REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD JUNE 8, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: **Jon Bullock – Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding**

MEDIA PRESENT: **None**

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

BLESSING

Pastor Tom Benge from Redmond Community Church led the blessing.

PLEDGE OF ALLEGIANCE

Councilor Patrick led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

Redmond resident Lena Berry addressed the Council regarding the ties between houselessness and transportation. She noted the Council would be considering "surplus land" on the agenda and advocated that it be used to provide resources for the houseless population. To address transportation concerns, Ms. Berry asked the Council to create bus routes in town so that public transportation is a viable option for those who cannot afford to own and operate a vehicle.

Redmond resident Jordan Portier asked the City to make a plan to identify safe places for unhoused people to camp legally and to connect with resources. Ms. Portier advocated for the City to provide land for a managed camp and designate safe parking places around town.

CONSENT AGENDA

A. Minutes of September 22, 2020, Council Meeting
B. Minutes of September 29, 2020, Joint Workshop with the Urban Area Planning Commission
C. Minutes of November 10, 2020, Council Meeting
D. Minutes of December 1, 2020, Council Workshop
E. Minutes of December 8, 2020, Council Meeting
F. Res. #2021-13 – A resolution of the City of Redmond declaring certain City property to be surplus.
G. Amendment #2 to City Contract #2017-18 with Dickey & Tremper, LLP to exercise the option for one additional year in an amount to not exceed $61,705 plus $4,950 per major program.
H. Amendment #2 to the Paid Public Parking Management and Operation Services Agreement with SP Plus Corporation for Fiscal Year 2021/22: $262,648.
I. Amendment #3 to City contract #2018-51 with RAMS Specialized Security Service, Inc. for Fiscal Year 2021/22: $495,467.82
J. Authorize City Manager signing authority of service contract (Intergovernmental Agreement) with Deschutes County 911 Service District. Current cost for Fiscal Year 2020/21: $59,747.54
K. Reimburse the Federal Aviation Administration for the future exclusive use of aircraft parking ramp space; Grant 3-41-0052-024-2005 in the amount of $93,741.84.

In response to questions from Mayor Endicott, Airport Director Zachary Bass explained that Airport's current Fixed Based Operator, Leading Edge Aviation, is constructing a new hangar and office which will extend onto the adjacent aircraft parking ramp. Because the ramp was originally constructed with federal grant funds, the Airport is required to reimburse the Federal Aviation Administration. Leading Edge Aviation has already reimbursed those funds to the City.

Councilor Clark-Endicott moved, seconded by Councilor Wedding, to approve the Consent Agenda, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

PRESENTATIONS

A. Fiscal Year 2019/20 City & Urban Renewal Financial Audit Results-Dickey & Tremper, LLP and Resolution for Corrective Action on Deficiencies

Accounting and Financial Reporting Director Brooks Slyter provided the results of the City's annual audit of finances and indicated the City received a clean audit opinion. She reviewed the areas identified for corrective misstatements which included a material adjustment recorded to reclassify the unavailable portion of two transportation grants received more than 30 days after year end to deferred inflows instead of revenue at the fund level. Deficiencies in control were identified for recognizing non-exchange revenues in government funds for reimbursement related grants when all eligibility requirements are met and when they are available to fund current year expenditures (within 30 days of fiscal year end) and submittal of quarterly SF425 Federal Financial Reports for Community Development Block Grant (CDBG) Entitlement Program within 30 days of the end of each quarter. Ms. Slyter explained the purpose of Resolution #2021-10 noting that corrective actions have already taken place.

Councilor Clark-Endicott moved, seconded by Councilor Wedding, to adopt Resolution #2021-10 setting forth corrective measures for deficiencies identified in City of Redmond Fiscal Year 2019/20 Audit Report.

City Auditor Rob Tremper suggested areas for improved practices and internal controls are to update various sections of the CDBG procedure manuals, monitor rates and balances for PERS and SAIF to ensure accurate reporting, prepare Council minutes in a timelier manner, and continue monitoring and reconciling the Utility Billing accounts receivable subsidiary listing and the unapplied credits listing to what is listed on the City's trial balance sheet.

Motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

PUBLIC HEARING

A. Public Hearing and Adoption of the City of Redmond Fiscal Year 2021/22 Budget.

Mayor Endicott opened the public hearing.

Chief Financial Officer Jason Neff presented the Council with an overview of the budget process and noted staff is recommending moving $35,000 allocated by the Budget Committee for art replacement at City Hall back to Reserves due to a lack of majority support by the Council. Mr. Neff also reviewed the operating budget, described both resolutions and addressed questions from the Council regarding the $35,000.

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to adopt Resolution #2021-07.

Councilor Wedding declared a conflict of interest and recused herself from the vote on both resolutions.

Motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-recused)

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to adopt Resolution #2021-08, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-recused)

ACTION ITEMS

A. Res. #2021-09 – A resolution setting fees and charges imposed by the City of Redmond.

Deputy City Manager John Roberts requested approval of Resolution #2021-09 which adjusts Planning and Engineering Land-Use fees, Public Works fees, and Garbage fees. Staff proposed adjusting planning fees on an annual basis according to the consumer Price Index West Region to enable better cost recovery such as personnel wages and benefits. Under the Public Works fees, water rates received a 3 percent increase to keep pace with inflation and the incremental costs of sustaining operations and to facilitate necessary infrastructure projects. In addition, Sewer. Water. Transportation, and Parks System Development Charges we adjusted per Resolution #2019-17 approved by the Council in June 2019. Garbage rates were increased 3 percent at the direction of Council on May 19, 2020. Staff and Republic Services representatives Susan Baker and Randy Stutzman answered questions from the Council.

