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CITY COUNCIL

August 31, 2021
Virtual Meeting • www.redmondoregon.gov/CityCouncilLive

COUNCIL MEMBERS

George Endicott
Mayor

Jay Patrick
Council President

Jon Bullock
Councilor

Krisanna Clark-Endicott
Councilor

Clifford Evelyn
Councilor

Ed Fitch
Councilor

Shannon Wedding
Councilor

AUGUST 31, 2021	SPECIAL MEETING AGENDA	6:00 PM

Anyone wishing to testify during the public hearing should send a request via email to PublicTestimony@redmondoregon.gov no later than 4:00 p.m. on August 31. A call-in number will be provided in order to participate in the meeting.

I. CALL TO ORDER / ESTABLISH A QUORUM

II. CONSENT AGENDA

A. Minutes of June 22, 2021, Council Meeting

B. Minutes of June 29, 2021, Council Meeting

C. Minutes of July 6, 2021, Council Meeting

D. Minutes of July 14, 2021, Council Meeting

E. Minutes of July 21, 2021, Joint Workshop with County Commissioners

F. Minutes of August 10, 2021, Council Meeting

G. Authorization to Purchase a 2021 Toro Groundsmaster 4100-D large area mower. Public Works Parks Division: $75,102

III. PROCLAMATIONS

A. 20th Anniversary of September 11, 2001

B. POW-MIA Awareness Day

C. Suicide Prevention Month

IV. PRESENTATIONS

A. 2021 Legislative Session Year End Report

B. Camping and Sleeping in Public Places Discussion #2.

C. Safe Parking Policy Discussion

V. BID AWARDS / BID REJECTIONS

A. Award of contract to Wilson Curb Inc., for NW 10th Street sidewalks in the amount of $388,972 (Project #TR2101)

B. Award contract to Knife River Corporation Northwest for the Airport Taxiway F Pavement and Airfield Electrical Rehabilitation Project - AIP 047 (AP4700): $6,532,107.60

VI. PUBLIC HEARINGS

A. Budget Adjustments

i. Resolution #2021-22 - A resolution of the City of Redmond to make Budget Adjustments. (Fiscal Year 2021/22 to Transportation, Water and Wastewater Funds: $767,000.)

ii. A Resolution of the City of Redmond to make Budget Adjustments in Fiscal Year 2021/22 for the Allocation of American Rescue Plan Act (ARPA) Resources: $2,931,535.

VII. ACTION ITEMS

A. Acceptance of US Department of Transportation Air Service Development Grant: $800,000.

VIII. EXECUTIVE SESSION

Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.

A. Litigation - ORS 192.660(2)(h) authorizing executive sessions "to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed."

B. City Manager Evaluation - ORS 192.660(2)(i) authorizing executive sessions "to review and evaluate, pursuant to standards, criteria and policy directives adopted by the governing body, the employment-related performance of the chief executive officer of any public body..."

Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

IX. MOTIONS AS A RESULT OF EXECUTIVE SESSION

X. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.
The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or access@ci.redmond.or.us. Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.
The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

DRAFT

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JUNE 22, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Pastor Mike Darby from Redmond Community Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Bullock led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING
A. Frank Oulman's Written Comments

There were no additional comments from citizens at the meeting.

CONSENT AGENDA
A. Minutes of December 15, 2020, Council Meeting
B. Minutes of January 5, 2021, Council Workshop
C. Minutes of January 12, 2021, Council Meeting
D. Annual Service Contract for Fiscal Year 2021-2022 with Redmond Economic Development, Inc: $143,000
E. Convention Visitors Bureau Tourism Fiscal Year 2021-2022 Annual Contract: Not to Exceed $315,890

Councilor Patrick requested that the Convention Visitors Bureau's (CVB) contract be removed from the Consent Agenda. City Manager Keith Witcosky explained the methodology for the not to exceed amount of $315,890. Councilor Patrick opposed the contract as written and opined the City is not being a good partner to the CVB because using the methodology limits the additional Transient Lodging Tax the CVB could receive. Councilor Evelyn requested clarification on the annual approval process. Councilor Fitch was supportive of marketing but thinks more emphasis needs to be on the product.

Councilor Bullock moved, seconded by Councilor Fitch, to approve the Consent Agenda as amended, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to approve the Convention Visitor's Bureau annual contract, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-no, Wedding-yes)

PRESENTATIONS
A. Downtown Redmond Library Discussion

Deschutes County Library Director Todd Dunkelberg, Project Architect Greg Holcomb, and Library Board Member Cynthia Claridge updated the Council on the proposed library project. Mr. Dunkelberg described the wants and needs expressed by library users adding that the new facility will be 40,000 square feet which will be larger than the current Bend Library. Mr. Holcomb reviewed the master schedule with construction anticipated to begin in spring 2023 and an opening occurring in July 2024. A temporary library in Redmond will be established. In response to a question from Mayor Endicott, Mr. Holcomb stated the current library will be demolished. Ms. Claridge commented she would like to see the new library compliment the City Hall building in terms of honoring its past. The Council's questions focused on the use of a Construction Manager/General Contractor and potential temporary library sights.

ORDINANCES

A. Continued: Ordinance #2021-04 – An ordinance amending the Redmond City Code Chapter 2, changing Redmond Committee for Art in Public Places to Redmond Commission for Art in Public Places, and Chapter 7, Sections 7.400 through 7.420, adding a Mural Code.

Deputy City Manager John Roberts requested approval of Ordinance #2021-04 which changes the Redmond Committee for Art in Public Places to a Commission as well as establishes Sections 7.400 through 7.420 creating mural code. Mr. Roberts explained the following issues which were raised at the May 11, 2021, Council meeting:

1. Committee to Commission
2. Mural Agreement versus Mural Easement (Section 7.410)
3. Removal (Section 7.415(4) Violation, Notice and Enforcement)
4. Maintenance (Section 7.420(2) Ownership and Maintaining Aesthetics)
5. Dimensions (Section 7.420(3) Dimensions)
6. Review Criteria Context (Section 7.420(7)(B) Context)
7. Appeals (Section 7.420(10) Appeals)

Councilor Clark-Endicott moved, seconded by Councilor Fitch, to have a first and second reading of Ord. #2021-04 by title only, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

City Attorney Keith Leitz read the first and second reading of Ord. #2021-04 by title only.

Councilor Clark-Endicott moved, seconded by Councilor Fitch, to approve Ord. #2021-04, motion passed. (ROLL CALL: Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-no, Wedding-yes)

Mr. Leitz said that because the ordinance did not pass unanimously, it will be brought back to the Council at the next meeting.

ACTION ITEMS

A. Transportation System Plan: Approval of Alternative Mobility Standards at US 97 Intersections.

City Engineer Mike Caccavano provided a brief overview and stated that the Alternative Mobility Targets (AMTs) being proposed will require City Council action. He explained that the Oregon Highway Plan sets the target of utilizing "no more than 80 percent" capacity at state highway intersections. He said that this can be difficult to accomplish which is why AMTs need to be adopted. Mr. Caccavano stated that modifying the targets to match reality is a necessary precursor to them being adopted so that improvements can receive funding. He referred to 8 intersections of Highway 97 that will exceed the 80 percent capacity target over the 20-year planning horizon. These intersections will require AMTs and the Council's approval before it can be presented to the Oregon Transportation Commission.

Oregon Department of Transportation (ODOT) Region 4 Principal Planner Rick Williams explained it is necessary to adopt AMTs if a jurisdiction realizes that it cannot meet the 80 percent goal. Analysis of the existing 5 intersections and three more planned for US 97 in south Redmond will exceed the recommended 80 percent capacity due to increased growth expected over the next two decades. Mr. Williams commented the proposed AMTs will be for full 100 percent capacity use. He pointed out that this is a procedural issue that needs to be addressed but it will not lessen traffic or congestion in that area.

Councilor Patrick expressed appreciation for ODOT addressing the traffic through that portion of Highway 97 in south Redmond. Councilor Wedding asked for clarification on how the City benefits if AMTs are changed to indicate 100 percent capacity at intersections that already have existing traffic issues. Mr. Williams explained that projects in the City's Transportation System Plan (TSP) and the South Redmond Corridor Facility Plan will improve the traffic in that area but traffic flow is also expected to increase in that area that during the next four years. He stated that getting those intersections back down to 80 percent capacity (for example, with a six-lane road) would be extremely costly. Traffic Engineer Matt Kittelson stated that this proposal is an effort to balance the needs of the community with right of way needs, impact, cost, and feasibility. Councilor Wedding asked further about whether going from 80 percent to 100 percent would provide the City additional funding from the State. ODOT Region 4 Manager Gary Farnsworth replied changing the AMTs will have no effect on ODOT's ability to get funding for the corridor projects. Mr. Farnsworth addressed the issue of capacity, stating that 100 percent capacity will be reached for one hour per day in twenty years and that all the other hours of the day will be under capacity.

Councilor Fitch commented on the Council's adoption of the TSP in 2020, opining it was done under pressure in order to get additional funding in spring 2021 and asked if the City received that money. Mr. Farnsworth said that ODOT always works with a sense of urgency and if that was perceived as undue pressure, he is not sure where it came from. Councilor Fitch stated the adopted TSP did not include the Phase 2 Reroute that had been in the plan for many years noting it was removed without any public discussion. He added the TSP only provides for at grade railroad crossings within the City. Councilor Fitch stated the current TSP and the South Highway 97 Plan will not be successful and opined that section of Highway 97 will not function in ten to fifteen years. In response to comments from Councilor Fitch regarding declining to adopt AMTs, Mr. Williams explained that the adoption is necessary the South Highway 97 Corridor Facility Plan can be submitted to the Oregon Transportation Commission for approval. If the OTC does not approve the South Highway 97 Corridor Facility Plan, it will not be eligible for funding.

In response to Mr. Farnsworth on City standards for volume capacity, Mr. Caccavano explained the City uses a level of service metric which is basically the same as full capacity. Mr. Farnsworth stated that, given what the City uses, this recommendation from ODOT represents a move for ODOT and the City to use the same standard (full capacity) during the peak hours of the day.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to approve the use of alternative mobility targets at intersections in the US 97 South Redmond Corridor Facility Plan and City's Transportation System Plan, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-no, Fitch-no, Patrick-yes, Wedding-yes)

Mr. Caccavano provided an additional presentation on Investment Strategies for Improving Circulation and Movement in Redmond. He stated that in the near and mid-term, the eastside arterial will provide an alternate route, and the US 97 South Redmond project will improve the corridor. Mr. Caccavano indicated that long term projects in the TSP include additional overpasses, grade separations, and highway interchanges, all of which are costly projects. He noted these projects did not appear to be the most pressing priorities when the last TSP was created, but they can be discussed further now. Mr. Caccavano did caution that current projects, like the eastside arterial and the Highway 97 corridor, are major projects requiring a lot of time, effort, and money. Mayor Endicott asked about Helmholtz Way and a possible westside arterial and whether that is in the TSP. Mr. Caccavano confirmed it is included in the current TSP and described where it will eventually connect.

Councilor Fitch proposed a potential beltway in Redmond similar to the one in Eugene as well as other ideas for east/west connectivity. He acknowledged that these improvements will be in the future but advocated for planning for them now and preserving that capability.

Mayor Endicott asked about the north end near O'Neil Junction and Cinder Butte and the current plan for an overpass with no connections. Mr. Farnsworth responded that ODOT is open to looking at connections there and indicated a few connections have been discussed. Mr. Caccavano stated that a possible interchange at that location can be considered but listed safety as one of several concerns that would need to be addressed. In response to questions about using Antler Avenue as a major east/west connector, Mr. Caccavano explained that some portions are local streets while other portions collectors. Discussion followed about how to proceed. Mr. Witcosky proposed a series of work sessions for Council centered around "Growth Planning" and stated that the overarching issue, given that Redmond is growing and will continue to grow, is how do we manage that growth so that Redmond continues to be a city we can be proud of? At the request of Mr. Witcosky, Mr. Williams outlined the timeline regarding the AMTs and moving forward with OTC.

MAYOR'S COMMENTS

Mayor Endicott announced a casual dress policy for Council meetings during the summer.

COUNCIL COMMENTS

A. Councilor Fitch's Written Comments

Councilor Bullock reported on the recent homeless strategy meeting; the next meeting will take place next week with the goal of looking at short-term, mid-term, and long-term solutions. He said they are looking to identify potential funding requests from providers so that the effort to address needs is focused and coordinated.

Councilor Clark-Endicott reported that she met with Airport Director Zachary Bass to brainstorm ideas regarding the active military banner program. Mr. Bass gave her a tour and showed her the new de-icing equipment which is 40-60 percent more efficient than the old equipment. Mr. Bass also shared with her that Avelo Airlines has been very successful in Redmond, with two to three flights per week to Burbank, California. Councilor Clark-Endicott reported on the recent Redmond Economic Development, Inc. (REDI) luncheon.

Councilor Evelyn shared that he has received a call about the Fourth of July and illegal fireworks. He stated that the citizen who called him about this issue expressed concerns about how hot and dry it is and the potential fire hazards from the fireworks.

Councilor Patrick clarified he is glad the City is funding the CVB but he does not agree with the way the contract is written. He is not in agreement with the assumption that the City can use tourism dollars like the CVB so this is one reason he disagreed with taking dollars away from the CVB. Councilor Patrick shared that a relative's dog was being attacked by another dog at the dog park and, while intervening, his relative was bitten by the attacking dog. Councilor Patrick asked what can be done about this issue. Councilor Patrick voiced appreciation to Councilor Fitch for submitting the comments on South Highway 97 and grade separated crossings noting he is glad Council is going to talk about these topics.

Councilor Wedding also attended the REDI luncheon adding the state and local economic forecasts were favorable for Redmond. She voiced support for the conversations about the TSP and reiterated how critical it is to proactively address South Highway 97 traffic issues. Councilor Wedding provided an update on the Historic Landmarks Commission's contests and lecture series for Historic Preservation Month. The Council was encouraged to visit the Commission's Facebook page and vote for their favorite drawing of City Hall in the children's coloring contest.

CITY MANAGER COMMENTS

City Manager Keith Witcosky spoke to the return on investment the City receives from REDI. Mr. Witcosky explained the state legislature session will be coming to a close but Redmond has several bills and potential funding items that are awaiting action. Upcoming Council meeting and workshop topics were shared.

DRAFT

Police Chief Dave Tarbet announced his retirement on December 31, 2021. Council members expressed gratitude to Chief Tarbet for his many years of service and wished him well in his retirement.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:03 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 31st day of August 2021.

____
George Endicott, Mayor

ATTEST:

____
Kelly Morse, City Recorder

DRAFT

SPECIAL CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JUNE 29, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: **Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding**

MEDIA PRESENT: **None**

Mayor Endicott called the meeting to order at 6:00 p.m. City Manager Keith Witcosky provided an update on the fires that started today near the airport. A quorum was established.

CONSENT AGENDA

A. Minutes of January 19, 2021, Council Workshop
B. Minutes of February 2, 2021, Council Workshop
C. Minutes of February 9, 2021, Joint Workshop with Deschutes County

Councilor Patrick moved, seconded by Councilor Clark-Endicott, to approve the Consent Agenda, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

ORDINANCES

A. Ordinance #2021-07 – An ordinance declaring a State of Emergency due to extreme weather conditions.

Mr. Witcosky explained the two wildfires that started today are an indication that this summer is going to be difficult in terms of resources, when responding to these types of events. In addition, because the Council will not hold a meeting between July 14 and the end of August, the declaration is being proposed. Mr. Witcosky and City Attorney Keith Leitz reviewed each section of the ordinance with the Council.

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to have a first reading of Ord. #2021-07 in its entirety and then a second reading by title only.

The Council's questions and comments focused on whether organized fireworks held at the Deschutes County Fairgrounds would still be permitted, how the emergency declaration would have helped the City today with the wildfires, legal standings provided by the declaration to request funding, and the appropriateness of banning fireworks given the drought and wind in Redmond.

Councilor Patrick stated he is opposed to an emergency declaration opining it is not necessary but is supportive of banning fireworks and will support the ordinance.

Mayor Endicott shared that the public comment received was overwhelmingly supporting of banning fireworks this year.

Motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

City Attorney Keith Leitz read Ord. #2021-07 in its entirety then by title only.

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to approve Ord. #2021-07, motion passed. (ROLL CALL: Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

B. Continued: Ordinance #2021-04 – An ordinance amending the Redmond City Code Chapter 2, changing Redmond Committee for Art in Public Places to Redmond Commission for Art in Public Places, and Chapter 7, Sections 7.400 through 7.420, adding a Mural Code.

Mr. Leitz explained that Ordinance #2021-04 is coming before the Council because the vote at the June 22, 2021, Council meeting was not unanimous. The vote at a second meeting is not required to be unanimous.

