REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JANUARY 12, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Pastor Mike Ferry from Cornerstone Christian Fellowship led the blessing.

PLEDGE OF ALLEGIANCE

Mayor Endicott led the Pledge of Allegiance.

ELECTION OF COUNCIL PRESIDENT

Councilor Clark-Endicott moved, seconded by Councilor Wedding, to nominate Councilor Patrick as Council President, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

COMMENTS FROM CITIZENS AT THE MEETING

There were no comments from citizens at the meeting.

CONSENT AGENDA

A. Department of Justice Bulletproof Vest Partnership Grant Acceptance: $1,265
B. Purchase Authorization for Used 2011 772GP John Deere Motor Grader: $143,550

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to approve the Consent Agenda, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

BID AWARDS/BID REJECTIONS

A. Investment Advisor Services RFP - PFM Asset Management

Chief Executive Officer Jason Neff requested approval of a contract with PFM Asset Management for Investment Advisor Services. The three-year contract has two optional one-year extensions. Mr. Neff stated that the City has three accounts, one of which is the Investment Account and described the rationale for having an investment advisor: increased return on investments, efficiency in contrast to having staff manage the funds, and proactive management that can pivot with the market. The City issues a received four proposals in response to a Request for Proposal. Although PFM Asset Management has the second highest fees, they also have the highest returns which makes up for the difference. Mr. Neff explained that PFM is being recommended based on their experience in Oregon with investment policies, the customer service expected from them, and their historical investment performance. Mr. Neff answered questions regarding scoring information, clarification on methodology for ranking proposals, decision making and the City's investment policy.

Councilor Clark-Endicott declared a potential conflict of interest because PFM Asset Management is the investment advisor for CCIS for which she serves on the CCIS Board of Trustees. She stated that this does not affect her ability to make decisions, only that she wanted to be clear for the record.

Councilor Fitch moved, seconded by Councilor Patrick, to award the Investment Advisor Services RFP to PFM Asset Management and authorize the City Manager to sign a three-year contract with two optional one-year extensions, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

ACTION ITEMS

A. Discussion of Letter to Governor Brown in Support of Redmond's Small Businesses

City Manager Keith Witcosky and the Council reviewed and edited a draft letter to Governor Kate Brown requesting that she address the issue of not permitting small businesses to open due to COVID-19 restrictions.

Resident Gloria Olson stated that in her original letter to the Council, she was expressing her support for sending a letter to Governor Brown. She wanted to address her concerns about restaurants opening before the public can be vaccinated adding that it is important to keep everyone safe once they start going back to restaurants.

Resident Holly Hoeksema thanked the Council for how they serve the community. She noted she opposed the “carte blanche” reopening of businesses but is thrilled to see the letter as it has been rewritten. Ms. Hoeksema said that she supports Councilor Fitch's comments regarding businesses needing to follow strict guidelines and Councilor Bullock’s comments about the need for specific metrics for reopening.

Resident Steve Thorp stated that while he thinks the revised letter is much better, it is still based upon a faulty assumption that if small businesses follow the CDC and State guidelines there will not be an increase in COVID-19 infections among their customers. He explained the only known methodology to prevent increased cases is to reduce social contact, especially in hot spots such as restaurants and bars. Mr. Thorp urged mutual self-restraint and sacrifice for the greater good.

Grace and Hammer Pizzeria General Manager Pio Valensin read a statement to the Council regarding potential solutions to help struggling small businesses. Suggestions included the return or refund of some of the fees and taxes that have been collected on behalf of the small businesses.

There were no further comments from the public.

Councilor Fitch moved, seconded by Councilor Wedding, to accept the letter as modified.

Councilor Bullock stated that he does not think the letter, as written, is specific enough but including a request for financial support for small businesses would better support the desired outcome.

Motion passed. (Bullock-no, Clark-Endicott-yes, Endicott-yes, Evelyn-no, Fitch-yes, Patrick-yes, Wedding-yes)

B. Amendment #1 to Addendum #24 for City Contract #2015-39 with Morrison Maierle, Inc. for the Taxiway F Rehabilitation Project (AP4700): Revised Scope and Cost Reduction from $1,047,000 to $812,000

Airport Director Zachary Bass requested approval of Amendment #1 to Addendum #24 to City Contract #2015-39 with Morrison Maierle for the Taxiway F Rehabilitation Project. Mr. Bass provided background on the project for the new Councilors. Amendment #1 revises the scope of work to reduce the width of Taxiway F from 75 feet to 50 feet per Federal Aviation Administration guidance. The revised scope of work will reduce the total estimated design and construction management costs from $1,047,000 to $812,000.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to approve Amendment #1 to Addendum #24 for City Contract #2015-39 with Morrison Maierle, Inc. in the maximum amount of

$812,000 and authorize the City Manager to sign the amendment, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

C. Right-of-Way Vacation Initiation for SW Salmon Avenue between SW 1st and SW 6th Streets

City Engineer Mike Caccavano requested the Council start the vacation initiation process for right-of-way on SW Salmon Avenue between SW 1st Street and SW 6th Street and schedule the public hearing for February 23, 2021. Mr. Caccavano explained right-of-way and its uses, noting that if not needed by the City it can be given back to the property owners per Oregon Revised Statutes.

Councilor Fitch expressed opposition to the vacation stating that unless there is a compelling reason, he believes the City will regret it in the future. He pointed out that the land to the north of the proposed vacation will likely be developed in the future and would need that right-of-way access.

Councilor Bullock asked about the timing of this request. Mr. Caccavano stated that McKenzie Cascade is developing an industrial parcel to the north of the right-of-way and asked if the right-of-way was needed. Mr. Caccavano noted that McKenzie Cascade would be able to proceed without the vacation of the right-of-way.

The Council requested additional information on this vacation as well as the overall vacation process; a future workshop will be scheduled.

D. Res. #2021-01 - A resolution adopting amendments to the Community Development Block Grant (CDBG) 2019 Annual Action Plan to reflect CDBG-CV3 (COVID-19) Cares Act funding and HUD waivers and authorizing the submission of the amended Annual Action Plan to the United States Department of Housing and Urban Development.

Deputy City Manager John Roberts stated that through the Community Development Block Grant (CDBG), the federal government gives local communities money, designated for low- and moderate-income people and blighted projects and that it gives local decision makers the power to make decisions. Currently 1,100 cities nationwide are designated as Entitlement Communities and Redmond achieved this designation in 2014. Mr. Roberts said that each year the City receives $250,000 from US Department of Housing and Urban Development (HUD) allocated for vulnerable populations and housing. Mr. Roberts reported that additional funds have become available to address COVID-19 expenses and programs; these funds are referred to as CV1 and CV3. Council addressed use of CV1 funds in late June/early July and address the use of CV3 funds through Res. #2021-01.

CDBG Consultant Elizabeth McNannay shared that HUD waived the public service cap with the COVID-19 funding which will allow this funding to have the biggest impact in the community with the people who are the most vulnerable.

Housing Program Analyst Rebecca Batzel provided a presentation on CDBG, its history in Redmond, and the process behind the proposed recommendations. The four entities chosen to receive funding are: Thrive Central Oregon ($73,900), Redmond Senior Center ($33,000), Latino Community Association ($15,000), and Shepherd's House Ministries ($35,000).

Councilor Fitch moved, seconded by Councilor Bullock, to adopt Res. #2021-01, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

E. Guaranteed Maximum Price Amendment to the Construction Manager/General Contractor Contract in the amount $16,235,431.88; South Redmond Water Facility Reservoir Construction: (WA1902).

Mr. Caccavano described the South Redmond Water Facility project and the Construction Manager/General Contractor (CM/GC) process. He gave the history of this project, including information on Amendment 1 and Amendment 2. He outlined the Contract Amendment 3 Guaranteed Maximum

Price and listed funding sources. Questions from the Council focused on increasing costs over time, and lack of contingencies.

Councilor Wedding declared a potential conflict of interest as her spouse manages the Water Division but does not feel it will affect her ability to make decisions or vote.

Councilor Clark-Endicott moved, seconded by Councilor Fitch, to authorize the City Manager to sign Amendment 3 to the CM/GC contract with Emery & Sons Construction Group to set a guaranteed maximum price of $16,235,431.88, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

MAYOR'S COMMENTS

A. Reappointment of Charlie Rucker to the Historic Landmarks Commission, term expiring December 31, 2022.

Mayor Endicott recommended the reappointment of Charlie Rucker to the Historic Landmarks Commission, term expiring December 31, 2022, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

Mayor Endicott reminded the Council to provide Mr. Witcosky with input on the Council goals by Friday, January 18, 2021.

COUNCIL COMMENTS

Councilor Patrick thanked the Council for appointing him Council President. He stated he is excited about the letter to the Governor and hoped she takes the time to read it and respond. Councilor Patrick opined there comes a time when economic survival needs to be a consideration in the recovery from the pandemic.

Councilor Evelyn stated he hopes the Council can move forward and keep the City healthy.

Councilor Bullock encouraged Redmond's citizens to follow health guidelines regarding COVID-19 and urged the Council to explore every resource available to assist individuals and local businesses impacted by the mandatory closures.

Councilor Fitch addressed the COVID-19 pandemic, stating that he is grateful that 2020 is over and acknowledged that it is often difficult to find common ground among varying beliefs. He knows people who have been died or have long-term effect from COVID-19, but tht he is also concerned about small business owners. He pointed out that the recent surge in COVID-19 cases happened when these small businesses were shut down, and the thinks the surge is more related to family gatherings.

Councilor Wedding opined the approved letter to Governor Brown is an effort to open up the dialogue and not an effort to make demands. She expressed thanks to everyone who has come together on this, citing specifically the public; she said that this process and the resulting letter ashow the community that the City Council cares and is taking action in support of the community.

Councilor Clark-Endicott expressed appreciation for the Council working together to draft this letter to the Governor. It is the Council's job to represent citizens who have been impacted and who have no voice. Councilor Clark-Endicott reported on the recent meetings she added for the Urban Area Planning Commission, the National League of Cities First Tier Suburbs Committee, and the Central Oregon Area Commission on Transportation Executive Board. Councilor Clark-Endicott will be attending the virtual CityCounty Insurance Services Board retreat.

CITY MANAGER COMMENTS

City Manager Keith Witcosky expressed appreciation to Councilor Fitch for his patience as they moved through the process of creating the letter to Governor Brown. He said that he will send out the signed letter tonight and will send a copy to each Council member. There will be a partial road closure for three to four months at 10th Street and Pershall Way for improvements for the Dry Canyon. He reported that next week Erika McCalpine (from OSU-Cascades) will present on Diversity, Equity, and Inclusion (DEI) in regard to a DEI Task Force that the City may be forming. Mr. Neff will also be present next week to discuss the City's organization as a whole, how the City delivers services today with a population of 32,000, and how that will need to expand as the City anticipates growth to 50,000 residents in the years to come. This is intended to be foundational information for the Council as they move toward goal setting beginning on January 26.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:32 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 22nd day of June 2021.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder