

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD SEPTEMBER 8, 2020, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Jon Bullock – Albert Calderon – Krisanna Clark-Endicott – George Endicott – Camden King – Ginny McPherson – Jay Patrick

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Pastor John McKay from Grace Bible Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Clark-Endicott led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

Redmond residents Richard Lance and Anne Polak addressed the Council regarding a Diversity, Equity, and Inclusion (DEI) Task Force and racism.

PRESENTATIONS

A. Current Events

Redmond Fire & Rescue (RF&R) Chief Kehmna provided an update on the various fires occurring across Oregon. The Central Oregon Emergency Information website is a good resource for fire information.

B. Outreach Status Report on the South Redmond US 97 Urban Renewal District

Urban Renewal Program Analyst Meghan Gassner provided a brief presentation on the status of outreach for the South Redmond US 97 Urban Renewal District. Ms. Gassner and Urban Renewal/Economic Development Programs Manager Chuck Arnold met with stakeholders to obtain feedback and questions. Ms. Gassner discussed next steps which include providing the feedback to the various taxing districts. Once recommendations from stakeholders and taxing districts are obtained, staff will bring those forward to Council in October with adoption occurring in November.

C. 4th Quarter Financial Report

Chief Financial Officer Jason Neff provided the Council with a 4th Quarter Financial Report noting that much of the quarter was spent on COVID-19 response. Key financial highlights include:

- Summary of COVID-19 financial impacts for Fiscal Year (FY) 2019/2020
 - General Operating Fund Resources (Actual versus Budget): Gas Tax down \$103,000 and Room Tax down \$201,000
 - Revenue for Development sub-funds remained steady and above budget
 - City-wide CARES reimbursements of \$643,000
 - The Airport's financial position was stabilized by CARES funding
- Operating expenditures are less than budget
- General Operating Funds increased fund balance in FY 2019/2020

Mr. Neff reviewed key statistics such as property tax collections, state shared revenue, General Operating Fund balance, water sales, and passenger facility charges.

ACTION ITEMS

A. Agreement with AssetWorks to Provide FleetFocus Software: \$123,682

Fleet Services Manager Scott Gibson requested Council approval of a five-year contract with AssetWorks in the amount of \$123,682 for FleetFocus software. The Fleet Services Division maintains 500 vehicles and pieces of equipment valued at over \$22 million. The six employees have a combined 150 years of experience. The all-in-one software solution is expandable and has GPS tracking and analysis capabilities.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to approve the Agreement between the City and AssetWorks for \$123,682 to provide FleetFocus software and authorize the City Manager to sign the Agreement, motion passed. (Bullock-yes, Calderon-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

B. Addendum No. 1 to City Contract #2020-59 with Mead & Hunt, Inc. for Air Service Consulting Services: \$73,745.00

Airport Director Zachary Bass requested approval of Addendum #1 to City Contract #2020-59 with Mead & Hunt, Inc. for Air Service Consulting Services. On June 30, 2020, Council awarded the Airline Consulting Services Request for Proposal to Mead & Hunt, Inc. Amendment #1 adds the Year One costs (473,745.00) and scope of work to the contract.

Councilor King moved, seconded by Councilor Patrick, to approve Addendum #1 to City Contract #2020-59 with Mead & Hunt, Inc. in the amount of \$73,745 and authorize the City Manager to sign the addendum, motion passed. (Bullock-yes, Calderon-yes, Clark-Endicott-yes, Endicott-yes, King-yes, McPherson-yes, Patrick-yes)

MAYOR'S COMMENTS

Mayor Endicott commented on the Oregon wildfires and asked that we keep those affected in our thoughts and prayers. He and City Manager Keith Witcosky will meet with the Redmond School District (RSD) Superintendent and Board President on Wednesday to discuss how to move forward with the collaboration on the DEI task force.

COUNCIL COMMENTS

Councilor Calderon attended the Chamber of Commerce meeting and reported they will have another golf tournament in late October.

Councilor Bullock commented on the RSD's DEI Task Force goals. The Task Force will be comprised of RSD administrators, licensed staff, classified staff, parents/guardians, students and community members. Those interested in serving on the task force should apply with RSD by September 14, 2020.

Councilor Patrick asked for an estimate on when City Hall will reopen. In response, Mr. Witcosky explained that City Hall will remain closed until further notice adding that until COVID-19 is gone, the City will not put staff and the public in harm's way. Councilor Patrick asked Police Chief Dave Tabet to plan for any issues that may come from the outcome of the election. He encouraged voters to keep an open mind when it comes to the election and to educate themselves of the issues.

CITY MANAGER COMMENTS

City Manager Keith Witcosky announced that Deschutes County Clerk Nancy Blankenship will provide a voting update to Council on September 22, 2020. A rally to raise awareness on racial issues and social justice will take place this Saturday. He and Police Department staff met with the organizers to identify the areas to consider to keep the event peaceful.

Mr. Witcosky shared that Senior Planner Scott Woodford has accepted a job at the City of Sisters as the Community Development Department and provided a presentation of Mr. Woodford's accomplishments.

Council thanked Mr. Woodford for all he has done during his time in Redmond. Mr. Woodford thanked the Council for supporting the Community Development Department and its staff.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

EXECUTIVE SESSION

Mayor Endicott convened the Council into Executive Session at 7:16 p.m. in accordance ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

Mayor Endicott closed the Executive Session portion of the meeting at 7:38 p.m.

The regular portion of the meeting was called to order at 7:38 p.m.

MOTIONS AS A RESULT OF EXECUTIVE SESSION

There were no motions as a result of Executive Session

There being no further business, the meeting was adjourned at 7:38 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 25th day of May 2021.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder