



## URBAN RENEWAL DISTRICT AGENCY BOARD

June 7, 2022

Council Chambers • 411 SW 9th Street

### BOARD MEMBERS

George Endicott  
*Chair*

Jay Patrick  
*Board President*

Krisanna  
Clark-Endicott  
*Member*

Clifford Evelyn  
*Member*

Ed Fitch  
*Member*

Shannon Wedding  
*Member*

Cat Zwicker  
*Member*

**JUNE 7, 2022**

**MEETING AGENDA**

**6:00 PM**

**I. CALL TO ORDER / ESTABLISH A QUORUM**

**II. MINUTES**

A. Minutes of May 17, 2022, Urban Renewal District Agency Board Meeting

**III. PUBLIC HEARINGS**

A. Fiscal Year 2022/23 Budget Hearing and Adoption of the Urban Renewal Agency Annual Budget

**IV. OTHER BUSINESS**

**V. ADJOURN**

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 6:00 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 6:00 p.m.

The City of Redmond encourages all citizens to participate in its programs and activities. This meeting location is accessible to people with disabilities. Requests for accommodation may include sign language interpreter service, assistive listening devices, materials in an alternate format or any other accommodation. If any accommodations are needed, please contact the ADA Coordinator at 541-504-3036 or [access@redmondoregon.gov](mailto:access@redmondoregon.gov). Requests should be made as soon as possible, but at least 3 business days prior to the scheduled meeting.

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

**SPECIAL CITY OF REDMOND URBAN RENEWAL DISTRICT AGENCY BOARD MEETING WAS HELD MAY 17, 2022, IN THE CITY COUNCIL CHAMBERS.**

**BOARD MEMBERS PRESENT:** Krisanna Clark-Endicott – George Endicott – Clifford Evelyn – Ed Fitch – Jay Patrick – Cat Zwicker

**BOARD MEMBERS EXCUSED:** Shannon Wedding

**STAFF PRESENT:** City Manager Keith Witcosky – City Attorney Keith Leitz – Deputy City Manager John Roberts – Chief Devin Lewis – Public Works Director Bill Duerden – City Engineer Mike Caccavano – Assistant to the City Recorder’s Office Trish Pinkerton – IT Tech Joe Cron – Accounting and Financial Reporting Director Brooks Slyter – Communications Director Heather Cassaro – Urban Renewal Program Manager Chuck Arnold – Urban Renewal Program Analyst Meghan Gassner

**MEDIA PRESENT:** None

Chair Endicott called the meeting to order at 6:45 p.m. and established a quorum.

**ACTION ITEMS**

- A. URA Resolution #2022-02 – A resolution providing support of Oregon Department of Transportation’s application for the United States Department of Transportation’s Federal Infrastructure Grant Opportunity. (Authorizing up to \$15,000,000 in South 97 Urban Renewal Area resources as matching dollars.)**

Urban Renewal Program Manager Chuck Arnold asked the Board to approve a commitment of \$15,000,000 in urban renewal resources to support the Oregon Department of Transportation’s federal infrastructure grant application.

Board Member Fitch commented briefly on the use of Downtown Urban Renewal District money to help fund construction of the Highway 97 reroute 15 years ago.

**Board Member Fitch moved, seconded by Board Member Clark-Endicott, to adopt Resolution No. 2022-02 which approves Urban Renewal participation in the \$110,000,000 Oregon Department of Transportation federal infrastructure grant application and a commitment of \$15,000,000 in urban renewal resources as a match and authorize the City Manager to execute necessary grant agreements, motion passed. (Clark-Endicott-yes, Endicott-yes, Evelyn-yes, Fitch-yes, Patrick-yes, Wedding-absent, Zwicker-yes)**

**OTHER BUSINESS**

There being no further business, the meeting was adjourned at 6:48 p.m.

Prepared by Trish Pinkerton, Assistant to the City Recorder’s Office

APPROVED by the Board and SIGNED by the Chair this 7<sup>th</sup> day of June 2022.

