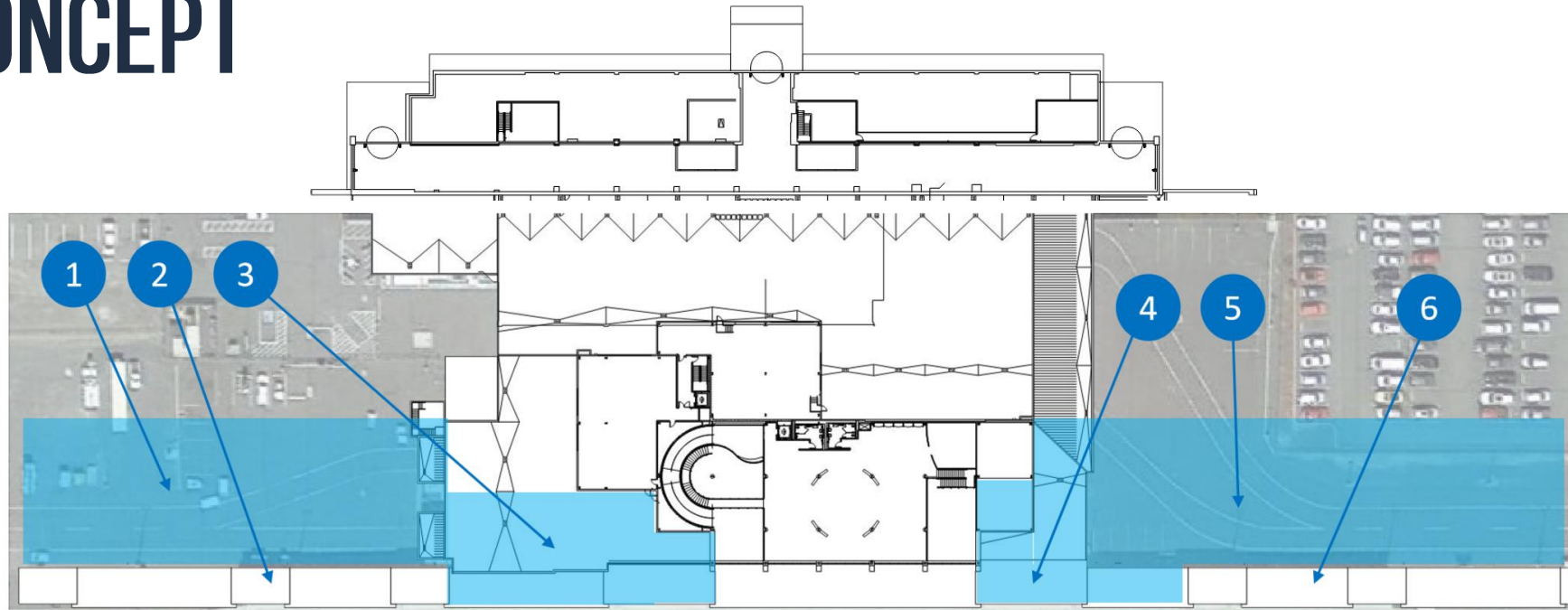
DEVELOPMENT CONSIDERATIONS



Important elements to be considered as part of the TACP include:

- 1 Revolving doors not preferred and should be replaced during renovation/expansion
- 2 Unused concession space
- 3 Ticketing area not fully utilized
- 4 Security screening checkpoint will need to expand to meet forecasted demand
- 5 Baggage claim area is overcrowded during peaks
- 6 Rental car queuing is overcrowded during peaks
- 7 Baggage make-up congested during peaks
- 8 Single lower level departure lounge is undersized
- 9 Desire to activate/utilize existing upper level

BASIC CONCEPT



Possible opportunities for second level departure lounge modifications include:

- 1 and 5 :** Moderate depth extensions to the west and east will allow adequate space for lounges, circulation and concessions
- 2 and 6 :** Ability to allow current walkways to remain during portions of construction to facilitate phasing and maintain operations
- 3 and 4 :** The tie-in to the existing upper level from the proposed departure lounge areas (east and west) might extend to the southern facade in order to properly phase the impact on both baggage make up and baggage drop off

BASIC CONCEPT

EXISTING TERMINAL

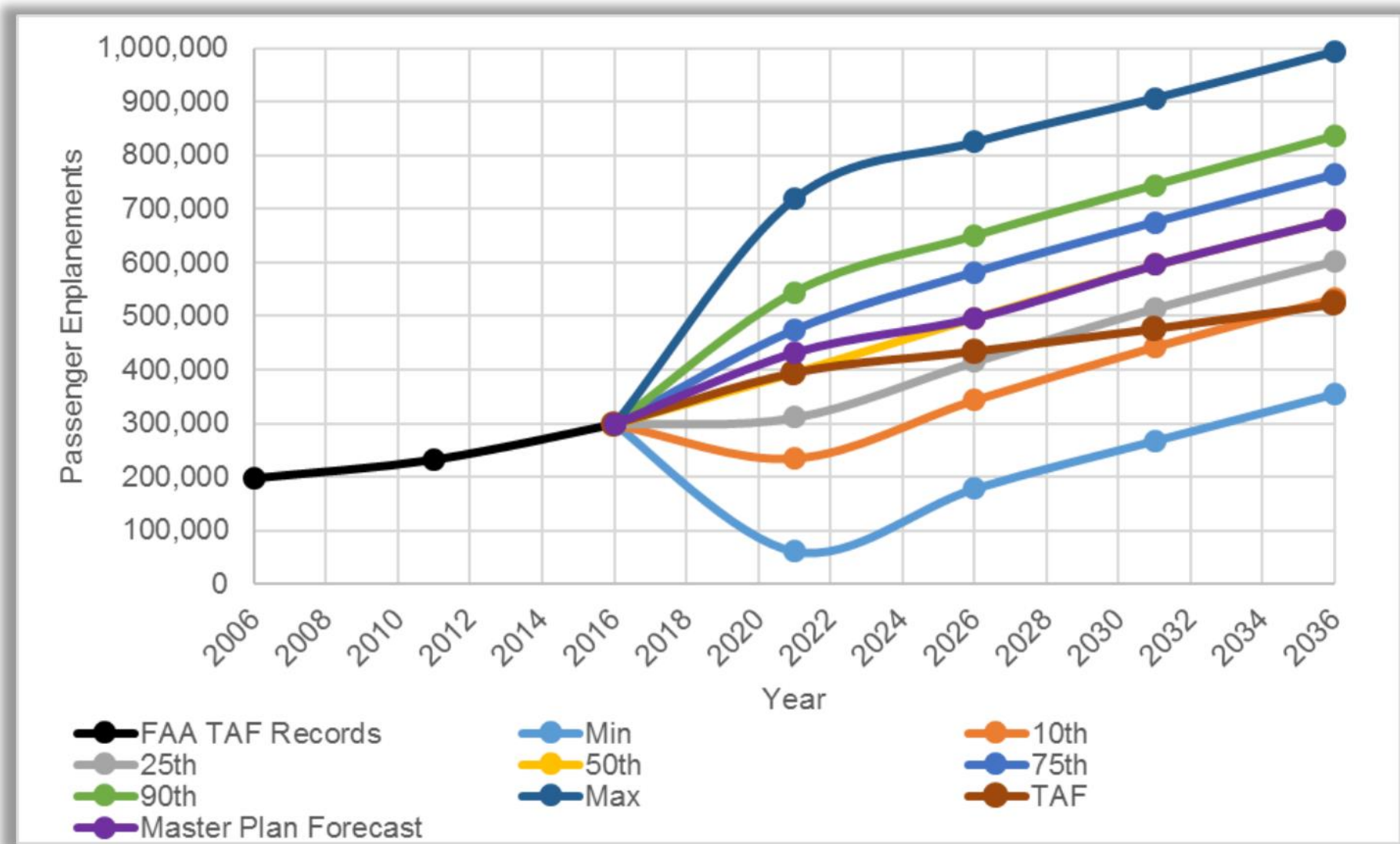


TERMINAL AFTER

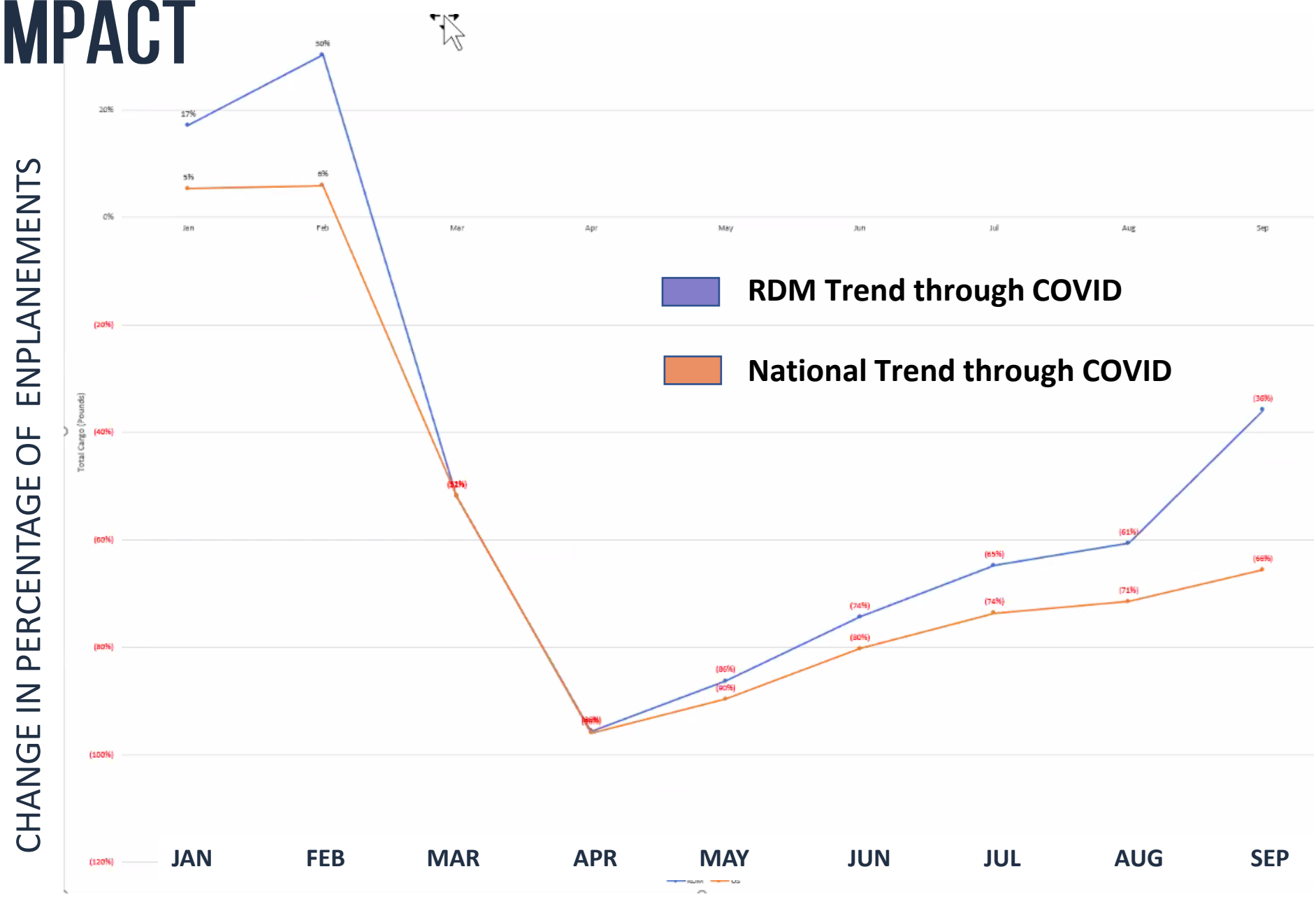


ENPLANEMENT DATA

Figure 2-5: Passenger Enplanement Forecasts



COVID IMPACT



RECOVERY SCENARIO

- Per the Fitch Ratings, article from 11/23/20
- Fitch is a credit rating agency that rates the viability of investments relative to the likelihood of default

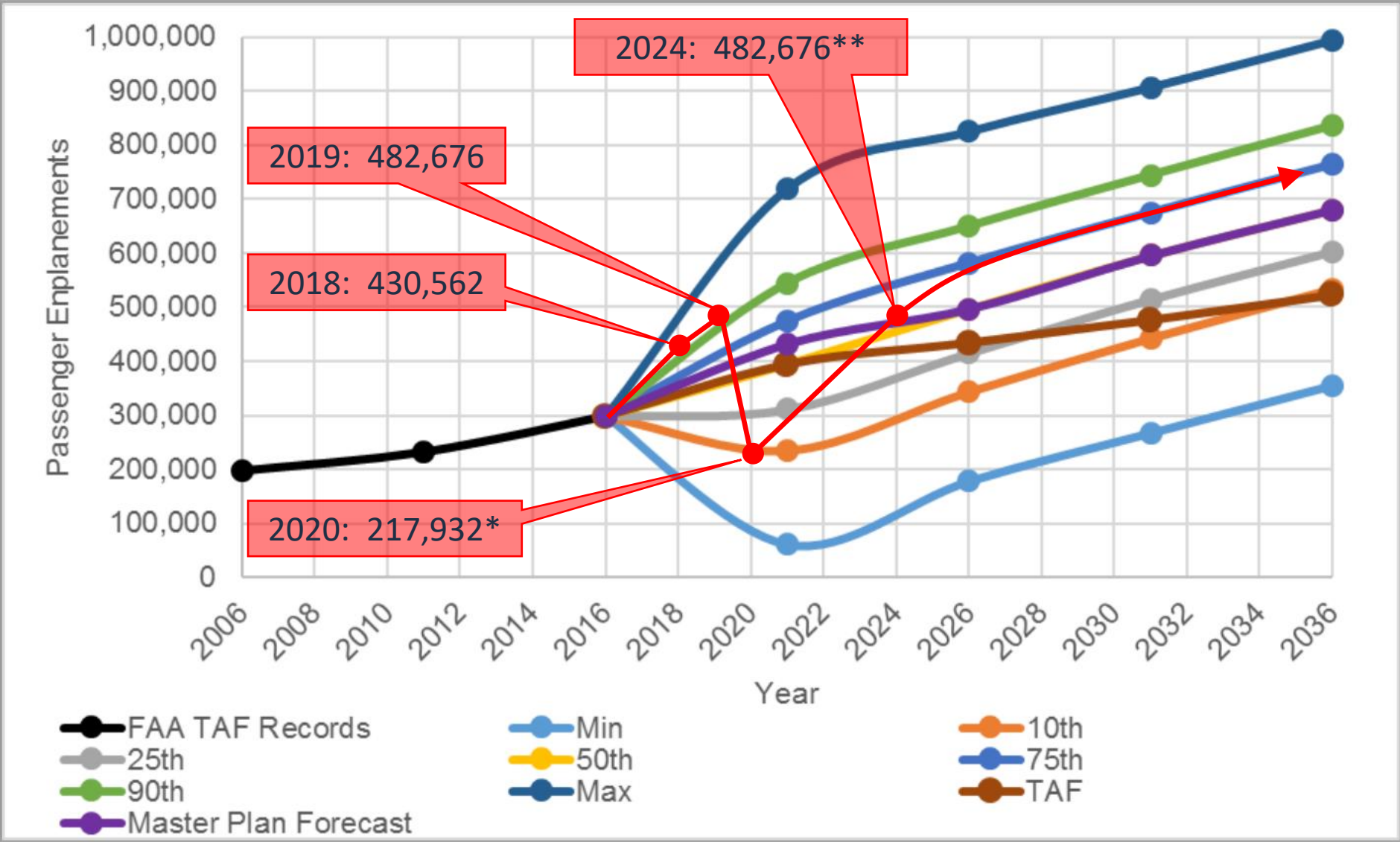
Still, we assume the revenue recovery trajectory back to 2019 baseline levels, which was a particularly strong period, will take up to four years, recovering by roughly 2024 for travel services, cruise, lodging, timeshare, airline, airport and port issuers deriving substantial revenue from travel. The cruise subsector could be among the slowest to recover, due in