There were no comments from the public.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to adopt Resolution #2021-09, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

B. Res. #2021-12 – A resolution of the City of Redmond to make Budget Adjustments in Fiscal Year 2020/21.

Mr. Neff requested approval of Resolution #2021-12 which makes budget adjustments to the General Fund for increased revenue from Lodging Tax and Tourism Promotion, Central Service expenses related to COVID-19, and Central Services costs related to staff workload. In addition, the Engineering Fund is being adjusted for a materials testing consultant.

Councilor Bullock moved, seconded by Councilor Evelyn, to adopt Resolution #2021-12 adjusting the City's FY 2020/21 budget, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

C. Intergovernmental Agreement with Redmond Fire & Rescue for Aircraft Rescue and Firefighting Services and fees for services for Fiscal Year 2020/21 and 2021/22: $1,270,535.

Airport Director Zachary Bass requested approval of an Intergovernmental Agreement with Redmond Fire & Rescue (RF&R) for Aircraft Rescue and Firefighting (ARFF) Services at the Airport. The proposed contract will be effective until June 30, 2024, and will automatically renew for one or more terms of two (2) years each; the contract will not exceed four renewal terms. ARFF services are recovered through Landing Fees. Fire Chief Ken Kehmna introduced Chief Jeff Puller who explained what ARFF services are and how long RF&R has been providing those services.

Councilor Evelyn moved, seconded by Councilor Clark-Endicott, to approve the Intergovernmental Agreement with Redmond Fire & Rescue for Aircraft Rescue and Firefighting Services effective July 1, 2020, through June 30. 2022, with fees for services in the amount of $1,270,535.00 and future fees for ARFF services not to exceed a maximum amount of five (5) percent on a year-over-year basis and authorize the City Manager to sign the agreement, motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

D. Five Year Enterprise Zone Abatement – Nosler

Redmond Economic Development, Inc. Senior Manager Jon Stark requested approval of a five-year Enterprise Zone Extended Abatement Agreement with Nosler, Inc. Nolser has operated its ammunition casing manufacturing facility in Redmond since 2016. Because of the growth they have experience over the past few years, they have outgrown their facility in Bend. Nosler plans to construct a new 80,000 square foot facility and relocate their entire company to Redmond. Based on their application for an extended abatement, Nosler will invest $13.5 million for the new building and new equipment. They will relocate 103 jobs to Redmond and create at least 14 additional jobs by the first year of the exemption. The wage documentation has been certified above 150 percent. Questions focused on the wage validation process and timeframe to exempt taxes to come back to the tax rolls.

Councilor Clark-Endicott moved, seconded by Councilor Wedding, to approve the Agreement for Oregon Enterprise Zone Extended Abatement for Nosler, Inc., motion passed. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

MAYOR'S COMMENTS

A. Appointment of Emma Bryson to the Airport Committee, term expiring December 31, 2022.
B. Appointment of Matthew Conner to the Bicycle and Pedestrian Advisory Committee, term expiring December 31, 2022.
C. Appointment of Kurt Nelson to the Historic Landmarks Commission, term expiring December 31, 2021
D. Appointment of Melissa Valadez to the Housing and Community Development Committee, term expiring December 31, 2024.
E. Appointment of Brad Porterfield to the Parks Committee, term expiring December 31, 2021.

Mayor Endicott recommended the appointment of Emma Bryson to the Airport Committee, term expiring December 31, 2022; the appointment of Matthew Conner to the Bicycle and Pedestrian Advisory Committee, term expiring December 31, 2022; the appointment of Kurt Nelson to the Historic Landmarks Commission, term expiring December 31, 2021; the appointment of Melissa Valadez to the Housing and Community Development Committee, term expiring December 31, 2024; and the appointment of Brad Porterfield to the Parks Committee, term expiring December 31, 2021. (Bullock-yes, Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes)

Mayor Endicott reported that Redmond Proficiency Academy students Harrison Swift and Chaela Baker won the statewide "If I were Mayor" contest in the essay and digital media categories respectfully. Mayor Endicott addressed a comment received by a citizen regarding well water deficiencies because of the City's Well #7; the Council will hold a panel discussion at a workshop on June 29 to address the issue. Mayor Endicott shared that the Council would begin meeting in person starting in August.

COUNCIL COMMENTS

Councilor Bullock asked City Manager Keith Witcosky to address the management of the closure of SW 6th Street for special events in his comments.

Councilor Clark-Endicott congratulated the "If I were Mayor" contest winners and thanked all of the teachers.

Councilor Evelyn concurred with Councilor Bullock and asked that the Council consider the ordinances and policies in place for events.

Councilor Patrick commented on the annual increase of rates and expressed concerns over customer service and the length of time it takes to work through projects. He would like to address this in the future.

Councilor Wedding thanked staff for their time and presentations. She also congratulated the youth winners of the "If I were Mayor" contest.

CITY MANAGER COMMENTS

City Manager Keith Witcosky responded to Council comments indicating there would be various workshops planned to address issues of growth, traffic, affordable housing, special event street closures, marijuana dispensaries, and parks project priorities. Mr. Witcosky announced that awards were recently given out at the annual Police Department banquet. Recipients were Landon Rassumusen (Chief's

Commendation Award), Sara Feno (Community Service Award), Rick Roberts (Volunteer of the Year Award), and Tim Warburg (Officer of the Year Award).

Mayor Endicott stated that the "surplus property" on the agenda was for City equipment and not land. Mr. Witcosky emailed Ms. Berry to clarify.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 7:45 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 10th day of August 2021.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder