

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD APRIL 14, 2020, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Jon Bullock – Joe Centanni – Krisanna Clark-Endicott – George Endicott – Camden King – Ginny McPherson – Jay Patrick

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

COMMENTS FROM CITIZENS AT THE MEETING

There were no comments from citizens at the meeting.

PRESENTATIONS

A. COVID-19 Update

Mayor Endicott reported on Governor Kate Brown's press conference on how the state will recover noting there are five priorities that need to be achieved before reopening can occur.

Redmond Fire & Rescue (RF&R) Chief Ken Kehmna, Police Chief Dave Tarbet and Police Captain Devin Lewis highlighted protective directives taken by RF&R and the Police Department as well as call volume since COVID-19.

Airport Director Zachary Bass provided an update on Airport operations noting that they have experienced a 96 percent decrease in passengers. Currently an estimated 100 people are traveling in and out of the Airport. The number of flights for April and May will decrease by 60 percent. Currently 70 percent of non-city terminal employees have been furloughed. Through the CARES Act, the Airport will receive \$8.9 million.

City Manager Keith Witcosky provided an organizational update adding that staff has been adapting well to staggering schedules.

Chief Financial Officer Jason Neff provided an update on the financial and budget schedule impacts from COVID-19.

PROCLAMATIONS

A. Older Americans Month

Councilor Patrick moved, seconded by Councilor Clark-Endicott, to approve the proclamation designating May 2020, as Older Americans Month, motion passed. (Bullock-yes, Centanni-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

BID AWARDS/BID REJECTIONS

A. 2020 Overlay Project (#339,184.30)

Mr. Witcosky reviewed a PowerPoint presentation on the 2020 Overlay Project. The contract will overlay approximately 1.66 miles of City streets. After review of the four proposals received, two were deemed non-responsive leaving Tri-County Paving, LLC as the lowest responsible bidder at \$339,184.30.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to approve the 2020 Overlay Project to Tri-County Paving, LLC in the amount of \$339,184.30 and authorize the City Manager to execute the contract, motion passed. (Bullock-yes, Centanni-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

B. Hay Harvesting/Brokerage Services (\$200,000)

Mr. Witcosky reviewed a PowerPoint presentation on the hay harvesting and brokerage services Request for Proposal. The City received three proposals and deemed Steve Fox Construction after review and evaluation by a committee. The five-year contract has a not to exceed amount of \$40,000 per year.

Councilor Bullock moved, seconded by Councilor Centanni, to authorize the City Manager to enter into a five-year service contract with Steve Fox Construction for Hay Harvesting and Brokerage Services in the amount not to exceed \$200,000 and no more than \$40,000 per year, motion passed. (Bullock-yes, Centanni-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

ACTION ITEMS

A. ODOT Immediate Opportunity Fund Grant Agreement No. 33363 for extension of SW 6th Street to support industrial development (\$162,500)

City Engineer Mike Caccavano provided a presentation on the Oregon Department of Transportation's (ODOT) Immediate Opportunity Fund Grant Agreement #33363. In 2015, the City constructed 550 feet of SW 6th Street to provide industrial parcel opportunities to McKenzie Cascade and future expansion for Nosler. The total project cost is \$460,600. ODOT will contribute \$162,500 which will leave McKenzie Cascade and Nosler contributing \$149,050 each.

Councilor Bullock moved, seconded by Councilor McPherson, to approve the Oregon Department of Transportation Immediate Opportunity Fund Agreement No. 33363, motion passed. (Bullock-yes, Centanni-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

B. Amendment #2 to City Contract #2019-13 with Murraysmith, Inc. to expand scope to update to the Water System Master Plan (\$92,263) (Project WA1902)

Mr. Caccavano explained that the City has a current contract with Murraysmith for the South Redmond Water Facility. Amendment #2 will allow for the additional scope of work to update the City's overall water system master plan. The total cost of Amendment #2 is \$92,263.

Councilor Clark-Endicott moved, seconded by Councilor Centanni, to approve Amendment 2 to City Contract #2019-13 with Murraysmith, Inc. in the amount of \$92,263 for an update to the Water System Master Plan, and authorize the City Manager to sign the Amendment, motion passed. (Bullock-yes, Centanni-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

MAYOR'S COMMENTS

A. Commission/Committee Appointments

- i. Appointment of Aubrey Oslund to the Budget Committee, term expiring December 31, 2022.
- ii. Appointment of Aubrey Oslund to the Historic Landmarks Commission, term expiring December 31, 2023.

Mayor Endicott recommended the appointment of Aubrey Oslund to the Budget Committee, term expiring December 31, 2022, and to the Historic Landmarks Commission, term expiring December 31, 2023, motion passed. (Bullock-yes, Centanni-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

Mr. Caccavano provided a brief update on construction schedule impacts due to COVID-19.

Mayor Endicott will be on the radio in the morning to discuss the effects of COVID-19 on the Airport.

COUNCIL COMMENTS

Councilor Bullock thanked Mr. Witcosky for his leadership during this difficult time. He thanked the community for aggressive social distancing which has resulted in a lower amount of cases in Central Oregon. Two programs helping the community are Redmond Rallies and Redmond Cares.

Councilor Clark-Endicott also thanked Mr. Witcosky and the entire City staff who have worked tirelessly during this event. She thanked the Police department and RF&R for continuing to assist the community despite potential health risks. Councilor Clark-Endicott thanked McDonald's owner Paul Rodby for partnering with the Senior Center to provide meals. Councilor Clark-Endicott stated the National League of Cities' Transportation Infrastructure committee is advocating on a national level to include smaller cities in the CARES funding which eliminates every city in Oregon except Portland.

Councilor King concurred with Councilor Bullock and Clark-Endicott on Mr. Witcosky's leadership and staff's dedication.

Councilor McPherson concurred with previous comments and thanked the health care professionals for their sacrifices on the front lines.

Councilor Patrick concurred with Councilor McPherson and shared that Neighbor Impact has a great deal of food to hand out. Councilor Patrick's wife is part of a large group of individuals sewing masks. He thanked Mr. Witcosky and staff for the amount of information they are sharing. Many people are not working or receiving a paycheck and hopes that things can begin to return to normal sooner rather than later.

CITY MANAGER COMMENTS

City Manager Keith Witcosky shared a COVID-19 public service announcement from the Police Department.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:06 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 27th day of October 2020.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder