

SPECIAL CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD NOVEMBER 16, 2021, VIA GOTOMEETING.

COUNCIL MEMBERS PRESENT: Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Shannon Wedding

STAFF PRESENT: City Manager Keith Witcosky – City Attorney Keith Leitz – Airport Director Zachary Bass – Police Chief Dave Tarbet – Police Captain Devin Lewis – Public Works Director Bill Duerden – City Engineer Mike Caccavano – Assistant to the Recorder's Office Trish Pinkerton – Deputy City Manager John Roberts – IT Specialist Joe Cron – Chief Financial Officer Jason Neff – Accounting and Financial Reporting Director Brooks Slyter – Communications Director Heather Cassaro

MEDIA PRESENT: None

Mayor Endicott called the meeting to order at 6:00 p.m. A quorum was established.

PRESENTATIONS

A. 1st Quarter Financial Report

Chief Financial Officer Jason Neff provided the Council with the second quarter financial report. Dashboard highlights included:

- Year-to-date expenses are at 23 percent with a year-end projection at 98 percent.
- Health insurance premiums increased by 5.9 percent resulting in a \$96,000 savings relative to budget.
- Property tax assessed value increasing 9.6 percent.
- Development revenue remains robust and similar to 1st quarter FY 2020/2021.
- General Operating Funds projected to \$0.6 million in operating surplus.
- Airport passengers up 159 percent from 1st quarter FY 2020/2021.
- The net cash flow for Juniper Golf Course was \$234,000 exceeding 1st quarter FY 2020/2021.

Mr. Neff reviewed Key Statistics in addition to the current and projected financial situation for various funds. Mr. Neff address questions from the Council.

B. Capital Improvement Projects Update

City Engineer Mike Caccavano briefly described the purpose of the Capital Improvement Plan (CIP) noting his presentation will focus on Streets, Sewer, and Water. Cost estimates included throughout the CIP do not reflect recent supply chain or construction demand issues; however, estimates for near term projects will be addressed through the budget process. Mr. Caccavano reviewed future capital projects and answered questions regarding the widening SW 23rd Street, the SW 19th Street/Airport Way roundabout, the Yew Avenue pump station, and Canal Boulevard improvements near St Charles. Regarding the Far West Interceptor project, Mr. Caccavano explained the project is included in the Master Plan, but not in the CIP because it would need to be a developer project.

Additional discussion took place on the City's priorities regarding whether any funding from the federal infrastructure plan will be available. City Manager Keith Witcosky stated that early conversations he had with Oregon Department of Transportation Region 4 Manager Gary Farnsworth suggested that the South Highway 97 project is on the list as well as some safety improvements at intersections such as O'Neil Junction, Highway 126/35th Street, and Highway 126/Helmholtz Way. Mr. Caccavano spoke to funding available for the various projects noting that a more detailed discussion will take place during the Budget Committee meetings.

C. Fiscal Year: July 1, 2020 – June 30, 2021, Organizational Achievements.

Mr. Witcosky explained that moving forward, the organizational achievements will be presented after the end of the fiscal year to better sync with the Council's goal setting session and budget creation. Staff highlighted the key organizational achievements within their respective departments.

Mr. Witcosky addressed policy items and projects that can be expected this year noting the Terminal Concept Plan will be brought to Council in December. Conversations about growth management will continue, especially in the critical area of mobility and circulation, but progress would be a bit delayed so the new city engineer can be involved. Staff will follow-up on the special event policy as directed by Council. Joint meetings would be held with the Downtown Urban Renewal Advisory Committee in February and April to discuss the Downtown Urban Renewal Plan, as well as the maximum indebtedness limit and priorities. Joint meetings will take place with the Urban Area Planning Commission on House Bill 2001 and Council will continue discussion about the City's core projects, including the Public Safety Facility, the Redmond Wetlands Complex, and Skyline Village.

ACTION ITEMS

A. Resolution #2021-34 – A resolution adopting City of Redmond updates to the Deschutes County Multi-Jurisdictional Natural Hazards Mitigation Plan.

Deputy City Manager John Roberts requested approval of Resolution #2021-34 which adopts the Natural Hazards Mitigation Plan (NHMP), which is a Federal Emergency Management Agency requirement for the City and County to receive federal funding in a natural disaster. The NHMP is updated every five years and provides a good opportunity to evaluate the nine hazards. Steering committees in Bend, LaPine, Sisters, and Redmond provided input on the hazards and how to plan for them moving forward. The four hazards considered to be risks to Redmond are windstorm, wildfire, winter storm and volcano. After adoption, the County's Emergency Coordinator will keep cities accountable for making progress on the actions with meetings to be held twice a year to evaluate the plan.

In response to Mayor Endicott's questions regarding the matrix indicating volcano activity and landslides in Redmond, Mr. Duerden explained that the County's plan uses a scale whereby a low rating means there had been zero to one event in the past 100 years.

Councilor Clark-Endicott moved, seconded by Councilor Patrick, to adopt Resolution #2021-34, motion passed. (Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-yes, Zwicker-yes)

OTHER BUSINESS

There being no further business, the meeting was adjourned at 7:44 p.m.

Prepared by ABC Transcription Service
Reviewed by Trish Pinkerton, Assistant to the Recorder's Office

APPROVED by the City Council and SIGNED by the Mayor this 8th day of March 2022.

/s/ George Endicott
George Endicott, Mayor

ATTEST:

/s/ Kelly Morse
Kelly Morse, City Recorder