RECOVERY

Figure 2-5: Passenger Enplanement Forecasts

*Estimate based on most recent data from airport

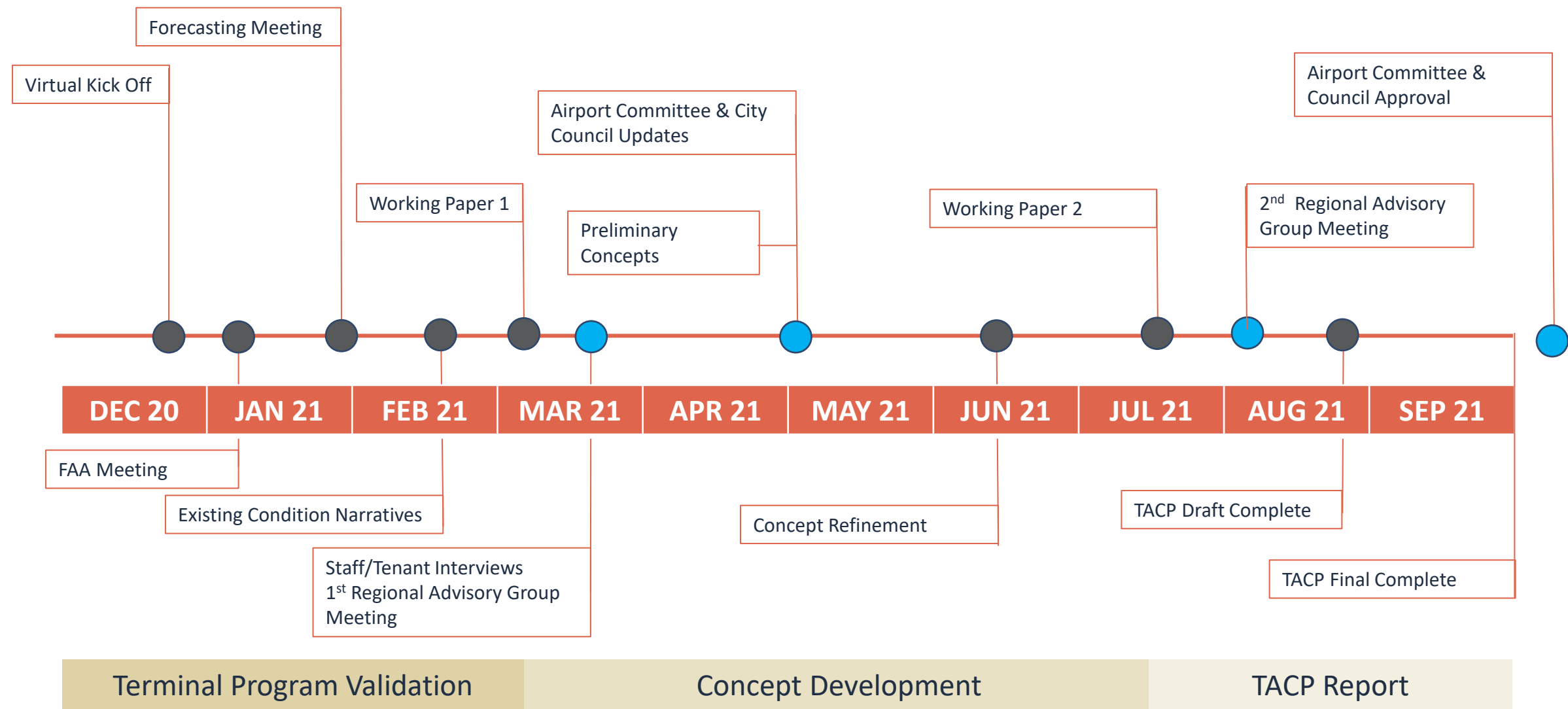
** Fitch estimate of 2024 timeframe to rebound to 2019 levels



PUBLIC INVOLVEMENT

- ✓ Terminal & Airport Stakeholder Meetings
- ✓ Customer Surveys
- ✓ Regional Advisory Group
- ✓ Airport Committee
- ✓ City Council

TIMELINE



QUESTIONS?



REDMOND MUNICIPAL AIRPORT



City Council Meeting – Mead & Hunt Update

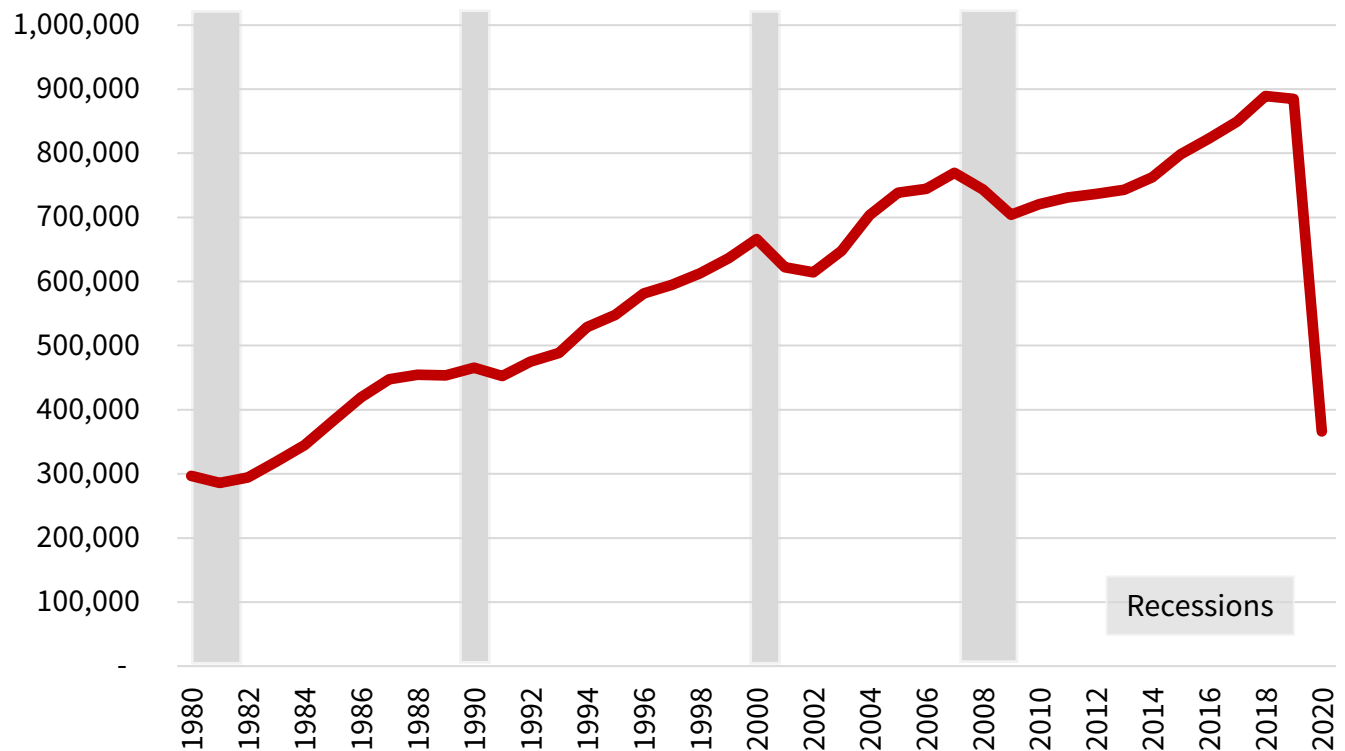
February 23, 2021



A YEAR LIKE NO OTHER

**COVID-19 ERASED
ALMOST 40 YEARS OF
TRAFFIC GROWTH.**

U.S. PASSENGER TRAFFIC – LAST 40 YEARS



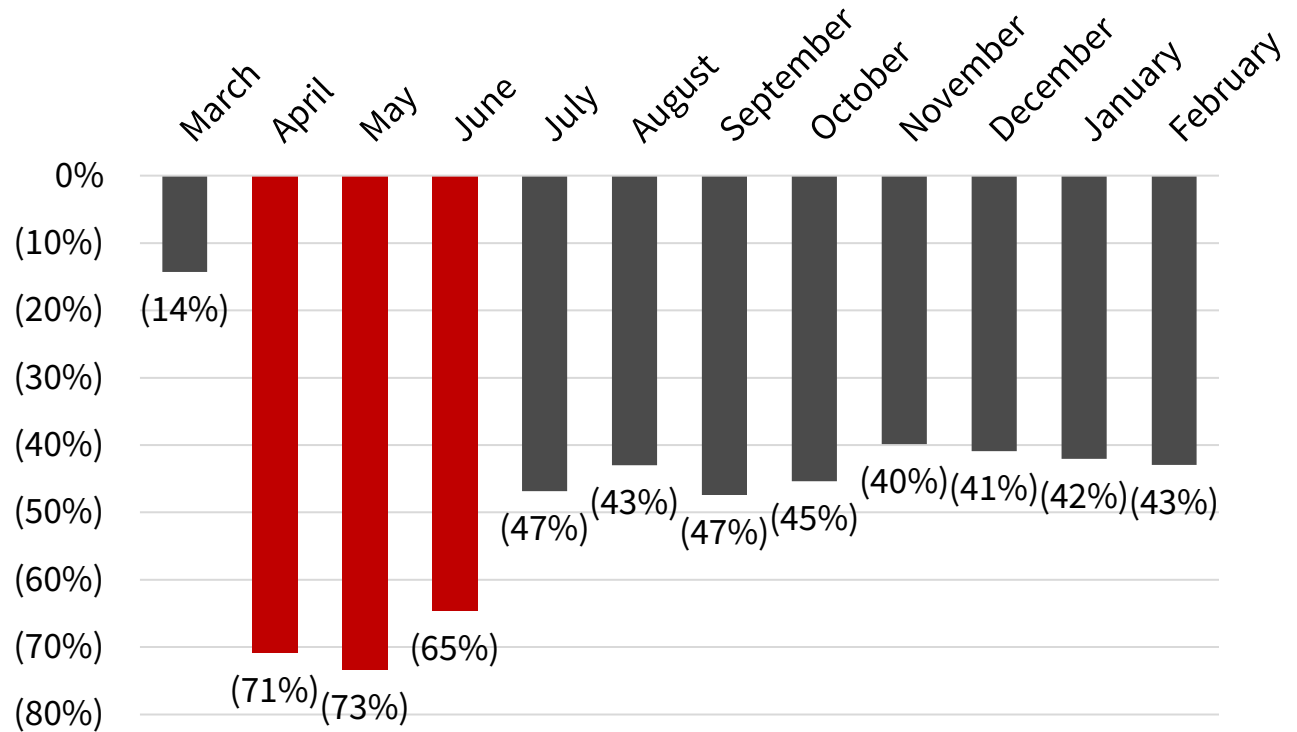
- No other event in airline history comes even close to the impact on industry demand that we've seen over the last 12 months.



CAPACITY CHANGE BY MONTH

THE U.S. DOMESTIC
SEAT CAPACITY QUICKLY
FOLLOWED SUIT WITH
DEMAND, FALLING OVER
70% IN APRIL AND MAY.

U.S. Domestic Seat Capacity Change



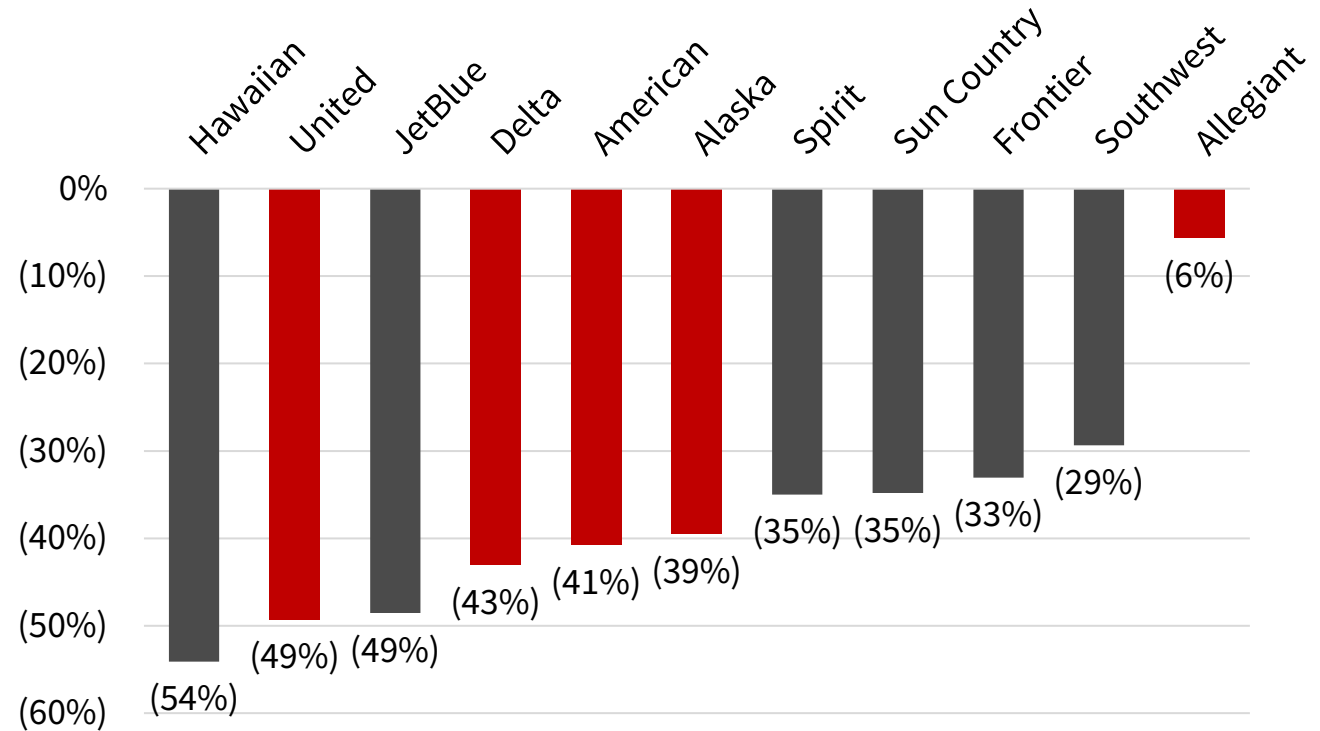
- Seat capacity dropped over 70% in April and May and 65% in June.
- Year-over-year seats have hovered around a 40% to 50% decline since then.



CAPACITY CHANGE BY AIRLINE

**SEAT CAPACITY WAS
DOWN OVER 40% IN
2020 COMPARED TO
2019.**

U.S. Seat Capacity Change 2020 vs 2019



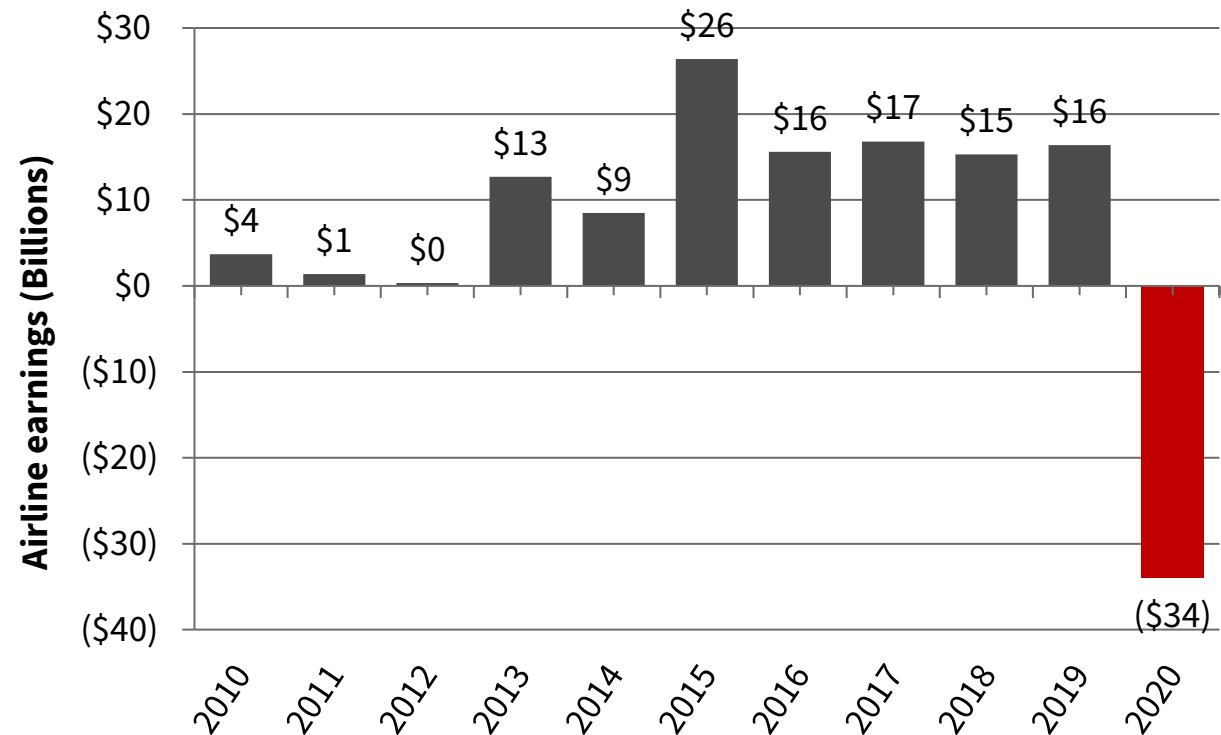
- Hawaiian, United and JetBlue cut capacity the most.
- The low-cost airlines cut significantly less capacity than average.
- Keep in mind capacity was up year-over-year before the pandemic hit in mid-March.

Source: Diio Mi



INDUSTRY FINANCIAL PERFORMANCE

**THE PANDEMIC WIPED
OUT THE STRONGEST
RUN OF PROFITABILITY
THE INDUSTRY HAS EVER
SEEN.**



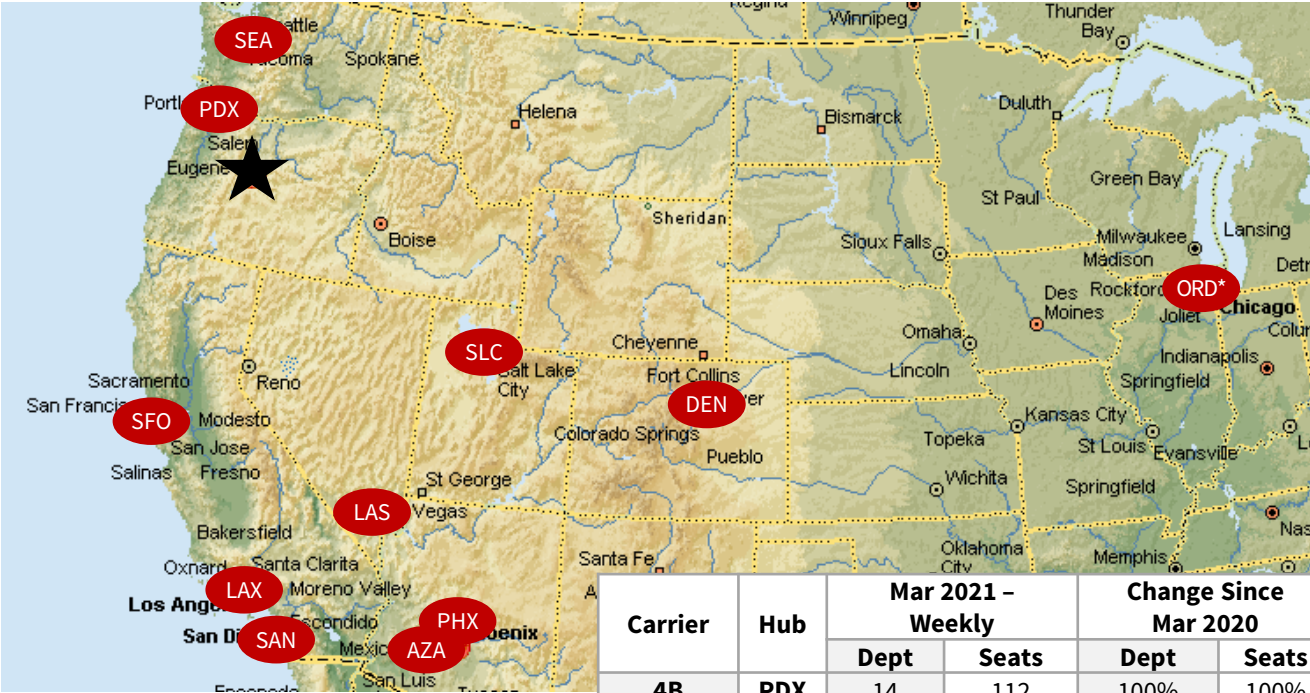
- The U.S. airline industry had its strongest run of profitability ever from 2010 to 2019.
- Over \$115M in net profits in the 10 years from 2010 to 2019.
- Based on earnings reports to date, 2020 will see over \$30B in losses.



CURRENT RDM AIR SERVICE

FLIGHTS ARE DOWN 7% IN MARCH WHILE SEATS ARE DOWN 13% - REDUCTIONS AT RDM HAVE BEEN FAR LESS THAN MANY OTHER AIRPORTS.

Source: Diio Mi; as of 2/5/2021; Monthly totals averaged by week; *ORD typically provided seasonally



- New markets initiated in 2019/2020 still scheduled with the exception of LAS – likely to return in the summer.
- AS postponed SJC service until later in 2021.
- Additional reductions possible for March.

Carrier	Hub	Mar 2021 – Weekly		Change Since Mar 2020	
		Dept	Seats	Dept	Seats
4B	PDX	14	112	100%	100%
AA	LAX	0	0	(100%)	(100%)
	PHX	14	910	100%	100%
AS	LAX	7	532	0%	0%
	PDX	7	532	(72%)	(72%)
	SAN	7	532	0%	0%
	SEA	42	3,192	18%	18%
	SFO	7	532	138%	138%
DL	SEA	20	1,391	(3%)	(4%)
	SLC	14	1,061	0%	8%
G4	AZA	2	378	0%	0%
	LAS	0	0	(100%)	(100%)
UA	DEN	13	788	(5%)	(8%)
	LAX	5	321	(20%)	(11%)
	SFO	13	668	(53%)	(54%)
Total		166	10,949	(7%)	(13%)



COMPARISON OF FLIGHT REDUCTIONS

**ON AVERAGE, RDM'S
FLIGHT REDUCTIONS
WERE LESS OR IN LINE
WITH OTHER OREGON
AIRPORTS.**

Airport	YE March 2021 YOY % Flight Change			
	AA	AS	DL	UA
ASE	(3%)		(88%)	(39%)
BIL	103%	(17%)	(27%)	(44%)
BOI	(7%)	(25%)	(27%)	(46%)
BZN	36%	(6%)	(20%)	(42%)
EUG	(45%)	(34%)	(11%)	(53%)
FCA	(6%)	(9%)	(8%)	(33%)
GEG	(2%)	(34%)	(27%)	(55%)
GJT	(30%)		(21%)	(48%)
JAC	2%		1%	(28%)
MFR	(25%)	(36%)	(2%)	(49%)
MSO	28%	(32%)	(12%)	(51%)
PDX	(46%)	(53%)	(38%)	(67%)
PSC		(40%)	(26%)	(61%)
RDM	(34%)	(25%)	(9%)	(52%)
Average	(19%)	(42%)	(26%)	(50%)

- For YE March 2021, United reduced RDM's flights by the greatest percentage followed by American and Alaska.
- Compared to other Northwest region airports, RDM fared worse than the average for American and United but better than the average for Alaska and Delta.
- RDM has generally fared better than or in line with other Oregon airports.

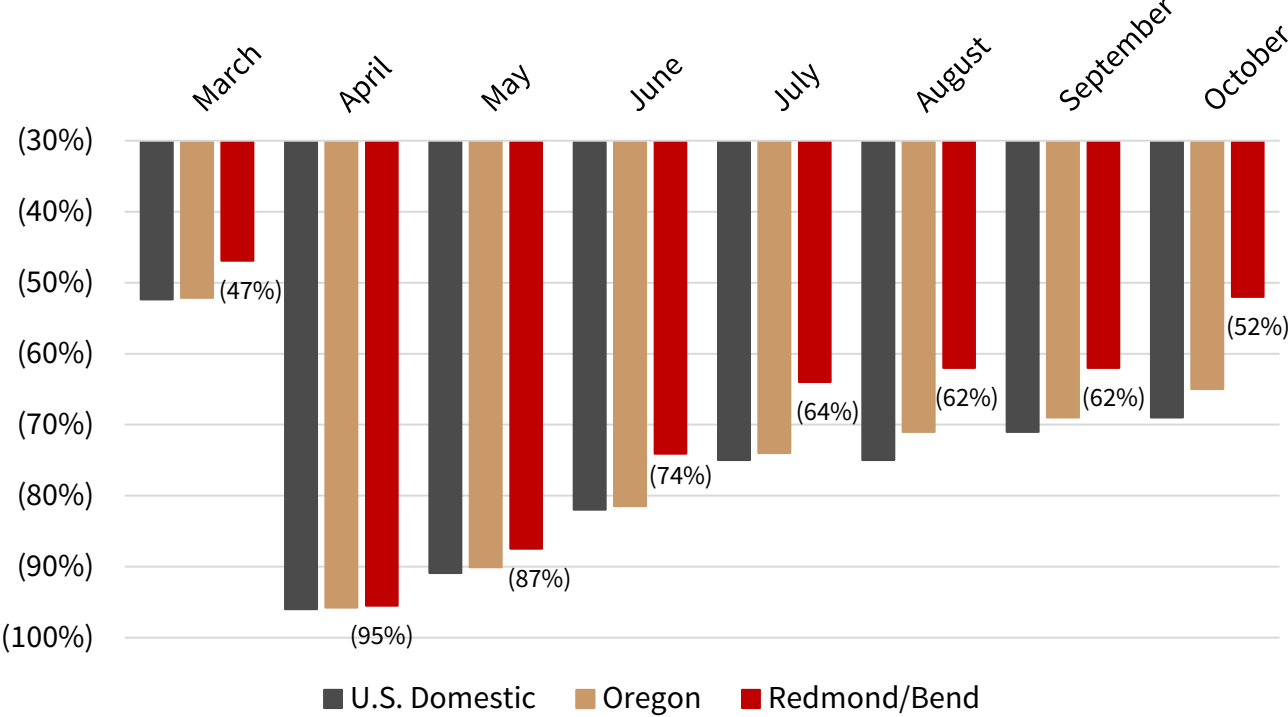
Source: Diio Mi; as of
2/5/2021



ONBOARD PASSENGERS COMPARISON

**RDM DEMAND DECLINED
LESS THAN THE
NATIONAL AND OREGON
STATE AVERAGE.**

YoY Change in Reported Passengers



- RDM passengers fell slightly less than the U.S. and Oregon average early in the pandemic.
- RDM began widening the gap in June and averaged 13 points stronger than the U.S. for July through October.

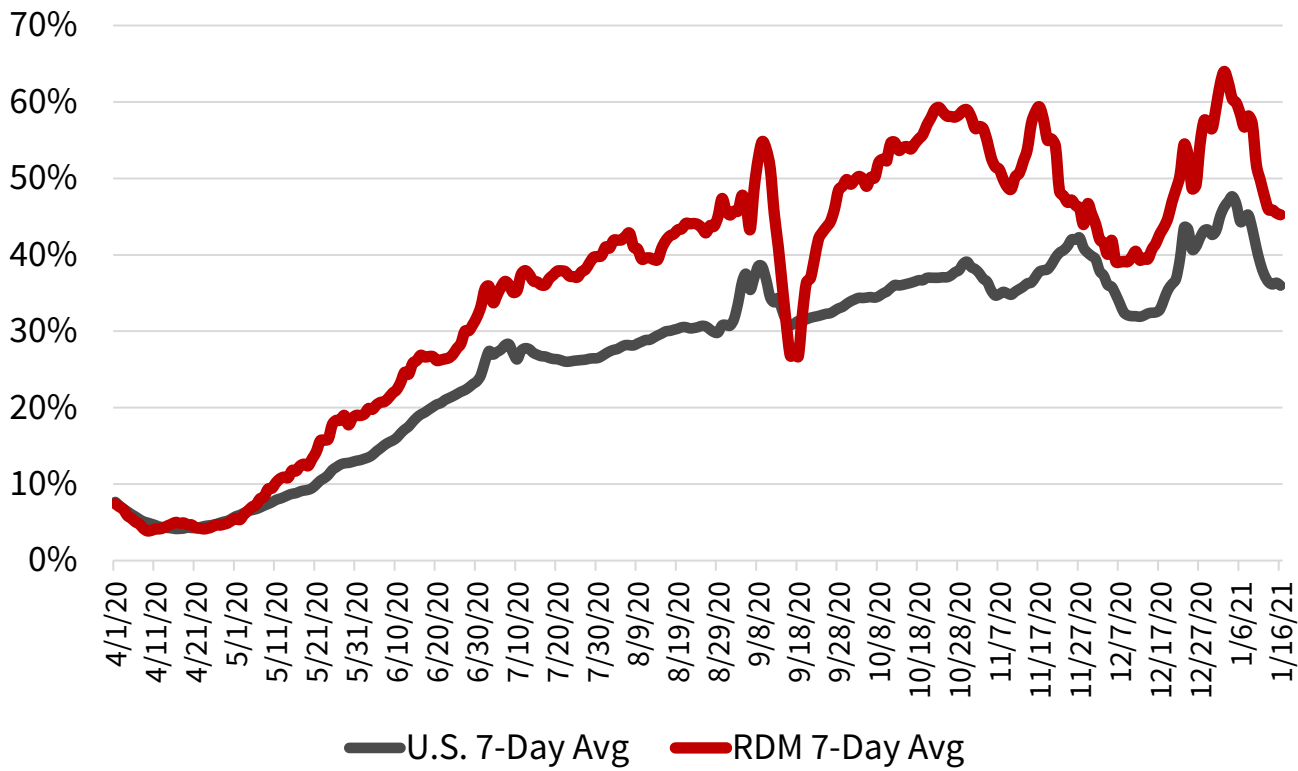
Source: T-100 US Airport reported onboard passengers (non-directional average)



TSA THROUGHPUT

**RDM HAS REBOUNDED
STRONGER THAN THE
NATIONAL AVERAGE
SINCE MAY.**

TSA Passenger Throughput as a % of Last Year



- In March and April, Redmond’s decline was equal to the overall U.S. average decline.
- Since May, Redmond has been outpacing the U.S. recovery, except for a brief reduction in September due to the wildfires.