Councilor Bullock moved, seconded by Councilor Fitch, to approve Ordinance #2021-04, motion passed. (ROLL CALL: Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-no, Wedding-yes)

OTHER BUSINESS

Mr. Witcosky stated that the presentations scheduled for this evening will be rescheduled. In addition, due to the extreme heat, concrete work will take place at the South Redmond Water Facility on June 30 and July 1, starting at 4:00 a.m. Mr. Witcosky announced that, thanks to Representative Jack Zika and Senator Tim Knopp, Redmond was successful in the state's allocations of the American Rescue Plan resources and the Christmas Tree Bill, including funding for the mental health triage center, sidewalks in low-income neighborhoods (where there are currently none), a sewer connection to Skyline Village, and a new well. Mr. Witcosky also shared the Bulletin has a new reporter focusing on Redmond. The Public Safety Facility sample polling will begin July 6 and will take place over several weeks. The goal is to contact 240 voters; results will be announced to Council once complete. In response to questions by Councilor Fitch, Mr. Witcosky stated several churches in Redmond have cooling stations available and they were in the midst of creating a misting station this morning on 17th Street when the fire broke out. He said they are working to provide ways for homeless people to stay cool and to avoid having anyone perish in the heat.

There being no further business, the meeting was adjourned at 7:00 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 31st day of August 2021.

____
George Endicott, Mayor

ATTEST:

____
Kelly Morse, City Recorder

DRAFT

SPECIAL CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JULY 6, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding

COUNCIL MEMBERS EXCUSED: Jon Bullock

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

PRESENTATIONS

A. Current Events

Police Captain Devin Lewis gave an overview of the Fourth of July weekend. He reported that an email system was created to handle fireworks complaints and that over 180 calls were diverted to that system. The advantage of using the email system was to allow Deschutes County 911 to handle calls of a more emergency nature. Redmond police officers responded to some fireworks complaints and issued 5 citations over the weekend. Captain Lewis reported no major injuries and no major fires and considers this a success for his department.

Redmond Fire & Rescue Fire Chief Ken Kehmna reported that the weekend was easier for his department because they do not respond to the enforcement portion of complaints like the Police Department does. He and Captain Lewis were initially concerned whether people would comply the ban, but it appears most did. Chief Kehmna said there were a few small fires as result of the fireworks display at the Fairgrounds, but crews were on hand to quickly extinguish them.

B. Central Electric Cooperative's Public Safety Power Shut Off Operational and Communications Plan

Brent Ten Pas, Director of Member and Public Relations at Central Electric Cooperative (CEC) introduced CEC President and Chief Executive Officer Dave Markham and Director of Engineering and Operations Brad Wilson. Mr. Markham gave a general overview of the need for a Wildfire Mitigation Plan and stated that CEC adopted their extensive Wildfire Mitigation Plan in 2020.

Mr. Wilson discussed Public Safety Power Shutoffs (PSPS) and noted the likelihood of a PSPS in the City is low because the area of Redmond west of Highway 97 is in the "high" fire risk category rather than the "very high" risk category. He said that CEC has an ongoing electric system preparedness plan which includes design and construction elements, routine inspection and maintenance, and vegetation management. Mr. Wilson described the criteria used to determine whether to enact a PSPS.

Mr. Ten Pas presented CEC's approach to community outreach which began in February with key stakeholder meetings to share CEC's Operational Plan and Communication Plan. Mr. Ten Pas presented Council with CEC's Communications Timeline which allows them to provide coop members with a three-day advanced notification of a possible need to enact a PSPS. He discussed the importance of communicating to members when CEC estimates that power will be restored and pointed out the various means through which they communicate with members.

Councilor Patrick thanked CEC for the presentation and for their efforts to protect their members from wildfire.

Chief Kehmna commented on the resources available during last week's vegetation fire in Redmond. The pre-emptive PSPS allowed first responders to conserve resources to fight additional fires.

C. Panel Discussion on Drought: Water and Wells

City Manager Keith Witcosky introduced GSI Water Solutions, Inc. Principal Hydrogeologist Bruce Brody-Heine and Water Division Manager Josh Wedding. Mr. Wedding provided a presentation on the City's production wells versus regional groundwater declines. The City's oldest well, Well #1, was drilled in 1969, is the most shallow well at 300 feet, has a static water level of 220 feet, and is considered the "emergency back-up well." Well #2 is the next oldest well and produces 850 gallons of water per minute. The City spends considerable time and money working with GSI to design wells deep into the aquifer in order to get the City through periods of drought. As a result, the newer wells #3-7 are drilled between 800 and 983 feet. Most of the wells going dry in the area are drilled to 185 to 220 feet, which is in stark contrast to the depths of the City's wells. During the current heat wave, Wells #2-7 are running nearly 24 hours per day. In terms of maximum daily demand, Mr. Wedding shared that several records were broken in June, which is unusual since they are typically broken in July and August. He explained the concept of firm capacity and indicated Well #5 is 15.1 million gallons noting this figure is indicative of how much the temperature and weather impact water usage and what the City's wells can actually provide.

Mr. Brody-Heine explained the Deschutes aquifer and how groundwater flows into the Deschutes Basin. A 2013 US Geological Survey study looked at water level declines and indicated from the mid-1990s to the mid-2000s, water level declines near Redmond were estimated at 5-14 feet. Contributing factors include climate variations such as droughts and wet years (60-70 percent), canal lining (20-30 percent), and groundwater pumping (5-10 percent). Mr. Brody-Heine explained that well depth is critical and that most older domestic wells were typically only drilled approximately 20 feet into the water table. The City's wells are designed to account for fluctuations in regional groundwater levels. Statistics on the City's production wells are as follows:

City Well #	2020 PWL (ft bgs)	Pumping Drawdown (feet)	Additional Available Water Column (ft)	Average Annual Water Level Decline (feet)	Additional Years of Operation
Well 1	0	--	--	1.31	--
Well 2	364.8	64.2	20	1.31	15
Well 3	377.2	16.2	138	3.20	43
Well 4	4.26.3	39	107	0.25	422
Well 5	288.9	5.3	218	1.02	213
Well 6	363.9	9.1	186	1.22	153
Well 7	340	6.2	185	0.58	316

Mr. Brody-Heine explained that calculations for the chart above were made based on the Average Annual Water Level Decline and the depth of each well to determine the estimated Additional Years of Operation. He pointed out that operation for most of these wells extends into hundreds of years.

Regarding Well #8, Mr. Wedding reported that testing is anticipated to begin in September with the expectation that it will be online this winter and in production by spring 2022. Mr. Wedding added that work will begin on Well #9 in the near future and hopes to have it operational within the next two years. In response to Mayor Endicott's inquiry about the former Deschutes Water Alliance, Mr. Brody-Heine shared that a new group is working on water issues in the Deschutes basin and is currently focused on addressing issues for those who need and use irrigation. He said that 85 to 90 percent of water usage is going toward irrigation and that those farmers are really feeling the effects of the drought.

Councilor Fitch inquired as to the technology available to measure the decline in the aquifer year by year since the last statistic was from 2013. Mr. Brody-Heine explained that Mr. Wedding is recording that data year by year for Redmond and others are recording it for other areas of the basin. Regarding conservation efforts, Mr. Brody-Heine acknowledged it is a challenge since the region is so spread out and that those who are most effected at this time are the private well owners. He added that all municipalities have conservation programs and are required by water rights to grow those programs.

Mr. Brody-Heine and Mr. Wedding addressed additional questions regarding the impact on residential construction and the number of wells the City can have before water rights are impacted.

D. Bethlehem Inn Project Update with Gwenn Wysling

Bethlehem Inn Executive Director Gwenn Wysling provided the Council with an update on Project Turnkey. Bethlehem Inn has acquired a motel located at 517 NW Birch Avenue and are in the process of remodeling the facility. A 2019 study by ECONorthwest shows that the growth in homelessness has reached double digits and that while Oregon has 1.3 percent of the country's population, it has 2.6 percent of the homeless population. Ms. Wysling explained that necessities such as a commercial kitchen, bedding and furnishings, fire alarms and security cameras, exterior painting, fencing and signage were not included in the Project Turnkey funding. She said that there is a $900,000 funding gap adding that if the City would be able to contribute $450,000, she is confident Deschutes County would be willing to contribute the remaining half.

Mr. Witcosky provided context to Ms. Wysling's funding request, reminding the Council that they have a joint meeting next Wednesday, July 14, with the County Commissioners and further discussion about homelessness and current service gaps will be on the agenda. He suggested that this might be an opportunity to discuss partnering with the County to fund the $900,000 needed.

Councilor Fitch has toured the facility and urged the Council to match the County's funding. Councilor Patrick asked about the American Relief Plan Act funding that Council will decide how to use. In response, Mr. Neff said the Bethlehem Inn request could be considered for some of those funds.

FUTURE AGENDA TOPICS
A. Councilor Evelyn

Mr. Witcosky introduced the proposal submitted by Councilor Evelyn to review all policies and ordinances for events in Redmond. Councilor Evelyn opined that if an event is held downtown to raise money for businesses, then all businesses in the vicinity need to be included. Several business owners he spoke with have been left out of the Redmond Street Festival for the past three or more years despite asking to participate. In response to questions from Councilor Fitch, Mr. Witcosky commented that a private group puts on the festival and obtains the required permits to do so. Councilor Clark-Endicott asked whether the City has the right to dictate who can or cannot participate in a privately hosted festival. Mr. Witcosky explained the Council needs to determine if it is willing to look at policy developed in 2013/2014 regarding street closures to determine whether updates are needed.

The majority of the Council present was supportive of bringing this item forward at a future workshop.

Mayor Endicott introduced Councilor Evelyn's second request for discussion on creating a Diversity, Equity, and Inclusion (DEI) taskforce. Councilor Evelyn commented that Redmond is changing and people are moving here from many different places. He opined the establishment of a DEI taskforce is important to move the City forward. Mayor Endicott read a prepared statement regarding the guidance provided by Director of the DEI Laboratory at Oregon State University-Cascades Erika McCalpine who suggested the process is best done in a slow, deliberate, and thoughtful manner. Ms. McCalpine has advised that it would be premature to establish a DEI taskforce before she has finished walking the City through the DEI process.

The Council present was not supportive of bringing this item forward at this time, but rather they agreed to continue through the DEI process with Ms. McCalpine then re-evaluate.

CONSENT AGENDA
A. Minutes of February 9, 2021, Council Meeting

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B. Minutes of February 16, 2021, Council Meeting
C. Oregon Department of Transportation 2021-2023 Transit Grant Acceptance, Agreement #35167
D. Addendum No. 2 to City Contract #2020-59 with Mead & Hunt, Inc. for FY 21-22 Air Service Consulting Services: $79,530.00 plus escalators are not more than 10% per year
E. Redmond Municipal Airport purchase of a CAT 950M Wheel Loader and T800 Kenworth Dump Truck: $508,197.46
F. Request to submit an application for the Federal Aviation Administration's American Rescue Plan Act Airport Rescue Grant in the amount of $6,082,370 and authorize the City Manager to sign the subsequent grant offer #3-41-0052-050-2021, and any amendments related to Concession Relief. (AP5019)

Regarding the minutes of February 16, 2021, Councilor Patrick requested additional information be added describing what letters he was supportive of.

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to approve the Consent Agenda as amended, motion passed. (Bullock-absent, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

ACTION ITEMS

A. Request to submit an application for Federal Aviation Administration Airport Improvement Program Grant #3-41-0052-047-2021 in the amount of $7,360,607 and authorize the City Manager to sign the subsequent grant offer from the FAA. (AP4700)

Airport Director Zachary Bass requested approval to submit an Airport Improvement Grant application to the Federal Aviation Administration (FAA) for the design and construction of Taxiway F, pavement, and air code electrical rehabilitation. Mr. Bass said that improvement projects with the FAA are planned five years in advance and that this money is already designated for the Redmond Airport. He stated that because of COVID-19, the Airport will receive 100 percent of funds in contrast to the typical amount of 93.75 percent. Due to the length of time needed to acquire some of the building materials, construction is expected to begin in the spring of 2022 and be concluded by summer 2022.

Councilor Fitch moved, seconded by Councilor Patrick, to approve the Airport's application to the Federal Aviation Administration for Airport Improvement Grant #3-41-0052-047-2021 and authorize the City Manager to sign the grant acceptance, motion passed. (Bullock-absent, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

B. Resolution #2021-15 – A resolution adopting an Airport Leasing Policy concerning the Redmond Municipal Airport (A/K/A "Roberts Field"), which Airport Leasing Policy will replace and supersede City of Redmond's current Airport Leasing Policy adopted on November 17, 2015.

Airport Advisory Committee Chair Sean Neary, stakeholder and hangar owner J. Fred Hadlich, and Redmond Economic Development, Inc. Senior Director Jon Stark described the subcommittee process that took place to draft changes to the leasing policy. Mr. Bass reviewed the reasons for an airport leasing policy which include FAA rules and regulations, establishment of a standard system and processes, increased economic development and job creation, preservation of airport investments and resources, and increased management efficiency. Mr. Bass highlighted the key changes to the policy and provided various scenarios of how the new leasing policy would work. Mr. Bass addressed questions throughout his presentation.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to adopt Res. #2021-15, motion passed. (Bullock-absent, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

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C. Ordinance #2021-06 – An ordinance amending the Redmond City Code Chapter 10, Sections 10.015 and 10.055 pertaining to the Airport Leasing Policy.

Mr. Bass requested approval of Ordinance #2021-06 which amends Sections 10.015 and 10.055 of the Redmond City Code. The amendments incorporate language modifications relating to the newly adopted Airport Leasing Policy.

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to have a first and second reading of Ord. #2021-06 by title only, motion passed. (Bullock-absent, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

City Attorney Keith Leitz read the first and second reading of Ord. #2021-06 by title only.

Councilor moved, seconded by Councilor, to approve Ord. #2021-06, motion passed. (ROLL CALL: Bullock-absent, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

ADJOURN

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 8:22 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 31st day of August 2021.

____
George Endicott, Mayor

ATTEST:

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Kelly Morse, City Recorder

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REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JULY 14, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 5:00 p.m. A quorum was established.

BLESSING

Pastor Mike Ferry from Cornerstone Christian Fellowship led the blessing.

PLEDGE OF ALLEGIANCE

Mayor Endicott led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING
A. Written Comments on 4th of July Parade

Adam DuQuette addressed the Council regarding his opposition to the Confederate flag being flown in the 4th of July parade. He addressed comments by Mayor Endicott quoted in the Central Oregon Daily News article and urged Mayor Endicott and the City Council to take an unequivocal stand against the Confederate flag.

Lena Berry, Denise Holley, Jordan Portier, Bob Bohac, and Stephanie Hunter addressed the Council on the topic of homelessness and the need for changes to zoning laws to allow safe parking, sanitation services and waived fees, the need for more recreational vehicle spaces, affordable housing, City run cooling shelters, fire extinguishers for homeless camps, city land for tiny home villages, and business involvement in homeless solutions.

Toni Oliver addressed the Confederate flag in the 4th of July parade opining the man who flew it has a right to do so.

CONSENT AGENDA
A. Minutes of February 23, 2021, Council Meeting
B. Minutes of March 2, 2021 Council Workshop
C. Minutes of March 23, 2021, Council Meeting
D. Minutes of April 6, 2021, Council Meeting
E. Minutes of May 11, 2021, Joint Meeting with Deschutes County
F. Authorization to enter into a five-year lease with Synnex Financial Services for the purchase of Panasonic Laptops, and associated equipment, for the Redmond Police Department: $150,840.40.

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to approve the Consent Agenda as presented, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

PRESENTATIONS
A. Portland General Electric: Pelton Dam Presentation

Portland General Electric (PGE) National Resources Manager Megan Hill and Warm Springs Power Enterprises General Manager Jim Manion provided a presentation on the PGE Pelton Round Butte Dam and the Deschutes River. The facility generates approximately 500 megawatts of electricity, serves 150,000 homes and employs 46 people. The project has created 13 different recreational opportunities

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including four campgrounds, two overlooks, five day-use areas, and two trails. Ms. Hill discussed the acclimation of fish in streams, water quality, and improving fish habitats through the Pelton Fund. Mr. Manion said that PGE and the Confederated Tribes have invested more than $150 million over the past decade to address priority concerns for resources in the Deschutes basin. He added that the purpose of the presentation is to provide information about the Deschutes basin and show that even though Redmond gets its water from deep wells, things that happen in the Crooked River, impact that deep water and vice versa.