\_\_\_\_\_  
George Endicott, Chair

ATTEST:

\_\_\_\_\_  
Kelly Morse, City Recorder



## CITY OF REDMOND

**CITY HALL**  
411 SW 9<sup>th</sup> STREET  
REDMOND, OR 97756  
541.923.7710  
FAX: 541.548.0706  
[info@redmondoregon.gov](mailto:info@redmondoregon.gov)  
[redmondoregon.gov](http://redmondoregon.gov)

# STAFF REPORT

**DATE:** June 7, 2022  
**TO:** Redmond Urban Renewal Agency Board  
**THROUGH:** Keith Witcosky, City Manager  
**FROM:** Jason Neff, Chief Financial Officer  
**SUBJECT:** Fiscal Year 2022/23 Budget Hearing and Adoption of the Urban Renewal Agency Annual Budget

---

### Addresses Council Goal:

1. Sustain Operations

### Report in Brief:

This item fulfills budgetary requirements, through resolution, for the adoption and implementation of the City of Redmond's Urban Renewal Agency Fiscal Year (FY) 2022/23 Budget.

### Background:

On May 4, 2022, the City of Redmond Urban Renewal Agency Budget Committee (seven Board Members and seven Citizens) met, reviewed and approved the FY 2022/23 City of Redmond Urban Renewal Agency Budget.

The final step of the budget process is for the Agency Board to formally adopt the budget. One resolution is needed to adopt and implement the Agency Budget:

### Adoption Resolution (URA Resolution #2022-03):

This resolution adopts the budget, which includes appropriating the expenditures into an organizational unit / object classifications and allows for the collection of approximately 75% of the Division of Tax Revenue, using a tax increment assessed value of \$197,541,777, for the Downtown Urban Renewal District and the collection of 100% of the Division of Tax Revenue for the South 97 Urban Renewal District.

### Discussion:

Staff recommends adopting the budget as approved by the Budget Committee on May 4, 2022.

### Fiscal Impact:

Authorizes Urban Renewal expenditures for FY 2022/23 totaling \$22,100,406. Excluding transfers the total budget is \$11,232,051.

### Alternative Courses of Action:

1. Approve URA Resolution #2022-03
2. Amend URA Resolution #2022-03

### Recommendation / Suggested Motion:

"I move to adopt URA Resolution #2022-03."

**REDMOND URBAN RENEWAL AGENCY  
URD RESOLUTION NO. 2022-03**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED, that the Redmond Urban Renewal Agency Board hereby adopts the budget for fiscal year 2022/23, as approved by the Budget Committee, in the amount of \$25,708,020. This figure includes \$3,607,614 of unappropriated reserves. This budget is now on file at 411 SW 9<sup>th</sup> Street (City Hall) in Redmond, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED, that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, and for the following purposes (OU = Organizational Unit):

<b>DOWNTOWN UR DEVELOPMENT FUND</b>	
Urban Renewal (OU)	\$ 8,527,679
<b>TOTAL</b>	<b>\$ 8,527,679</b>

<b>DOWNTOWN UR DEBT SERVICE FUND</b>	
Materials & Services	\$ 78,000
Debt Service	\$ 2,421,226
Transfers	\$ 10,556,442
<b>TOTAL</b>	<b>\$ 13,055,668</b>

<b>SOUTH 97 UR DEVELOPMENT FUND</b>	
Urban Renewal (OU)	\$ 205,146
<b>TOTAL</b>	<b>\$ 205,146</b>

<b>SOUTH 97 UR DEBT SERVICE FUND</b>	
Transfers	\$ 311,913
<b>TOTAL</b>	<b>\$ 311,913</b>

**RESOLUTION TO COLLECT THE TAX INCREMENT**

BE IT RESOLVED, that the Agency Board hereby elects to collect approximately 75% (using a tax increment assessed value of \$197,541,777) of the maximum amount of tax increment revenue that may be raised by dividing the taxes under Article IX, section 1c of the Oregon Constitution, and ORS Chapter 457 for the Downtown Urban Renewal District, as included in the fiscal year 2022/23 budget.

BE IT RESOLVED, that the Agency Board hereby elects to collect 100% of the maximum amount of tax increment revenue that may be raised by dividing the taxes under Article IX, section 1c of the Oregon Constitution, and ORS Chapter 457 for the South 97 Urban Renewal District, as included in the fiscal year 2022/23 budget.

The above resolution statements are adopted by the Agency Board and SIGNED by the Chair this 7<sup>th</sup> day of June 2022.

\_\_\_\_\_  
George Endicott, Chair

**ATTEST:**

\_\_\_\_\_  
Kelly Morse, City Recorder