Monthly Avg.	U.S.	RDM
April	(95%)	(95%)
May	(90%)	(86%)
June	(81%)	(73%)
July	(73%)	(62%)
August	(71%)	(57%)
September	(67%)	(65%)
October	(63%)	(45%)
November	(61%)	(49%)
December	(63%)	(53%)

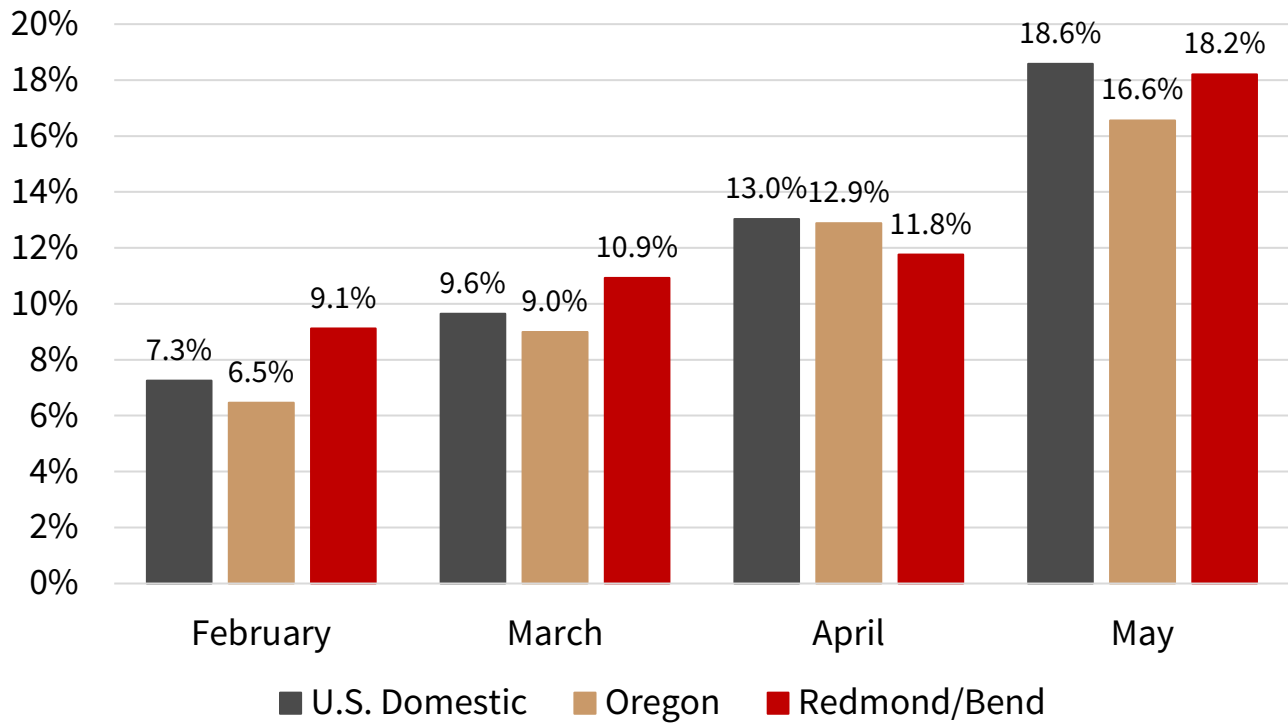
Source: www.TSA.Gov
Coronavirus Passenger
Throughput through
January 16, 2021



BOOKINGS OUTLOOK

**FORWARD BOOKING
MOMENTUM FOR RDM
IS STRONGER THAN
OREGON AND NATIONAL
AVERAGE FOR FEBRUARY
AND MARCH.**

**Forward Bookings as a Percent of 2019 Bookings
(Snapshot as of February)**



- February momentum was 2 points stronger than the U.S.
- Booking momentum for April and May is lagging but likely to improve as travelers are booking closer in.

Source: OAG Traffic Analyzer,
2020 Bookings from SABRE,
Amadeus & Travelport as of
February



LOOKING FORWARD

**RDM SCHEDULE MAY
FACE ADDITIONAL
REDUCTIONS UNTIL
DEMAND RETURNS.**

- Airlines are anticipating business travel to be suppressed until the fall at the earliest, with summer demand focused on leisure travel.
- As demand returns, RDM's incumbent airlines will continue to add back flights/capacity.
- New service opportunities
 - Alaska Airlines' San Jose service – still possible for late 2021
 - American Airlines' Dallas-Fort Worth service – in process of submitting SCASDP grant application
 - United Airlines' Chicago-O'Hare service – currently scheduled to return summer 2021
 - Other potential airlines to possibly add service, taking advantage of existing carriers reduced schedule and leisure demand





Mead
& Hunt

THANK YOU



Trina Froehlich, CPA

Mead & Hunt, Inc.

trina.froehlich@meadhunt.com

Phone: (541) 521-5962



STATE OF THE AIRPORT

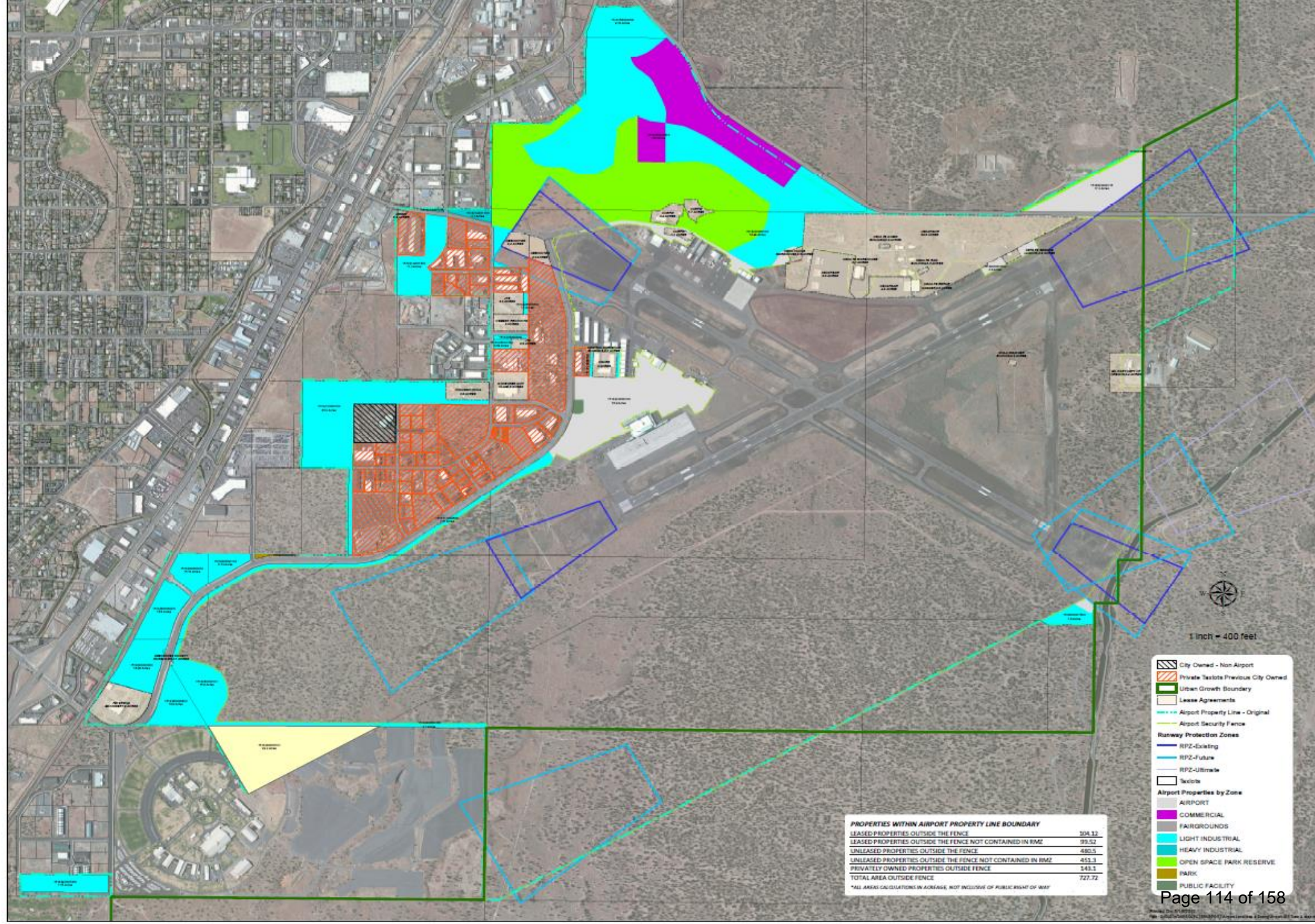
FEBRUARY 23, 2021

REDMOND CITY COUNCIL

YOUR AIRPORT

NOW A SMALL HUB

SLIDE / 2



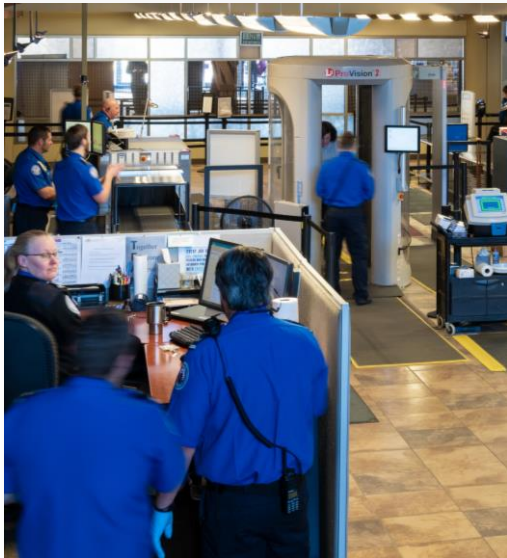
OUR TEAM

29.5 TOTAL FTE



OPERATIONS

- Airfield Maintenance
 - 111 Lane Miles
- Snow and Ice Plan
- Wildlife Mitigation
- Airfield Safety
- Alert Response



SECURITY

- 1000+ Badges
- 500+ Training Hours
- TSA & FAA Compliance
- Airport Security Plan
- Security Inspections
- Security Force (RAMS)



FACILITIES AND MAINTENANCE

- 40+ Hangars/Buildings
 - 600K Sq. Ft
- Terminal upkeep
- Landscaping
- Custodial
- Building Maintenance



ADMINISTRATION

- 2600 Acres
- 125+ Leases
- Airline Agreements
- Financial Support
- Project Management
- Construction



LOCAL ASSET/ REGIONAL IMPORTANCE

SLIDE / 4

01

70% OF CUSTOMERS
ARE FROM BEND &
SUNRIVER

02

CREATES 900+ JOBS

03

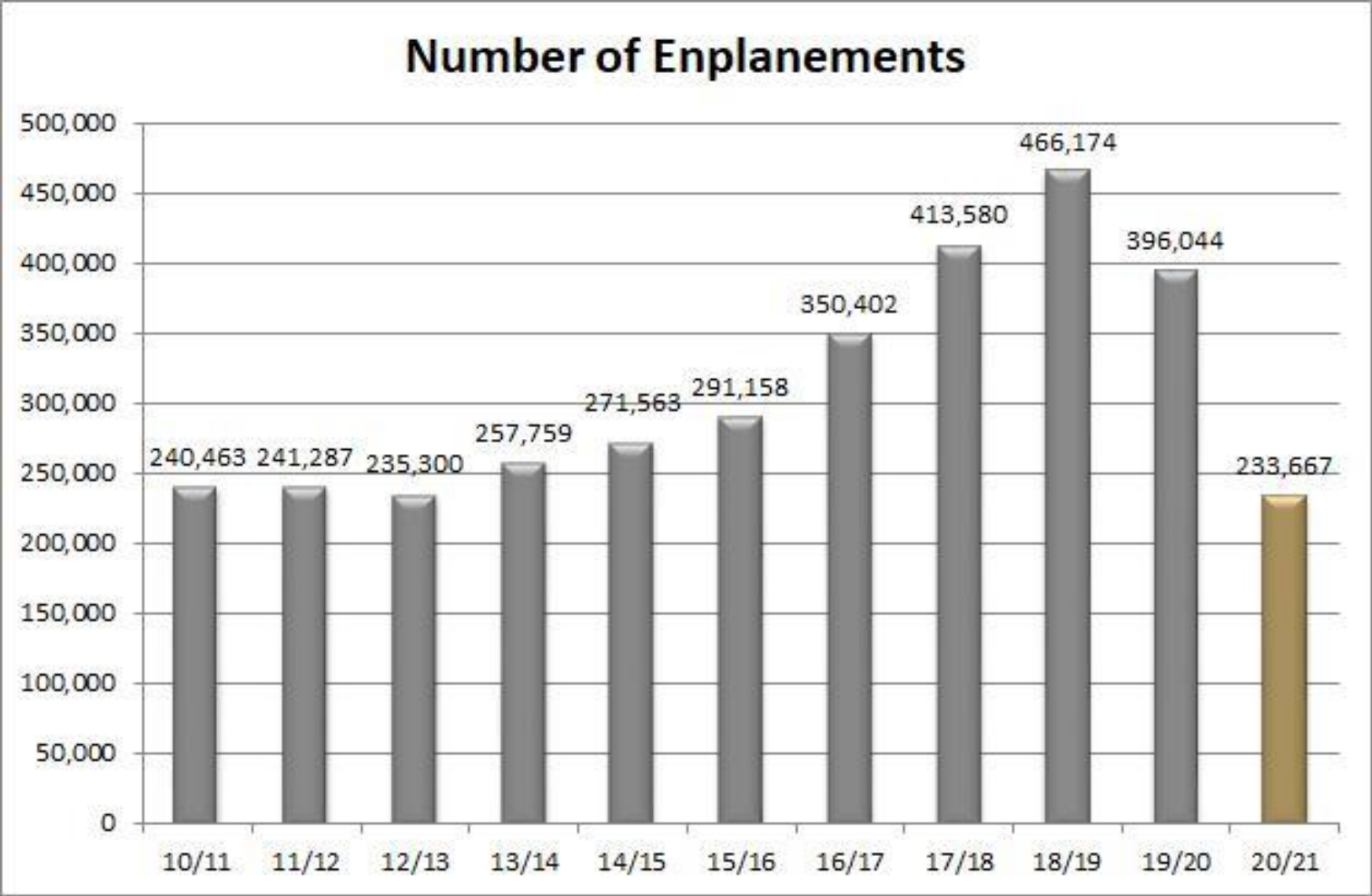
LARGEST USFS
TANKER BASE IN
THE COUNTRY

04

IDENTIFIED AS
CRITICAL ASSET
FOR FEMA &
DISASTER
RESPONSE

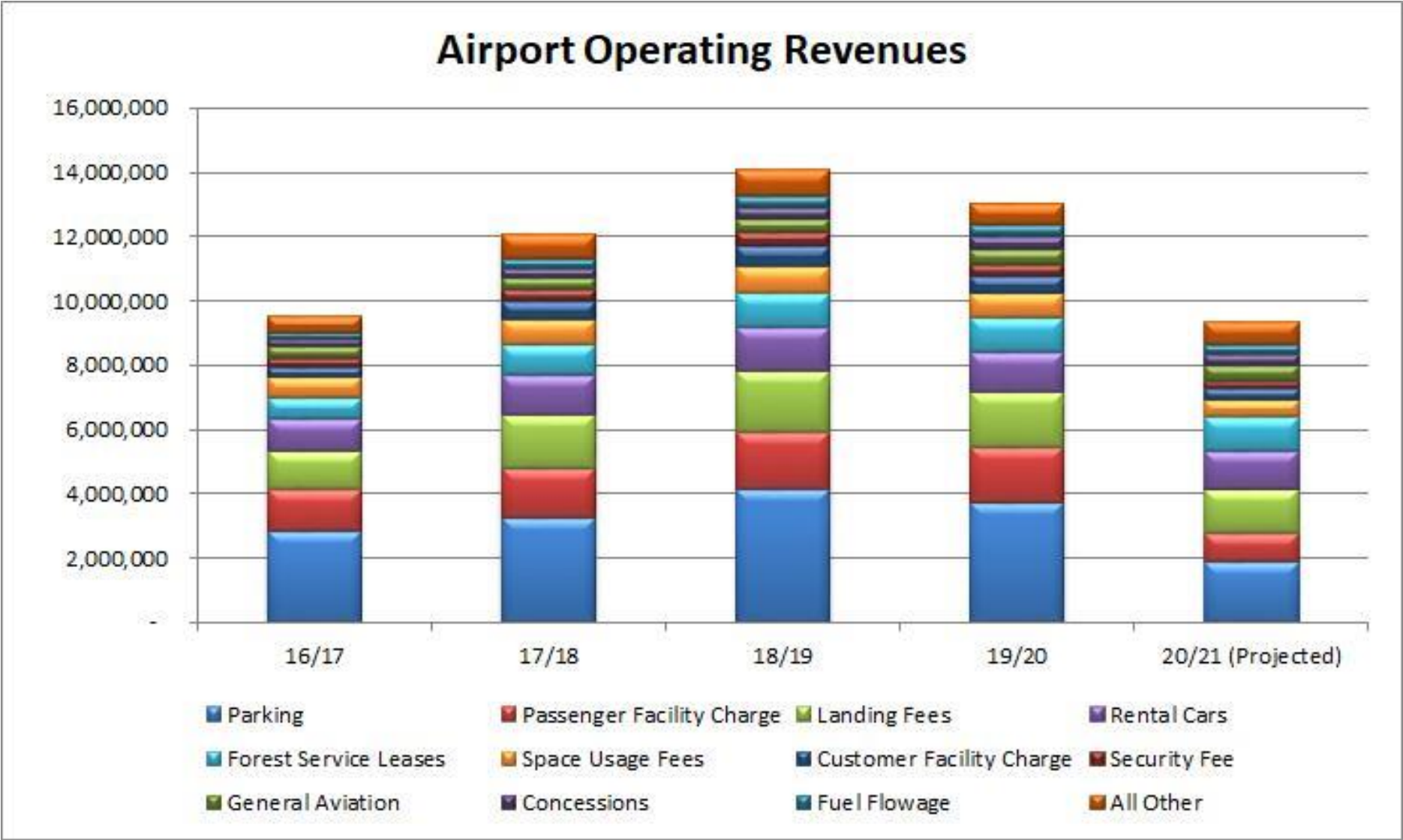


RDM COVID IMPACT



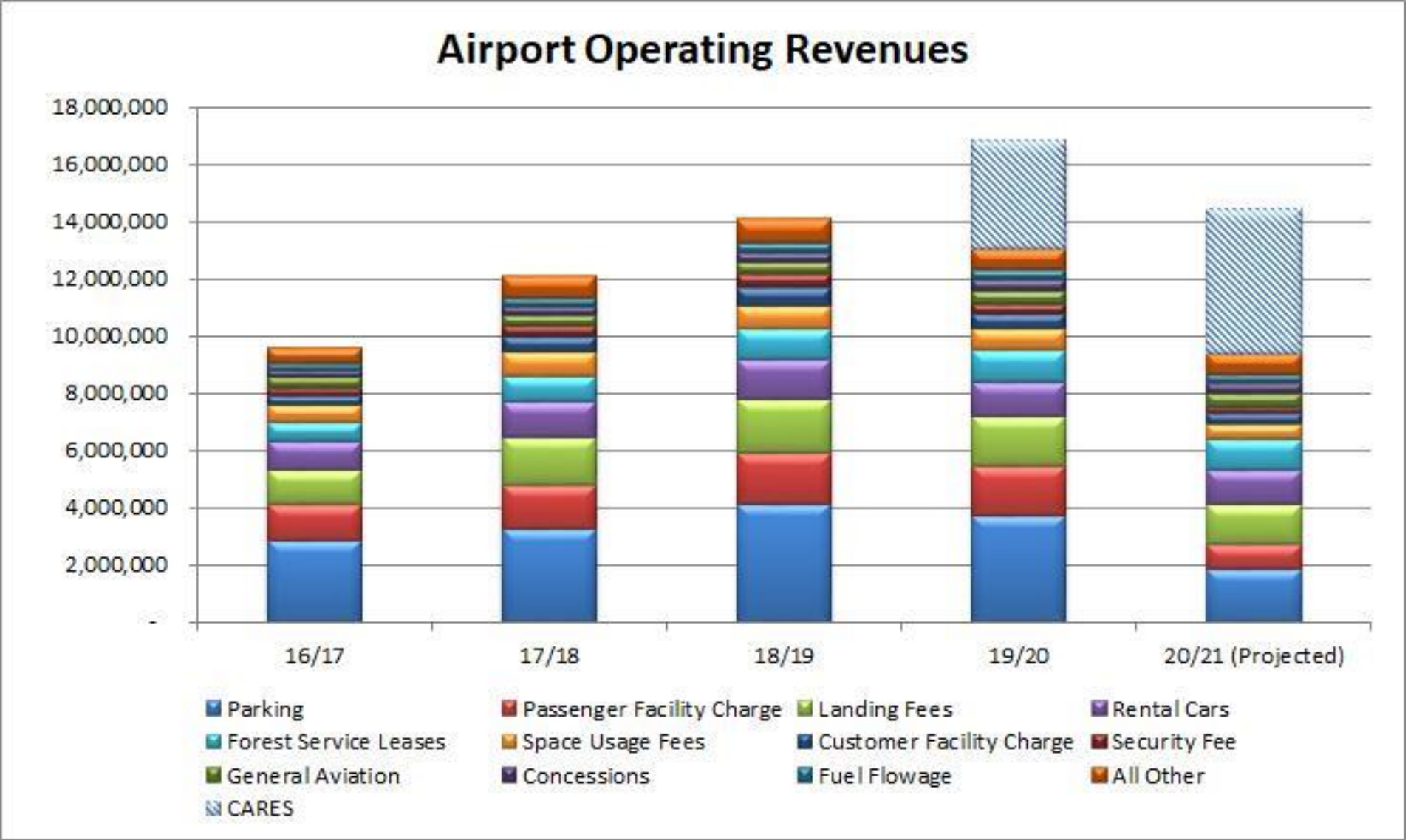


COVID IMPACT OPERATING REVENUE

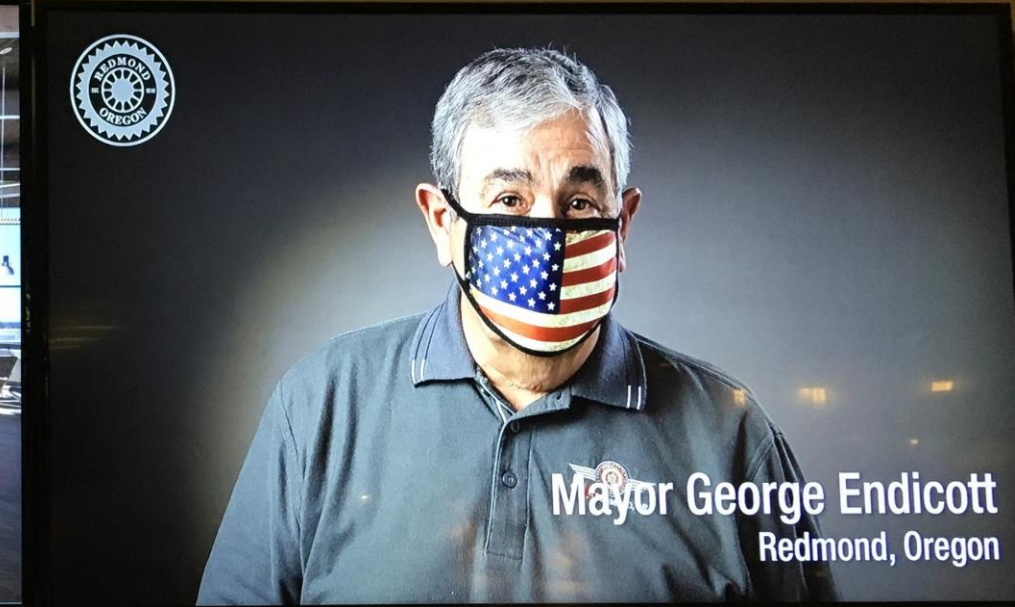




FEDERAL
RELIEF
CARES \$\$\$

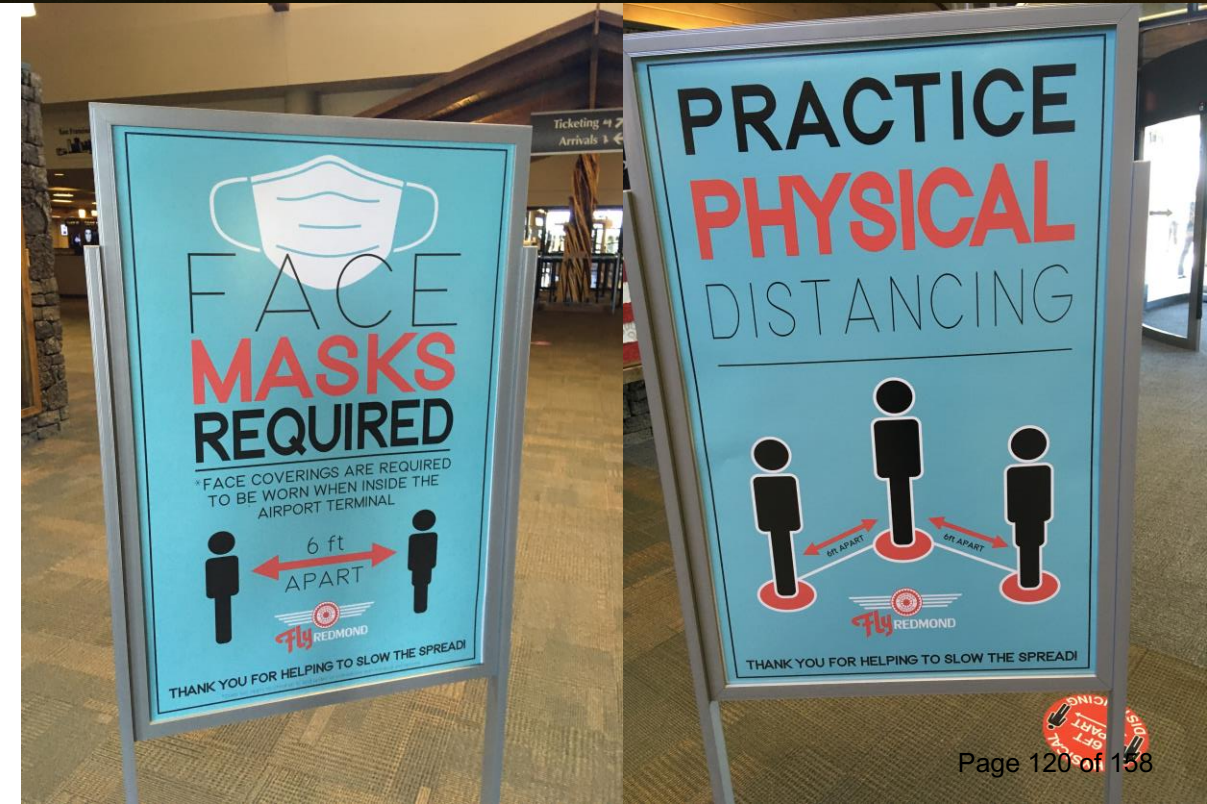


COVID RESPONSE CUSTOMER CONFIDENCE



- GLASS DIVIDERS
- SIGNAGE & VIDEO MESSAGING
- UV LIGHTS
- CONTINUED INCREASED CLEANING
- HAND SANITIZER STATIONS
- 40K+ MASKS
- INCREASED AIR FILTER REPLACEMENT

SLIDE / 8



COMPLETED PROJECTS 2020



500 SPACE PARKING LOT

SLIDE / 9



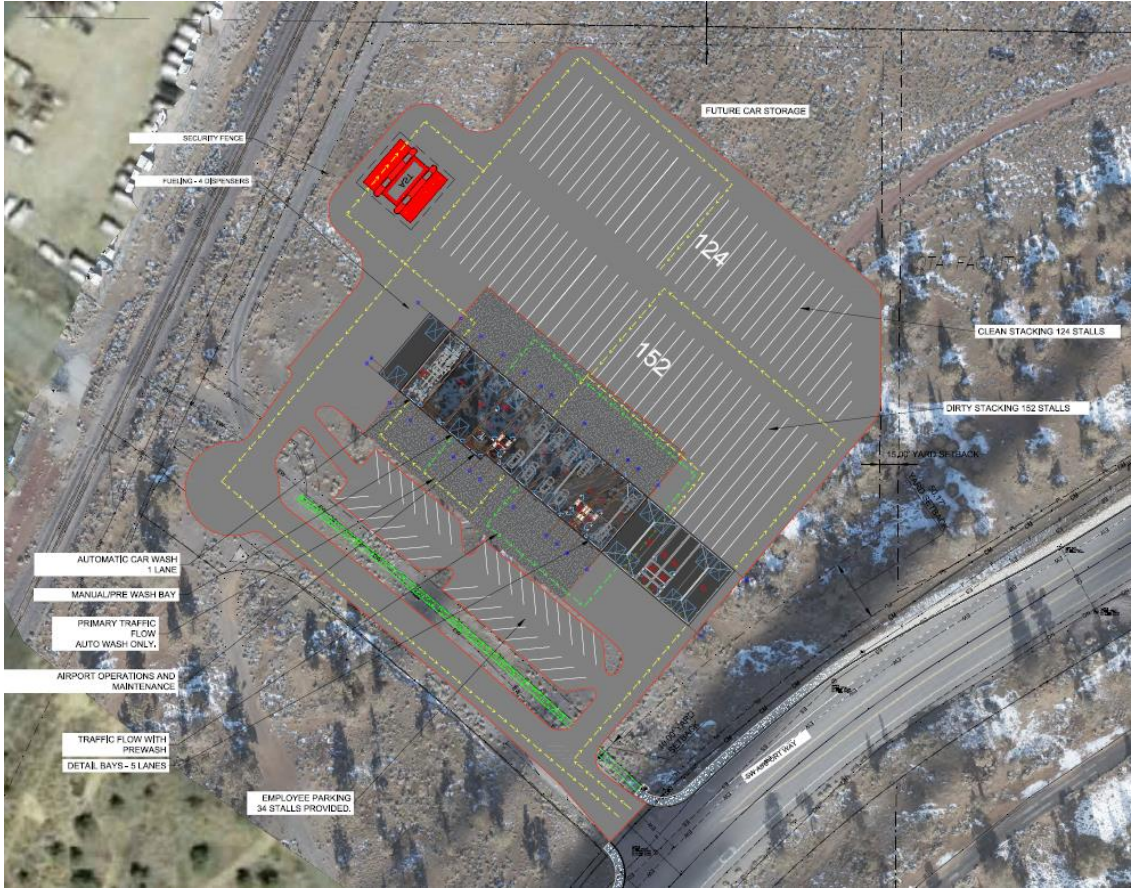
VENDOR LOT

PROJECTS CONT...