ACTION ITEMS

A. Special Event Street Closure of 5th Street from Black Butte Boulevard to Forest Avenue for the Cascade Car Show: August 21, 2021

Community Development Department Programs Coordinator Jackie Abslag requested approval of a public assembly permit and street closure for the Cascade Car Show. The permit would allow for the closure of SW 5th Street from Black Butte Boulevard to Forest Avenue from 7:00 a.m. through 4:00 p.m. on August 21, 2021. Fees for the request are as follows:

Permit Fee: Street Closure	$200.00
Public Works Fee – Traffic Control	$342.00
Deposit (Deposit is refundable after the event)	$250.00
TOTAL:	$792.00

Ms. Abslag and event sponsor Dan Mooney addressed questions throughout the presentation.

Councilor Clark-Endicott moved, seconded by Councilor Bullock, to approve the Public Assembly Permit for the Cascade Car Show, maintaining the fee schedule as shown, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

B. Redmond Wetlands Complex:

i. Redmond Wetlands Complex Action Item #1: Resolution #2021-19 – A resolution authorizing the City Manager of the City of Redmond, Oregon, to sign a Bureau of Land Management "Application for Land for Recreation or Public Purposes" allowing the City to lease, with the option to purchase, up to 935 acres for wastewater treatment/disposal facilities and recreational amenities.

Wastewater Division Manager Ryan Kirchner requested approval of Resolution #2021-19 which authorizes the submission of an application to the Bureau of Land Management (BLM) allowing the City to lease, with an option to buy, up to 935-acres of property for the relocation and expansion of the Water Pollution Control Facility also known as the Redmond Wetlands Complex. The acreage, which is adjacent to the City's 610-acre hay field property, is necessary for the City's preferred lagoon/wetland treatment alternative. BLM is open to the "lease with an option to buy" approach since it is expected to take 18 to 24 months to receive the land patent and another 5-10 years to complete the acquisition. Once the deed is in place, the City may begin using the property. Mr. Kirchner reviewed the project background, proposed timeline, and preliminary site layout.

In response to questions from Councilor Bullock, Mr. Kirchner indicated the City's volume of flow is nearly 2-3 times that of the facility in Crook County. Mr. Kirchner shared details on the timeline for community outreach. Councilor Fitch recommended involving the congressional delegation in the process.

Councilor Bullock moved, seconded by Councilor Fitch, to approve Resolution #2021-19 authorizing the City Manager to sign a Bureau of Land Management Application for Land for Recreation or Public Purposes, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

ii. Redmond Wetlands Complex Action Item #2: Resolution #2021-17 – A resolution of the City of Redmond, Oregon, authorizing the execution and delivery of Clean Water State Revolving Fund Loan Agreement Number R76074; $6.4 million.

Mr. Kirchner requested approval of Resolution #2021-17 which authorizes the execution and delivery of an Oregon Department of Environmental Quality (DEQ) Clean Water State Revolving Fund (CWSRF) loan agreement in the amount of $6.4 million for design of the Redmond Wetlands Complex. The 20-year term loan agreement has an interest rate of 1.24 percent and can be amended to cover construction costs; DEQ will extends the 1.24 percent interest rate or adjust to the current interest rate, whichever is lower. Mr. Kirchner noted that the City was awarded a Green Service Project Loan Agreement by DEQ, which will forgive $500,000 of the loan principal after construction is complete. He also reviewed the City's financial feasibility for the project.

Councilor Bullock moved, seconded by Councilor Fitch, to approve Resolution #2021-17 authorizing the City Manager to execute and deliver loan agreement number R76074 between the State of Oregon, Department of Environmental Quality in the amount of $6,400,000, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

C. Public Safety Facility Land Acquisition:

i. Public Safety Facility Action Item #1: Authorization of a Purchase and Sale Agreement for a new Public Safety Facility; $2,265,000

Chief Financial Officer Jason Neff explained the purpose of the two action items. His presentation described the current facility, overview of the proposed 8-acre property located at 2983 NW Canal Boulevard, funding options, due diligence and project timeline.

Councilor Clark-Endicott moved, seconded by Councilor Wedding, to authorize the City Manager to sign the Purchase and Sale Agreement and to execute all necessary subsequent actions to complete the conveyance of real property located at 2983 NW Canal Boulevard, in the amount of $2,265,000 plus closing costs; and pursue necessary due diligence, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

ii. Public Safety Facility Land Acquisition Action Item #2: Resolution #2021-14 – A resolution of the City Council of the City of Redmond, Oregon, declaring official intent to reimburse certain expenditures from proceeds of tax-exempt obligations, and related matters.

Mr. Neff stated that Resolution #2021-14 gives the City that option to finance the land acquisition, but does not obligate the City to borrow money.

Councilor Wedding moved, seconded by Councilor Clark-Endicott, to adopt Resolution #2021-14, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

PUBLIC HEARING

A. Res. #2021-18 – A resolution of the City of Redmond to make Budget Adjustments in Fiscal Year 2021/22.

Mayor Endicott opened the public hearing.

Mr. Neff requested approval of Resolution #2021-18 which makes budget adjustments to General Fund Reserve for Future Expenditures by transferring $2.3 million to Capital Outlay in the Capital Project Fund. The action is tied to the approval of a Purchase and Sale Agreement for the Public Safety Facility.

There being no testimony, Mayor Endicott closed the public hearing.

Councilor Bullock moved, seconded by Councilor Evelyn, adopt Resolution #2021-18 adjusting the City's FY 2021/22 budget, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

B. Resolution #2021-16 – A resolution adopting the Community Development Block Grant 2021 Annual Action Plan and authorizing the submission of the Annual Action Plan to the United States Department of Housing and Urban Development.

Mayor Endicott opened the public hearing.

Housing Programs Analyst Rebecca Batzell requested approval of Resolution #2021-16 which authorizes the City to submit the 2021 Annual Action Plan and approves funding recommendations. The City received a 2021 allocation of $235,509. With a program income and carryover of $133,467, there is a total of $368,976 in available funding. The proposed distribution is as follows:

- Public Service: Thrive Central Oregon, $30,000
- Public Service: Senior Center Meals on Wheels, $30,000
- City ADA Upgrades and Public Facilities Contingencies, $261,876
- Program Administration, $47,100

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor Wedding moved, seconded by Councilor Clark-Endicott, adopt Resolution #2021-16 approving the 2021 Community Development Block Grant Annual Action Plan for submission to the Department of Housing and Urban Development, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

MAYOR'S COMMENTS
Mayor Endicott announced the first in-person Council meeting will take place on August 10.

COUNCIL COMMENTS
A. Councilor Evelyn's Comments
B. Councilor Fitch's Comments

Councilor Fitch met with the Chamber of Commerce Board where a "spirited" discussion took place on the 4th of July parade. They will be looking at the Macy's Parade and the Rose Parade as examples on how to control the content. Because Redmond's parades are intended to be family- and community-oriented, there needs to be something in place to ensure that symbols of hate such as the Confederate flag and the Nazi symbol are not allowed. Councilor Fitch stated that he supports any efforts made by the Chamber to eliminate such symbols and that he will also support efforts if any action is needed by City Council.

Councilor Evelyn read the written comments he submitted for the meeting packet regarding the Confederate flag and the 4th of July parade. He stated he is optimistic about the City of Redmond and the way that Council is better at working together, adding he is confident that this situation will be resolved.

Councilor Bullock expressed his best wishes and sympathy to those who are being affected by the wildfires and gratitude to those who are working to fight the fires. He urged citizens to respond promptly to evacuation notices in order to stay safe. Councilor Bullock publicly commended Ms. Berry for selflessly organizing efforts to provide daily outreach, ice water, food, energy drinks, and hot weather supplies to our unhoused neighbors during the recent heat wave. He recognized Ms. Berry and the dozens of other citizens who have been reaching out to these vulnerable citizens. Councilor Bullock addressed the issue

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of the Confederate flag in the 4th of July parade. While he was out of town and did not attend, he has received numerous emails from citizens expressing concern about what happened. He summarized their responses as indicating pain, hurt, and fear then gave a summary of actions taken by various states over the past 4 to 5 years to remove the Confederate flag. Councilor Bullock supports the steps the Chamber is taking to address the issue adding that he finds the Confederate flag abhorrent and does not appreciate seeing it in the City.

CITY MANAGER COMMENTS

City Manager Keith Witcosky announced the Council will meet with the Deschutes County Board of Commissioners on July 21, 2021 at 5:00 p.m. Deschutes County has invested $450,000 in Bethlehem Inn.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 6:50 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 31st day of August 2021.

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George Endicott, Mayor

ATTEST:

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Kelly Morse, City Recorder

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SPECIAL CITY COUNCIL JOINT WORKSHOP OF THE CITY OF REDMOND AND DESCHUTES COUNTY BOARD OF COMMISSIONERS WAS HELD JULY 21, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: **Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding**

COMMISSIONERS PRESENT: **Patty Adair – Phil Chang – Tony DeBone**

MEDIA PRESENT: **None**

Mayor Endicott and Chair DeBone called the workshop to order at 5:00 p.m.

PRESENTATIONS / DISCUSSION

A. Homelessness Panel Discussion: Follow Up from May 11 Joint Meeting
   i. Introduction by Tammy Baney (with Councilor Bullock and Commissioner Chang)
   ii. Service Providers Panels (identification of gaps in the service continuum and potential)
   iii. Determine Next Steps

Central Oregon Intergovernmental Council Executive Director Tammy Baney made a brief introduction on the specific strategic investments that the Council and Deschutes County Commissioners could consider regarding the gaps in serving the community of Redmond. After many hours of discussion with service providers, she is bringing a list of impacts they believe will make an immediate impact on the Redmond community. The ideas will fill the gaps in the current system that are contributing to a significant increase in the number of unhoused citizens and other issues that the City is experiencing.

Councilor Bullock thanked Ms. Baney for coordinating these efforts, the service providers who provided the information for the report, and volunteers in the community who have make sure our houseless neighbors have some services and support especially during heat waves and other crises. This group has put together a strategic plan with action items and investment opportunities that can make a direct and immediate impact on our houseless neighbors and the community at large.

Commissioner Chang echoed Councilor Bullock's appreciation adding houselessness is an urgent issue with hundreds of our neighbors suffering and struggling. He stated there are hundreds of citizens who are concerned about unauthorized, unmanaged homeless encampments in their neighborhoods. American Rescue Plan funds provide the City and County with an opportunity to address these issues.

Ms. Baney explained the funding requests are not an exhaustive list of needs for a community growing as fast as Redmond. She acknowledged that communities often struggle with whose responsibility is it to solve the issue, which is especially pertinent when there are no identified and sustainable funding sources for these community needs. The purpose of this endeavor is to build a community-based continuum of options addressing housing, health, and employment needs while allowing law enforcement to enforce local health and safety laws. Ms. Baney stated if the Council and Commission were to identify an amount or percentage of funding that they wish to invest, it would allow the planning group to continue to refine the requests and have time to leverage other local/state funds to match City/County's contributions.

The identified funding requests are as follows:

Organization	Funding Request	Description	Total Project Cost
Bethlehem Inn	$450,000 (one-time) (DC invested $450k toward the $900k request.) Final Phase of Project Turnkey	Commercial kitchen, security/fire alarms, furnishings, etc. Year round shelter **for 88 individuals.**	$3.6 million

Shepherd's House	$1.2m (one-time) to open shelter fulltime. ($300k would allow for full build out of commercial kitchen which is needed in the community.)	**40 + 10 long-term,** male/female and some families. Low barrier shelter beds, program services/case management	$2 million
NeighborImpact	$50,000 (one-time) Increase childcare availability	**20 childcare slots**, provider training through small business development center	$50k per 20 childcare slots
NeighborImpact	$3.8m +/- one-time; secured $1.2m +	Regional Food Warehouse serving **58 regional partners** and over **5.7 million meals.** Not able to meet storage/service needs in region with existing site. Warehouse used for emergency response in addition to ongoing food insecurity crises.	$5 million
Safe Parking Program	$20,000 - $30,000 pilot funding *request development of a resolution to allow program*	**9-12 + safe parking sites, with ability to increase.** Investment is for on-site management of program.	$20-30k annually
Redmond Oasis Village Project; Jericho Road	Project development: $20,000 (one time) Business Plan. Initial funding for site development and construction, $300,000 - $325,000 (one time).	**10-unit small shelter village with potential of 30+ units** with auxiliary support structures and wrap-around service accommodations. Immediate needs: Land lease/donation of site.	$20k Business Plan, $300-$350k build out
Camp Clean-up Program: Redmond Collective Actions & Helpers	$10,000 annually	Campsite and Safe Parking Program: disposal of waste, gas/maintenance on garbage vehicle. Parking of vehicle needed, low or no landfill fees for disposal of garbage. Incentive program (gift cards) for campers to participate in program.	$10,000 annually
Homelessness/housing coordinator *couple with COAD Position: Community Organizations Active in Disaster	$40k per year, per partner (Bend/RDM/DC) Limited duration 2-year position to strengthen current efforts and provider network.	Many local agencies are working to address the unhoused concerns. This position would assist with **aligning efforts, leveraging resources, enhance coordination and draw in additional state/federal resources** to address need. Organize and deploy community resources in an efficient and timely manner during a disaster.	$120k yr/2 year

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Additional l regional efforts to compliment and maximize the City's investment include:

1. Regional Housing Council pilot project fall 2021. Led by local elected officials to leverage exiting housing partners and resources.
2. Housing for All. A 70-member, regional housing consortium.
3. Collaborative Service Partner Network; Central Oregon Homeless Leadership Coalition. Many service provider partners working to prevent and end homelessness; the goal is to support communities and have a comprehensive response in place.
4. Regional Food Bank Partners. A total of 58 partners work collaboratively to distribute food in Crook, Deschutes, and Jefferson Counties and the Warm Springs reservation. Also, a critically important element of regional emergency response.
5. Regional Housing Summit. Slated for October 2021, regional partners will host a housing summit to bring awareness and education, strategize solutions, and explore best practices.

Redmond Economic Development, Inc. Senior Director Jon Stark spoke to the impacts the homeless activity on NE 17th Street are having on nearby businesses and the disruption it has on the development of industrial land.

Mayor Endicott noted that on the state level, there is $700 million in total funds designated for housing and homelessness programs. He suggested that one approach could be to reach out to the Regional Solutions Team through Annette Liebe to see if some of this funding could be leveraged to meet some of the needs presented.

Chair DeBone stated the County is pleased to be able to contribute $450,000 (50 percent of the requested need) to Bethlehem Inn for the commercial kitchen, security and fire alarms, and furnishings. In response to a request for additional information, Shepherd's House representative John Ryan stated that they currently have a lease-to-own agreement on the facility that previously housed the Grace Gate Church. Mr. Ryan indicated they are committed to purchasing the property, and the financial request would allow them to renovate it to meet current standards, provide a low barrier service year round, and serve men, women, and families.

Mayor Endicott asked for further information on the "sleeping versus camping" issue and a bill that was passed in the legislature. Mr. Witcosky explained that low barrier beds are the key to being able to enforce any restrictions that are put in place regarding camping. City Attorney Keith Leitz added that if a person cannot stay in a high barrier facility, there is typically a reason, and thus the need for low barrier options, specifically in regard to those who are camping long term along the street.

Mayor Endicott inquired about dogs and low barrier shelters. Shepherd's House representative John Lodise commented that dogs are allowed at the Redmond and Bend shelters. Bethlehem Inn Executive Director Gwenn Wysling commented they also accommodate service animals, and they typically have one or two at any given time. NeighborImpact Executive Director Scott Cooper added that their standard contract for funding requires the recipient to accept pets or make provisions for them.

In response to a request from Councilor Evelyn, James Cook provided additional information on the Oasis Village Project. He explained how the small housing units fit into the continuum of care to assist people in getting back on their feet. Councilor Fitch asked whether there would be parking space at the Village for the RVs that are currently parked along the street; Mr. Cook said that while the Village location would provide parking space, they can not require anyone to move there. In response additional questions from Councilor Fitch, Mr. Leitz indicated the City could require the RVs to be moved, if there was space available elsewhere for parking the RVs. Chair DeBone addressed the issue of clearing the RVs noting the County is ready to work with the City on this issue of clearing that street and making a plan to prevent other RVs from being parked there in the future. Mr. Cook stated that there will be storage space at Oasis Village for RVs.

Councilor Clark-Endicott asked for further clarification from Mr. Leitz about the City being able to "force" someone to move their RV. Mr. Leitz clarified that the City cannot "force" them to move their RV, but if there is space available (like at Oasis Village), then the City can tell them they cannot park here. Chair DeBone spoke about setting a culture for Central Oregon, that has options as well as guidelines that must be followed.

In response to Mayor Endicott's comments on $700 million in state funding available, Ms. Baney explained that typically those monies are designated for particular services, often to enhance programs that are already in existence. Ms. Baney elaborated that, in the case of a rapidly growing City like Redmond, the investment is needed to create services. She added that the people who would benefit from this proposed continuum of services have complex needs, and the goal is to assist them in getting to the next level. Ms. Baney said the current situation is the need for creating a system with a wide variety of services to begin to address people's needs.

Councilor Bullock expressed encouragement for the ideas put forth and urged the Council to consider how much of Redmond's American Rescue Plan monies can invest in these services. He said that if the Council designated $1.5 million (approximately 25 percent of funds available), the Council could meet the needs of quite a few of these projects and get the City in a better position to meet the needs of houseless neighbors.

City Manager Keith Witcosky comment that cleaning up NE 17th Street will not necessarily prevent it from getting repopulated once the available spots elsewhere are filled adding it is an indication of the tremendous need.

Commissioner Adair spoke in favor of enforcing laws.

Chair DeBone shared that the operators of the Clackamas County Veterans Village found that 15 inhabitants was the optimal number.

Councilor Evelyn concurred with Councilor Bullock and urged the Council to take action now because the funding is available and the problem will not go away.

ITEMS OF MUTUAL INTEREST

A. Miscellaneous Economic and Development Activity Updates

This item was not discussed.

B. Other

This item was not discussed.

ADJOURN

There being no further business the workshop was adjourned at 6:06 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 31st day of August 2021.

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George Endicott, Mayor

ATTEST:

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Kelly Morse, City Recorder

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REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD AUGUST 10, 2021, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Pastor Mike Ferry from Cornerstone Christian Fellowship led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Clark-Endicott led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING
A. Colleen Shearer's Written Comments
B. Shaun Larson's Written Comments

Redmond resident Lena Berry addressed the Council regarding Council meeting accessibility and requested allowing virtual options as well as Latino and American Sign Language interpreters.

Redmond resident Steve Cross stated he is available to assist on any committee regarding homelessness.

Redmond resident John Pavlicek addressed the Council regarding the Confederate flag being flown during the Fourth of July parade. He opined the intention of the float may have been misunderstood noting the float was promoting "becoming united as one country." Mr. Pavlicek does not believe the people who had the float should be banned from future parades.

Redmond resident Judy Fessler addressed the Council regarding the South Highway 97 Corridor, voicing support for Councilor Fitch's suggestion to create a beltway to address the congestion of that corridor. She urged the Council to take action on this urgent issue as soon as possible.

PRESENTATIONS
A. Future Agenda Topics

Councilor Fitch presented his proposal for a resolution banning symbols of hate such as the Confederate flag and Nazi symbols in city parades. He opined the Confederate flag is to be remembered, not honored and when they are included in parades, they are deemed to be honored. Councilor Fitch requested the Council put this topic on a future agenda and take a stand against symbols of hate.

In response, Mayor Endicott read a prepared statement supporting the rights of the First Amendment and while not condoning symbols of hate, he spoke in favor of freedom of speech for all Americans. He said that he does not think this is a topic that the Council needs to get involved in.

Councilor Clark-Endicott stated that the Council is not in charge of the parade and therefore, does not need to get involved in telling the Chamber how to conduct their parades.

Councilors Evelyn, Fitch, and Bullock were supportive of the proposal. Mayor Endicott and Councilors Clark-Endicott, Patrick, and Wedding were opposed.

B. Construction Update

City Engineer Mike Caccavano provided the Council with an update on City projects. Those projects include the South Redmond Water Facility, the NE Hemlock Avenue Improvements, the Maple Avenue Staircase, and the SW 6th Street Extension.

CONSENT AGENDA

A. Minutes of May 11, 2021 Council Meeting
B. Minutes of May 25, 2021, Council Meeting
C. Minutes of June 1, 2021, Council Workshop
D. Minutes of June 8, 2021, Council Meeting
E. Minutes of June 15, 2021, Council Meeting
F. Authorization to Purchase a 2021 Schwarze A7 Tornado Sweeper Unit for Public Works Transportation Division: $266,577
G. Authorization to Purchase a 2022 Vactor HXX Hydro Excavator Truck on Kenworth Chassis. Public Works Water Division: $525,319.47
H. Resolution #2021-20 - A resolution of the City of Redmond declaring certain City property to be surplus. (Public Works vehicles: 1992 Chevy ½-ton truck and 1994 Chevy 1-ton truck with crane)
I. Authorization to purchase a 2021 CAT 259D3 Compact Track Loader (Airport); $61,505

Councilor Bullock requested that items F and G be removed from the Consent Agenda for further information and explanation.

Street Operations Manager Brad Haynes addressed item F, stating that the 2000 Sweeper has outlived its life expectancy and needs to be replaced. Several bids were obtained for cost comparison.

Water Utilities Manager Joshua Wedding addressed item G, stating that purchasing the 2022 Vactor through a government contract will achieve the best price for the City. The new Vactor is needed to replace the current vehicle that is nearly 30 years old. In addition, Mr. Wedding noted repair costs are high because many of the parts are no longer available. The City has been budgeting for this purchase for the past 5 to 6 years. He explained that vactors are needed to deal with main breaks and service line breaks and are also used by the Parks and Streets Divisions.

Councilor Fitch moved, seconded by Councilor Clark-Endicott, to approve the Consent Agenda with the exception of items F & G, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

Councilor Bullock moved, seconded by Councilor Clark-Endicott, to authorize the City Manager to purchase the 2021 Schwarze Industries A7 Tornado Sweeper Unit from Enviro-Clean Equipment in the amount of $266,577, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes).

Councilor Bullock moved, seconded by Councilor Clark-Endicott, to authorize the City Manager to purchase the 2022 Vactor HXX Hydro Excavator from Owen Equipment in the amount of $525,319.47, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes).

ACTION ITEMS

A. Presentation by GS Strategy Group on July 2021 Public Opinion Polling for the Public Safety Facility

City Manager Keith Witcosky set the context for this presentation by referring to several presentations and conversations with City Council that were held in the spring about the need for a new Public Safety Facility. The current facility was constructed approximately 20 years ago; however, the size is inadequate for current needs. Mr. Witcosky explained that GS Strategy Group, who was hired to perform a survey on public opinion regarding funding options, will share the results to the Council, so a decision can be made about moving forward with the project. The two funding options for consideration are a General Obligation Bond, which would come before voters in May 2022, or the City's General Fund.

GS Strategy Group Partner Robert Jones explained that the methodology used for determining the number of registered voters to survey equates to a margin of error of approximately six percent. Mr. Jones presented the survey's results and addressed questions regarding timing and wording of the ballot measure. Mr. Witcosky addressed Councilor Patrick's written questions. Chief Financial Officer Jason Neff addressed questions regarding what a low confidence cost estimate means, the estimated cost to the General Fund to pay for the project and impacted services, possible contribution without using American Rescue Plan funds, staff's preferred recommendation of a General Obligation (GO) bond, how to achieve a high enough confidence level on construction costs for a May ballot measure, and whether City staff prefer a November 2021 or May 2022 election. Mr. Witcosky explained City funds cannot be spent on a campaign so Council and staff would need to take a role in fundraising outside of working hours.

Councilor Fitch moved, seconded by Councilor Evelyn, to move forward with getting this project down to a General Obligation Bond election for May 2022 and proceed with the design of the facility so they can get another one, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

B. Amendment No. 3 to Morrison-Maierle Contract #2020-59: Redmond Airport - General Aviation Infrastructure and Development Study project in the amount not to exceed $150,000.

Airport Director Zachary Bass requested approval of Amendment #3 to City contract #2020-59 with Morrison-Maierle. Amendment #3, in an amount not to exceed $150,000, is for a study on General Aviation Infrastructure and Development.

Councilor Bullock moved, seconded by Councilor Evelyn, to authorize the City Manager to execute Amendment No. 3 to City Contract 2020-59 with Morrison Maierle, Inc. in an amount not to exceed $150,000, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

C. Discussion of Deployment of $2.93M of the City's American Rescue Plan Resources

Mr. Neff explained that the City is slated to receive American Rescue Plan Act (ARPA) funds in a total amount of $5.86 million and is looking for the Council's direction on how to spend the first half ($2.93 million). Mr. Neff, Accounting and Financial Reporting Director Brooks Slyter and Councilors Clark-Endicott, Fitch, and Wedding met twice at the direction of the Council to develop investment recommendations. ARPA eligible expenses categories are 1) Response to COVID-19 and Negative Economic Impacts, 2) Premium Pay for Essential Workers, 3) Water/Sewer/Broadband, and 4) Public Sector Revenue Loss. Findings from the subcommittee showed unanimous support for allocating $2 million towards the Public Safety Facility. Two of the three subcommittee members endorsed the full $2.93 million to go towards the Public Safety Facility; one member of the subcommittee favored the use of $930,000 to go towards homelessness initiatives.

Councilor Clark-Endicott spoke to the subcommittee process adding there was a great deal of agreement between subcommittee members on recommending the Public Safety Facility as the top priority for funding.

Councilor Wedding explained her support for full funding going to the Public Safety Facilty, pointing out there is widespread citizen support for it as shown by the survey. She stated there is a critical need for this facility. Councilor Wedding opined that having all the funding go toward the facility will protect the General Fund in case the GO bond does not pass.

Councilor Fitch agreed with Councilors Clark-Endicott and Wedding that the Public Safety Facility is a priority but noted other funds such as proceeds from the sale of property can go toward the costs. Councilor Fitch indicated a new Public Safety Facility is not the only pressing need in Redmond and that homelessness is a critical concern as well. He referred to the presentation by Redmond Economic Development, Inc. Senior Director Jon Stark about the negative impact on economic development and spoke to two recent court cases that ruled a municipality cannot prevent camping in City parks unless it provides adequate shelter space for the homeless. Councilor Fitch opined there is a moral obligation to care for those less fortunate which the City can do by providing some of the ARPA funds to assist with several projects that will provide shelter for homeless citizens.

Councilor Bullock urged the Council to separate the issue of funding the Public Safety Facility and the allocation of resources to help unhoused neighbors. He pointed out that the $2 million allocation for the Public Safety Facility does not need to be designated with this round of ARPA funds and suggested the Council considered allocating 17 percent of the $2.93 million towards projects on to meet a continuum of needs for our unhoused population.

Councilor Patrick stated his preference would be to give citizens a $100 credit on their water/sewer accounts as a good faith gesture, and give funds to Beulah's House, Ronald McDonald's House, and the three projects suggested by Councilor Fitch (Bethlehem Inn, Shepherd's House, and Jericho Road) with the remainder of the $2.93 million going to the Public Safety Facility.

Councilor Clark-Endicott spoke to the non-profits mentioned by Councilor Patrick as well as many others who serve the citizens of Redmond. She shared that many of these agencies already received money through ARPA. She opined the root causes of homeless are mental health issues and drug addiction which are social issues Deschutes County is responsible for funding, not the City of Redmond. Councilor Clark-Endicott is opposed to spending any of the ARPA funds to assist Bethlehem Inn or address the homeless issue.

Ms. Berry spoke in favor of having ARPA funds go towards the needs of houseless residents in the City.

Rick Russell stated that over the past 7 years he has seen a growing collaboration between churches, businesses, and service providers to address the concerns of unhoused neighbors. He suggested that the City join in this collaborative effort. He spoke in favor of Safe Parking options and urged the Council to not put the issue of dealing with houselessness on law enforcement.

Oregon's Wild Harvest representative Elaine Mahan addressed the Council regarding the homeless encampment on NE 17th Street. As a business located near the camp, they have gotten to know the homeless over the past 7 years, have allowed them to use their water supply, and have donated food to them. Ms. Mahan stated that many of those who support these homeless people are volunteers who use their own funds to help. She encouraged the City to use some of the ARPA funds to support projects to assist the homeless in Redmond.

James Cook clarified that the cause of homelessness is not drug addiction or alcoholism but the lack of affordable housing. He described the various reasons people might be houseless, including leaving unsafe home situations. He urged the Council to use ARPA funds to help Redmond residents who need shelter.

Bethlehem Inn Executive Director Gwenn Wysling urged the Council to use ARPA funds to address the needs of homeless persons through Bethlehem Inn, Shepherd's House, and Jericho Road. Ms. Wysling stated that Bethlehem Inn has a proven track record and reminded the Council of their previous verbal pledges to support this effort. She requested that the Council allocate funds to assist Bethlehem Inn in creating this shelter to meet needs on the continuum of services for the homeless.

Fuel Safe Systems President and Owner William Hare explained his business is located on NE Kingwood near the homeless encampment and has been located there for 12 years. Fuel Safe is installing additional fencing and security cameras to monitor who is on their property. He has an employee whose grandchildren live in that encampment, so he sees both sides of the issue. Mr. Ware voiced support for the Council allocating some of the ARPA funds to put permanent solutions in place to address the concerns of the homeless.

Richard Clough commented that homelessness is a complex issue. He addressed the question of how to meet the needs of the homeless and he pointed out the lack of affordable housing. Mr. Clough opined if Redmond builds homeless camps, there will be people moving to Redmond to live in those camps.

Councilor Evelyn moved, seconded by Councilor Fitch, to follow through on Councilor Fitch's recommendation for the $2 million for the Police Department, and the $950,000 to be allocated as laid out in the paper he submitted. [$450,000 to Bethlehem Inn, $300,000 to Shepherd's House and $200,000 to Jericho Road/Oasis Village]

Councilor Fitch explained these funds will go to the basics such as commercial kitchens, fencing and port-a-potties and are not for therapy or counseling. In response to Mr. Clough's concept of "if you build it, they will come", Councilor Fitch stated there are no statistics proving this. Councilor Fitch summarized the choice is livability versus non-livability in Redmond.

Councilor Clark-Endicott spoke to the subject of having compassion for others. She stated she is supportive of individuals taking care of others, but in her role as a Councilor spending taxpayer's money, she needs to consider the unintended consequences that could displace seniors.

Mayor Endicott commented that the City has been working on affordable housing for several years with one project nearly completed and another set to begin. He expressed support for the Bethlehem Inn project but stated he does not feel as strongly about the other homeless initiatives.

Councilor Patrick opined these projects by non-profits are going to happen whether the City allocates ARPA funds or not. He disagreed with Councilor Fitch and believes more people will show up in Redmond if a formal encampment is created. Councilor Patrick reiterated his previous recommendation to designate funds for $100 per water/sewer account for citizens, the Ronald McDonald House, the three non-profits (listed in Councilor Fitch's written comments), and the Public Safety Facility.

Councilor Evelyn spoke to the complex issues that create homelessness and shared that he speaks with young people on a regular basis who tell him they are very close to being homeless. He suggested there are only two options regarding the issue of homelessness…do something about it or let it get worse. Councilor Evelyn urged the Council to use some of the available funds to address homelessness.

Councilor Wedding praised the work of Bethlehem Inn and the other non-profits but raised the question of how these agencies will sustain their work. She expressed concern about what would happen if the City provided ARPA funds for projects that could eventually be dropped because of unsustainability. She questioned if the money would be better spent on the Public Safety Facility or sidewalks or infrastructure.

Motion passed. (Bullock-yes, Clark-Endicott-no, Endicott-no, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-no)

Since the motion passed, Mr. Witcosky clarify the next step which will be to bring a budget adjustment to the Council for action on August 31.

D. Amendment No. 4 to Morrison-Maierle Contract #2020-59: Redmond Airport - Pavement Rehabilitation, Storm Drainage Improvements, Electrical Conduit Installation, and loop road widening project in an amount not to exceed $167,000.

Mr. Bass requested approval of Amendment #4 to City contract #2020-59 with Morrison-Maierle. Amendment #4, in an amount not to exceed $167,000, would group four smaller projects together so the project can be bid as a larger project. The infrastructure projects are the World War II hangar apron rehabilitation, the terminal building redundant electric feed, storm drain improvements, and the terminal loop road widening.

Councilor Fitch moved, seconded by Councilor Wedding, to authorize the City Manager to execute Amendment No. 4 to City Contract #2020-59 with Morrison-Maierle, Inc. in an amount not to exceed $167,000, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

MAYOR'S COMMENTS

Mayor Endicott attended the 100th birthday party for Art Horsell at the Veterans of Foreign Wars hall last weekend. He also recently attended the Oregon Mayor's Association conference where homelessness was one of the topics. He said that homelessness is a problem with no solution, only ways to address the symptoms. The conference also discussed the changing landscape of public engagement. He alluded to the contention that is apparent in many public exchanges but stated that Redmond has a reputation for respecting others despite disagreement on issues.

COUNCIL COMMENTS

Councilor Bullock asked for clarification regarding action the Council might need to take regarding the Safe Parking initiative. Mr. Witcosky responded that staff will bring information to discuss regarding this initiative at the August 31 meeting. Councilor Bullock thanked the citizens for their presence and participation at meeting. He announced that school will start soon and urged people to be aware of an increase of students on the streets. He also asked for grace for the educators as they work to meet the needs of all students.

Councilor Fitch expressed appreciation for the Council's discussion during the meeting. He said he had intended to bring up the Safe Parking initiative which was just clarified.

Councilor Evelyn thanked everyone for participating and announced he is in the lobby of the Redmond Hotel every morning from 9:00 a.m. to 11:00 a.m. and is available to talk with citizens.

Councilor Clark-Endicott reported on the Urban Area Planning Commission and the Downtown Urban Renewal Advisory Committee meetings noting DURAC received a report that indicated the City of Redmond has fully recovered from the COVID-19 downturn due, in part, to Redmond's focus on light industrial development. She mentioned several new stores and eateries that have recently opened or soon will.

Councilor Patrick stated that government will never be able to solve the homeless issue, because it is about the individual and family structure in society. He spoke about meeting a man who lives in a tiny house in Salem and suggested that tiny houses might be a viable option for housing in Redmond.

CITY MANAGER COMMENTS

City Manager Keith Witcosky addressed Governor Kate Brown's upcoming announcement regarding the surging COVID-19 numbers, noting it appears she may require masks indoors again. This may mean a return to virtual Council meetings again. Mr. Witcosky provided an update on an Airport grant that will allow flights to Dallas-Fort Worth starting in spring 2022. Recruitment for a new Police Chief is in progress through the end of August with forthcoming updates in August and/or September; an open house for the finalists will take place in mid-September. Mr. Witcosky reported that a discussion will take place on September 14 regarding the 8-year-old special event policy for the closure of 5th and 6th Streets.

Mayor Endicott stated that the decision to return to virtual meetings will be based on how the COVID-19 Delta variant manifests and whether it would be necessary for the safety of Council, staff, and citizens.

DRAFT

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

Pastor Ferry clarified that Beulah's Place is currently open with six females in the program.

Mr. Clough asked why the Council cannot have in-person meetings while wearing masks, if it is safe to do so in Wal-Mart and other places.

Margaret Maffai stated she is involved with the pop-up kitchens that serve the houseless population on Sundays and given the high temperatures predicted for this week, requested donations of water or Gatorade. Those interested can contact Ms. Maffai or Ms. Berry.

Ms. Berry spoke to the issue of having the ability for everyone to participate and interact whether Council meetings are in-person or virtual. She reported that Redmond Collective Action, Mountain View Fellowship, and other service providers are planning a supply drop for the homeless this week. Ms. Berry stated they will be paying for these supplies out of their own pockets, so donations are welcome to assist in meeting the needs.

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 9:16 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 31st day of August 2021.

____
George Endicott, Mayor

ATTEST:

____
Kelly Morse, City Recorder

CITY OF REDMOND

CITY HALL
411 SW 9th STREET
REDMOND, OR 97756
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info@redmondoregon.gov
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STAFF REPORT

DATE:	August 31, 2021
TO:	Redmond City Council
THROUGH:	Keith Witcosky, City Manager John Roberts, Deputy City Manager Bill Duerden, Public Works Director
FROM:	Julie Lovrien, Administrative Services Supervisor
SUBJECT:	Authorization to Purchase a 2021 Toro Groundsmaster 4100-D large area mower. Public Works Parks Division: $75,102

Addresses Council Goal:
1. Sustain Operations - Provide or enhance current levels of operations in all facets of municipal service delivery.

Report in Brief:
This item requests City Council authorization to purchase a 2021 Toro Groundsmaster 4100-D large area mower for $75,102 from Turf Star Western through a Sourcewell cooperative purchase agreement for the Parks Division.

Background:
The Public Works Parks, Facilities, and Cemetery (PFC) Division operates and maintains the City's 26 developed parks, 150,000 square feet of public facilities, and a 20-acre cemetery. The large area mower is a critical piece of equipment for the maintenance of the parks and cemetery, currently mowing about 100 acres per week. The 2006 Groundsmaster large area mower currently being used has reached the end of its useful life and will become surplus equipment when the new mower arrives. Turf Star is a west coast company with locations throughout Washington, Oregon and California.

Discussion:
Staff researched a suitable replacement for the 2006 Groundsmaster and concluded a 2021 model of the 4100-D Toro Groundsmaster best met the desired criteria for performance and fleet compatibility. Staff obtained informal quotes and determined that the lowest cost to purchase the mower is through Sourcewell Contract 31121-TTC, The Toro Company. The Sourcewell cooperative purchase agreement allows the City to purchase the mower at 17 percent below retail price.

Fiscal Impact:
The Fiscal Year 2021/22 budget includes $70,000 for the mower within the Parks Fund - Capital Vehicle & Equipment Sub-fund, 22263-01-000-07-00-03.

The difference between the budgeted ($70,000) and the actual ($75,102) amounts will be absorbed by operational savings within the Parks Fund. Delivery of this vehicle is expected to occur within the current fiscal year.

Alternative Courses of Action:

1. Authorize the purchase.
2. Do not authorize the purchase.
3. Take no action and request additional information.

Recommendation / Suggested Motion:
"I move to authorize the City Manager to purchase the 2021 Groundsmaster 4100-D large area mower in the amount of $75,102.00."

Date: August 3, 2021

Quotation for City of Redmond

Quote No:8066930-00

Prepared For:	Scott Gibson	Quote No:	8066930-00
	City of Redmond	iQuote No:	81712
	Public Works Dept	Sales Person:	Gabe Hughes
	243 E Antler Ave Ste.100		gabe.hughes@turfstar.com
	Redmond, OR 97756		(971) 371-0248

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
010-Groundsmaster 4100-D T4 Compliant Diesel 54HP	1	$75,102.00	$75,102.00	$0.00	$75,102.00
Totals:			**$75,102.00**	**$0.00**	**$75,102.00**

Configuration Product Details

010-Groundsmaster 4100-D T4 Compliant Diesel 54HP

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
30608	Groundsmaster 4100-D T4 Compliant Diesel 54HP	1	$73,171.80	$73,171.80	$0.00	$73,171.80
108-1451	ATOMIC BLADE SERVICE PAC K (107-0215)	1	$143.22	$143.22	$0.00	$143.22
30671	Universal Sunshade Red	1	$725.40	$725.40	$0.00	$725.40
31526	4WD Flow Divider Kit	1	$1,061.58	$1,061.58	$0.00	$1,061.58
	Totals:					**$75,102.00**

Standard Terms and Conditions

Prices, including all finance options, are valid for 30 days from date of quotation. Open Account Terms are N30, subject to credit approval. Used and demo equipment is in high demand and availability is subject to change. Delivery is FOB Destination, unless otherwise stated

Office Locations

Northern California:

5646 W Barstow Ave Ste 104
Fresno, CA 93722
Fax: (559) 277-7123

2438 Radley Court
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Fax: (510) 785-3576

11373 Sunrise Gold Circle
Rancho Cordova, CA 95742
Fax: (800) 241-1997

Southern California:

79-253 Country Club Drive
Bermuda Dunes, CA 92203
Fax: (760) 345-4297

955 Beacon Street
Brea, CA 92821
Fax: (800) 775-8873

2110 La Mirada Ste 100
Vista, CA 92083
Fax: (760) 734-4285

Pacific Northwest:

11175 SW Elligsen Way
Sherwood, OR 97140
Ph: (503) 691-0250

5869 South 194th
Kent, WA 98032
Fax: (253) 872-6942

2824 East Garland
Spokane, WA 99207
Fax: (509) 483-7563

WARNING:

Cancer and Reproductive Harm-http://www.P65Warnings.ca.gov
For more information, please visit http://www.ttcoCAProp65.com

CALIFORNIA SPARK ARRESTER WARNING

Operation of this equipment in the State of California may create sparks that can start fires around dry vegetation. A spark arrestor may be required. The operator should contact local fire agencies for laws or regulations relating to fire prevention requirements.

Sourcewell

Solicitation Number: RFP #031121

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and The Toro Company, 8111 Lyndale Avenue South, Bloomington, MN 55420 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Grounds Maintenance Equipment, Attachments, and Accessories with Related Services from which Vendor was awarded a contract.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires April 30, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.

C. SURVIVAL OF TERMS. Articles 11 through 14 survive the expiration or cancellation of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new/current model. Vendor may offer close-out or refurbished Equipment or Products if they are clearly indicated in Vendor's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Vendor warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Vendor warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended for the duration of Vendor's written warranty for such item. Other than the warranties in this paragraph and Vendor's express written warranty for its product, Vendor expressly disclaims all other warranties, express or implied. Vendor agrees to work with its dealers and distributors to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that is effective past the expiration of the Vendor's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution, Vendor will make available to Sourcewell a means to validate or authenticate Vendor's authorized dealers, distributors, and/or resellers relative to the Equipment, Products, and Services related to this Contract. This list may be updated from time-to-time and is incorporated into this Contract by reference. It is the Vendor's responsibility to ensure Sourcewell receives the most current version of this list.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced as stated in Vendor's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Vendor must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery.

Vendor must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Vendor in breach of this Contract if the Vendor intentionally delivers substandard or inferior Equipment or Products. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Vendor as soon as possible and the Vendor will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

B. SALES TAX. Each Participating Entity is responsible for supplying the Vendor with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Vendor may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Vendor determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Vendor may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Contract Administrator. This form is available from the assigned Sourcewell Contract Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and

- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Vendor understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Vendor is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Vendor's employees may be required to perform work at government-owned facilities, including schools. Vendor's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Vendor that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Vendor. Typically, a Participating Entity will issue an order directly to Vendor. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration of this Contract; however, Vendor performance, Participating Entity payment, and any applicable warranty periods or other Vendor or Participating Entity obligations may extend beyond the term of this Contract.

Vendor's acceptable forms of payment are included in Attachment A. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Vendor, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entitles may require the use of a Participating Addendum; the terms of which will be worked out directly between the Participating Entity and the Vendor. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in this Contract, the Participating Entity and the Vendor may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Vendor in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the goods to be purchased;
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements; or
3. Vendor commits any material breach of this Contract or the additional terms agreed to between the Vendor and a Participating Entity.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Vendor will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Vendor must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Vendor must provide a contract sales activity report (Report) to the Sourcewell Contract Administrator assigned to this Contract. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Vendor must submit a report indicating no sales were made).

The Report must contain the following fields:

- Customer Name (e.g., City of Staples Highway Department);
- Customer Physical Street Address;
- Customer City;
- Customer State/Province;
- Customer Zip Code;
- Customer Contact Name;
- Customer Contact Email Address;
- Customer Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Vendor.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Vendor will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Vendor may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Vendor will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Vendor's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Vendor agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Vendor is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Vendor in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Vendor's Authorized Representative is the person named in the Vendor's Proposal. If Vendor's Authorized Representative changes at any time during this Contract, Vendor must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither the Vendor nor Sourcewell may assign or transfer any rights or obligations under this Contract without the prior consent of the parties and a fully executed assignment agreement. Such consent will not be unreasonably withheld.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been fully executed by the parties.

D. WAIVER. If either party fails to enforce any provision of this Contract, that failure does not waive the provision or the right to enforce it.

E. CONTRACT COMPLETE. This Contract contains all negotiations and agreements between Sourcewell and Vendor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. LIABILITY

Vendor must indemnify, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including injury or death to persons or property and attorneys' fees, alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications and operating instructions.

12. GOVERNMENT DATA PRACTICES

Vendor and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Vendor under this Contract.

If the Vendor receives a request to release the data referred to in this article, the Vendor must immediately notify Sourcewell and Sourcewell will assist with how the Vendor should respond to the request.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Vendor a royalty-free, worldwide, non-exclusive right and license to use theTrademark(s) provided to Vendor by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Vendor.
   b. Vendor grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Vendor's Trademarks in advertising and promotional materials for the purpose of marketing Vendor's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to its and their respective distributors, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*
   a. Sourcewell must not alter Vendor's Trademarks from the form provided by Vendor and must comply with Vendor's removal requests as to specific uses of its trademarks or logos.
   b. Vendor must not alter Sourcewell's Trademarks from the form provided by Sourcewell and must comply with Sourcewell's removal requests as to specific uses of its trademarks or logos.
   c. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's Trademarks only in good faith and in a dignified manner consistent with such party's use of the Trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Vendor agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Vendor in violation of applicable patent or copyright laws.

5. *Termination*. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of vendors which may be used until the next printing). Vendor must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Vendor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Materials should be sent to the Sourcewell Contract Administrator assigned to this Contract.

D. ENDORSEMENT. The Vendor must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

Minnesota law governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state court in Todd County or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found to be illegal, unenforceable, or void then both Sourcewell and Vendor will be relieved of all obligations arising under such provisions. If the remainder of this Contract is capable of performance, it will not be affected by such declaration or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Vendor will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Vendor may escalate the resolution of the issue to a higher level of management. A Party will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Vendor must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Vendor fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed will be borne by the Vendor.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

Written notice of default and a reasonable opportunity to cure must be issued by the party claiming default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Vendor must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:
Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Vendor will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.
Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for Products-Completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Vendor will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.
Minimum Limits:
$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Vendor will maintain umbrella coverage over Workers' Compensation, Commercial General Liability, and Commercial Automobile.
Minimum Limits:
$2,000,000

Failure of Vendor to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Vendor must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Contract Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Vendor to provide certificates of insurance, in no way limits or relieves Vendor of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Vendor agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Vendor's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Vendor, and products and completed operations of Vendor. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Vendor waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Vendor or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Vendor or its subcontractors. Where permitted by law, Vendor must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Vendor must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Vendor certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Vendor declares bankruptcy, Vendor must immediately notify Sourcewell in writing.

Vendor certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Vendor further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may also require additional requirements based on specific funding specifications. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Vendor's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Vendor must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Vendor certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Vendors must file any required certifications. Vendors must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Vendors must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Vendors must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Vendor must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Vendor further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Vendor must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Vendor must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Vendor agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

22. CANCELLATION

Sourcewell or Vendor may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Vendor's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

DocuSigned by:
Jeremy Schwartz
By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 4/28/2021 | 12:24 PM CDT

The Toro Company

DocuSigned by:
Brad Hamilton
By: 4B4574B1E1E54C4...
Brad Hamilton
Title: Group VP
Date: 4/29/2021 | 4:07 PM CDT

Approved:

DocuSigned by:
Chad Coauette
By: 7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO
Date: 4/29/2021 | 4:31 PM CDT

BUDGET DETAIL

Parks & Facilities Fund		FY 2018/19 Actual	FY 2019/20 Actual	FY 2020/21 Budget	FY 2021/22 Proposed Budget	FY 2021/22 Approved Budget	FY 2021/22 Adopted Budget
22219-01-000-04-40-98	Refunds/Reimbursements	-	76	-	-	-	-
22219-01-000-04-65-20	Federal Grants & Awards	-	5,628	-	-	-	-
22219-01-000-04-65-30	Other Grants & Awards	-	10,806	-	-	-	-
22219-01-000-04-80-10	Interest - Investment	3,418	5,429	-	-	-	-
22219-01-000-04-85-40	ISF Facilities Maintenance	766,664	873,233	1,031,021	1,207,619	1,207,619	1,207,619
22219-01-000-04-99-00	Beginning Fund Balance	16,123	162,131	193,184	107,752	107,752	107,752
TOTAL RESOURCES		793,430	1,066,124	1,234,619	1,327,569	1,327,569	1,327,569
Personnel Services							
22219-01-000-05-00-01	Regular Pay	264,570	348,793	484,233	544,945	544,945	544,945
22219-01-000-05-00-03	Overtime	2,328	510	2,500	-	-	-
22219-01-000-05-20-11	Employer Social Security	16,216	21,224	30,022	33,787	33,787	33,787
22219-01-000-05-20-12	Employer Medicare	3,793	4,964	7,021	7,902	7,902	7,902
22219-01-000-05-20-30	Employer PERS	34,896	72,362	104,242	134,959	134,959	134,959
22219-01-000-05-20-41	Medical Insurance	81,227	96,095	139,582	174,671	174,671	174,671
22219-01-000-05-20-42	VEBA Contribution	2,585	3,225	10,416	11,656	11,656	11,656
22219-01-000-05-20-43	HRA Contribution	7,997	4,966	11,088	12,380	12,380	12,380
22219-01-000-05-20-50	Life Insurance	124	152	212	237	237	237
22219-01-000-05-20-51	Accidental D & D	21	27	37	41	41	41
22219-01-000-05-20-52	SAIF	4,441	5,049	11,664	8,071	8,071	8,071
22219-01-000-05-20-53	Long-Term Disability	648	851	1,185	1,464	1,464	1,464
22219-01-000-05-20-62	FSA	145	172	238	266	266	266
TOTAL PERSONNEL SERVICES		418,990	558,390	802,440	930,379	930,379	930,379
Materials & Services							
22219-01-000-06-00-04	Uniforms, Boots and Clothing	1,115	1,268	1,200	1,300	1,300	1,300
22219-01-000-06-00-03	Housekeeping	17,412	27,379	20,000	20,000	20,000	20,000
22219-01-000-06-00-05	Electronic Equip & Supplies	229	-	-	4,000	4,000	4,000
22219-01-000-06-00-06	Small Tools & Minor Equip	7,422	8,296	7,500	10,000	10,000	10,000
22219-01-000-06-00-07	Safety Supplies	104	1,725	1,000	2,000	2,000	2,000
22219-01-000-06-00-10	Furnishings & Fixtures	90	507	-	10,000	10,000	10,000
22219-01-000-06-00-12	Facility Repair & Maintenance	35,114	30,975	40,000	62,000	62,000	62,000
22219-01-000-06-00-24	Phone & Internet	716	669	1,000	1,000	1,000	1,000
22219-01-000-06-00-41	Forms & Correspondence	33	30	-	-	-	-
22219-01-000-06-00-48	Rentals/Leases	-	308	1,000	1,000	1,000	1,000
22219-01-000-06-00-61	Travel & Training	2,850	2,437	5,000	5,000	5,000	5,000
22219-01-000-06-00-63	Books, Maps, Periodicals	-	528	-	-	-	-
22219-01-000-06-00-74	External Repairs & Maint	-	5,813	-	-	-	-
22219-01-000-06-00-75	Parts & Inventory	494	-	1,000	2,000	2,000	2,000
22219-01-000-06-00-77	Fuel	4,697	5,797	6,000	10,000	10,000	10,000
22219-01-000-06-00-80	Operational Expenses	-	180	-	-	-	-
22219-01-000-06-00-84	Infrastructure Maintenance	1,074	1,412	51,500	51,500	51,500	51,500
22219-01-000-06-00-86	Licenses & Permits	827	100	5,000	5,000	5,000	5,000
22219-01-000-06-00-87	Employee Physicals	770	339	300	400	400	400
22219-01-000-06-00-90	Software Licenses	-	9,568	-	-	-	-
22219-01-000-06-00-92	Software Maintenance	1,130	2,400	5,000	6,500	6,500	6,500
22219-01-000-06-00-98	Other Contractual Services	34,436	26,727	35,000	20,000	20,000	20,000
22219-01-000-06-01-90	Penalty & Fees	-	1,067	-	-	-	-
22219-01-000-06-85-05	ISF Central Services	36,330	42,556	47,863	61,203	61,203	61,203
22219-01-000-06-85-10	ISF IT	14,595	16,036	23,330	39,161	39,161	39,161
22219-01-000-06-85-15	ISF Risk Management	10,280	12,688	15,460	19,181	19,181	19,181
22219-01-000-06-85-30	ISF Fleet Services	5,092	2,087	5,026	5,945	5,945	5,945
TOTAL MATERIALS & SERVICES		174,810	200,889	272,179	337,190	337,190	337,190
Intrafund Transfers							
22219-01-000-13-00-63	Intrafund Tfrs-to CVE	37,500	75,000	160,000	60,000	60,000	60,000
TOTAL INTRAFUND TRANSFERS		37,500	75,000	160,000	60,000	60,000	60,000
TOTAL SUB-FUND EXPENDITURE		631,300	834,279	1,234,619	1,327,569	1,327,569	1,327,569
NET SUB-FUND		162,131	231,845	-	-	-	-
Sub-fund: Parks & Facilities - Capital Vehicle & Equipment							
Resources							
22263-01-000-04-80-10	Interest - Investment	886	1,772	-	-	-	-
22263-01-000-04-86-10	Intrafund Tfrs-from Operations	97,500	150,000	340,000	190,000	190,000	190,000
22263-01-000-04-99-00	Beginning Fund Balance	18,543	48,095	65,000	165,000	165,000	165,000
TOTAL RESOURCES		116,928	199,867	405,000	355,000	355,000	355,000
Capital Outlay							
22263-01-000-07-00-03	Machinery & Equipment	-	27,767	285,000	235,000	235,000	235,000
22263-01-000-07-00-06	Vehicles	68,833	38,548	120,000	120,000	120,000	120,000
TOTAL CAPITAL OUTLAY		68,833	66,315	405,000	355,000	355,000	355,000
TOTAL SUB-FUND EXPENDITURE		68,833	66,315	405,000	355,000	355,000	355,000
NET SUB-FUND		48,095	133,552	-	-	-	-
Sub-fund: Parks - SDC Improvement							
Resources							
22279-01-000-04-80-10	Interest - Investment	44,724	71,303	35,000	24,000	24,000	24,000
22279-01-000-04-75-45	Installment Pymt-Int	420	148	-	-	-	-
22279-01-000-04-75-10	SDC's Improvement	816,296	950,266	664,463	359,905	359,905	359,905

City of Redmond
PROCLAMATION

A proclamation designating September 11, 2021, as a citywide period of honor and support for the victims and families on the

20TH ANNIVERSARY OF SEPTEMBER 11, 2001

WHEREAS, America is a country peopled by freedom-loving people of every race, creed, national origin, and religion; and

WHEREAS, Americans everywhere place a high value on life, liberty, and the pursuit of happiness; and

WHEREAS, those values are set forth and guaranteed within the Declaration of Independence and the United States Constitution; and

WHEREAS, September 11, 2021, is the 20th anniversary of the day that America was viciously and cowardly attacked by terrorists who share none of the values represented by America and cherished by Americans; and

WHEREAS, those terrorists attempted to disrupt, destroy, and forever change our democratic form of government and our way of life; and

WHEREAS, as a result of that cowardly attack thousands of innocent, unarmed Americans lost their lives; and

WHEREAS, Americans and freedom loving peoples everywhere condemned this attack on freedom, democracy, and life itself; and

WHEREAS, the American spirit of perseverance and the American values of life, liberty, and the pursuit of happiness will triumph over the hatred and evil that prompted this attack.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Redmond, Oregon, hereby proclaims September 11, 2021, to be a citywide period of honor and support for the victims and their families on the 20th anniversary of September 11, 2001, in the City of Redmond.

APPROVED by the City Council and **SIGNED** by the Mayor this 31st day of August 2021.

The City of Redmond, Oregon

____
George Endicott, Mayor

ATTEST:

____
Kelly Morse, City Recorder

City of Redmond
PROCLAMATION

A proclamation designating September 17, 2021, as

POW-MIA AWARENESS DAY

WHEREAS, the City of Redmond and the Veterans of Foreign Wars Deschutes Post 4108 are dedicated to public awareness of America's POWs and MIAs; and

WHEREAS, the City of Redmond and the Veterans of Foreign Wars Deschutes Post 4108 show support of all organizations dedicated to bringing home all of America's POWs and MIA's; and

WHEREAS, the City of Redmond and the Veterans of Foreign Wars Deschutes Post 4108 show visual support within the community of their appreciation for current and past military personnel; and

WHEREAS, the City of Redmond and the Veterans of Foreign Wars Deschutes Post 4108 bring awareness of current issues involving those that are still missing and unaccounted for; and

WHEREAS, it is the intent of the City of Redmond and the Veterans of Foreign Wars Deschutes Post 4108 to never forget the men and women in the military for their sacrifices made to ensure America's freedom.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Redmond, Oregon, hereby proclaims September 17, 2021, as the POW-MIA Awareness Day in the City of Redmond.

APPROVED by the City Council and **SIGNED** by the Mayor this 31st day of August 2021.

The City of Redmond, Oregon

____
George Endicott, Mayor

ATTEST:

____
Kelly Morse, City Recorder

City of Redmond
PROCLAMATION

A proclamation designating the month of September 2021 as

SUICIDE PREVENTION MONTH

WHEREAS, suicide prevention is one of the most disruptive and tragic events a family or community can experience; and

WHEREAS, heightened awareness and education will encourage the development of strategies and support programs to help prevent suicide; and

WHEREAS, the City of Redmond has many agencies, professional staff and trained volunteers such as the Veterans of Foreign Wars who provide front line support in the fight against suicide; and

WHEREAS, a great many suicides are preventable; and

WHEREAS, the City of Redmond encourages research on suicide and suicide prevention.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Redmond, Oregon, hereby proclaims September 2021 as Suicide Prevention Month in the City of Redmond.

APPROVED by the City Council and **SIGNED** by the Mayor this 31st day of August 2021.

The City of Redmond, Oregon

____
George Endicott, Mayor

ATTEST:

____
Kelly Morse, City Recorder

CITY OF REDMOND

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STAFF REPORT

DATE: August 31, 2021
TO: Redmond City Council
THROUGH:
FROM: Keith Leitz, HR Director
SUBJECT: Camping and Sleeping in Public Places Discussion #2.

Addresses Council Goal:
N/A

Report in Brief:
Current legislation/litigation impacts what limitations public bodies can place on camping and/or sleeping on public property. This presentation explains those limitations and what is allowed under current laws.

Background:
On May 4, 2021 City staff provided a legislative history, applicable City ordinances and things for City Council to consider in the establishment of time/place/manner regulations associated with sleeping and camping on public property.

At this worksession, staff will continue the discussion with City Council in an effort to seek further direction on the parameters and regulations elected officials would like to establish for Redmond.

No actions will be requested at this meeting.

Discussion:

Fiscal Impact:
NA

Alternative Courses of Action:
Informational only

Recommendation / Suggested Motion:
NA

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STAFF REPORT

DATE: August 31, 2021
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
FROM: John Roberts, Deputy City Manager
SUBJECT: Safe Parking Policy Discussion

Addresses Council Goal:
7. Comprehensive Planning. Dii: Work with Deschutes County and appropriate neighboring communities to reduce homelessness and participate in community conversations to advance this topic.

Report in Brief:
This item responds to City Council direction at the August 10, 2021 meeting which requested staff provide details on how a Safe Parking Program could be structured as a tool for reducing the effects of homelessness and the use of public streets for vehicles associated with this population.

Background:
Over the course of the summer, the Redmond City Council participated in multiple dialogues regarding the increasing homeless population in and around the city. Providers have estimated the current number of homeless in Redmond to be around 200, and the Central Oregon population to be closer to 2,000.

In Redmond, a majority of the homeless population have established themselves adjacent to the city's eastside industrial area along 17th Street. This includes having operable and inoperable vehicles on 17th Street bordering companies such as FuelSafe and Medline, as well as camps in and among the raw land east of 17th.

Since early summer, City staff have been participating in an informal group of industrial businesses, homeless service providers, Redmond Economic Development Inc., and other community organizations to address concerns associated with increased homeless activity along 17th and to build bridges of communication between the businesses and the homeless service providers. One of the remedies brought forward was a Safe Parking program.

The Safe Parking concept has been used in other American cities, including Bend which adopted a program in April 2021. The program enables property owners to allow limited overnight parking for people experiencing homelessness. The purpose is to provide additional shelter options for individuals and families without access to permanent, safe shelter, and who are not able to obtain other low-income housing. These programs are intended to be used on a seasonal, emergency or transitional basis.

The expectation is that any participating property owners could host 2-4 vehicles and their occupants.

On August 10, Redmond City Council requested staff provide additional information about the program at the August 31 meeting. Staff will be joined by guests to discuss how the program has been used elsewhere in Oregon, the best practices and the operational structure necessary for the best chance at success and least chance of it becoming nuisance to neighbors and other property owners.

Discussion:
Guests on August 31 will include Rick Russell from Mountainview Fellowship Church, Stacey Witte from REACH, a Bend nonprofit that oversees Bend's Safe Parking Program, as well as case studies provided by staff about similar programs in Salem, Eugene and Beaverton.

Fiscal Impact:

No action is being requested and there is no fiscal impact at this time.

Alternative Courses of Action:

No formal action is being requested.

After hearing the presentation, staff would be looking for further direction on the considerations City Council would like in a Redmond Safe Parking Program.

Recommendation / Suggested Motion:

NA

SAFE PARKING POLICY DISCUSSION

CITY COUNCIL: AUGUST 31, 2021

SLIDE / 1

PROGRAMS & KEY ELEMENTS

ESTABLISHED PROGRAMS:

- City of Beaverton
- City of Bend
- City of Eugene
- City of Salem

MANAGED BY NON-PROFITS

REACH; Compassion of East Washington County; nexus to 'case management'; dedicated contact.

SANITATION

Portable restroom, hand-washing station, and sometimes small storage unit.

SPACES (3 – 6)

Spaces vary from minimum of 3 up to 8; no more than 8 recommended.

ACCOUNTABILITY

Probationary period, strict rules of engagement, signed consent.

NATIVITY LUTHERAN

SE BEND

FOOTPRINT

SPACES

SANITATION

LOCATION

SLIDE / 3


Q & A
Chieftain
SUZUKI

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STAFF REPORT

DATE:	August 31, 2021
TO:	Redmond City Council
THROUGH:	Keith Witcosky, City Manager John Roberts, Deputy City Manager
FROM:	Mike Caccavano, City Engineer
SUBJECT:	Award of contract to Wilson Curb Inc., for NW 10th Street sidewalks in the amount of $388,972 (Project #TR2101)

Addresses Council Goal:
6.F. Plan, promote and develop bicycle and pedestrian facilities.

Report in Brief:
This item requests City Council approve a $388,972 contract with Wilson Curb Inc., for construction of sidewalks and American's with Disabilities Act (ADA) improvements along the west side of NW 10th Street between NW Canyon Drive and NW Quince Avenue.

Background:
The sidewalk network along NW 10th Street between Canyon Drive and Quince Avenue is incomplete. Improvements to NW 10th Street were included in the City's access plan because it is a collector street, a route for children to access two schools to the north, and for the surrounding neighborhoods to access Quince Park. Although there are sidewalks on the east side of NW 10th Street, the schools are located on the west side. The volume of traffic on NW 10th Street warrants sidewalks on both sides to help avoid unnecessary pedestrian crossings and improve pedestrian safety.

In addition to sidewalk connections, this project includes constructing or reconstructing ADA curb ramps and installing marked crosswalks along NW 10th Street. Construction will also include minimal block retaining wall and driveway adjustments to transition differences in grade.

Discussion:
Retrofitting sidewalks in developed neighborhoods where property owners often landscape up to the curb is challenging and complex. The Engineering Department provided a detailed design to each property owner along the route to start discussion about impacts to landscaping, sprinkler systems and driveways. The final design was adjusted when needed to address resident concerns.

Given this project addresses a significant community need, is in the access plan, and is on a collector and arterial street, the City's approach is to pay for the entire costs of sidewalk construction as opposed to instituting a fee for property owners.

The City formally advertised and procured construction services per ORS Section 279C for bids over $100,000. The bid package was advertised on July 11, 2021. The following bids were received on August 11, 2021:

1.	Wilson Curb Inc.	$388,972.00
2.	Van Nevel Concrete & Curb Inc.	$469,964.42

The Engineer's estimate was $398,305.50.

Fiscal Impact:
The project was included in the Fiscal Year (FY) 2021-22 budget with a low confidence, prior to design, estimate of

$200,000. Concrete costs are higher than they were when the project was estimated. It also became apparent during design that the scope needed to be expanded. Instead of a simple sidewalk connection project, ADA improvements are needed at curb ramps on cross streets and crosswalks at some of the intersections. The FY 2021-22 budget includes $500,000 for ADA improvements which are also budgeted in the Transportation Capital Projects Fund. A portion of the ADA Funds will be used for this project.

Fund Name	Fund Number	Amount
Transportation Capital Projects Fund	22181-01-000-07-01-02	$388,972

Alternative Courses of Action:

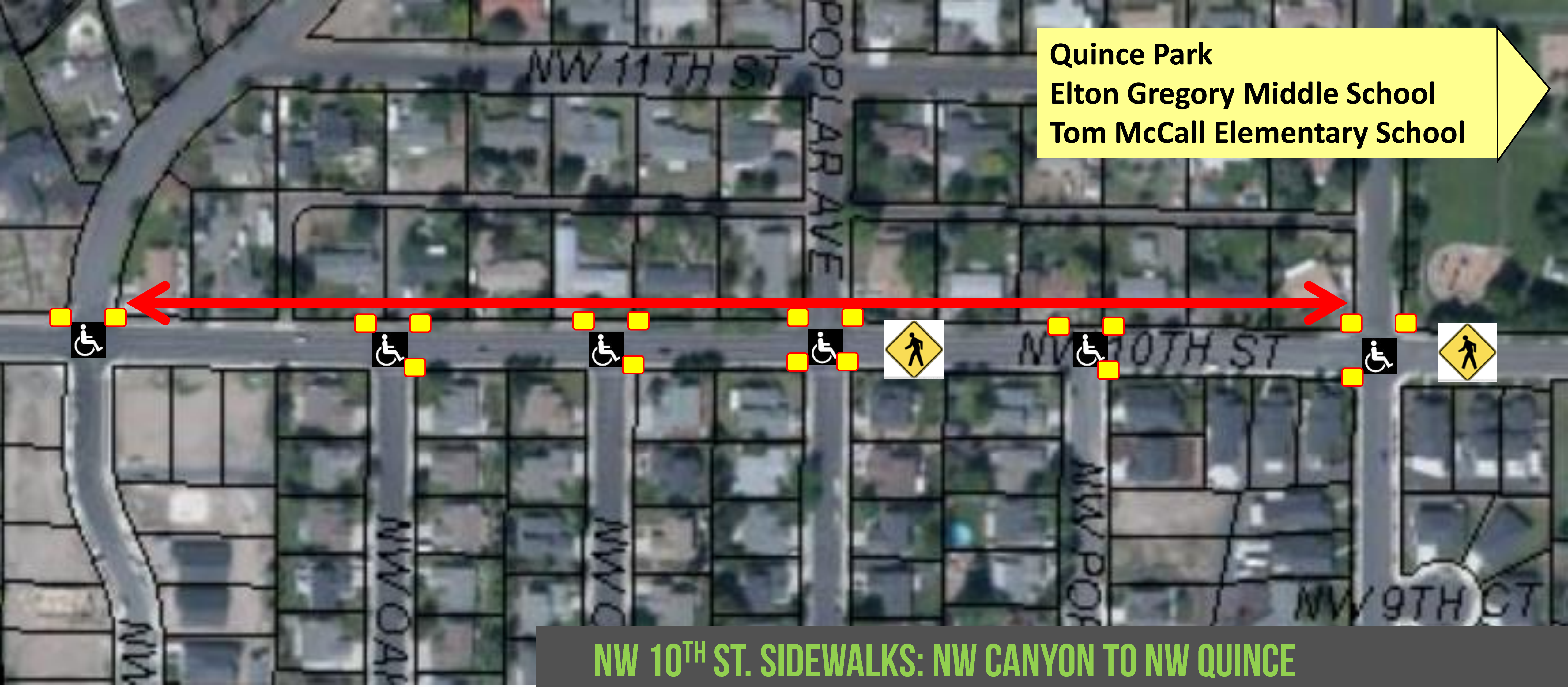
1. Authorize the City Manager to sign the contract with Wilson Curb in the amount of $388,972.
2. Request additional information.
3. Reject all bids.

Recommendation / Suggested Motion:
“I move to award the NW 10th Street Sidewalk Project to Wilson Curb, Inc. in the amount of $388,972 and authorize the City Manager to sign the contract.”

NW 10TH ST. SIDEWALK

NW CANYON DR. TO NW QUINCE AVE.

AUGUST 31, 2021



NW 10TH ST. SIDEWALKS: NW CANYON TO NW QUINCE

- 12,056 square feet of concrete sidewalks and driveway
- 28 curb ramps
- Connects neighborhood with Quince Park
- School route to elementary and middle schools
- $388,972 in Transportation Capital Project Funds

SLIDE / 2

QUESTIONS?

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STAFF REPORT

DATE:	August 31, 2021
TO:	Redmond City Council
THROUGH:	Keith Witcosky, City Manager
FROM:	Zachary Bass, Airport Director
SUBJECT:	Award contract to Knife River Corporation Northwest for the Airport Taxiway F Pavement and Airfield Electrical Rehabilitation Project - AIP 047 (AP4700): $6,532,107.60

Addresses Council Goal:
A. Maintain safety and security as the number 1 priority for the airport.

Report in Brief:
This action authorizes the City Manager to award a construction contract to Knife River Corporation Northwest of Bend, Oregon, to reconstruct the pavement on Taxiway F and update the airfield electrical lighting and signage system. This contract will be contingent upon the Federal Aviation Administration (FAA) grant award (expected in September 2021).

Background:
Taxiway F is the parallel taxiway to the primary runway (5-23). The pavement condition has deteriorated to the point where the pavement needs replacement.

The total project includes designing and constructing a new pavement surface throughout the length of the taxiway; adding an additional access taxiway to the commercial service aircraft parking ramp; and updating the airfield lighting and signage electrical system.

Discussion:
In May 2021, the Airport issued an Invitation to Bid to select a qualified firm to provide construction services for the construction of the project.

The Airport received two (2) bids:

High Desert Aggregate and Paving:	$6,707,945.90
Knife River Northwest:	$6,532,107.60

Knife River Northwest was the lowest responsible bidder. The Airport has contracted multiple projects with Knife River Northwest and is confident that they can meet the necessary requirements of this project.

Material acquisition and other project steps will begin immediately. The construction project will break ground in spring 2022 and be completed that summer.

Fiscal Impact:
Below are the anticipated project cost estimates:

Administrative Expenses	$ 16,500
Design and Construction Management	$ 812,000
Construction	$ 6,532,107
TOTAL	$ 7,360,607

The FAA will pay 100% of the $7,360,607 anticipated project cost.

Alternative Courses of Action:

1. Authorize the City Manager to award the construction contract to Knife River Corporation Northwest.
2. Request more information.
3. Do not authorize the City Manager to award the contract.

Recommendation / Suggested Motion:

"I move to award the Taxiway F Pavement and Airfield Electrical Rehabilitation Project to Knife River Corporation Northwest in the amount of $6,532,107.60 and authorize the City Manager to sign the contract."

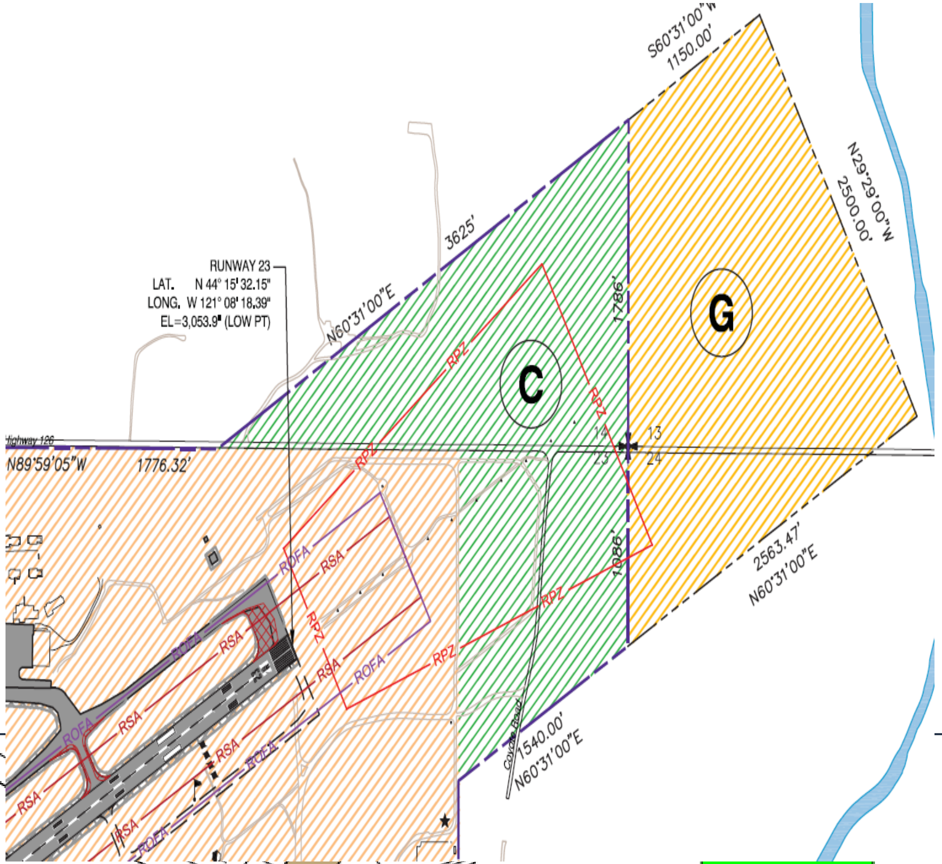
TAXIWAY F PROJECT

AUGUST 31, 2021

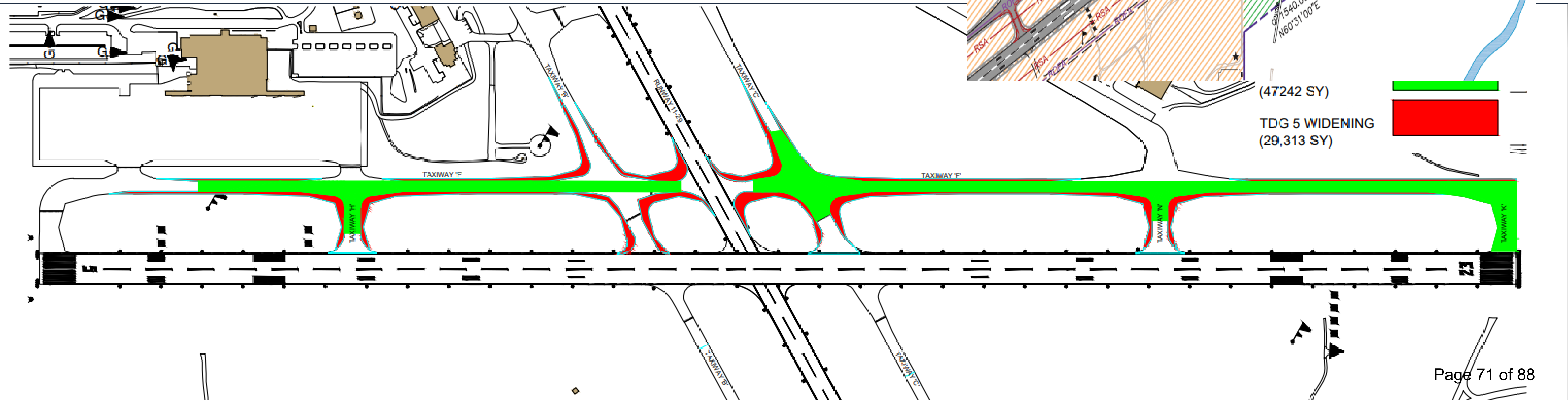
REDMOND CITY COUNCIL

UPCOMING PROJECTS 2021

RUNWAY PROTECTION ZONE FENCING



TAXIWAY FOXTROT



QUESTIONS?

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STAFF REPORT

DATE: August 31, 2021
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
FROM: Jason Neff, Chief Financial Officer
SUBJECT: Resolution #2021-22 - A resolution of the City of Redmond to make Budget Adjustments. (Fiscal Year 2021/22 to Transportation, Water and Wastewater Funds: $767,000.)

Addresses Council Goal:
1. SUSTAIN OPERATION: Provide or enhance current levels of operations in all facets of municipal service delivery.

Report in Brief:
The action requests City Council authorize budget adjustments totaling $767,000 to three funds due to unplanned expenditures in the Fiscal Year (FY) 2021/22 budget.

Background:
Supplemental budgets are permitted under Oregon Revised Statutes 294.471 (ORS). Per the ORS, a notice of a supplemental budget hearing was published greater than or equal to five days in advance of this City Council meeting.

Discussion:
The resolution includes budget adjustments for the following transactions:

Street Infrastructure Maintenance / Surface Seals:
On March 23, 2021, the Council awarded two contracts for pavement maintenance totaling $499,890. The contracts were with Doolittle Construction and Central Oregon Asphalt. Although this work was budgeted and planned for in FY 2020/21, the work will primarily occur in FY 2021/22. As a result, $377,000 needs to be added to the FY 2021/22 budget which is covered by a higher Beginning Fund Balance because of the work not occurring in FY 2020/21.

Transportation Fund (Infrastructure Maintenance Sub-Fund)

	Resources	Expenditures
Beginning Fund Balance	$ 377,000	
Transportation Organizational Unit (OU)		$ 377,000
Total Change	$ 377,000	$ 377,000

Water Pump Station Maintenance:
Forked Horn Butte Pump station, built in 2006, is one of the City's most critical pieces of infrastructure and needs to be upgraded to keep it from failing. These upgrades were planned for FY 2020/21, but contract timing and issues acquiring equipment because of COVID-19 have shifted the project to FY 2021/22. As a result, $150,000 needs to be added to the FY 2021/22 budget which is covered by a higher Beginning Fund Balance because of the work not occurring in FY 2020/21.

Water Fund (Operations Sub-Fund)

	Resources	Expenditures
Beginning Fund Balance	$ 150,000	
Water OU		$ 150,000
Total Change	$ 150,000	$ 150,000

Sewer Line Extension:

The Majestic Sewer Pump Station was built in 2002 at the corner of SW Salmon Ave. and Forked Horn Butte Rd. At the time, there was no gravity sewer available and the pump station was installed to send flows to SW Salmon and 39th St. Pumping sewage has energy costs and more maintenance requirements than gravity flow systems. In 2006, Sewer Line D was installed in SW Helmholtz Way, but there was no access from the Majestic Pump Station to Helmholtz Way. In 2019, the City acquired a strip of land between the pump station and Helmholtz Way and can now construct a gravity connection between the Majestic subdivision and Sewer Line D. This will allow abandonment of the sewer pump station and reduce power and maintenance requirements. This project was not included in the budget because it was anticipated to occur through private development, which is now not the case. The project, estimated at $240,000, is proposed to be covered by the Wastewater Fund's operating reserve which totals $2.7 million in the FY 2021/22 budget. Factoring this project / adjustment, operating reserves are anticipated to remain stable over the course of FY 2021/22.

Wastewater Fund (Operations and Capital Projects Sub-Funds)

	Resources	Expenditures
Wastewater OU		$ 240,000
Reserve for Future Expenditure		($ 240,000)
Total Change		$ 240,000

Fiscal Impact:

Detailed in previous narrative.

Alternative Courses of Action:

1. Adopt Resolution #2021-22.
2. Do not adopt Resolution #2021-22.
3. Request more information.

Recommendation / Suggested Motion:

“I move to adopt Resolution #2021-22 adjusting the City’s FY 2021/22 budget.”

CITY OF REDMOND
RESOLUTION NO. 2021-22

A RESOLUTION OF THE CITY OF REDMOND TO MAKE BUDGET ADJUSTMENTS.

WHEREAS, the City of Redmond will have unexpected and unbudgeted resources and expenditures for FY 2021/22; and

WHEREAS, Supplemental budgets are permitted under Oregon Revised Statutes 294.471.

NOW, THEREFORE, be it resolved by the City Council for the City of Redmond as follows:

SECTION ONE: The City of Redmond City Council hereby adopts the following Budget Adjustments for FY 2021/22, in the following funds with the following changes, now on file at City Hall.

SECTION TWO: The amounts for the fiscal year beginning July 1, 2021, are hereby adjusted as follows:

TRANSPORTATION FUND	Resources	Expenditures
Beginning Fund Balance	$ 377,000	
Transportation OU		$ 377,000
Change to Transportation Fund		**$ 377,000**
Change to Transportation Fund – Total Appropriations		**$ 377,000**

Street Infrastructure Maintenance / Surface Seals: On March 23, 2021, the Council awarded two contracts for pavement maintenance totaling $499,890. Although this work was budgeted and planned for in FY 2020/21, the work will primarily occur in FY 2021/22. As a result, $377,000 needs to be added to the FY 2021/22 budget which is covered by a higher Beginning Fund Balance because of the work not occurring in FY 2020/21.

WATER FUND	Resources	Expenditures
Beginning Fund Balance	$ 150,000	
Water OU		$ 150,000
Change to Water Fund		**$ 150,000**
Change to Water Fund – Total Appropriations		**$ 150,000**

Water Pump Station Maintenance: Forked Horn Butte Pump station is one of the City's most critical pieces of infrastructure and needs to be upgraded to keep it from failing. These upgrades were planned for FY 2020/21, but contract timing and issues acquiring equipment because of COVID-19 have shifted the project to FY 2021/22. As a result, $150,000 needs to be added to the FY 2021/22 budget which is covered by a higher Beginning Fund Balance because of the work not occurring in FY 2020/21.

WASTEWATER FUND	Resources	Expenditures
Wastewater OU		$ 240,000
Reserve for Future Expenditure		($ 240,000)
Change to Wastewater Fund		**$ 0**
Change to Wastewater Fund – Total Appropriations		**$ 240,000**

Sewer Line Extension: The Majestic Sewer Pump Station was built in 2002 at the corner of SW Salmon Ave. and Forked Horn Butte Rd. At the time, there was no gravity sewer available and the pump station was installed to send flows to SW Salmon and 39th St. Pumping sewage has energy costs and more maintenance requirements than gravity flow systems. In 2006, Sewer Line D was installed in SW Helmholtz Way, but there was no access from the Majestic Pump Station to Helmholtz Way. In 2019, the City acquired a strip of land between the pump station and Helmholtz Way and can now construct a gravity connection between the Majestic subdivision and Sewer Line D. This will allow abandonment of the sewer pump station and reduce power and maintenance requirements. This project was not included in the budget because it was anticipated to occur through private development, which is now not the case. The project, estimated at $240,000, is proposed to be covered by the Wastewater Fund's operating reserve which totals $2.7 million in the FY 2021/22 budget. Factoring this project / adjustment, operating reserves are anticipated to remain stable over the course of FY 2021/22.

SECTION THREE: This resolution shall be effective this 31st day of August 2021

ADOPTED by the City Council and **SIGNED** by the Mayor this 31st day of August 2021.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

CITY OF REDMOND

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STAFF REPORT

DATE: August 31, 2021
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
FROM: Jason Neff, Chief Financial Officer
SUBJECT: A Resolution of the City of Redmond to make Budget Adjustments in Fiscal Year 2021/22 for the Allocation of American Rescue Plan Act (ARPA) Resources: $2,931.535.

Addresses Council Goal:
1. SUSTAIN OPERATION: Provide or enhance current levels of operations in all facets of municipal service delivery.

Report in Brief:
Adjust the Fiscal Year (FY) 2021/22 budget to allocate the first half ($2.93M of $5.86M) of American Rescue Plan Act (ARPA) resources based on City Council direction provided on August 10, 2021.

Background:
Budget Adjustments:
Supplemental budgets are permitted under Oregon Revised Statutes 294.471 (ORS). The proposed budget adjustment is greater than the 10 percent change threshold. Therefore, a public hearing is required. Per the ORS, a notice of a supplemental budget hearing was published greater than or equal to five days in advance of this City Council meeting.

ARPA Funds:
Signed into law by President Biden on March 11, 2021, the ARPA allocates $1.9 trillion to COVID-19 relief and economic recovery across the nation. Cities in Oregon will directly receive more than $680 million through the Coronavirus Local Fiscal Recovery Fund. The City of Redmond's allocation is $5.86 million. The City will receive these funds through two distributions. The initial distribution of $2.93 million was received in June 2021. The City anticipates receiving a second distribution of $2.93 million in June 2022. The City is required to obligate all of the funds by December 31, 2024, and fully distribute them by December 31, 2026.

Discussion:
On August 10, 2021, the Council deliberated, took public comment regarding the use of ARPA Funds, and gave staff direction to prepare a budget adjustment which allocates the first half of the ARPA funds ($2,931,535) as follows:

Public Safety Facility	$ 2,000,000
Homelessness Initiatives / Projects	$ 931,535
Bethlehem Inn	*$ 450,000*
Shepherd's House Ministries	*$ 300,000*
Jericho Road / Oasis Village	*$ 181,535*

Details on the deliberations and the final Council vote for these items can be found in the meeting minutes from August 10.
.
Staff has prepared two different resolutions which reflect two different financial approaches to accomplishing the City Council direction. The alternatives are being presented for purposes of accounting/auditing associated with the ARPA funds.

Alternative 1: Directly invest the ARPA money into the Homelessness Initiatives
Alternative 2: Invest all of the ARPA into the Public Safety Facility, and use an equivalent amount of discretionary General

Fund dollars for the Homeless Initiatives.

Either option meets the eligibility categories within the ARPA rules and regulations.

With both options, the recipient will be obligated to enter into contracts with the City and will draw down their resources on a reimbursement basis.

Resolution #2021-23 (Alternative 1):

This resolution deploys ARPA Funds by investing $2,000,000 in the Public Safety Facility and $931,535 going towards Homelessness Initiatives / Projects. The budget adjustment is summarized below:

General Fund (ARPA Sub-Fund)

	Resources	Expenditures
Federal Grants & Awards	$ 2,931,535	
Materials & Services (Homelessness Initiatives / Projects)		$ 931,535
Transfers (to Capital Projects for Public Safety Facility)		$ 2,000,000
Total Change	$ 2,931,535	$ 2,931,535

Capital Projects Fund (for Public Safety Facility)

	Resources	Expenditures
Interfund Transfers	$ 2,000,000	
Capital Outlay		$ 2,000,000
Total Change	$ 2,000,000	$ 2,000,000

Resolution #2021-24 (Alternative 2):

This resolution minimizes the complexity of reporting and the amount of City staff time associated with the management of the ARPA (Federal Grants). This resolution still leverages the ARPA funding to invest in Homelessness Initiatives / Projects identified by the City Council. However, ARPA funds would formally be 100% ($2,931,535) invested in the Public Safety Facility while General Fund discretionary resources ($931,535) will formally fund Homelessness Initiatives / Projects. The General Fund discretionary resources are derived from the $2,300,000 authorized for the Public Safety Facility by City Council on July 14, 2021. The end result is consistent with the Council direction from August 10 yet reduces the administrative burdens related to managing the expenditure of federal dollars on staff. The budget adjustment is summarized below:

General Fund (General Sub-Fund)

	Resources	Expenditures
Materials & Services		$ 931,535
Transfers (to Capital Projects for Public Safety Facility)		($ 931,535)
Total Change	$ 0	$ 0

General Fund (ARPA Sub-Fund)

	Resources	Expenditures
Federal Grants & Awards	$ 2,931,535	
Transfers (to Capital Projects for Public Safety Facility)		$ 2,931,535
Total Change	$ 2,931,535	$ 2,931,535

Capital Projects Fund (for Public Safety Facility)

	Resources	Expenditures
Interfund Transfers	$ 2,000,000	
Capital Outlay		$ 2,000,000
Total Change	$ 2,000,000	$ 2,000,000

Fiscal Impact:
Alternative 2 would result in less staff time to manage ARPA funds.

Both options invest $2 million in the Public Safety Facility (a project with a low confidence estimate of $25M - $30M) which will reduce the amount of debt issued for the project by $2 million. This reduction in annual debt service is the equivalent of approximately $134,000 (the payment of a 20 year bond at 3% interest) which would have otherwise come from either the City General Fund or a voter approved General Obligation Bond (preferred financing alternative selected by City Council on August 10). Total interest on $2 million debt over 20 years is approximately $688,000.

Alternative Courses of Action:

1. Adopt Resolution #2021-23 (Option 1).
2. Adopt Resolution #2021-24 (Option 2).
3. Do not adopt the budget adjustment.
4. Request more information.

Recommendation / Suggested Motion:

CITY OF REDMOND
RESOLUTION NO. 2021-23

A RESOLUTION OF THE CITY OF REDMOND TO MAKE BUDGET ADJUSTMENTS.

WHEREAS, the City of Redmond will have unexpected and unbudgeted resources and expenditures for FY 2021/22; and

WHEREAS, Supplemental budgets are permitted under Oregon Revised Statutes 294.471; and

WHEREAS, In June 2021 the City received $2,931,535 in American Rescue Plan Act (ARPA) funds making the budget adjustment below possible; and

WHEREAS, On August 10, 2021 the City Council deliberated and took public comment regarding the use of ARPA Funds and gave staff direction to prepare the budget adjustment below.

NOW, THEREFORE, be it resolved by the City Council for the City of Redmond as follows:

SECTION ONE: The City of Redmond City Council hereby adopts the following Budget Adjustments for FY 2021/22, in the following funds with the following changes, now on file at City Hall.

SECTION TWO: The amounts for the fiscal year beginning July 1, 2021, are hereby adjusted as follows:

GENERAL FUND (ARPA Sub-Fund)	Resources	Expenditures
Federal Grants / Awards	$ 2,931,535	
Materials & Services		$ 931,535
Transfers (to Capital Projects)		$ 2,000,000
Change to General Fund		**$ 2,931,535**
Change to General Fund – Total Appropriations		**$ 2,931,535**

CAPITAL PROJECTS FUND	Resources	Expenditures
Interfund Transfers	$ 2,000,000	
Capital Outlay		$ 2,000,000
Change to Capital Projects Fund		**$ 2,000,000**
Change to Capital Projects Fund – Total Appropriations		**$ 2,000,000**

On August 10, 2021, the Council deliberated and took public comment regarding the use of ARPA Funds and gave staff direction to prepare a budget adjustment which allocates the first half of the ARPA funds ($2,931,535) as follows:

Public Safety Facility	$ 2,000,000
Homelessness Initiatives / Projects	$ 931,535
Bethlehem Inn	*$ 450,000*
Shepherd's House Ministries	*$ 300,000*
Jericho Road / Oasis Village	*$ 181,535*

SECTION THREE: This resolution shall be effective this 31st day of August 2021

ADOPTED by the City Council and **SIGNED** by the Mayor this 31st day of August 2021.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

CITY OF REDMOND
RESOLUTION NO. 2021-24

A RESOLUTION OF THE CITY OF REDMOND TO MAKE BUDGET ADJUSTMENTS.

WHEREAS, the City of Redmond will have unexpected and unbudgeted resources and expenditures for FY 2021/22; and

WHEREAS, Supplemental budgets are permitted under Oregon Revised Statutes 294.471; and

WHEREAS, In June 2021 the City received $2,931,535 in American Rescue Plan Act (ARPA) funds making the budget adjustment below possible; and

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SECTION TWO: The amounts for the fiscal year beginning July 1, 2021, are hereby adjusted as follows:

GENERAL FUND (General Sub-Fund)	Resources	Expenditures
Materials & Services		$ 931,535
Transfers (to Capital Projects)		($ 931,535)
Change to General Fund		**$ 0**
Change to General Fund – Total Appropriations		**$ 0**

GENERAL FUND (ARPA Sub-Fund)	Resources	Expenditures
Federal Grants / Awards	$ 2,931,535	
Transfers (to Capital Projects)		$ 2,931,535
Change to General Fund		**$ 2,931,535**
Change to General Fund – Total Appropriations		**$ 2,931,535**

CAPITAL PROJECTS FUND	Resources	Expenditures
Interfund Transfers	$ 2,000,000	
Capital Outlay		$ 2,000,000
Change to Capital Projects Fund		**$ 2,000,000**
Change to Capital Projects Fund – Total Appropriations		**$ 2,000,000**

On August 10, 2021, the Council deliberated and took public comment regarding the use of ARPA Funds and gave staff direction to prepare a budget adjustment which allocates the first half of the ARPA funds ($2,931,535) as follows:

Public Safety Facility	$ 2,000,000
Homelessness Initiatives / Projects	$ 931,535
Bethlehem Inn	*$ 450,000*
Shepherd's House Ministries	*$ 300,000*
Jericho Road / Oasis Village	*$ 181,535*

This resolution leverages the ARPA funding to invest in Homelessness Initiatives / Projects identified by the City Council. However, ARPA funds would formally be 100% ($2,931,535) invested in the Public Safety Facility while General Fund discretionary resources ($931,535) will formally fund Homelessness Initiatives / Projects. The General Fund discretionary resources are derived from the $2,300,000 authorized for the Public Safety Facility by City Council on July 14, 2021. The end result is consistent with the Council direction from August 10 yet reduces the administrative burdens related to managing the expenditure of federal dollars on staff.

SECTION THREE: This resolution shall be effective this 31st day of August 2021

ADOPTED by the City Council and **SIGNED** by the Mayor this 31st day of August 2021.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

FISCAL YEAR 2021/22 BUDGET ADJUSTMENT

Redmond City Council

August 31, 2021

RESOLUTIONS

#22

ADJUSTMENTS FOR TRANSPORTATION, WATER & WASTEWATER

#23 OR #24

ADJUSTMENTS FOR AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

PUBLIC HEARING

RESOLUTION #22

TRANSPORTATION, WATER & WASTEWATER PROJECTS

TRANSPORTATION FUND	Resources	Expenditures
Beginning Fund Balance	$ 377,000	
Transportation OU		$ 377,000
Change to Transportation Fund		**$ 377,000**
Change to Transportation Fund – Total Appropriations		**$ 377,000**

WATER FUND	Resources	Expenditures
Beginning Fund Balance	$ 150,000	
Water OU		$ 150,000
Change to Water Fund		**$ 150,000**
Change to Water Fund – Total Appropriations		**$ 150,000**

WASTEWATER FUND	Resources	Expenditures
Wastewater OU		$ 240,000
Reserve for Future Expenditure		($ 240,000)
Change to Wastewater Fund		**$ 0**
Change to Wastewater Fund – Total Appropriations		**$ 240,000**

RESOLUTION #23 (ALT. #1)

1ST HALF OF ARPA FUNDING $2.93M

GENERAL FUND (ARPA Sub-Fund)	Resources	Expenditures
Federal Grants / Awards	$ 2,931,535	
Materials & Services (for Homeless Initiatives / Projects)		$ 931,535
Transfers (to Capital Projects for Public Safety Facility)		$ 2,000,000
Change to General Fund		**$ 2,931,535**
Change to General Fund – Total Appropriations		**$ 2,931,535**

CAPITAL PROJECTS FUND	Resources	Expenditures
Interfund Transfers	$ 2,000,000	
Capital Outlay		$ 2,000,000
Change to Capital Projects Fund		**$ 2,000,000**
Change to Capital Projects Fund – Total Appropriations		**$ 2,000,000**

RESOLUTION #24

(ALT. #2)

1ST HALF OF ARPA FUNDING $2.93M

GENERAL FUND (General Sub-Fund)	Resources	Expenditures
Materials & Services (for Homeless Initiatives / Projects)		$ 931,535
Transfers (to Capital Projects for Public Safety Facility)		($ 931,535)
Change to General Fund		**$ 0**
Change to General Fund – Total Appropriations		**$ 0**

GENERAL FUND (ARPA Sub-Fund)	Resources	Expenditures
Federal Grants / Awards	$ 2,931,535	
Transfers (to Capital Projects for Public Safety Facility)		$ 2,931,535
Change to General Fund		**$ 2,931,535**
Change to General Fund – Total Appropriations		**$ 2,931,535**

CAPITAL PROJECTS FUND	Resources	Expenditures
Interfund Transfers	$ 2,000,000	
Capital Outlay		$ 2,000,000
Change to Capital Projects Fund		**$ 2,000,000**
Change to Capital Projects Fund – Total Appropriations		**$ 2,000,000**

CITY OF REDMOND

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STAFF REPORT

DATE: August 31, 2021
TO: Redmond City Council
THROUGH: Keith Witcosky, City Manager
FROM: Zachary Bass, Airport Director
SUBJECT: Acceptance of US Department of Transportation Air Service Development Grant: $800,000.

Addresses Council Goal:
5. Establish Redmond Municipal Airport as the best airport of its size in the country.
D. Provide exceptional air service opportunities.
i. Actively work with the Central Oregon Air Service Team (COAST) to market the airport and the region to attract new commercial air carriers, and new and expanded routes.
iii. Encourage regional cooperation to create a sustainable air service development funding strategy that could provide necessary incentives to attract additional commercial air carrier service.

Report in Brief:
This item requests City Council accept a U.S. Department of Transportation (US DOT) Small Community Air Service Development Program (SCASDP) grant offer of $800,000 to provide direct daily air service to Dallas, Texas.

Background:
In March 2021, the Airport applied for a US DOT SCASDP grant. The application included multiple letters of support from local businesses, community partners, and elected officials. The goal of this grant is to meet the air service needs of our growing region by adequately serving the business and leisure markets in Central Oregon, improving the quality of service to a top priority market, and to continue to support regional economic development.

The Airport has specifically targeted acquiring daily, nonstop service to Dallas-Ft. Worth International Airport (DFW). To achieve this goal, the Airport will be pursuing nonstop service by American Airlines.

The grant proposal consists of a $1,150,000 air service program as follows:

- US DOT SCASDP Funding: $800,000 (Revenue Guarantee)
- In-Kind Contributions: $50,000 (Airport Cash)
- Local Share: $300,000 (Marketing, Revenue Guarantee)

Staff from the City of Redmond and the Airport will work with the Redmond Chamber of Commerce, Economic Development for Central Oregon (EDCO), and Central Oregon Visitors Association (COVA). These organizations have a long and successful history of partnering to improve air service choices for the region. Successes over the past two decades include leveraging SCASDP grants for service to Salt Lake City (2003), Los Angeles (2012), and Phoenix (2015).

The expectation is that this new route to DFW will begin in spring 2022.

Discussion:
As the grant sponsor, the City of Redmond will manage the grant, execute all federal grant offers, process all associated reimbursement requests, and submit quarterly progress reports to the US DOT. The Redmond Chamber of Commerce and EDCO will conduct local outreach for community support. COVA will develop and manage the origin and destination marketing program.

Fiscal Impact:
The Airport will contribute $50,000 in local marketing costs and 2 years of in-kind landing fee waivers (estimated at

$50,000). COVA will contribute $250,000 in destination marketing and revenue guarantees. The Airport Fical Year 2021/22 budget includes $25,000 for marketing services.

Alternative Courses of Action:

1. Accept U.S. Department of Transportation Small Air Service Community Grant offer of $800,000 and authorize the City Manager to sign the grant offer.
2. Do not accept the grant.
3. Request more information.

Recommendation / Suggested Motion:

"I move to accept the U.S. Department of Transportation Small Air Service Community Grant offer of $800,000 and authorize the City Manager to sign the grant offer."