TSA 3RD LANE

SLIDE / 10



CAR RENTAL FACILITY – ON HOLD



NEW SNOW REMOVAL EQUIPMENT & OPERATIONS BUILDING

- 42,000 S.F.
- WASH BAY
- MAINTENANCE BAY
- CONFERENCE ROOM

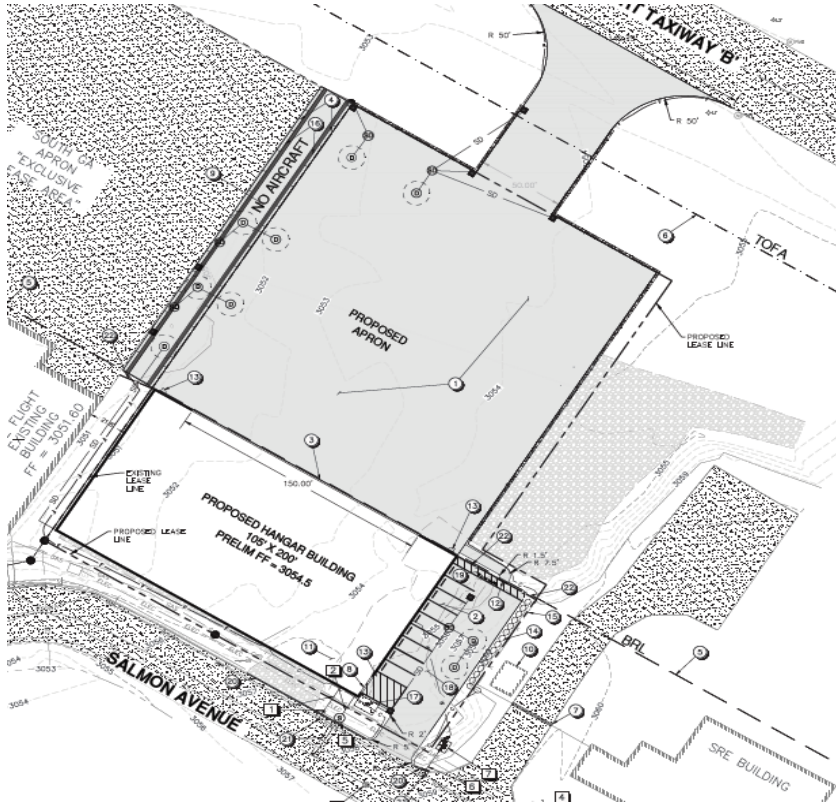
- ADMINISTRATIVE SPACE
- FUELING (DIESEL/UNLEADED)
- DIRECT AIRFIELD ACCESS



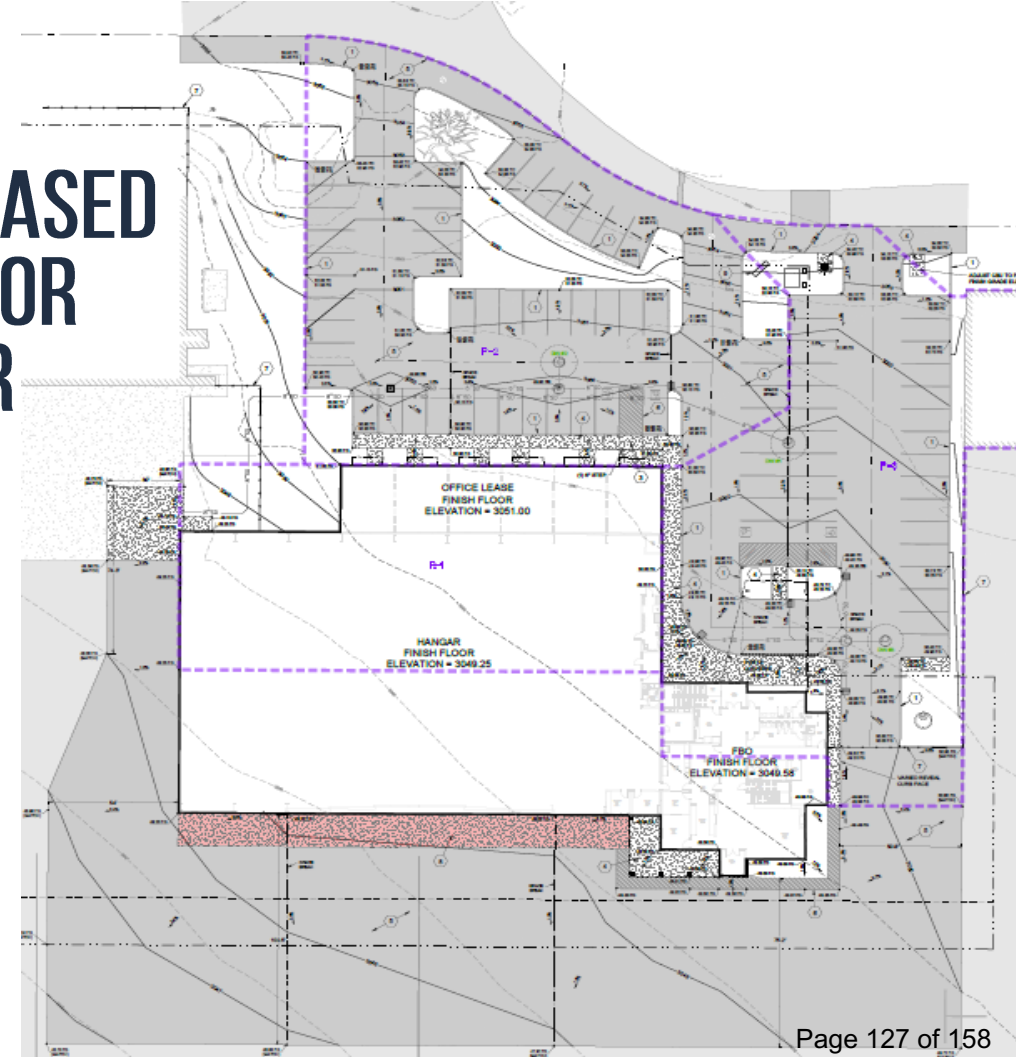
NEW MULTI-USE SNOW REMOVAL EQUIPMENT



PRIVATE DEVELOPMENT



FIXED BASED OPERATOR HANGAR



CORPORATE HANGAR



RDM CAPITAL IMPROVEMENT PLAN

2021

REHABILITATE TAXIWAY FOXTROT:

\$7.0M

2022

TERMINAL EXPANSION ENVIRONMENTAL & DESIGN
PAVEMENT MANAGEMENT PLAN UPDATE

\$2.8M

2023

TERMINAL EXPANSION PHASE 1:
APRON EXPANSION/JET BRIDGES

\$14.5M

2024

TERMINAL EXPANSION PHASE 2 - NEW ARFF TRUCK
AND REHAB TAXIWAY B SOUTH

\$9.2M

2025

REHAB TAXIWAY G SOUTH

\$2.8M



WHERE OUR ATTENTION IS FOR 2021

- Monitor financial effects of COVID and begin to plan for the return to new normal.
- Update leasing strategy to attract more development on Airport managed property.
- Partner with the airlines and Central Oregon Air Service Team to position ourselves for the post-pandemic aviation opportunities.
- Terminal Expansion project.



QUESTIONS?



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 23, 2021
TO: Redmond City Council
Keith Witcosky, City Manager
THROUGH: John Roberts, Deputy City Manager
Mike Caccavano, City Engineer
FROM: Annie McVay, Parks Division Manager
SUBJECT: Maple Avenue Staircase Construction Award Contract to Cascade Civil Corp (PK2101): \$327,372.

Addresses Council Goal:

- 6.E. Plan, promote and develop bicycle and pedestrian facilities.
- 6.F. Strive for an interconnected community of parks and open spaces.

Report in Brief:

This item requests City Council approve a \$327,372 contract with Cascade Civil Corp for the construction of the Maple Avenue staircase into the Dry Canyon.

Background:

Redmond's Dry Canyon provides recreational amenities throughout its four-mile length, including a heavily used paved trail connecting many areas of the City. The Canyon is one of Redmond's most valued assets and is heavily used.

The previous and updated 2019 Parks Master Plan both identify Maple Avenue as the location for staircase access into Dry Canyon. The need for additional access into the Dry Canyon is frequently noted through public input and planning efforts, particularly in the north end where the Canyon walls are steeper. Currently there is no eastern access to the Dry Canyon between Fir and Spruce Avenues, a distance of approximately 1.5-miles.

A design for the staircase and adjacent overlook park was completed in 2011 using a grant from Oregon Department of Transportation. Moreover, the City unsuccessfully pursued construction grants in 2011 and 2015 for the staircase. Over the years the need for the staircase has continued to be a community priority and project funding was included in the FY 20/21 budget to construct it.

In July 2020, Council approved a contract with the engineering firm DOWL, LLC to update the staircase design, and develop construction and oversight documents. DOWL completed the 2011 design.

Discussion:

The concrete staircase will be located under the east end of the Maple Avenue Bridge. Sidewalks will connect to both the north and south sides of Maple Avenue as well as Hathaway Park at the end of Rockcrest Court. The staircase and sidewalks will provide a much safer access to the Dry Canyon than the existing steep gravel slope and will include grooves for bicycle wheels.

The City publicly advertised and procured construction services per ORS Section 279C for the staircase. Four bids were received and publicly read on February 10, 2021. Bids were received from the following contractors:

Bidder	Amount
Cascade Civil Corp	\$327,372.0

	0
Deschutes	\$364,317.2
Construction	4
Legacy Construction	\$382,902.1
	2
Marcum and Sons	\$398,468.0
	0

Cascade Civil Corp is the lowest responsible bidder. The bid is reasonably within the Engineer's estimate of probable costs of \$285,000.

Construction will be managed by the City's Civil Engineer Steve Wilson.

Fiscal Impact:

Funding for the construction of the Maple Avenue staircase project is included in the FY 20/21 budget within the Parks and Facilities Fund – SDC Improvement Sub-Fund: 22279-01-000-07-00-18 (\$600,000).

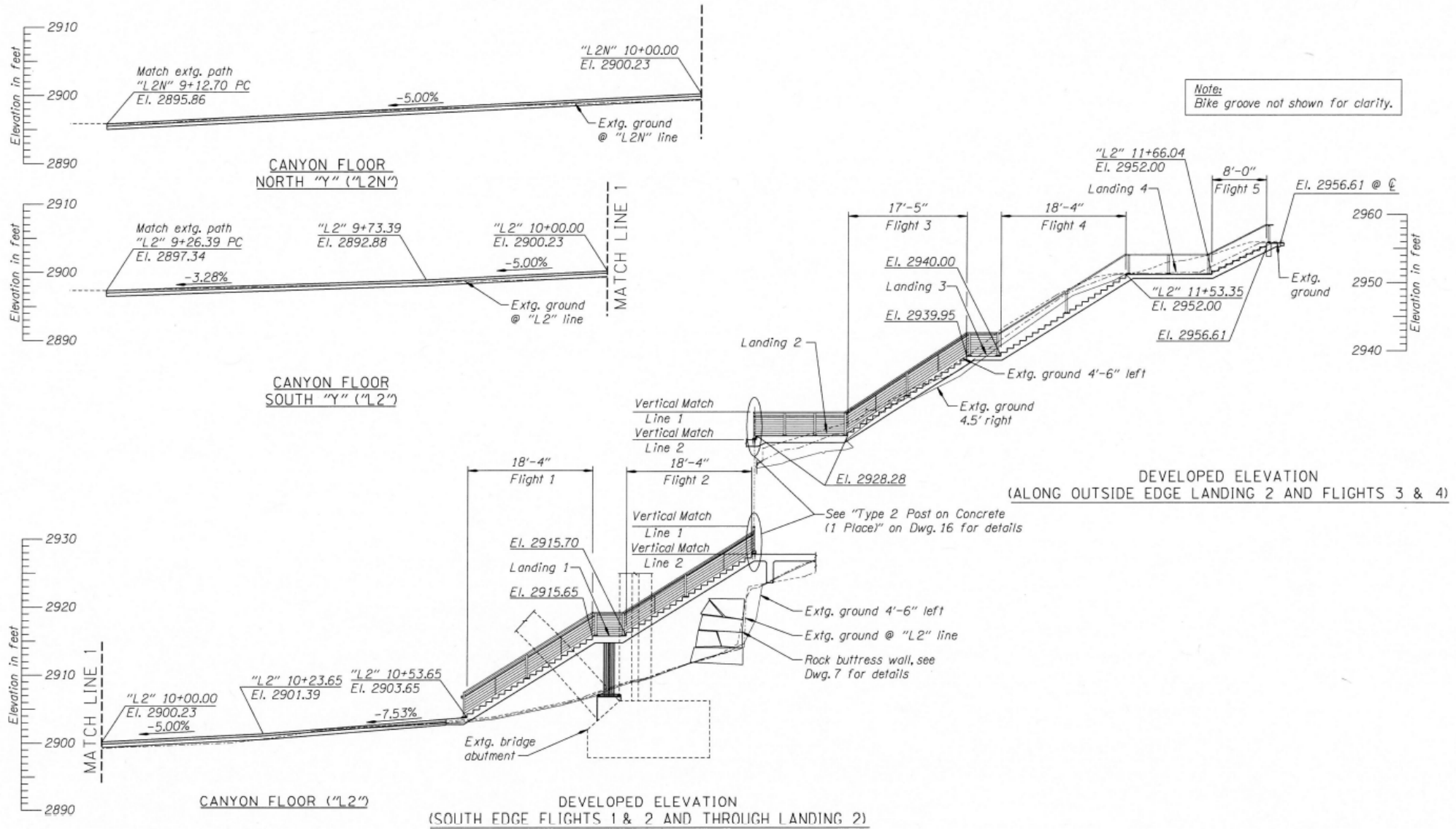
Alternative Courses of Action:

1. Approve the contract with Cascade Civil Corp in the amount of \$327,372.
2. Request additional information.
3. Do not approve the contract.

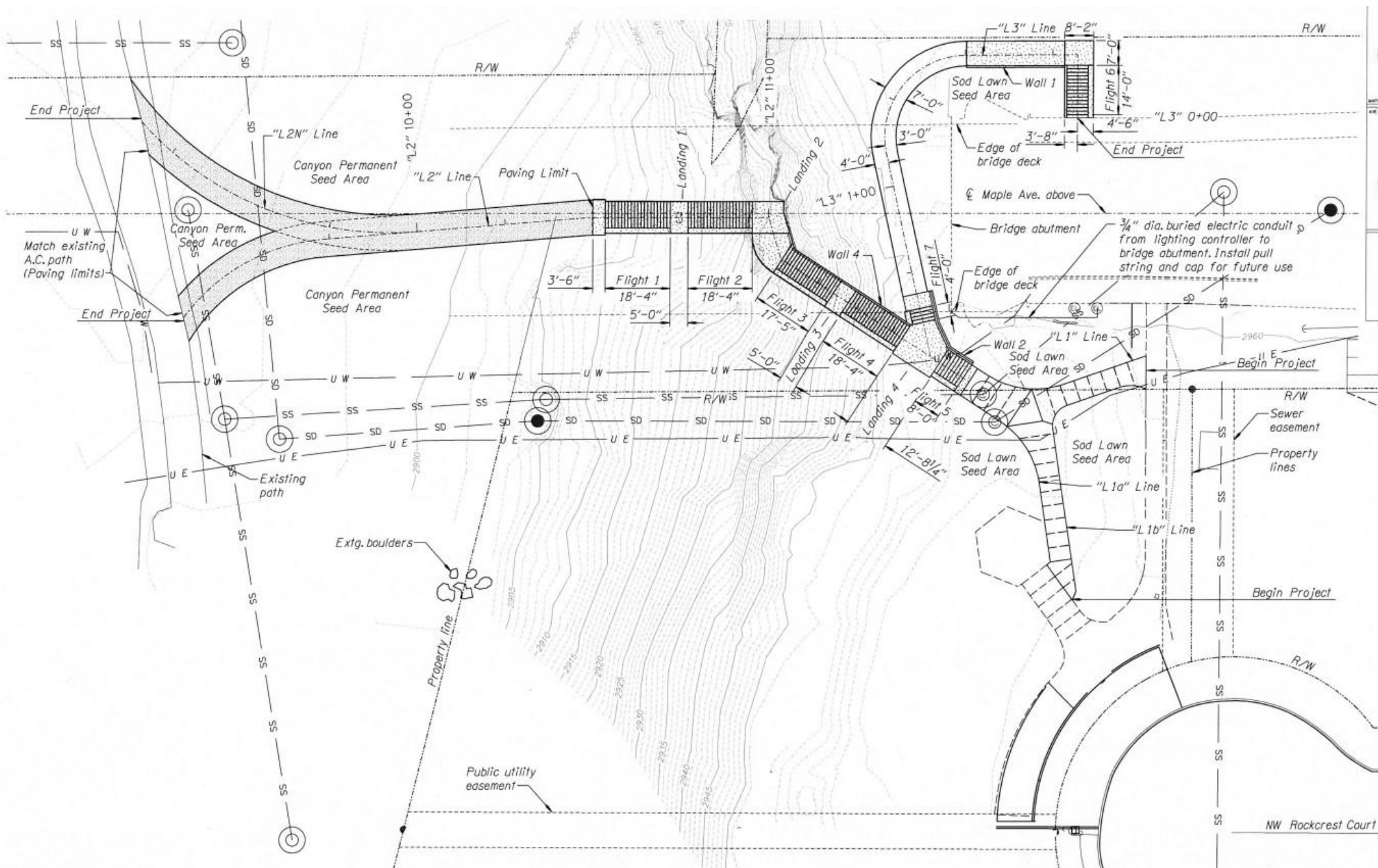
Recommendation / Suggested Motion:

"I move to award the Maple Avenue Staircase project to Cascade Civic Corp in the amount of \$327,372 and authorize the City Manager to execute the contract."

Dry Canyon - Maple Avenue Stairs - Main Stairs Profile View



Dry Canyon - Maple Avenue Stairs - Plan View





MAPLE AVENUE STAIRCASE

CONSTRUCTION CONTRACT AWARD

CITY COUNCIL MEETING

FEBRUARY 23, 2021



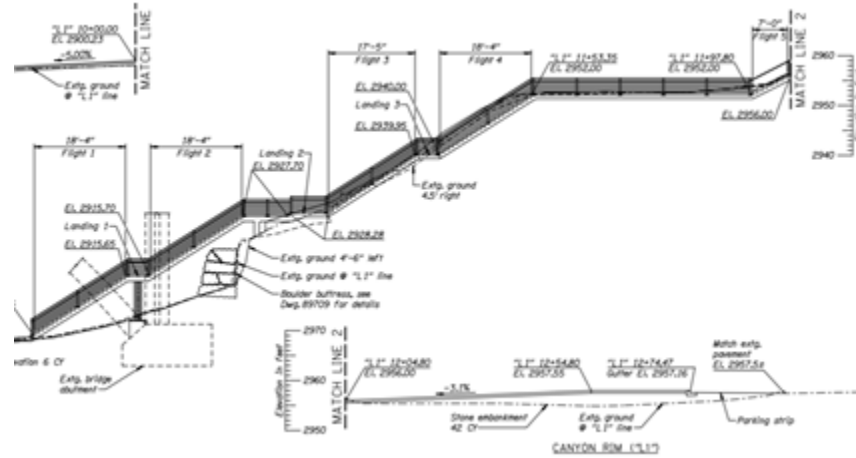
BACKGROUND

- IDENTIFIED IN 2007 AND 2018 PARKS MASTER PLAN
- DESIGN WAS COMPLETED IN 2011
- PAUL HATHAWAY OVERLOOK PARK COMPLETED IN 2017
- PROJECT FUNDED IN FY 2020/21 BUDGET
- DESIGN UPDATED IN JULY 2020





PROXIMITY





COMPETITIVE BID

- PROJECT PUBLICLY BID IN JANUARY 2021
- FOUR BIDS WERE RECEIVED ON FEBRUARY 10, 2021

Bidder	Amount
Cascade Civil Corp	\$327,372.00
Deschutes Construction	\$364,317.24
Legacy Construction	\$382,902.12
Marcum and Sons	\$398,468.00

- RESPONSIBLE LOW BIDDER: CASCADE CIVIL CORPS IN THE AMOUNT OF \$327,372
- CONSTRUCTION TO BEGIN SPRING 2021
 - COMPLETION BY LATE SUMMER 2021



QUESTIONS?



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 23, 2021
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
John Roberts, Deputy City Manager
FROM: Mike Caccavano, City Engineer
SUBJECT: Amendment 3 to the Murraysmith South Redmond Water Facility Design Services Contract (WA1902); \$445,477

Addresses Council Goal:

3D. City Infrastructure: Develop the City's infrastructure pursuant to the priorities identified in the City's infrastructure systems plans.

Report in Brief:

This action requests approval for a \$445,477 amendment to the South Redmond Water Facility (SRWF) design contract with Murraysmith, Inc. for construction oversight services during construction.

Background:

In May 2018, the City issued a request for qualifications to analyze Pressure Zone 1 serving south Redmond and needed design improvements.

Murraysmith, Inc. was selected to complete this work.

The analysis and design of Pressure Zone 1 were intended to be completed in the following phases:

1. Finalizing the system analysis to determine the best option for meeting demands in the Pressure Zone. The \$22,000 contract was within the City Engineer's approval authority. Work was initiated in the summer of 2018 and is complete.
2. Detailed analysis of the site and design of Well 8. Council approved a \$439,968 amendment to the contract February 12, 2019. Under this amendment, the site was surveyed, a geotechnical investigation and site layout completed, bid documents for the well prepared, and the well house and booster pump station structure designed to the 60 percent level. This work is complete.
3. Final design of the pumphouse and reservoir, selection of a Construction Manager/General Contractor, determination of the guaranteed maximum price, and additional analysis to coordinate operation of the new pumps and reservoir with the rest of the water system. Council approved a \$668,440 contract amendment on September 24, 2019.

Additional Background on the South Redmond Water Facility (SRWF) Project: Pressure Zone 1 is within the City's water system and serves southern Redmond.

The area served includes the higher elevations of Forked Horn Butte, residential areas to the south, the commercial area near the Yew Avenue interchange and the industrial area near the Deschutes County Fairgrounds. Water pressure in this zone is provided by the Forked Horn Booster Pump Station, which was constructed in 2008 and is located at SW 35th Street and SW Volcano Avenue.

The existing booster pump is reaching capacity due to continued growth in the area. Additionally, the facility was not designed to serve the 948-acres recently annexed for Large Lot Industrial development.

The City's 2007 Water Master Plan and 2014 Water System Capital Projects Update identified a strategy for balancing water needs with increased demand for this area. Specifically, building a new 4-million gallon reservoir, a 1,000 foot deep

well, and a second booster pump station with 7,000 gallon per minute capacity. The improvements are under construction near the intersection of SW Reservoir Drive, SW 43rd Street and SW Volcano Avenue and are expected to be in operation fall of 2021.

Discussion:

Design of the SRWF is almost complete and the focus continues to be on managing construction. The proposed contract amendment addresses design engineer services during construction.

Specifically:

- Observing construction to ensure that project components are constructed in accordance with the design.
- Participating in weekly project meetings.
- Reviewing submittals, subcontractor bids and responding to supplier and contractor questions.
- Conducting final inspections and testing.
- Development of an operations and maintenance manual and preparation of as-built drawings.

These services supplement efforts of the Engineering Department and Water Division.

Fiscal Impact:

The contract amendment totals \$445,477 and is based on a time and materials. This amount will not be exceeded unless a change order is approved.

This amendment brings the total cost of engineering and construction services to \$1,575,886. This is less than 10 percent of the construction cost estimate and reasonable for a project of this complexity.

The design contract is currently approximately \$100,000 under budget. Thus it is anticipated the total engineering cost will be within the \$1.5 million allocated for the total SRWF project cost.

The SRWF project began in FY 18/19 and will be completed in FY 21/22. As presented to City Council on January 12, 2021, the project is estimated at \$19.1 million (at moderate-high confidence level) which includes \$1.6 million in design costs.

To date, approximately \$4.3 million has been spent on the SRWF. Funding for the project will come from the following resources:

Bond Proceeds & Interest (secured in FY 18/19) \$ 11.3m
Water Operating Funds \$ 6.6m
System Development Charges \$ 1.2m
TOTAL \$ 19.1m

Alternative Courses of Action:

1. Authorize the City Manager to sign Amendment 3 to the Murraysmith, Inc. analysis and design contract for the South Redmond Water Facility.
2. Request additional information.
3. Do not authorize Amendment 3.

Recommendation / Suggested Motion:

Action #1: "I move to authorize the City Manager to sign Amendment 3 to the Murraysmith, Inc. contract in the amount of \$445,477 for construction oversight services during construction of the South Redmond Water Facility."



CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
541.923.7710
FAX: 541.548.0706
info@redmondoregon.gov
redmondoregon.gov

STAFF REPORT

DATE: February 23, 2021
TO: Redmond City Council
Keith Witcosky, City Manager
THROUGH: John Roberts, Deputy City Manager
Bill Duerden, Public Works Director
FROM: Annie McVay, Parks Division Manager
SUBJECT: Pacific Power Blue Sky Grant Acceptance - \$100,000 for Solar Panels at the Senior Center (SC2101)

Addresses Council Goal:

1.B.vii - Improve the energy independence of City owned facilities and transportation fleet operations. Develop short and long-term strategies for increasing energy efficiency and utilizing renewable resources.

3.C - Leverage General Fund revenues by exploring resource development opportunities, grants and other sources of revenue to address City's infrastructure needs.

Report in Brief:

This item requests City Council approve Pacific Power's Blue Sky Grant award in the amount of \$100,000 towards the installation of solar panels at the City of Redmond owned, Redmond Senior Center (lessee).

Background:

The City owns a 14,000 square foot facility at 325 NW Dogwood Avenue. The nonprofit, Redmond Senior Center leases the building for \$1.00 per month.

The favorable lease terms, allow the Senior Center to focus its resources on advancing opportunities for older adults to realize happier, healthier and more meaningful lives. This is accomplished through providing daily lunches and a variety of activities that encourage social interaction.

In spring 2020, representatives from the Senior Center approached the City about the possibility of installing solar panels on the facility and pursuing a funding opportunity through Pacific Power's Blue Sky program. It was proposed that the any energy cost savings would be redirected for programs that serve the senior community, such as essential home meal services, and activities and support groups aligned with national standards set for community-based senior centers.

Discussion:

Pacific Power's Blue Sky program provides funding for the installation of renewable energy projects in communities across California, Oregon and Washington. Funding from this program can be used to cover the capital costs to install qualifying, new renewable energy systems for non-residential sites in Pacific Power's service area.

The City and Senior Center partnered with Sunlight Solar Energy, Inc (Bend) to complete a feasibility study and assist in the application process for the Blue Sky grant. Energy Trust of Oregon (ETO) provided \$1,800 in incentive funding for the feasibility study and the reservation of an additional \$14,075 in rebates towards the solar installation project.

The feasibility study determined the facility could support a 60.8 kW solar system that would generate an estimated \$217,000 in energy savings over its 25-year expected life. The project is estimated to cost \$150,000 (moderate confidence).

The City's application to the Blue Sky program requested \$107,825 (about 75% of the project cost). The remainder of the project proposed to be funded from ETO incentives and up to \$35,000 in Community Development Block Grant (CDBG) funding.

The City received notice on February 11, 2021, that the project was selected to receive a Blue Sky funding award of up to \$100,000. Accepting this grant requires commitment to the requirements, milestones and deliverables as outlined in the Grant Agreement (see attached).

The project is planned to occur during Fiscal Year 2021/22.

Fiscal Impact:

The funding summary below is based on an estimated project cost of \$150,000 (moderate confidence).

<u>Funding Source</u>	<u>Amount</u>
Blue Sky Grant	\$100,000
ETO Incentive	\$ 14,075
CDBG Funding	\$ 35,000
General Fund	\$ 925

The actual project cost will be determined when bids are received as part of the procurement process. The Senior Center Solar Project grant revenue and expenditure will be included in the budget request for Fiscal Year 2021/2022.

If the total project cost exceeds the estimates, the City will cover those increases. The City is moderately confident that costs will not exceed estimates, however bidding has not yet occurred.

Alternative Courses of Action:

1. Accept the Grant Agreement with Pacific Power in the amount up to \$100,000.
2. Do not accept the Grant Agreement.
3. Take no action and request more information.

Recommendation / Suggested Motion:

"I move to authorize the City Manager to sign the Grant Agreement with Pacific Power in the amount of up to \$100,000 for the installation of solar panels at the Senior Center."

February 11, 2021

ATTN: Annie McVay, Parks and Facilities Division Manager

RE: 2020 Blue Sky Funding Award Notification - Redmond Senior Center

Dear Annie McVay, Parks and Facilities Division Manager:

Congratulations! On behalf of Blue Sky participants, Pacific Power is pleased to inform you that you've been selected to receive a Blue Sky funding award of up to \$100,000 to help advance your solar project at 325 NW Dogwood Ave, Redmond.

Funding for your project is made possible by customers enrolled in the Blue Sky renewable energy program. You can learn more about the program at pacificpower.net/bluesky.

In order to receive Blue Sky funding, Pacific Power requires that you make a commitment to meet certain requirements, milestones and deliverables as outlined in the attached **Grant Agreement**. Your project funding award is contingent upon your agreement to the terms set forth therein.

Blue Sky funding will be provided once the project is complete and Pacific Power has received all documentation required to verify project expenses and completion. We encourage you to provide a copy of this letter and the attached agreement to your project manager and contractor(s) to ensure they are aware of all program requirements.

If you agree to all the conditions set forth in the agreement, please sign and initial where indicated. Please email a copy of this letter and the signed agreement to bluesky@pacificcorp.com by Friday, **February 19, 2021**.

We look forward to partnering with your organization to support renewable energy in the region.

Sincerely,



Scott Bolton
Senior Vice President, External Affairs and Customer Solutions

GRANT AGREEMENT

2020 Blue Sky Funding Award

PacifiCorp d/b/a Pacific Power (Pacific Power) intends to provide up to \$100,000 to Redmond Senior Center (“Recipient”) as part of the Pacific Power Blue Sky Program. These funds are made possible by customers electing to participate in the Blue Sky Program.

This Grant Agreement is intended to support Recipient efforts to install a renewable energy project (Project) at Redmond Senior Center. Disbursement of funds may be made upon completion of the project and Pacific Power confirmation that the award requirements in this Grant Agreement have been met. Pacific Power reserves the right to not fund the Project if, for any reason, Pacific Power determines that any award requirement is deficient.

The award amount is based on the information provided in the Recipient’s application and during the interview process. Any unapproved material change to project design/plans/scope may result in forfeiture of funding or an adjustment to the Blue Sky funding award amount. All modifications to the project design/scope including those attributes listed below must be submitted for approval using the change request form provided by Pacific Power. Recipient agrees to meet all program requirements and deadlines which include, but may not be limited to the following (*please initial the bottom of each page to accept the terms on that page*):

PROJECT ATTRIBUTES

- Install a renewable energy project with the attributes described in the table below:

Award Recipient	Redmond Senior Center	Blue Sky recognition	The project will provide Blue Sky recognition on the information kiosk in the lobby, on the Senior Center website, and at a ribbon cutting ceremony where local leaders will be invited to attend.
Technology	Solar		
Minimum size*	55 kW		
Project location	Redmond Senior Center		
Project address	325 NW Dogwood Ave	Education plan	The applicant will install an educational kiosk and signage in the Senior Center lobby. The lobby is used for quarterly partner events, with approximately 250 people visiting the center annually.
Visibility	The solar array will be visible from the adjacent residential street and from the parking lot and main entrance to the building		
Commercial online date	8/1/2021		
Funding award**	Up to \$100,000		

** Blue Sky awards are competitive, and funding is limited. If your project received a partial funding award, a minimum project size has been established based on the reduced funding level, which differs from the project size identified in your application. If your project does not meet the minimum size requirement listed above, funding may be reduced or rescinded.*

***The Blue Sky funding award represents an "up to" amount. Changes in project costs, design, and funding sources may result in adjustments to the final Blue Sky funding amount.*

- Install a renewable energy project by December 31, 2021.

Extensions to this timeline may be considered for projects associated with the construction of a new building or structure on a case-by-case basis. Recipient understands that if the project is not completed by December 31, 2021, Blue Sky funding may be rescinded unless a Pacific Power change order form is submitted by Recipient and approved by a Pacific Power Blue Sky program representative.

- Install a project that will be served by Pacific Power (located in Pacific Power's service area) over the life of the project. **The funding award must be repaid to Pacific Power within 60 days if the project leaves the Pacific Power system.**
- Install a locally-owned project.
- Pacific Power requires that the Recipient who purchases the renewable energy project own, or control for the life of the project, the real property, and improvements where the renewable energy project will be located (Installation address). The Recipient hereby represents and warrants that it owns, or controls for the life of the project, the property listed as the Installation Address in this form.
- Utilize a contractor licensed in the state where the project will be installed and conform to all county/state building and electrical codes and utility interconnection requirements, which includes both general interconnection requirements and inverter based interconnection requirements which may require one or more interconnection studies be performed by Pacific Power to determine feasibility, system impact and cost of safely connecting the generation equipment to the utility system. Recipient understands that Recipient shall be responsible for purchasing and installing any necessary protection equipment: any system upgrades due to impacts from the proposed interconnect project are Recipient's financial responsibility.

https://www.pacificpower.net/content/dam/pacific_power/doc/Efficiency_Environment/Net_Metering_Customer_Generation/PP_Interconnection_Net_Meter_Brochure.pdf

- Execute a Net Metering agreement or Interconnection Agreement with Pacific Power and understand that the renewable energy project, if net metered, may not operate until Pacific Power sets the net meter. Please provide you power clerk agreement number _____.
<https://pacificorpnetermetering.powerclerk.com/MvcAccount/Login>
- Install only new equipment, which must be evident in the documentation (invoice or signed contractor proposal).
- Install a production monitoring system that includes a publicly accessible (no log-in or password required) webpage featuring historic and present generation data. This must be active for at least the first five (5) years of the project.

Pacific Power may place a link to the monitoring site on its Blue Sky program webpage. Information collected may be used for educational purposes, performance analysis or any other reason Pacific Power deems necessary.

- Grant Pacific Power's Blue Sky program title to a share of the project's renewable energy certificates (a.k.a. RECs, green tags, tradable renewable energy certificates, renewable energy credits) proportional to the amount of the funding award and the total renewable energy project costs over the life of the project. A renewable energy certificate represents one thousand kilowatt-hours of renewable energy that is physically metered and verified. Recipient shall not make claims involving the environmental

attributes of the renewable energy certificates retained by Pacific Power's Blue Sky program. Pacific Power will also be given the opportunity to purchase additional renewable energy certificates from the project, up to one hundred (100) percent of the project's output.

I. USE OF BLUE SKY FUNDS

Apply Blue Sky funds only to capital costs associated with the installation of equipment and approved outreach and education expenses. Funds cannot be used to cover expenses such as fees incurred for project estimates or bids, administrative or project management costs, non-renewable energy equipment such as electric vehicle supply equipment, and structural or other site improvements that would occur without the installation of a renewable energy system, such as landscaping or re-roofing.

Recipient's final Blue Sky funding amount cannot exceed total eligible project costs and the sum of Blue Sky funds and other outside funding sources cannot exceed project costs. Final reimbursement may be adjusted for changes in project costs, scope, and/or funding sources.

In addition, solar incentives provided by other Pacific Power programs may not be applied to the project if Blue Sky funding is accepted.

II. AWARD RECIPIENT DELIVERABLES

- **Recipient webinar:** Attend the Blue Sky award recipient webinar (*tentatively scheduled for March 1, 2021 3 p.m. to 4 p.m.*), along with the renewable energy contractor and project manager. The webinar will cover funding award requirements and expectations, along with guidance to expedite the documentation and reimbursement process. Webinar details will be provided upon execution of the memo of understanding.
- **Quarterly updates:** Provide a quarterly progress report on the 15th day of the month following each calendar quarter until the project is on-line. Quarterly progress reports will be provided by completing the quarterly progress report form provided by Pacific Power and emailing it to **bluesky@pacificorp.com**. The first report will be due by Thursday, April 15, 2021
- **Change requests:** Complete and submit the change request form provided by Pacific Power for any material change in project scope from project attributes listed in the table above, conveyed in the funding application, or communicated during the interview process.
- **Financing plan:** Demonstrate to Pacific Power's satisfaction by July 15, 2021 via a written communication directed to **bluesky@pacificorp.com** that all funds necessary to complete the project have been secured. If the project has not secured financing for the additional amounts required by July 15, 2021, the project may forfeit its right to the funds reserved for the project.
- **Ongoing communication:** Keep the Blue Sky funding award administrator and local utility contact apprised of major project milestones, such as initiating installation, and opportunities to participate in celebrations and media engagement.
- **Project completion and reimbursement:** Upon completion of project installation and all funding requirements, complete and submit the final report form provided by Pacific Power along with required supplemental documentation to **bluesky@pacificorp.com**. Final reporting must be submitted no more than sixty (60) days following the execution of a net metering agreement or interconnection agreement and the project's official on-line date.

Note: Pacific Power will not be responsible for any lost documentation related to these award requirements.

III. EDUCATION AND OUTREACH REQUIREMENTS

- **Approvals:** Seek prior approval from Pacific Power for all materials that recognize Blue Sky participants or use the Pacific Power and Blue Sky logos.
- **Blue Sky Recognition statement:** Include the following statement on all signage, materials, and communications, both print and non-print, produced as part of the Blue Sky-funded project, "This project was made possible with funding support from Pacific Power's Blue Sky program participants." Contact bluesky@pacificorp.com with questions about use and modification of this language.
- **Permanent recognition:** Develop at least one piece of permanent, onsite signage that publicly recognizes the contributions of Pacific Power's Blue Sky customers. Pacific Power can provide samples and support the development of content and messaging.
- **Celebrations and publicity:** Celebrate the project completion following the steps outlined in the Media Outreach Toolkit (to be provided upon Grant Agreement completion). Celebrations and publicity can include media event, tour, media advisory, press announcement, stakeholder communications. Blue Sky representatives must be provided an opportunity to participate in celebrations.
- **Project host website:** Publish the Pacific Power Blue Sky logo and the online project monitoring tool on the project host's website at the time of project completion. *Note: monitors cannot be used for advertising purposes.*
- **Pacific Power website:** Allow Pacific Power to include information regarding your project in customer communication material used by Pacific Power. This includes Pacific Power's right to use photographs of the facility in brochures and internet pages for purposes of supporting the Blue Sky renewable energy program.
- **Site tours:** Allow Pacific Power and its customers and guests at least two tours each year, subject to 30 day advance notice by Pacific Power.

Contact the bluesky@pacificorp.com for approvals and guidance.

IV. REIMBURSEMENT

Reimbursement may be remitted within thirty (30) business days of Pacific Power confirmation that all funding requirements, including reporting and documentation, have been met. Reimbursement will be remitted directly to the applicant or to their designated assignee as directed by the award Recipient. Reimbursement may be distributed once the project is complete and verified through the following steps:

- City/county permitting finalized, including electrical inspection.
- Utility has approved installation for operation (utility installed net meter is operational, and system is grid tied; for projects that are not to be net metered, the utility has approved interconnection agreement application and granted permission to operate)
- Publicly accessible production monitoring webpage is operational.
- Final report is submitted and approved by the Blue Sky team, along with:
 - Itemization of each eligible project expense – i.e. labor, permits, renewable energy generation equipment and materials.
 - Copies of detailed invoices documenting total and eligible system costs and supporting itemization of expenses
 - W9 with the same address to which the check will be sent
 - Documentation of each outside funding source
 - Photos of the installation (.jpg) photos

- Photos of signage and other educational collateral
- Photos of any onsite monitoring system displays
- Documentation of PR and outreach efforts (e.g. press coverage, celebrations, etc.)

V. OVERALL ACKNOWLEDGEMENT OF TERMS

Recipient understands that this funding award, as specified in Section I above, is to, among other things, "Install a renewable energy project that will be served by Pacific Power (located in Pacific Power's service area) over the life of the project." Accordingly, Recipient agrees to refund the award in full should the project cease to be served by Pacific Power.

Recipient has reviewed and understands the terms and conditions of receiving Blue Sky funding and represent and warrants to Pacific Power that the party executing below is authorized to sign this Grant Agreement on behalf of Recipient.

Waiver of Jury Trial. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

IN NO EVENT SHALL PACIFIC POWER BE REQUIRED TO PAY OR BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, OR PUNITIVE DAMAGES.

Recipient understands it must be enrolled in Pacific Power's Blue Sky program at the business partner level.

Please initial each page, complete the Funding Recipient Acceptance section of the signature page and return signed form to bluesky@pacificorp.com.

Signature Page

Funding recipient acceptance

Recipient (funding award recipient) hereby understands and accepts all obligations and limitations associated with receiving a Blue Sky funding award and agrees to the requirements and conditions described in this agreement.

Recipient also acknowledges that Pacific Power has not made any representations and has specifically disclaimed any and all warranties, expressed or implied, with respect to the renewable energy system installed or the electrical contractor, including but not limited to those concerning the electrical contractor's experience qualifications or background, the amount of energy generated or saved, if any, to be realized by the host customer, the quality of specific materials, components, or workmanship utilized in the installation or the nature of or whether building permit(s) or governmental approvals may be required. Recipient also understands that Pacific Power's liability is limited to the funding award and under no circumstances will Pacific Power be liable to the customer or electrical contractor for any further amounts. Recipient releases and hereby indemnifies Pacific Power, its parent, board, officers, employees and agents against any claim made, action, damages, order or other legal liability in association with Recipient's anticipated receipt of or use of funds under this agreement.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

Company: _____

Pacific Power Acceptance

Signature: _____

Date: _____

Printed Name: _____

Title: _____



SENIOR CENTER SOLAR PROJECT

BLUE SKY GRANT ACCEPTANCE

CITY COUNCIL MEETING

FEBRUARY 23, 2021



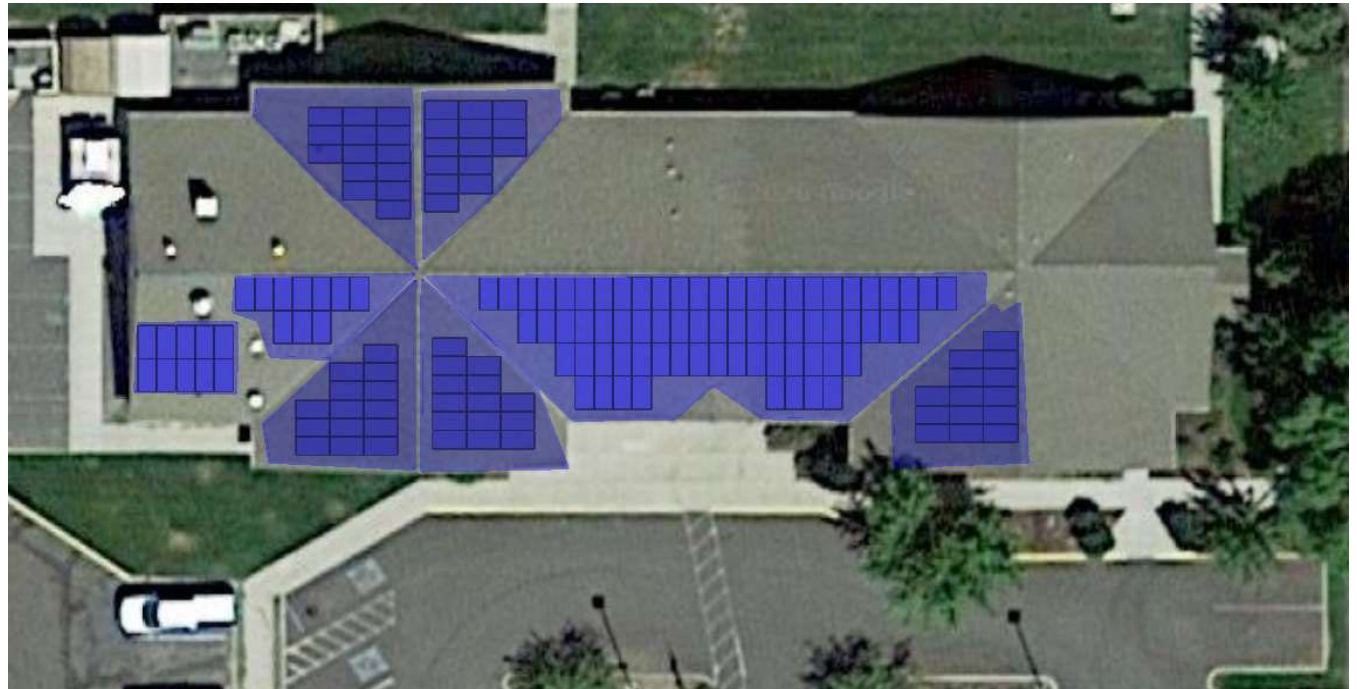
SENIOR CENTER FACILITY

SLIDE 2





SOLAR PROJECT



SLIDE 3

QUESTIONS?



Kelly Morse

From: Krisanna Endicott
Sent: Thursday, February 18, 2021 8:13 AM
To: Keith Witcosky; Kelly Morse
Subject: Letter submission to council packet

Dear Redmond City Council,

I am writing today to express my deep appreciation to our newest elected Councilors Clifford Evelyn and Shannon Wedding for their commitment to the Redmond community through their willingness to serve as liaisons to a number of our Redmond City committees. I have repeatedly heard from committee and commission members how much they appreciate the Council liaisons role in offering support to their respective boards and commissions as well as hearing the City Council reports that are regularly given by the Councilors on behalf of the City Council. The professionalism and commitment to service of each and every volunteer who serves on our committees and commissions is a testament to the dedication of the citizens of Redmond to their community.

While we limit our speaking roles when attending as liaisons, our presence matters. If we fully participated in the dialogue at these meetings, we may unduly influence the outcome which may not reflect the will of the Council. Understanding the significance of the weight an elected official carries, demonstrates self-awareness and professionalism.

I have always believed that the elected position of Councilor is a position of service, not privilege, and I want to acknowledge Councilor Evelyn and Councilor Wedding's willingness to serve.

Additionally, I wanted to offer my perspective in service to the many outside organizations such as League of Oregon Cities and National League of Cities. I have held leadership positions in both of these organizations for

years and have found the experience to be extremely beneficial to the betterment of the cities I have served. Through involvement in these affiliate organizations I have learned, and been able to share with Council, how other cities in our state and nation tackle common City issues with innovation and creativity. I have learned, and been able to share with Council, that as an elected official it is unnecessary to recreate the wheel and shared experiences and successful solutions can benefit every community.

If you have any questions on application or process in appointment to these organizations, feel free to reach out to me for additional information.

It is an exciting time for the City of Redmond and I look forward to moving Redmond positively forward.

In service,

Krisanna Clark-Endicott
Redmond City Councilor

Get [Outlook for iOS](#)

To : Redmond City Council
From : Ed Fitch
Re : Governance

At the council meeting of February 16th there was considerable discussion regarding governance - a topic that has been consistently avoided for in depth discussion by some on the present council. The old system and some would say current system (although the Charter appears to infer each council would set its own rules or affirmatively adopt the prior rules) establishes a silo approach to governance . The Council will act separately and independently from its appointed commissions and committees with very little interaction between them. The liasons are told they are not to speak at commission or committee meetings and rarely report anything in detail to the council.

This silo approach leads to the council either rubber stamping recommendations from commissions and committees or changing the outcome after those bodies had worked diligently on an issue. That break will cause friction between the two as was evidenced in the adoption of the transportation plan. For twenty years there was a policy in place to continue the reroute through the south half of Redmond. The plan was to have it on the east side of the tracks. In the plan that policy was removed without discussion by either the planning commission or council until the last moment. Councilor Patrick actually read the plan and noted it. He then voted no while the rest of the council, in my view, rubber stamped the approval. Jay was criticized for that even though his vote was the correct one. Why is this important now instead of a "nit picky" issue. Redmond is growing at a rapid rate. Soon it will be the same size as Bend was when the Parkway was approved there. Once the pandemic is over there will be a sharp increase in traffic. We should have a three phase approach to transportation First. Improve the existing corridor. Second, establish a truck route on the east side from either Maple or the O'Neil Junction to the Quarry interchange. The last piece to the puzzle is the reroute. It is important to discuss now because there is a need to protect a corridor for that route so it will be physically and financially feasible in 10-15 years. At the present time staff is already talking with one owner whose property is and has been the one major piece of private property that any reroute corridor on the east side would affect.

I continue to recommend we have joint sessions with our committees and commissions and each chair I spoke with would prefer that to the liason approach. If the council is stuck on that ineffective approach and does not want to review and refine the "council rules" than I will try and fill that gap by directly communicating with each and reporting back to the council. If Keith wants me to cc him and the staff person with each I will be happy to do so.

Finally there was considerable discussion about violations of rules. I have communicated with Keith. I understand why he wants me to go through him and there is no problem with that. We worked through a number of issues regarding council communications and came up with a solution of putting memos into the council packet with a deadline of the Weds before - a deadline

the mayor did not follow in his last letter. I did ask the mayor to have coffee to go over issues before but he was not feeling well and it did not happen. That would be the preferred approach. Actually George and I are on the same page on a number of issues including but far apart on the issue of governance and it looks like that will be the case going forward. That issue will come up frequently because it affects the decision making process - so there will be sharp disagreement. We are not a body now with a similar mindset and that will not be the case going forward but we could resolve a number of friction points if we have an open workshop with a facilitator to go over the topic of governance, diversity and fundamental fairness.

governance.